FLORIDA ATLANTIC UNIVERSITY
PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is entered into as of MARCH 7, 2017 ("Effective Date"), by and between the Florida Atlantic University Board of Trustees, a public body corporate of the State of Florida, on behalf of The John Scott Dailey Florida Institute of Government at Florida Atlantic University, with an address of 777 Glades Road, Building 44, Room 108, Boca Raton, FL 33431, ("FAU" or "University"), and the City of Fort Lauderdale, a municipal corporation of the State of Florida with a business address of 100 N. Andrews Avenue, Fort Lauderdale, Florida 33301, ("Client").

In consideration of the mutual covenants and stipulations set forth herein, the parties hereby agree as follows:

1. University agrees to provide and Client agrees to accept the services set forth on Exhibit A attached hereto (the "Services") in accordance with the terms of this Agreement. University shall control the manner in which the Services are provided, giving due consideration to the requests of Client. Unless otherwise mutually agreed, the Services shall be performed at Client's premises.

2. This Agreement is legally binding as of the Effective Date, and, unless terminated as provided herein or extended by mutual written agreement of the parties, shall continue until the Services have been completed. University may terminate this Agreement at any time for any reason upon written notice to Client. Client may terminate this Agreement at any time for any reason upon written notice to University.

3. Client agrees to pay University for the Services during the term hereof in accordance with the rates and terms set forth on Exhibit A attached hereto. Unless otherwise specified, payments shall be due within forty-five (45) days of receipt of Contractor's proper invoice, as provided in the Florida Local Government Prompt Payment Act. Late payments shall bear interest at 1% per month.

4. The performance of the University of the Services shall be subject to and contingent upon the availability of funds appropriated by the state legislature or the prime funding agency, or otherwise lawfully expendable for the purpose of the Services for the current and future periods. Client's performance under this Agreement shall be subject to and contingent upon the availability of funds appropriated by Client's City Commission.

5. All documents, papers, letters or other material made or received in conjunction with the Services shall be subject to the provisions of Chapter 119, Florida Statutes.

6. Any renewals, amendments, alterations or modifications pertaining to the Services must be signed or initialed and approved by all parties.

7. The provision of the Services and the validity, construction and effect of this Agreement shall be governed by the laws of the State of Florida. The University, as a public entity of the State of Florida, is entitled to the benefits of sovereign immunity coextensive therewith, including immunities from taxation.

8. Neither party may, without the advance written approval of the other party, assign any right or delegate any duties pertaining to the Services.

9. No default, delay or failure to perform shall be considered a default, delay or failure to perform otherwise chargeable, hereunder, if such default, delay or failure to perform is due to causes beyond either party's reasonable control including, but not limited to, strikes, lockouts or inactions of governmental authorities; epidemics; war; embargoes, fire; earthquake; acts of God; default of common carrier. In the event of such default, delay or failure to perform, any date or times by which a party is otherwise scheduled to perform shall be extended automatically for a period of time equal in duration to the time lost by reason of the excused default, delay or failure to perform.

10. The University makes no warranties of any kind, express or implied, pertaining to the Services, and to the maximum extent permitted by law, disclaims all warranties and conditions, either express or implied, pertaining to the Services.

11. To the maximum extent permitted by law, in no event shall University be liable for any special, incidental, indirect, or consequential damages whatsoever, pertaining to the Services (including, without limitation, damages for loss of business profits, business interruption, or any other pecuniary loss, including legal fees), whether for a breach of contract, failure of essential purpose, negligence or otherwise, even if the party has been advised of the possibility of such damages.

12. Neither party may use or make reference to the other party or any trade names, trademarks, service marks, logos or other designations of the other party except to the extent and in the manner which is expressly provided for in writing by the other party.

13. University reserves all rights with respect to the Services and materials provided by University or the work-product developed by University in connection with the Services. Nothing herein shall purport to grant or convey any interest or right to the University's services, materials or work-product or grant any exclusivity with respect thereto.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

ATTEST:

JEFFREY A. MODARELLI, City Clerk

CITY OF FORT LAUDERDALE, a municipal corporation of the State of Florida.

