

AMENDMENT No. 1 to TASK ORDER No. 1

Dated this 10th day of October, 2017

FORT LAUDERDALE PUBLIC WORKS DEPARTMENT

COCONUT ISLE DRIVE BRIDGE RELACEMENT

PROFESSIONAL SERVICES

This Amendment No. 1 to Task Order No. 1 between the City of Fort Lauderdale, a Florida municipal corporation ("CITY") and Hardesty & Hanover, LLC, a Delaware limited liability company authorized to transact business in Florida, ("CONSULTANT") is pursuant to the Bridge Engineering Consulting Services Agreement (RFQ No. 246-11376) dated November 18, 2014, renewed on November 18, 2016 and expiring on November 17, 2017 ("MASTER AGREEMENT").

PROJECT BACKGROUND

During the permitting process for the design of the Coconut Isle Drive Bridge, the Florida Department of State Historic Preservation Office issued a letter of Adverse Cultural Effects. According to the Florida Master Site File, Coconut Isle Bridge, listed as 8BD3165, is considered eligible for the National Register. As a result, the Army Corps of Engineer requested that a case study be submitted to the State Historic Preservation Office (SHPO) for remediation of all adverse effects to cultural resources. **(Exhibit 3)**

Amendment No. 1 to Task Order No. 1 is described as follows: At the request of the State Historic Preservation Office (SHPO), additional background information, coordination, and potentially remediation is required to come to agreement on the historic impacts of the Coconut Isle Bridge Replacement. This request was included in a letter of Adverse Effect from State Historic Preservation Office.

CONSULTANT shall provide for the completion of a Cultural Resource Assessment Survey and Section 106 Documentation and Determination of Effects Reports (Case Study Report), a Public Hearing, development of a Memorandum of Agreement, and Historical Society presentation.

See Location Map **(Exhibit 2)**

GENERAL REQUIREMENTS

Design Standards

The CONSULTANT shall be solely responsible for determining the standards the work shall meet and obtain all the requisite regulatory approvals. The design shall include, but is not limited to, the plans and specifications, which describe all systems, elements, details, components, materials, equipment, and any other information necessary for construction. The

design shall be accurate, coordinated between disciplines, and in all respects, adequate for construction, and shall be in conformity, and compliance, with all applicable laws, codes, permits, and regulations.

Quality Control

The CONSULTANT is responsible for the quality control (QC) of their work and of its sub-consultants. The CONSULTANT shall provide to the City the list of sub-consultants which shall be used for this project. This list shall not be changed without prior approval of the CITY. All sub-consultant documents and submittals shall be submitted directly to the CONSULTANT for their independent QC review. The City shall only accept submittals for review and action from the CONSULTANT.

The CONSULTANT shall be responsible for the professional quality, technical accuracy, and coordination of all pre-design services, designs, drawings, specifications, and other services furnished by the CONSULTANT and their sub-consultant(s). It is the CONSULTANT's responsibility to independently and continually QC their plans, specifications, reports, electronic files, progress payment applications, schedules, and all project deliverables required by this task order. The CONSULTANT shall provide the CITY with a marked up set of plans and/or specifications showing the CONSULTANT's QC review. Such mark-ups shall accompany the CONSULTANT's scheduled deliverables. The submittal shall include the names of the CONSULTANT's staff that performed the QC review for each component (structures, roadway, drainage, etc.).

Project Schedule

The CONSULTANT shall submit a preliminary project schedule as an exhibit of this task order. The schedule shall be prepared in Microsoft Project, and shall utilize an estimated Notice-to-Proceed (NTP), based on best available information.

The CONSULTANT shall submit a final project schedule to the CITY, for approval, within 10 business days after receiving the NTP and prior to beginning work. No work shall commence without an approved schedule. The final schedule shall include design, permitting activities, submittal review timeframes, and other project activities as required to complete the work. The CONSULTANT shall submit updated project schedules as required in the specific scope of services.

