

CITY OF FORT LAUDERDALE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM REQUEST FOR FY 17-18 CDBG FUNDING

CDBG PUBLIC SERVICES APPLICATION INFORMATION

Each agency submitting an application must adhere to the following, in order for their application to be accepted. Failure to meet the submittal requirements will be considered a "fatal flaw" and your proposal will not be considered for funding.

- 1. A representative / grant writer from the organization must have signed in at the *Mandatory Workshop* on Monday January 09, 2017 at City Hall at 5:30 pm.
- 2. Each agency *must* submit **one (1) original signed in blue ink, nine (9) electronic** (flash drives) **and three (3) copies** of the application package. Each hard copy *must* be placed in a *binder* and each question / section of the application must be <u>labeled and separated by a divider</u>. All proposals should be presented on double sided paper.
- **3.** Attach the completed Attachment and Supplemental Questions with the original application packet that is signed in blue ink.
- **4.** The electronic application must be flash drive. 3 PDF Files: 1) Agency's CDBG Application, 2) All Attachments A scanned in sequential order and 3) Attachments B scanned in sequential order. The original application package *must* be signed in blue in by the appropriate agency official.
- **5.** Each application package must include a copy of the agencies Corporate status from Sunbiz.org (*the corporate status must show "Active"*). Attach as cover sheet with original application packet that is signed in blue ink.
- 6. The EIN and DUN's #'s must match the organization submitting the request for funding.
- 7. An agency official who can make decisions on behalf of the agency must attend the Community Services Board (CSB) presentation and recommendation meeting to discuss their project and answer any questions that may arise.
- **8.** An agency official who can make decisions on behalf of the agency must attend the City Commission meeting(s) to discuss their project and answer any questions that may arise.

DATES TO REMEMBER (dates are subject to change)

- CDBG Public Services Pre Application Summary forms are due Thursday January 19, 2017 by 3:00 pm.
- City and Agency Application Meetings (Monday January 30th to Friday February 3rd) Option meeting for Eligible Public Service Agencies who would like to meet with staff to discuss their Public Service Project.
- **CDBG Application Deadline** (Friday February 17, 2017 by 3:00pm) Application packages must be submitted to Housing & Community Development at 914 Sistrunk Blvd 1st Floor, Fort Lauderdale.
- Oral Presentation (April 2017 (date and time to be determined by CSB)) All presentations will take place at City Hall in accordance to the time slot given to each agency. City Hall is located at 100 N. Andrews Ave, Fort Lauderdale. Additional dates and times could be added, please discuss with the Housing & Community Development Division for more details.
- CSB Recommendation Meeting Time and location to be determined and announced.
- **City Commission Review and Recommendations** (May 2017) The City Commission will review all recommendations at City Hall during the City Commission Conference Meeting.
- Annual Action Plan Approval (June or July 2017) The City Commission will approve the Annual Action Plan at City Hall during the City Commission Regular Meeting. The final date of the Annual Action Plan approval will be announced and advertised, once determined.