By: _____
FOR LEE R. FELDMAN, City Manager

Approved as to form:
Cynthia A. Everett, City Attorney

By: _____
Sr. Assistant City Attorney

ATTEST:

By: N/A
Print Name:
Corporate Secretary

FLORIDA ATLANTIC UNIVERSITY BOARD OF TRUSTEES

By: _____
Diane Alperin
Senior Advisor for Academic Affairs

(CORPORATE SEAL)

APPROVED AS TO FORM AND LEGALITY
General Counsel
Florida Atlantic University

STATE OF Florida:
COUNTY OF Palm Beach:

The foregoing instrument was acknowledged before me this 16th day of May, 2017, by Diane Alperin as Senior Advisor for Academic Affairs for Florida Atlantic University Board of Trustees, a public body corporate of the State of Florida.

(SEAL)

ANGELLA J. WINT
MY COMMISSION # FF 090425
EXPIRES: February 23, 2018
Bonded Thru Notary Public Underwriters

_____
Notary Public, State of _____
(Signature of Notary Public)

Angella J. Wint
(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known ✓ OR Produced Identification _____
Type of Identification Produced _____

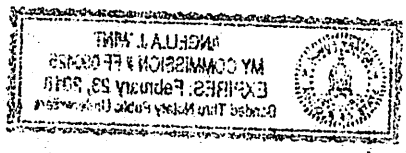


EXHIBIT A

Cultural Values and Continued Neighbor Focused Leadership

Moving From Better to Brilliant

For the City of Fort Lauderdale

Proposed Scope of Services

Submitted by:

The John Scott Dailey Florida Institute of Government at Florida Atlantic University

August 26, 2016

Revised September 16, 2016

Revised December 20, 2016

Executive Summary

Fort Lauderdale Vision: We are Fort Lauderdale, a community of choice. We are the City you never want to leave.
Fort Lauderdale Mission: We Build Community

The culture of the City of Fort Lauderdale is results driven. The pressure to meet deadlines, perform and engage in high profile projects can lead to ambitious expectations. Organizational culture and the workplace environment require attention and specific focus to make sure neither become misaligned with the objectives of the city, and to ensure that both enable trust, confidence and support. Leadership within the city must be philosophically aligned in support of a high performing and results driven culture. Where this does not exist, challenges are often identified and raised.

A number of the challenges raised could be addressed by developing organization-wide values; a more deliberate, purposeful, and expansive messaging campaign that better informs employees; drives CBLT goal alignment; and cultivates an environment where healthy dialog is encouraged. These suggested outcomes pose a high degree of difficulty and yet are entirely solvable. It is important to note that results, high productivity, awards of distinction, and implementing protocols are goals to be esteemed. When these aggressive goals are communicated properly, managed in a healthy work environment of trust, respect, and support, and aligned with organizational values that are strategically deployed through all levels and departments, the organization thrives and achieves higher levels of performance.

Organizational values serve as a compass for employees' behavior at all levels. The values function as a manifesto to define the expectation for how people should perform, and how they will hopefully work and communicate with neighbors and fellow community builders.

On August 2, 2016 the CBLT (Senior Leadership Cohort) was asked: What one word could describe the culture of the City of Fort Lauderdale one year from now? Why? Below are the summarized responses.

1. Dynamic – We are capable of change
2. Trusting – We've started on a path. Trust will grow if leadership continues
3. Collaborative – We will have the same challenges: Communicate better. We have a shared mission beyond our own departments. It's going to take collaboration to build community
4. Exceptional – We are doing the right things and supporting one another
5. Synergistic – We can be synchronized
6. Evolving – Things are always changing and evolving. We have to be willing

7. Adaptive – Realistic. It took us 5 years to get here
8. "Good Exhausted"- From getting together so much; but exhausted in a good way
9. Progress – We have lots of challenges. We want to be adaptive. If we can say we made progress, we're ok.

This image of the future can be a reality where employees and neighbors never want to leave!

Overview of Proposal

Trainnovations, serving as the subject matter experts through the John Scott Dailey Florida Institute of Government at Florida Atlantic University, will provide services to:

- Develop the organization's cultural values (core, aspirational, and "permission to play" values) using input from all levels of the organization (it is important to note that "*input from all levels of the organization*" does not imply that everyone be in consensus).
- Continue CBLT teamwork, communication, and trust building.
- Provide guidance for the senior staff to direct, support and manage all components of building a culture of organizational health to achieve the vision and mission through performance excellence.