Permitting

The CONSULTANT shall coordinate with the CITY, regulatory agencies, and any other government entity having an interest or jurisdiction, which may require permits for this project. The CONSULTANT shall provide an estimate of fees and duration associated with the permitting process. Some of the regulatory or permitting agencies associated with this project include, but are not limited to:

- South Florida Water Management District (SFWMD)
- U.S. Army Corps of Engineers (USACE)
- U.S. Coast Guard (USCG)
- Broward County Environmental Protection and Growth Management Department (BCEPGMD)

- Broward County Environmental Licensing and Building Permitting
- CITY' s Department of Sustainable Development (DSD) City Building Permit
- Broward County Health Department (BCHD)

SPECIFIC SCOPE OF SERVICES

The Scope of Services to be provided by CONSULTANT shall be as follows:

Amendment No. 1 to Task Order No. 1

Task 2.1 Task Management

The prime consultant shall act as a liaison between the specialty subconsultant (Janus), permit agencies and the CITY. The CONSULTANT shall complete the services under this task order within 221 days.

DELIVERABLES

- Schedule for SHPO phase deliverables (Microsoft Project)

Task 2.2 Cultural Resources Assessment Survey

The Subconsultant shall perform an investigation and produce a report presenting the methods, findings, evaluations, and recommendations of the cultural resource assessment. The purpose of the survey will be to locate, identify, and bound any previously recorded or unrecorded precontact or historic period cultural resources associated with this project and to assess their significance in terms of eligibility for listing on the National Register of Historic Places (National Register) according to criteria set forth in 36 CFR Section 60.4.

Literature Review and Background Research

A literature and background search, including a review of the Florida Master Site File (FMSF) will be conducted to identify previously recorded resources within or adjacent to the project area, such as the historic bridge. A summary of the project area's history, prehistoric and historic archaeology, and salient environmental features will be prepared from the results of the background research and literature review. An analysis of available historic maps and aerials and a review of pertinent environmental features will also be conducted to help identify zones of archaeological potential. This will include a detailed archaeological resources desktop review to address any possible archaeological resources.

Field Survey

The field survey will include historic resources survey to document and re-evaluate the bridge. The historic resources survey will use standard field methods to identify and record historic resources. An updated FMSF form will be completed for field data, including notes from site observations and informant interviews. Photographs will be taken and a log kept for recording the resource's physical location and compass direction of each photograph.

Documentation and Report Preparation

FMSF forms or updated forms will be completed for the bridge and any archaeological sites identified during the survey. A draft final report presenting the methods, findings, evaluations, and recommendations of the cultural resource assessment will be prepared and submitted for review and comment. This report will be prepared as to conform to the standards set forth in Chapter 1A-46

DELIVERABLES

- Two (2) copies of Cultural Assessment Report (PDF)

Task 2.3 Section 106 Documentation and Determination of Effects

The Subconsultant shall develop a Section 106 Documentation and Determination of Effects Report (Case Study) to document the potential effects of the proposed project on the bridge. The Case Study Report will present available documentation pertaining to the significance and characteristics of the historic resources as well as a discussion of any effects that the undertaking will have on the resources. During the assessment of effects, the Criteria of Adverse Effects established by the Section 106 regulations will be applied to the historic resources, and both primary and secondary impacts to the resources will be evaluated. Components of the case study report include: a general description of the project and its benefits, historical context, description of National Register properties, discussion of potential effects to the historic properties, and a description of measures proposed to mitigate adverse effects.

DELIVERABLES

- Two (2) copies of Case Study Report (PDF)

Task 2.4 Preparation of Memorandum of Agreement

The Subconsultant shall develop a Memorandum of Agreement (MOA) that will specify the measures to be taken to mitigate for adverse effects to the bridge. The MOA will be prepared in accordance with the Advisory Council of Historic Preservation (ACHP) publication "Preparing Agreement Documents" (issued September 1989), and any guidelines produced by the Florida Division of Historical Resources and State Historic Preservation Office (FDHR/SHPO). The MOA will include stipulations for mitigation and other strategies based on input gathered at meetings between all involved parties.

The MOA will be provided to the State Historic Preservation Office and, if necessary, the Advisory Council on Historic Preservation.