FY 2017-2018 PUBLIC SERVICES FUNDING APPLICATION

| Date Submitted by Applicant: | Click here to enter | text. | | |
|--|--|--|--|--|
| Date Received by City: | | | | |
| | APPLICANT INF | ORMATION | | |
| Organization/Agency Name: Click h | ere to enter text. | | | |
| Funding Requested: \$50,000.00 | | Number of Clients To Be Served: 7 | | |
| Select One Public Service Activity / C | Category Name Below | ··: | | |
| ☐ Education Program (<i>including chio</i> ⊠ Emergency Food and Shelter Prog | □ Economic Empowerment/Development Program □ Education Program (including childcare and the like) □ Emergency Food and Shelter Program □ Grassroots Community Projects in Eligible Neighborhoods □ Health Care and Substance Abuse Program □ Recreation Program □ Other (Identify the Activity / Service: Click here to enter text. | | | |
| Select one HUD National Objective be ☐ Benefit to low- and moderate- inco ☐ Aid in the prevention or eliminatio ☐ Urgent Need | ome (LMI) persons | | | |
| Address Where Public Service Activity | ty To Be Administere | ed: 2831 NW 6 th Court, Ft Lauderdale, FL 33311 | | |
| Primary Contact Person: Hope Gary | 1 | Title: CEO | | |
| Agency Address: 681 NW 27th Avenue | | City: Ft Lauderdale Cip Code: 33311 | | |
| Phone #: (754) 242-4778 Fax #: () - E-mail: Hope@flccenter.org | | | | |
| Printed Name of Authorized Official | Signing: Hope Gary | | | |
| Title of Authorized Official Signing: (| CEO | | | |
| Employer Identification Number (EIN): 33-1000684 Dun & Bradstreet Number (DUNS) ¹ : 83-1048355 | | | | |
| CENTRAL CONTRACTOR REGISTRATION (CCR) ² ⊠Yes □ No | | | | |

PLEASE NOTE: CDBG funds cannot be used to purchase equipment, machinery, software or vehicles.

¹ All recipients who are awarded federal funding must have a DUNS Number. To request a DUNS Number, access: http://mycredit.dnb.com/establish-your-business/

² All recipients who are awarded federal funding must be registered on the CCR website prior to receiving a grant. Once a DUNS Number has been obtained you must register at https://www.sam.gov/portal/public/SAM/#1.

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| Attachment B9: If applicable, attach homeless statistical data | |

Attachment B10: If applicable, Instructor Certificates, Approved Curriculum.

Section #1: EXECUTIVE SUMMARY_(limit 2000 characters)

Include a project overview of the services to be provided and the planned recipients (target population(s)) of the service (i.e. youth, homeless, disabled, etc.).

Our project aims to stabilize families through short term and long term aid. For individuals and families who have lost their home through no fault of their own (loss of spousal income, disability, teen pregnancy, aged out of foster care, etc.) we offer the Hope House. There, individuals are developed in a family environment, providing shelter, transportation, and support as the residents get the training (soft skills, life skills, certifications, vocational training, college degree, career readiness, interview techniques, etc.) they need to obtain sustainable living-wage employment, reliable transportation, and permanent housing.

The population to be impacted is people in crisis, impoverished people, and people experiencing homelessness who want to obtain economic independence and live within a 5 mile radius of the 33311 zip code - the community we serve where 57% of families are living in poverty, and 75% of the students in elementary, middle and high schools have reduced or free lunch.

Once a client is referred to us, they are given an appointment to meet with a case manager and complete an assessment. Once the assessment is complete the case manager assesses their basic needs, short-term, and long-termgoals, then create a goal plan to document needs and progress.

Clients who are approved for the Hope House transitional housing can stay a day, a week, a month or up to 3 years depending on their assessed needs. Clients are given shelter and food. Transportation is provided by the house vehicle or bus card to help get them back and forth to job interviews, doctor appointments, support service appointments, and school.

Thanks to our partnership with Turnstone Development, Hope House residents who have obtained employment and have completed training will transition into affordable permanent housing. Also, case managers will offer every qualifying client the opportunity to obtain affordable housing from Turnstone Development unless there are no more vacancies.

Section #2: STATEMENT OF NEED (limit 6000 characters)

Describe the Fort Lauderdale community's need for your project. Include information on the history and severity of the need in this city and, if applicable previous successful or unsuccessful attempts to meet these needs. Provide specifics regarding the demographics of the population to be served including the number of people experiencing this need and their location. <u>NOTE</u>: If you are targeting the homeless population, please attach data that deals with homeless statistics in Fort Lauderdale, crime rate for applicants providing those types of services, drop-out rate, pregnancy rate should be placed as attachment B9.