Objectives of the program are:

- Continue to engage in cultural shifts to ensure organizational health.
- Engage all employees in the development of the organization's cultural values.
- Work with CBLT to create buy-in and support for the development of the values.
- Assist CBLT to model the way as the organization shifts to values-driven decisions and behavior.
- Serve as a resource to aid the CMO in providing supportive action, communication, and trust building within the organization.

FAU IOG is dedicated to helping the City of Fort Lauderdale achieve balance between a culture that is results-driven and a culture that demonstrates value for its employees through management that is accountable for both; through a strategic and deliberate messaging effort; and by the development of a framework to reduce mistrust. These steps will ultimately shift the culture to one of organizational health and an engaged high performing workforce producing higher levels of service to neighbors.

Success and dependencies of the program:

1. Values must be authentic – everyone in the organization is held to the same standards from the City Manager to the line level staff.
2. Values statements must provide a distinct, clear and unwavering blueprint for employee behavior – they impose a set of fundamental strategically sound beliefs on a broad group of people.

3. Values must be weaved into everything including all processes, procedures and policies. Employees in the City must be reminded often as the values form the basis for every decision the City makes (Note: deployment plan is not included in this proposal and will be developed for FY19).
4. Values must be messaged constantly and consistently by all stakeholders. The City Manager, ACMs and CBLT members must be vocally and visibly accountable to the values. The leadership must "model the way." It is impractical to expect that employees would rally around a set of values that appear hollow because the ideals aren't practiced and upheld by leaders in the organization.

Overall activities and methods

1. While the subject matter experts have some ideas based on experience, the methodology is intended to be a collaborative effort between FAU IOG and City of Fort Lauderdale.
    a. We aim to use affinity diagrams, multi-voting and other six sigma tools as objective data tools
    b. We expect to use a variety of delivery tools to reach all levels such as paper, in person and digital mechanisms
    c. We plan to "touch" as many employees as possible collecting "fingerprints" (input from all levels of staff)
2. Communication and messaging is a crucial piece of the puzzle and success is reliant on clarity, frequency, accuracy, courteousness and consideration.
3. The commitment by the CBLT and Executive Strategy Team to help develop and define the values behavior, and demonstrate a willingness to model the behavior is essential. Interactive meetings and activity sessions will assist in further defining both favorable and unfavorable behavior.
4. The benefit of this project for the entire staff is having an organization wide assignment to rally around and build more team solidarity.

The following roadmap assumes a March 2017 start. The timeline is adjustable if the agreement and contracting process is delayed.

Proposed Road Map

Moving the Team Toward Solutions

Phase 1 (March 2017 – June 2017)

Description: Collaboration

- Build consensus for the strategy and plan, the methodology, and schedule of events.
- Apply change management techniques using Kotter approach.
- Encourage collaborative dialog to address the following projects, including but not limited to their intersection with the development of values:
    - Change management
    - Flexible working arrangements
    - PSM review process
    - Internal communication and engagement
    - Class and Comp Study
    - Performance evaluation review
    - Software implementations
- Explore opportunities to capitalize on CBLT scheduled meetings.

Participants: CM and ACMs, Structural Innovation, HR/Organizational Development, and CBLT (includes 128 hours of onsite facilitation/meetings and offsite planning/development)

Action Steps: Meetings with active participation and input, consensus and commitment and a built in component of engaging activity (the number of meetings depends on the responsiveness and ability to build consensus)

Outcomes:

- A clear understanding of the plan.
- Comprehension about CBLT support and buy-in for the initiative, the team and the strategy.
- Awareness and insight about the implications of lack of support and buy-in for the initiative.

During Phase 1 –Work with the Assistant Public Affairs Manager

In the current environment, a dedicated communications plan is needed to create, develop and implement a culture of organizational health, engagement, and performance. Together we will work

with Human Resources and Structural Innovation and other experts in an effort to move the organization forward with these efforts.

Phase 2 (July 2017 – September 2017)

Description: Communication

- Develop the organization-wide communication – messaging the introduction of the initiative, the timeframe, methodology, and engagement approach to "touch all employees." – This is a critical component and requires trust, respect, and support.
- Continue CBLT (Senior Leadership Cohort) meetings to ensure support, alignment and integration.