Please note that the scope of work to implement any required mitigation will depend on the stipulations included in the MOA and will be developed once the MOA is finalized.

DELIVERABLES

- Two (2) copies of Memorandum of Agreement (PDF)

Task 2.5 Cultural Resource Expert Meetings

The Subconsultant will attend meetings as necessary with affected parties.

DELIVERABLES

- One (1) copy of meeting minutes (PDF)

Task 2.6 Historical Society Presentation

The CONSULTANT shall develop and present a power point presentation to the City's Historic Society for information and comment. The presentation will describe the project final configuration and construction impacts.

DELIVERABLES

- Bridge Design Power Point Presentation (PPT)

Task 2.7 Public Hearing

Presentation to the Public to inform the public, providing the public with an opportunity to express their views on resolving adverse effects of the undertakings.

DELIVERABLES

- One (1) copy of meeting minutes (PDF)

PROJECT ASSUMPTIONS

- CITY shall provide access to site.
- CITY shall provide existing electronic CAD files, if available. It is the CONSULTANTS responsibility to verify accuracy.
- CITY shall provide a venue for the Public Hearing and will assist in the development of an attendee list composed of affected parties.
- It is the CONSULTANT's responsibility to verify existing geometry is acceptable to all permitting agencies.

ADDITIONAL SERVICES

If authorized in writing by the CITY, as an amendment to this Task Order, the CONSULTANT shall furnish, or obtain, Additional Services of the types listed in the MASTER AGREEMENT. CITY, as indicated in the MASTER AGREEMENT, will pay for these services.

PERFORMANCE SCHEDULE

CONSULTANT shall perform the services identified in Task Order No. 2 by January 15, 2018

PROJECT FUNDING

Performance of this project is at the CITY's discretion and may be contingent upon the CITY receiving funding and work shall not begin until the CITY provides a Notice to Proceed to CONSULTANT.

METHOD OF COMPENSATION

The services performed will be accomplished using the Not-to-Exceed method of compensation. The total hourly rates payable by the CITY for each of CONSULTANT's employee categories, reimbursable expenses, if any, and sub-consultant fees, if any, are shown on **Exhibit 1** attached hereto and made a part hereof. Pay application requests shall be prepared on the CITY's approved pay application request form. The CONSULTANT shall submit the pay application request to the CITY's Project Manager for review and approval. Once the CITY's Project Manager approves the CONSULTANT's pay application request, the CONSULTANT may submit it to the CITY's accounts payable department via email (AcctsPayable@fortlauderdale.gov). Pay application requests shall be submitted monthly.

EXPENSES

Special expenses are required for Janus Research Staff for Per Diem, Mileage and Travel.

TERMS OF COMPENSATION

Services provided under original Task Order No.1 for the following Not-to-Exceed amounts:

	Original Task Budget	Surplus Budget
Expenses	\$1,556	\$3,020
Task 2.1 Task Management	\$5,120	
Task 2.2 Cultural Resources Assessment Survey	\$6,422	
Task 2.3 Section 106 Documentation and Determination of Effects	\$3,746	
Task 2.4 Preparation of Memorandum of Agreement	\$3,746	
Task 2.5 Historical Society Presentation	\$9,600	
Task 2.6 Public Hearing	\$5,120	
Permit Allowance		\$7,300
Grand Total	\$35,310	\$10,320

Amendment No. 1 to Task Order No. 1 Compensation Amount

Amendment No. 1 SHPO Remediation	\$ 35,310
Task Order No. 1 Surplus Budget	\$ 10,320
Task Order Final Total	\$ 24,990

CITY CONTACTS

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to AcctsPayable@FortLauderdale.gov after getting approval from the CITY's Project Manager. All other correspondence and submittals should be directed to the attention of Name of, Project Manager II, at the address shown below. **Please be sure that all correspondence refers to the CITY project number and title as stated above.**

Raymond Nazaire, PE, CGC
Project Manager II
Public Works
City of Fort Lauderdale
City Hall, 4th Floor Engineering
100 North Andrews Avenue
Fort Lauderdale, FL 33301
(954) 828-8954
rnazairel@fortlauderdale.gov