According to data from the FortLauderdale.gov website, in 2014 Fort Lauderdale was the home of over 50% of the chronically homeless in Broward. In 2016, according to the "Point-In-Time" homeless count report, still over 40% of the chronically homeless were located in Fort Lauderdale. 60% of those experiencing homelessness have been homeless for 1 year or more. The community we serve is within a 5 mile radius of the 33311 zip code of the city of Fort Lauderdale, 34% are unemployed and 67% are living in poverty, many are homeless. In 2016 there were 2,302 counted individuals experiencing homelessness and that number does not include people are "doubled-up" in temporary living arrangements with friends and family.

Many people have little to no awareness of the resources in the community because organizations are still developing effective methods of conducting street outreach. We have a proven method and we use our street team to inform the community of the services that are available to them. Our project focuses on improving the life of the whole individual while empowering them toward economic independence with the skills and character to obtain and keep full-time, living wage employment as well as keeping people from falling into the poverty cycle because of life's unexpected incidents.

Section #3: PROGRAM DESCRIPTION (limit of 6000 characters)

Describe how the proposed project will address the need as stated on previous page and identify how input and support has been obtained from the impacted community. If other agencies are currently providing a service to address this need, explain how your approach or program will improve or expand the provision of services.

The Hope House is transitional housing for individuals/families who are homeless or in danger of becoming homeless including people who are doubled-up, young adults, and disabled veterans. It is located in and focuses on the city of Fort Lauderdale, particularly the 33311 zip code and its surrounding areas because we believe in meeting the needs where they are. It is designed to help with resources to obtain basic needs like food, shelter, transportation and support services as well as to insure appropriate discharge planning that helps individuals/families achieve self-sufficiency.

Based on research within our organization and the Broward County Continuum of Care's "A Way Home" project, it is evident that individuals being discharged from publicly funded institutions end up on the streets because of failures to insure appropriate discharge planning. Hope House takes a "Housing First" approach and does not discharge without a plan to sustain permanent housing in place. Before leaving, by obtaining skills while in our care, our clients, leveraging our relationships with businesses and organizations, are able to establish self-sustaining income and have the financial literacy to manage on their own. Through our detailed needs assessment we establish a holistic approach to support services that leaves our clients healthy enough (mentally and/or physically) to cope with life's challenges as they come.

We are unique in meeting the needs of the people because of our strong belief in the idea that "collaboration is key". We have linked up with service providers throughout the county to provide transitional housing and referrals as a direct link to affordable housing with our partner Turnstone Development who recently constructed 105 units of affordable housing at Sistrunk Blvd and Andrews Ave. We see ourselves as a link in the chain of providers working to end homelessness in Fort Lauderdale and Broward County. We have worked with many organizations including emergency shelters, Hope South Florida, LifeNet, Urban League of Broward County, CareerSource Broward, FLITE Center, Kids in Distress, Women in Distress, Henderson Behavioral Health, Department of Juvenile Justice, Broward Sheriff's Office, Broward County Family Success, Care Resource, the Homeless Initiative Partnership CoC, etc.

PROGRAM DESCRIPTION CHART

| | 1 | 1 | 1 | 1 |
|--|---|--|--------------------------------|--|
| GOAL | OBJECTIVE | ACTIVITIES | TIMELINE | MEASURABLE OUTCOME |
| Provide transitional housing to 6 or more unduplicated individuals/families during one (1) operating year | To provide stability to families and individuals who need help to get on their feet | FLCC will leverage partnerships with organizations and street outreach to identify people in need of housing | FY 2017-2018 | During FY 2016-2017 with minimal marketing 57 assessments were conducted and 45 unduplicated clients enrolled in FLCC programs |
| Connect clients to support service providers for education and employment | To improve the client's earning potential | Leverage partnerships with organizations to begin gainful employment and higher education (as needed) | FY 2017-2018 | During FY 2014-2015 FLCC put on an event that brought out over 1000 people |
| Complete a minimum of 80% of goal plan created based on thorough needs assessment | Reduce client barriers to achieving goals | Clients will receive assistance from the case manager to achieve goal plan and be referred to partners for support services | Within 3 years of FY 2017-2018 | During FY 2014-2015 70% of individuals completed at least one goal from their goal plan |
| A minimum of 50% of unduplicated Hope House residents will exit to affordable housing | Establish self-sufficiency | FLCC is authorized to process eligibility for affordable housing with our partner Turnstone Development creating new affordable housing in the area | FY 2017-2018 | 4 people enrolled in Turnstone Development from Hope House program |
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EVALUATION