Participants: CM and ACMs, PAO, HR/Organizational Development, Structural Innovation, CBLT (includes 104 hours of onsite facilitation/meetings and offsite planning/development)

Action Steps:

- Meet with CM and ACMs to maintain communication and sponsorship
- Working sessions with participants and check back meetings

Outcome: A fully developed **plan** for Communication and development of Cultural Values Campaign including checkpoints for review and quality improvement

Phase 3 (October 2017 – March 2018)

Description: Gather Input at All Levels

- Engage all staff to gather input for development of organizational values.
- Meetings with CBLT to focus on continuous behavior shifting models.
- Learn supportive measures that reinforce both productivity and organizational health to sustain the shifting culture.

Participants: All staff
(includes 256 hours of onsite facilitation/meetings and offsite planning/development)

Action steps:

- Implement the plan to engage all staff to obtain individual touches - "the finger prints of staff values."
- Meetings with CM and ACMs to develop further communication for continued support for culture shifting.
- Continue to formalize the message to all staff.

Apply "Support" Campaign

- Campaign the talking points with positive and consistent messaging.

- Demonstrate consistent support for culture change.
- Offer the story with conviction; the story supported by and modeled by the CM, ACMs, and CBLT.
- Be persistent about living the message by consistently modeling the way.

Phase 4 (April 2018 – August 2018)

Description: Finalize the organizational values and arrive at agreed upon statements that work (rather than reaching a decision the organization may later regret). Executives should discuss values over a number of months; they should consider and reconsider how the standards will play out within their corridors.

Participants: CM, ACMs, CBLT, Structural Innovation, HR/Organizational Development, and PAO

(includes 40 hours of onsite facilitation/meetings and offsite planning/development)

Action steps: Meetings, active role play, scenarios, problem solving, and authentic dialog

Outcome: A series of values statements that when implemented properly, will drive the behavior, decisions, and results of the City of Fort Lauderdale.

Please note: this is not a quick fix. Those that attain organizational health are committed to personal, team, and organizational shifts (shifts that are effective, long term, and sustainable) at all levels with "Leaders leading Leaders" effectively and efficiently.

October thru September 2019 (Implementation)

(approximately 350 hours of onsite facilitation/meetings and offsite planning/development)

\Empower, Implement, and Communicate the Values-Driven Culture

- Continuous Campaigning of Values Driven Culture - Message campaign to citywide staff using a variety of mechanisms and creative strategies
- Ongoing communication with CBLT – drive the message to all staff and model the way using congruent behavior without exception
- Develop purposeful coaching and consequences for counterproductive behaviors for people at all levels of the organization whose actions are not in alignment with the narrative and shifting culture
- Develop action and behavior examples that are in complete alignment with the "picture of new culture" starting at the top of the organization
- Measure qualitative environmental shift (metrics to be developed)

PRICING STRUCTURE

Total Fee: $201,940 for approximately 878 hours combined off site and onsite time.

Onsite time is dedicated for planning strategy, implementation and organization health meetings:

Offsite time is dedicated to design and redesign (based on cycles of improvement), development and redevelopment (based on cycles of improvement) and dialog using all methods and mechanisms of communication.

The average hourly rate is $230.00 or $33.33/person/hour (6 people).

The fees include:

- FAU Institute of Government administrative and contracting fees
- Onsite meetings, dialog, phone conversations, consultation, and plan revisions
- Subject matter experts from FAU IOG on and offsite work dedicated hours estimated above

These fees do not include:

- Printing
- Materials such as flipchart paper, markers or post it notes
- Venues, food and beverage

FAU IOG will make every attempt to provide a convenient and plausible schedule with the City of Fort Lauderdale. Upon agreement of the schedule, FAU IOG will hold the dates and execute the agreed upon content. If the City of Fort Lauderdale deems it necessary to cancel or change a workshop date, 3 working days advance notice is required to do so without penalty of paying 50% of the fee for the workshop.

FAU
FLORIDA ATLANTIC UNIVERSITY

Delegation of Signature Authority

Date:	July 19, 2016
Person Delegating Signature Authority:	Gary W. Perry
Title:	Provost and Vice President for Academic Affairs
Person to Whom Signature Authority is Delegated:	Diane Alperin
Title:	Senior Advisor for Academic Affairs
Div/Dept/College:	Office of the Provost/Academic Affairs
Duration: (Insert dates or circle "until revoked")	July 1, 2016 _____ to _____ OR Until Revoked
Limitations or exclusions (if any):	
Other notes:	

Signature of Delegating Authority: _____

All signature delegations automatically expire without further action if the person to whom authority has been delegated leaves FAU or changes positions within FAU.