Marlon Lobban, PE
Senior Project Manager
Public Works
City of Fort Lauderdale
City Hall, 4th Floor Engineering
100 N. Andrews Ave.
Fort Lauderdale, FL 33301
(954) 828-4355
mlobban@fortlauderdale.gov

CONSULTANT CONTACTS

Ronald Sanchez, P.E.
1000 Sawgrass Corporate Parkway Suite 544
Sunrise, FL 33323
Hardesty & Hanover, LLC
Email: rsanchez@hardesty-hanover.com
Phone: 954-368-6366
Fax: 954-835-9130

CITY

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

CITY

ATTEST:

JEFFREY A. MODARELLI
City Clerk

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida.

LEE R. FELDMAN, City Manager

(SEAL)



Approved as to form:

RHONDA MONTOYA HASAN
Assistant City Attorney

25 OCT 17 10:18 AM

CONSULTANT

WITNESSES

Hardesty & Hanover, LLC, a Delaware limited liability company authorized to transact business in Florida.

Sabrina Sanchez
SABRINA SANCHEZ
Print Name

Ronald Sanchez
Ronald Sanchez
Print Name

By *Timothy J. Noles*
Timothy J. Noles, PE
Managing Member

STATE OF FLORIDA:
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 1st, day of July, 2017 by Timothy J. Noles as Managing Member of Hardesty & Hanover, LLC, a Delaware limited liability company authorized to transact business in the State of Florida..

(SEAL)



Sabrina Sanchez
Notary Public, State of Florida
(Signature of Notary taking Acknowledgment)