For each goal listed in the Program Description Chart and using the chart below detail how you will evaluate the effectiveness of the program including how you will measure the achievement of the planned outcomes, and how and when you will report the program outcomes to the grantor.

| EVALUATION METHOD | COMPLETION DATE | REPORTING MECHANISM |
|--|---|---|
| Intake and needs assessment to determine eligibility; And/or referral from partner agency Maintenance of accounts payable for Hope House expenses | FY 2017 - 2018 | All information is collected into a database by the case manager at the time of the assessment. Receipts and accounts payable reports will be provided as necessary and will at all times be made available to grantor |
| Needs assessment reflects necessary information for needs including literacy, life skills, trainings, healthcare services including mental disabilities, physical disabilities, substance abuse and HIV/AIDs | Weekly during FY 2016-2017 | Goal plans for each client can be provided as needed to follow the progress of each client |
| Initial intake and needs assessment, goal plan, and case management meetings | 2017 until 2020 | Goal plans for each client can be provided as needed to follow the progress of each client |
| Transition client to Turnstone Development via FLCC or other permanent affordable housing | FY 2017-2018 | End of the year report will reflect the successful completion of our program and client's letter stating their experience and future plans each year |
| | | |
| | Intake and needs assessment to determine eligibility; And/or referral from partner agency Maintenance of accounts payable for Hope House expenses Needs assessment reflects necessary information for needs including literacy, life skills, trainings, healthcare services including mental disabilities, physical disabilities, substance abuse and HIV/AIDs Initial intake and needs assessment, goal plan, and case management meetings Transition client to Turnstone Development via FLCC or other | • Intake and needs assessment to determine eligibility; And/or referral from partner agency • Maintenance of accounts payable for Hope House expenses Needs assessment reflects necessary information for needs including literacy, life skills, trainings, healthcare services including mental disabilities, physical disabilities, substance abuse and HIV/AIDs Initial intake and needs assessment, goal plan, and case management meetings Transition client to Turnstone Development via FLCC or other FY 2017 - 2018 FY 2017 - 2018 FY 2017-2018 |

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Section #4: PROJECT BENEFIT (limit of 6000 characters)

Using data and research explain how the project is expected to result in long term as well as short-term benefit. Include both an overview of the scope of services to be provided as well as specific information as to the goals, objectives, activities, timelines and measurable outcomes for the project, using the chart below.

When Fort Lauderdale Community Center (FLCC) started in 2002, teaching kids-at-risk a vocational skill in computer repair and terminology, we quickly learned that before a child or young adult can receive instructions pertaining to a certain skill set, they must first have enough food to eat and a safe place to live. That's how our non-profit evolved from being strictly a vocational center to a community center, teaching the benefits of computer repair, software development, television media, commercial signage and general life skills.

This lead to the creation of our program Helping Hands providing short-term and long-term assistance through emergency services and the Hope House.

Once a client is referred to us, they are given an appointment to meet with a case manager and complete an assessment. Once the assessment is complete the case manager assesses their basic needs (like help with food, clothing, shelter, transportation etc..), short-term goals to complete (like obtaining their GED, or completing certification to expand sustainable job opportunities) and long-term goals (like going to college, saving up for a car, or down payment for a home) then create a goal plan to document needs and progress.

Clients who are approved for the Hope House transitional housing can stay a day, a week, a month or up to 3 years depending on their assessed needs. Clients are given shelter and food. Transportation is provided by the house vehicle or bus card to help get them back and forth to job interviews, doctor appointments, support service appointments, and school.