All delegations may be revoked by the delegating party or his/her successor at any time by signing below:

Signature Revoking Authority: By: _____ Date: _____

Title: _____

All final delegations and revocations should be directed to the Office of the General Counsel

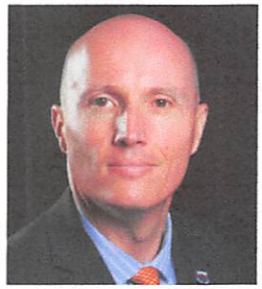
Executive Leadership Team Briefs

Patrick Chun
Vice President for Athletics

Mr. Patrick Chun became Florida Atlantic University's Director of Athletics in August of 2012 after a stellar 15-year career at The Ohio State University, a longtime powerhouse in college athletics. At FAU, he is overseeing the ongoing development of 19 NCAA Division I teams, plus cheer and dance, utilizing his expertise in development, endowment building, strategic planning, management and leadership. Shortly after his arrival, it was announced that the FAU Owls will begin competing in Conference USA in the fall of 2013. Mr. Chun has a bachelor's degree in journalism from The Ohio State University and a master's degree in sports leadership from Duquesne University. He serves on the executive committee of the National Association for Athletics Development Directors and he was in the 2011 inaugural class of the NCAA Division IA Athletics Directors Association Fellowship Program.

Daniel C. Flynn
Vice President of Research

Daniel C. Flynn, Ph.D., Vice President of Research, joined FAU in January 2015 to oversee research administration in the Division of Research, which includes the Office of Sponsored Programs, Research Integrity, Research Accounting, Technology Development, Veterinary Services, Research Communications and the Florida Atlantic University Research Corporation. Prior to joining FAU, Flynn served as Associate Dean for Research in the University of Delaware's College of Health Sciences where he helped grow the research enterprise by 60 percent, promoted invention disclosures, faculty patent applications and developed undergraduate entrepreneurial and research programs. He served as the founding Associate Dean for Research and Economic Development at The Commonwealth Medical College, a new medical school in Scranton, PA. Flynn spent 17 years at West Virginia University where he served as a Professor and Deputy Director of the Mary Babb Randolph Cancer Center. During his career, he has been awarded more than $40 million in research funding, has published 72 research articles and has served on an editorial board, advisory committees and study sections for NIH and the Association of American Medical Colleges. He earned his bachelor's at the University of Maryland, College Park, and his doctorate at North Carolina State University. He conducted his post-doctoral work at the University of Virginia.



Peter Hull
Vice President, Public Affairs

Peter Hull joined FAU in May 2014. He oversees the Office of University Communications, which includes university-wide marketing initiatives, internal communications, FAU's online presence through FAU.edu and social media, university branding, media relations and creative services. A former newspaper reporter, Mr. Hull has worked for The Island Packet (Hilton Head Island, S.C.), Inside Business (Norfolk, Va.), the Daily Press (Newport News, Va.), and The Post and Courier (Charleston, S.C.). In 2005, he was award a 1st Place in Business reporting from the S.C. Press Association. Mr. Hull joined FAU after six years at Clemson University where he was communications and marketing director for economic development. In this role he was responsible for communications at Clemson's 10 off-campus enterprise campuses and research and education centers across South Carolina. Peter attended University Centre Croydon in London, England, and received a Master of Arts from Old Dominion University in Norfolk, Va.