SABRINA SANCHEZ
Name of Notary Typed, Printed or Stamped

Personally known ✓ or Produced identification _____

Type of Identification _____

Exhibit 2 – Location Map

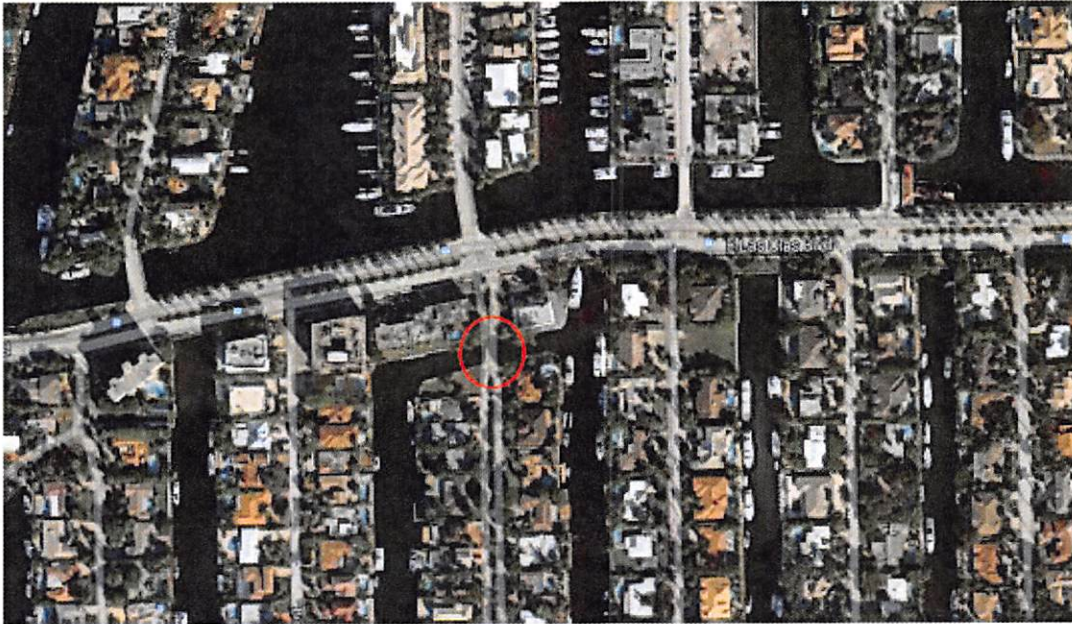


Exhibit 4 – Project Tentative Schedule

<u>Event</u>	<u>Start Date</u>	<u>End Date</u>	<u>Duration (Days)</u>
NTP	Monday, January 16, 2017	Monday, January 16, 2017	
Historical Field Survey	Wednesday, June 21, 2017	Wednesday, June 28, 2017	7
Report Development	Wednesday, July 12, 2017	Wednesday, October 04, 2017	84
Public Hearing	Thursday, August 31, 2017	Thursday, August 31, 2017	
SHPO Meeting	Thursday, September 21, 2017	Thursday, September 21, 2017	
MOA Development	Wednesday, October 18, 2017	Friday, November 17, 2017	30
MOA Reviewed	Friday, December 01, 2017	Monday, January 01, 2018	30
MOA Signed	Monday, January 15, 2018	Monday, January 15, 2018	
Implement MOA	TBD	TBD	
Total	Monday, January 16, 2017	Monday, January 15, 2018	221

Amendment No. 1 to Task Order No. 1
Project No. 12089
Coconut Isles Bridge Replacement
CONSULTANT: Hardesty & Hanover, LLC

Exhibit 3 – Work Break Down Fee Schedule

	Project Manager	Engineer Intern	Sub consultant Project Janus Manager	Janus Principal Investigator	Janus Project Archaeologist	Janus Architectural Historian	Janus Historical Technician	Janus Graphics Specialist	Janus Computer Specialist	Janus Clerical	
Task 2.1 - Task Management	\$160	\$80	\$135	\$95	\$69	\$86	\$54	\$46	\$55	\$45	\$5,120
Task 2.2 - Cultural Resources Assessment Survey			1	2	16	30	35	8	2	1	\$6,422
Task 2.3 - Determination of Effects			2			32	10	4			\$3,746
Task 2.4 - Memorandum of Agreement			2			32	10	4			\$3,746
Task 2.5 – Historical Society Presentation	40	40									\$9,600
Task 2.6 – Public Hearings	32										\$5,120
Total Staff Hours	104	40	5	2	16	94	55	16	2	1	
Total Staff Cost	\$16,640	\$3,200	\$675	\$190	\$1,104	\$8,084	\$2,970	\$736	\$110	\$45	\$33,754
Permit Allowance - reduction											(\$7,300)
Expenses - reduction											(\$1,464)
Total Amendment No.1 to Task Order No. 1											\$24,990

Exhibit 3 – Letter of Adverse Effect



FLORIDA DEPARTMENT of STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

Ms. Kelly Egan
Jacksonville USACE, Palm Beach Regulatory Office
4400 PGA Blvd, Suite 500
Palm Beach Gardens, Florida 33410

August 25, 2016

Re: DHR Project File No. 2016-3040/ Received by DHR: July 18, 2016
Applicant: City of Fort Lauderdale / Application No.: SAJ-2016-01056
Project: Replace Existing Coconut Isle Bridge
SE 18th Avenue over Grande Canal, Fort Lauderdale, Broward County

Ms. Egan:

The Florida State Historic Preservation Officer reviewed the referenced project for possible effects on historic properties listed, or eligible for listing, on the *National Register of Historic Places*. The review was conducted in accordance with Section 106 of the *National Historic Preservation Act of 1966*, as amended, and its implementing regulations in 36 CFR Part 800: *Protection of Historic Properties*.

We note that the Coconut Isle Bridge is recorded in the Florida Master Site File as 8BD3165 (Grande Canal Arch Deck Bridge #865732) and is considered eligible for the National Register. The proposed undertaking includes the complete demolition and rebuilding of the bridge. It is therefore the opinion of this office that the proposed undertaking will have an adverse effect on the Coconut Isle Bridge, 8BD3165.

Since the State Historic Preservation Office (SHPO) has determined that the undertaking will constitute an adverse effect, procedures relating to 36 CFR 800.6 *Resolution of Adverse Effects* must be followed.

1) According to 36 CFR 800.6(a), the Agency (or designated representative) shall continue consultation with the SHPO and other consulting parties to develop and evaluate alternatives or modifications to the undertakings that could avoid, minimize or mitigate adverse effects on historic properties. The Agency shall submit a case study* outlining these efforts for review by the SHPO.