All Hope House residents receive a career assessment based on the results of an interest profiler to help our client's job search be more focused to the employment that is sustainable for them. As an outreach partner of the Urban League, FLCC provides a direct warm handoff for training to develop the skills necessary to keep their job.

Hope House residents live in a home supervised by a Residential Service Manager. They supervise everyone in the house, assigned jobs in the house that rotates every day for the week. They are shown how to prepare nutritious meals. There are weekly meetings and devotion to bring everyone together as a family unit. Everyone is required to attend the weekly meetings and devotion to talk about any problems they may be having or to tell everyone what a great job their doing!

Thanks to our partnership with Turnstone Development, Hope House residents who have obtained employment and have completed training will transition into affordable permanent housing. Also, case managers will offer every qualifying client the opportunity to obtain affordable housing from Turnstone Development unless there are no more vacancies.

Section #5: <u>AGENCY INFORMATION AND MANAGEMENT</u> CAPACITY(limit of 7500 characters)

Describe the history and current status of the applicant agency, specifically providing information which demonstrates the agency's ability to successfully implement the program, including, if applicable, data from previous year's funded grant. Include information as to whether the proposer operates in other cities, counties and/or states. Using the chart on the next page, (add additional rows as needed) identify the key agency personnel; identify their responsibilities in the project and key prior experience implementing similar projects. (Note: If funding will be used to hire staff, indicate such in the staff column and complete all but the last column) Note – Resumes of Program Administrator(s) and Chief Financial Officer are required in Attachment B5.

Fort Lauderdale Community Center (FLCC) started in 2002, teaching kids-at-risk a vocational skill in computer repair and terminology. The concept, have them take a working system apart then put it back together working! The system they put together they took home.

The mission has transformed over the last 12 years, there's more focus on awareness and solutions to systemic issues facing the Black Community and all others. We have been sometimes activists, sometimes caretakers, often teachers and mentors, but always with that understanding we must bridge the digital divide, teaching young at-risk kids the benefits of computer knowledge in hardware as well as software.

We quickly learned that before a child or young adult can receive instructions pertaining to a certain skill set, they must first have enough food to eat and a safe place to live. This lead to the creation of the Hope House a component of our program Helping Hands, a transitional housing program for at-risk family and children, young adults and disabled veterans, teaching them a marketable skill. We saw the need for programs like Inspire2Hire, Diversity Training and projects that build partnerships, economic empowerment and pride for our clients.

Our Helping Hands Director has over 20 years of experience helping clients who are homeless and atrisk. More than 75% of our staff has been homeless before and have a unique compassion for the people in these difficult situations. Some of our staff have even gone through our programs. Qualifications for staff and volunteers highly favor those who live in the area and have worked with at-risk for at least 2 years. We do assessments on staff to insure they are the best fit for our clients, and we provide training that helps them better understand the culture and background of the area and the clients they serve. We believe these qualifications are critical to helping clients in the program.

Many of our staff members have experienced homelessness at some time in their life. Most of our staff live within the community we serve. We are familiar with the issues of the area because we have lived through many of them ourselves. We have experienced many of the exact things we address and when designing this program asked ourselves, what would have helped us make it through when we were in our greatest moments of need. Our organization approaches the issue this way because this project has been developed from experience and the voices of the community.