David Kian, J.D.
Vice President, Legal Affairs and General Counsel

As chief legal officer, Mr. David Kian is responsible for supervising and managing all legal matters affecting Florida Atlantic University. Primary responsibilities include serving as legal counsel to the Florida Atlantic University Board of Trustees; providing legal and policy analysis and advice to the University President and all senior administrators; directing all litigation and administrative proceedings involving the University at the hearing, trial and appellate levels; supervising and coordinating representation with outside counsel; assisting in the development of University compliance plans for federal and state regulations; and developing and presenting training sessions, panels, and guest lectures on an array of legal topics affecting the University. Mr. Kian has served as FAU's General Counsel since 2004. Previously he was Associate General Counsel and Adjunct Professor of Law at the University of Florida, an associate with the law firm of Hill, Ward & Henderson, P.A., and a law clerk to United States District Court Judge Steven D. Merryday. Mr. Kian received his B.A. and J.D. degrees with honors from the University of Florida, where he was a National Merit Scholar, a National Endowment for the Humanities Younger Scholar, a Wentworth Scholar, a Judge James B. Whitfield Constitutional Law Scholar, and a National Finalist in the American Bar Association's National Appellate Advocacy Competition.

Corey King, Ed.D.
Vice President, Student Affairs

Corey King, Ed.D., joined FAU in 2008 as the Associate Vice President/Dean of Students and was named Vice President for Student Affairs in February of 2015. He oversees all aspects of student life, promoting a campus culture that embraces student success through academic excellence, leadership development, and civic responsibility. He oversees the Division of Student Affairs, which provides a wide array of programs and services to FAU's student body. In addition, Dr. King is an associate graduate faculty member in the Department of Educational Leadership and Research Methodology within the College of Education. During his career in higher education, Dr. King has held administrative positions in Student Affairs at Florida State University, the University of Florida, Wheeling Jesuit University and East Carolina University. He is involved with the Southern Association for College Student Affairs (SACSA) and the National Association of Student Personnel Administrators (NASPA). He has participated in many institutes and workshops, such as the NASPA/SACSA New Professional Institute, NASPA/SACSA Mid Managers' Institute and the NASPA Senior Student Affairs Officers' Institute. Dr. King received a Bachelor of Science in Curriculum and Instruction and a Master of Science in Higher Education Administration/Student Affairs from Florida State University. He earned his Doctorate of Educational Administration and Leadership from Indiana University of Pennsylvania.

Danita Nias
Vice President for Advancement
Chief Executive Officer, FAU Foundation

Danita Nias joined FAU in October 2016 to lead the university into a new era of donor relations and to spearhead a capital campaign. Nias oversees all FAU fundraising efforts, including principal gifts, planned giving and alumni relations. Prior to arriving at FAU, she served as senior associate vice president for external affairs at the University of Florida. In that role, she was responsible for managing a portfolio of major donors and prospects while managing the university's campaign strategy and structure for volunteers. From 1995 to 2011, Nias held numerous leadership positions at the University of Maryland, including assistant vice president for development and alumni relations. She has a bachelor's degree with a concentration in personnel and labor relations from the Robert H. Smith School of Business at Maryland and a Master of Social Science with a concentration in international relations from the Maxwell School of Citizenship and Public Affairs at Syracuse University.

Gary W. Perry, Ph.D.
Provost and Vice President of Academic Affairs

Gary W. Perry, Ph.D., serves as Provost and Vice President of Academic Affairs. In this position, Dr. Perry leads the Division of Academic Affairs , directing the development and delivery of all academic programs at FAU while overseeing the division's budget and personnel. The Division of Academic Affairs comprises FAU's 10 colleges that deliver more than 180 degree programs at the bachelor's, master's and doctoral levels. Related areas, such as the Office of Undergraduate Studies, the University Registrar, the University Libraries, the Office of Information Technology, Enrollment Management, and the Lifelong Learning Society, also come under the division's umbrella. Previously, Dr. Perry served for seven years as Dean of FAU's Charles E. Schmidt College of Science from 2006 to 2013, and he has spent spent nearly a quarter century on the University's faculty. Prior to assuming the role of Dean, he had served as Interim Dean for Graduate Studies. Dr. Perry joined FAU in 1989 as an Associate Professor of Neuroscience and has held several other leadership positions at the University during the past 23 years, including the roles of Senior Associate Dean for Research and Graduate Studies in the Charles E. Schmidt College of Science, Acting Director of the Center for Complex Systems and Brain Sciences and Acting Associate Dean and Chair for the Biomedical Science Program. Dr. Perry is a graduate of the University of London and earned his master's and doctoral degrees from the University of Manchester in the United Kingdom. He previously held research faculty appointments at the Weill Medical College of Cornell University and the University of Miami's Miller School of Medicine before joining FAU.