* A case study is a document that outlines the agency's efforts to develop and evaluate alternatives or modifications to a project that could avoid or minimize adverse effects to cultural resources. The case study provides a record of an agency's due diligence to carefully consider the impacts of its actions upon cultural resources. The document may also reveal previously unidentified but feasible alternatives that will avoid impacts altogether.

(2) In accordance with 36 CFR 800.6(a)(4), the Agency shall make information regarding this finding available to the public, providing the public with an opportunity to express their views on resolving adverse effects of the undertakings. Pursuant to 36 CFR 800.11(e), copies or summaries of any views provided by consulting parties and the public shall be made available to the SHPO as part of the case study outlined in (1).

Ms. Egan
DHR Project File No. 2016-3040
August 25, 2016
Page 2

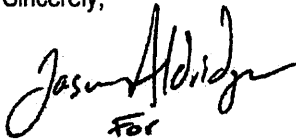
(3) The Agency shall notify the Advisory Council on Historic Preservation (ACHP), 401 F Street NW, Suite 308, Washington, DC 20001-2637, of the adverse effect finding per 36 CFR 800.6 (a)(1). The notification to the ACHP should be similar to the project information submitted to this office and should include the following documentation as outlined in 36 CFR 800.11(e). The ACHP will advise of its decision to participate in consultation within fifteen (15) days of receipt of this notification or other request. If the ACHP chooses not to participate in consultation, the Agency shall resolve the adverse effect without ACHP participation and pursuant to 36 CFR 800.6(b)(1).

(4) If the Agency, the SHPO and, if applicable, the ACHP agree on how the adverse effects will be resolved, they shall execute a Memorandum of Agreement (MOA) pursuant to 36 CFR 800.6(c).

(5) If the Agency and the SHPO fail to agree on the terms of the MOA, the Agency shall request the ACHP to join the consultation. If the ACHP decides to join the consultation, the Agency shall proceed in accordance with 36 CFR 800.6(b)(2). If the ACHP decides not to join the consultation, the ACHP will notify the Agency and proceed to comment in accordance with 36 CFR 800.7.

We look forward to working together as we proceed to the resolution of adverse effects. For questions, please contact Robin Jackson, Historic Preservationist, Compliance & Review at Robin.Jackson@dos.myflorida.com, or by telephone at 850.245.6496 or 800.847.7278.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Aldridge" with "For" written below it.

Timothy A. Parsons, Ph.D., RPA
Director, Division of Historical Resources
and State Historic Preservation Officer

Check List: Task Order No. 2 Contractor/Consultant HARDESTY & HANOVER LLC
Attachments: ☐ CAM ☒ SunBiz ☒ PW Routing Form

- Who: ☒ Fort Lauderdale should be spelled out. Do not accept "Ft." Lauderdale.
- ☒ Appropriate City signature page
- ☒ Full legal name of entity as registered with the State Division of Corp. in title and ☐ above the signature line. <http://www.sunbiz.org>
- ☒ President/Vice President (Inc. or Corp.) or Managing Member (LLC) or GP (LLP or Partnership)
☐ proof of authorization if not any of the above.
- If the vendor entity signature page has lines for the information below, it needs to be completed.
☒ 2 Witnesses: Names printed under the signature. (Notary can count as 1 witness)
- ☐ Attested by the Secretary (Inc.) ☐ Corporate Seal (Inc) ☒ Notarized (all entities)

- What: ☒ Purpose/Preamble/Project Background/Task description
- ☐ Task Orders to date do not exceed the amount approved by the City Commission/Contract Cap.
- ☒ Funding source is on Task Order or attachment. ☒ Math is checked.
- ☐ Item # and \$ must agree with Scope of Services in Master Agreement
- ☐ 11 x 17 Plans for Task Order are attached ☒ N/A

- When: ☒ Time Frame for project completion - specifically stated (avoid use of "approximate") *after expiration date?*
- ☒ Reference to the Master Agreement and ☒ date of agreement and ☒ expiration date.
- ☐ Project will be completed prior to the expiration of the underlying contract

