



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#17-0617

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: June 20, 2017

TITLE: Motion to Approve Additional Expenditures for Special Event Clean-Up
Services – Weed-A-Way, Inc. - \$46,524

Recommendation

It is recommended that the City Commission approve an increase in the contract value for a special event clean-up services contract with Weed-A-Way, Inc. in the amount of \$46,524, resulting in a new contract value of \$143,048.

Background

The purpose of this contract is to provide special event clean-up services which includes day and nighttime personnel and equipment. Services include, but are not limited to, management, supervision and labor in collecting and disposing of recyclables, garbage, trash and litter from special events scheduled or coordinated by the City's Parks and Recreation Department.

On December 22, 2016, the Procurement Services Division released bid #373-11879 for these services. On January 10, 2017, five bids were received. Weed-A-Way was deemed to be the lowest responsive and responsible bidder; and on February 16, 2017, a two-year contract for special event clean-up services was approved in the annual amount of \$71,524. This value, however, reflected a one-year amount, and not the two-year contract term amount required for these services. The contract is in the initial term which expires on February 6, 2019. On April 24, 2017, a change order in the amount of \$25,000 was administratively approved.

To correct the initial award value and to ensure continuity of services, staff is requesting an increase of the original contract value to \$143,048. Additionally, the Parks and Recreation Department has experienced an unusual increase in services needed due to a busier than usual spring break season. During the 2017 spring break, \$82,477 was expended on this contract for special event clean up services. Due to the expansion of special events, staff also recommends resoliciting for this service to better capture estimated usage for bidding purposes.

Resource Impact

There will be a current fiscal impact to the City in the estimated amount of \$23,476.

<i>Funds available as at May 23, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR080501-3222	Public Places Cleaning	Services Materials / Custodial Services	\$375,918	\$128,039	\$23,476
TOTAL AMOUNT ►					\$23,476

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included with in the Internal Support Cylinder of Excellence, specifically advancing:

- Goal12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are United*.

Attachment

Exhibit 1 - Contract

Prepared by: Carolyn Bean, Parks & Recreation
James Hemphill, Finance
Linda Blanco, Finance

Department Directors: Phil Thornburg, Parks & Recreation
Kirk Buffington, Finance