David (Art) Kite
Interim Vice President for Financial Affairs

David (Art) Kite is the Interim Vice President for Financial Affairs. His appointment was effective February 1, 2017. Kite brings to FAU more than 35 years of experience as a senior vice president with Bank of America where he had leadership roles that included: CFO for Palm Beach County, Consumer Marketing Executive, Consumer Market Manager, Sales and Service Manager, Consumer Credit Administration Manager, Financial Planning and Analysis and Regional Auditor. In his most recent position, Kite was Executive Director of Church Administration at Community of Hope Church in Loxahatchee. Kite is a Certified Public Accountant, holds the CGMA designation (Chartered Global Management Accountant), and is a member of The Florida Institute of Public Accountants (FICPA) and the American Institute of CPAs (AICPA). A Florida native, Kite grew up in Ft. Myers and Tampa. He received a B.S. in Accounting at Florida Southern College.

Stacy A. Volnick, M.Ed.
Vice President, Administrative Affairs
and Chief Administrative Officer

Stacy A. Volnick is a longtime member of the Florida Atlantic University community, having enrolled as an undergraduate in 1985. After receiving her bachelor's degree in communication, she became a member of the University's administrative staff, advancing steadily through the ranks. In 2013 she was named Vice President for Administrative Affairs and Chief of Staff in the Office of the President. As Vice President Administrative Affairs, Ms. Volnick advises the President on organizational and policy decisions, and she develops, coordinates and implements a wide variety of presidential initiatives. She serves as the President's representative to constituencies both inside and outside the University, acts as liaison to the Board of Trustees and oversees the Eleanor R. Baldwin House (the President's on-campus residence), the University Ombudsman, University Business Services, Board Operations, the Office of University Communications and the Office of Public Safety, which includes University Police, Traffic and Parking, and Emergency Management. Now a double graduate of FAU, Ms. Volnick has added a master's degree in educational leadership to her academic credentials.

(2) (L) (G)
5/24/17

COMMISSION AGENDA ITEM DOCUMENT ROUTING FORM

Today's Date: 5/19/2017

DOCUMENT TITLE: FLORIDA ATLANTIC UNIVERSITY – FAU PROFESSIONAL SERVICES AGREEMENT

COMM. MTG. DATE: 03/07/2017 **CAM #:** 17-0150 **ITEM #:** PUR-2 **CAM attached:** ☒YES ☐NO

Routing Origin: CAO **Router Name/Ext:** J. Larregui/5106 **Action Summary attached:** ☒YES ☐NO

CIP FUNDED: ☐ YES ☒ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least $50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

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1) Dept: Procurement **Router Name/Ext:** L. Blanco/5141 **# of originals routed:** 2 **Date to CAO:** 5/18/2017

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2) City Attorney's Office: Documents to be signed/routed? ☒YES ☐NO # of originals attached: 2

Is attached Granicus document Final? ☒YES ☐NO Approved as to Form: ☒YES ☐NO

Date to CCO: 5/24/17 Paul G. Bangel (Attorney's Name) PGB/JL (Initials)

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3) City Clerk's Office: # of originals: 2 **Routed to:** Gina Ri/CMO/X5013 **Date:** 5/24/17

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4) City Manager's Office: CMO LOG #: MAY-80 Document received from: CCO 5/24/17

Assigned to: L. FELDMAN ☐ S. HAWTHORNE ☐ C. LAGERBLOOM ☒
L. FELDMAN as CRA Executive Director ☐

☐ APPROVED FOR LEE FELDMAN'S SIGNATURE ☐ N/A FOR L. FELDMAN TO SIGN

PER ACM: **S. HAWTHORNE** _____ (Initial/Date) **C. LAGERBLOOM** _____ (Initial/Date) ☐ **PENDING APPROVAL** *(See comments below)*
Comments/Questions:

Forward 2 originals to ☐ Mayor ☒ CCO **Date:** CCO 5/24/17

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5) Mayor/CRA Chairman: Please sign as indicated. Forward ___ originals to CCO for attestation/City seal (as applicable) **Date:** _____

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6) City Clerk's Office: Retains 1 Original and forwards ~~2 Copies~~ 1 Original to: **Linda Blanco/Procurement/ext. 5141**

Attach __ certified Reso # __ ☐ YES ☒ NO

Original Route form to CAO/J. Larregui *Rev. 12/22/16*