- Other: ☐ All listed exhibits or schedules are included with the task order use letters
- ☐ JANUS not listed in master Agreement
- ☐ Subconsultants are listed in the Master Agreement.. ☐ Subconsultants are active in SunBiz
- ☐ If not, attach the approval letter by the PW Director or his designee.
- ☒ Page Number Format on task orders and exhibits are "Page X of X"
- ☒ A date line to be filled in when approved by CCM if a commission item or when CM signs
- ☒ Contact Person/phone number
- ☐ Break down of reimbursables ☐ listed reimbursables are allowed in Master Agreement
- ☐ Three original documents executed by entity. (1 for each party, 1 for City Clerk)
- ☐ (Kian) Update Spreadsheet and forward to Finance

After routing through Public Works

- ☐ Finance sheet attached verifying contract cap, listing any previous task orders showing there is enough funding to cover the task order being routed. (added by Finance after PW Dept.)



PUBLIC WORKS

ROUTING FORM FOR TASK ORDERS – CITY MANAGER'S APPROVAL

Project/Contract Number: 12089 CMO Log #:
 Document Title: Amendment No. 1 to Task Order No. 1 Attached: ☒ 3 original
 Department: Public Works - Engineering Contact: Raymond Nazaire
 Corresponding CAM #: Contact #: 954-828-8954
 Commission Date:

Purpose: Amendment No. 1 to Task Order No. 1 has been drafted for the remediation of requirements from the State Historic Preservation Office in the replacement of the Coconut Isle Bridge. Once completed, the Consultant will acquire all necessary permits for the construction of the new bridge.

FUNDING INFORMATION

CIP Funded Project: Yes ☒ No ☐
 Amount Required by Task Order: \$24,990
 Index/Sub Object Code: P12089.331 6599
 Engineering Finance Approval Sign: *Shaunon Graham 10/10/17*

APPROVAL ROUTING –PUBLIC WORKS

	Approved:	Disapproved:	Signature/Date
Raymond Nazaire, P.E., CGC., Project Manager II	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 10/10/17
Marlon Lobban, P.E., Senior Project Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 10/10/17
Christopher Bennett, P.E., Assistant City Engineer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 10/12/17
Keith Landry <i>PhD, PE</i> Assistant Public Works Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 10/13/17
Paul Berg, ICMA-CM., Public Works Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 10/16/17

APPROVAL ROUTING –FINANCE DEPARTMENT

	Recommend Approval:	Disapproved:	Signature/Date
Kirk W. Buffington, C.P.M., Finance Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i> 10/15/17

APPROVAL ROUTING – CITY ATTORNEY'S OFFICE

	Approved as to form:	Disapproved:	Signature/Date
City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>[Signature]</i>

APPROVAL ROUTING – CITY MANAGER'S OFFICE

	Approved:	Disapproved:	Signature/Date
Lee R. Feldman, ICMA-CM, City Manager	<input type="checkbox"/>	<input type="checkbox"/>	

CITY CLERK'S OFFICE Upon approval by the City Manager, please route this form along with Task Order to PW- Engineering, Kian Movafaghi (Ext. 7818).

Hardesty & Hanover, LLC - Bridge Engineering Consulting Services

CAM #14-0553 5/20/2014; #14-1328 11/18/2014; #15-0779 7/7/2015; #17-0482
11/6/2012 -11/5/2017

Contract #246-11376

Contract amount:

	Project #	TO #	Amount
CAM #15-0779	7/7/2015 P12089	1	213,247.00 \$ 213,247.00
CAM #17-1015	9/19/2017	Amend 1 to 1	24,990.00 \$ 24,990.00

Total Used	\$ 238,237.00
Contract Amount	\$ 238,237.00
Available Balance	\$ -

CITY OF FORT LAUDERDALE FAMIS SYSTEM

FAML6450 Organization Summary Inquiry 07/18/2017 9:42 AM

Balance (Y,M,Q,A): A Funding Period : Currency Code:
 Fiscal Mo/Year: 10 2017 JULY 2017 Funding Period:
 Index Code : P12089.331 BRIDGE REPLACEMENT AT COCONUT ISLE
 Organization :
 Char / Object :
 Fdtp Fund Sfd :
 Project Proj Dtl :
 Grant Grant Dtl :
 User Code :

S	Subobj	Description	Budget	Actual	Encumbrance	Balance
<input type="radio"/>	6501	FORCE ACCOUNT CHAR		53,108		-53,108
<input type="radio"/>	6599	CONSTRUCTION	372,445			372,445
		EXPENDITURE TOTAL	372,445	53,108		319,337
		REVENUE LESS EXPE	-372,445	-53,108		319,337

G014 - RECORD FOUND

Task Order PW Finance Checklist Annual Contract or Consultant

Date: 7/21/17Applicable CC-Authorized CAM printed and attached? ☒Verify contract unit prices. ☒Verify all calculations and totals. ☒Verify contract sub-contractors and prices ☒

If not a listed sub-contractor, PM must obtain approval letter from the consultant to PW Director must be submitted and approved. ☒

Verify T.O. # and log into the Annuals - Unit Cost Contracts log

engprojects \\\city-engserv\ (Z:) > Annuals - Unit Cost Contracts >

☒ Annual Projects - TASK ORDER LOG.xlsx

OR

☒ Consultant - TASK ORDER LOG.xlsx

whichever applies.

Verify this T.O. amount is within the Contract Capacity (cap) ☒

If it is not within the available contract capacity, return

the T.O. to the Project Manager in writing, indicating

that an expenditure capacity increase must be requested for

Commission approval (usually through the Procurement agenda) to accommodate the cost and the time-frame to meet the City's needs.

Identify and confirm funding with Project Manager and ☒

FAMIS (6450) or ETS (Monthly Project Report)

Is the scope of work a capital project expense? Or operational?

Capital projects must meet all 3 of the following criteria:

1) \$50k value, 2) new or replacement tangible asset, and 3) a useful life of 10 or more years? Or is it operational; repairs and maintenance? Repairing existing system or asset to maintain the original useful life? ☒

Initial routing form and forward to Administrative Assistant II

(Shannon) for signature.

Forward to Administrative Aide (Kian) for continued authorization

routing



COMMISSION AGENDA ITEM
DOCUMENT ROUTING FORM

Today's Date: 11/1/2017

3 CCO
11/2/17

DOCUMENT TITLE: Amendment No. 1, Task Order No. 1 / Hardesty & Hanover, LLC

COMM. MTG. DATE: 09/19/2017 CAM #: 17-1015 ITEM #: CAM attached: ☒ YES ☐ NO

Routing Origin: CAO Router Name/Ext: Lizardo Coronado

CIP FUNDED: ☒ YES ☐ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

1) City Attorney's Office # of originals attached: 3 Approved as to Form: ☒ YES ☐ NO

Date to CCO: 11/1/2017 RMH
Initials

2) City Clerk's Office: # of originals: 3 Routed to: Gina Ri/CMO/X5013 Date: 11/1/17

3) City Manager's Office: CMO LOG #: NOV-6 Date received from CCO: 11/1/17

Assigned to: L. FELDMAN ☐ S. HAWTHORNE ☒ C. LAGERBLOOM ☐
L. FELDMAN as CRA Executive Director ☐

☐ APPROVED FOR LEE FELDMAN'S SIGNATURE ☐ N/A FOR L. FELDMAN TO SIGN

PER ACM: S. HAWTHORNE _____ (Initial/Date) C. LAGERBLOOM _____
(Initial/Date) ☐ PENDING APPROVAL (See comments below)

Comments/Questions: _____

Forward 3 originals to ☐ Mayor ☒ CCO Date: 11/2/17

4) Mayor/CRA Chairman: Please sign as indicated. Forward ____ originals to CCO for attestation/City seal (as applicable) Date: _____

INSTRUCTIONS TO CLERK'S OFFICE

City Clerk: Retains ____ original and forwards 3 original/copy to: Kian M./PW/Ext 7818

Attach ____ certified Reso # ____ ☐ YES ☐ NO