AGENCY INFORMATION AND MANAGEMENT CAPACITY CHART

| AGENCY STAFF | TITLE | PROJECT RESPONSIBILTIES | PRIOR EXPERIENCE |
|----------------|--|--|--|
| L. Hope Gary | Chief Executive Officer | The CEO is responsible for the implementation of all policy decisions and initiatives as directed by the Board. She also acts as the face of the organization to other agencies and creates partnerships to further the agency's mission. | Thirty (30+) plus years' experience in upper management and twenty (20 +) in a non-profit environment. |
| Willie Gary Jr | Director/Manager Helping Hands Hope House – Residential Services Manager | The Residential Services Manager is the manager of operations of the Hope House. Helps with residential programs and provides referrals to direct services related to the treatment and recovery of chronically homeless. Communicates with case managers and manages household upkeep and maintenance | Twenty (20) years as a Pastor and Counselor for families, couples an teens in a group home environment and church setting. And recovering homeless, crack addicted, thirty (30+) years clean. As Pastor implementing weekly feeds throughout the community for 16 years and building coalitions and putting the right people together. |
| Jynsen Henry | Director/Manager Inspire2Hire | The Director/Manager provides oversight of programmatic functions, staff training, and interfaces with other agencies to provide all existing programs with the most effective services through collaboration. | Three (3) years in planning, organization, and coordination of programmatic service delivery. Over 5 years staff training experience. Graduate of FLCC's first year program. |
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Section #6: FINANCIAL INFORMATION PLEASE ANSWER QUESTIONS A, B, C, D, E, F, G and H

A. Describe the current financial stability of the agency and the systems, which are currently in place or will be put in place to monitor the use of, grant funds (limit 2000 characters)

Since 2002 Fort Lauderdale Community Center has aside from in-kind donations, almost completely self-funded. The agency is however, implementing a board-approved annual budget and monthly reports to the board on real time vs budget comparisons. This budget includes all programs, events, and operational costs. We have also recently acquired a fiscal agent in The Urban League of Broward County, to ensure we have the skills and capacity to manage all grant funding.

B. What is your agency's annual revenue for the current fiscal year? (limit 15 characters)

\$88,946.63

C. How much of that funding is being dedicated to this public service project? (limit 15 characters)

\$50,900

D. What other goods and services (in kind) will be leveraged for this public service project? (limit 2000 characters)

Previous funding sources have been through leveraging in-kind donations to turn liquid and fund our programs.

- E. Is this is a continuation grant? NO
- F. Identify previous funding sources (including CDBG), and anticipated additional and/or matching fund sources needed to implement the project. If you are a past CDBG recipient, please include the outcomes from the last two (2) years you received CDBG funding, including the outcomes of the performance indicators. (Limit 7500)

Previous funding sources have been through leveraging in-kind donations to turn liquid and fund our programs.

G. Describe how this project can be sustained in subsequent years if CDBG funds are not allocated. If you are not funded this year for the entire amount requested, would the project still proceed? Where will you get the funds? Will the project be modified in any way, and if so, how? (limit 3500 characters)

The Hope House has been operating in Broward with no interruptions since 2009. Our programs have been largely self-funded while leveraging in-kind donations from businesses and organizations who believe in our programing. If we are not awarded the full requested amount we will continue funding in the way that we have. Unfortunately, because The Hope House currently makes up 80% of the program expenditures Fort Lauderdale Community Center

incurs on a yearly basis, not receiving these CDBG dollars will drastically limit existing and potential support services.

H. Describe briefly how grant funds will be allocated to support the goals identified in the grant application. If grant funding will be used to support the organization's infrastructure, explain how existing organizational funds will be reallocated for the project. (Limit 3500 characters)

Upon receipt, grant funds will be used to continue to fund the Hope House and its related expenses. Related expenses include facility costs, electric, water, transportation, food, and staff. Existing organizational funds will be used to expand staff and therefore increase the speed of progress for our clients as well as the number of clients served.

I. Identify specific budget items to support the project, including those using current organizational funds. Include all personnel (Salary and Benefits) and major capital expenses. (Limit 3500 characters).

Hope House Budget Summary
Staff (Residential Services Manager) - \$22,700
Occupancy/Facility Cost (Rent, Utilities, & Maintenance) - \$26,700
Supplies - \$6,000

J. CDBG is a reimbursement program. Historically, agencies who are awarded CDBG funding may not receive the October, November, and Decembers reimbursement checks until January. What capacity does your agency have in place to cover the cost associated with the implementation of the program? (Limit 3500 characters)

The Hope House has been operating in Broward with no interruptions since 2009. Our programs have been largely self-funded while leveraging in-kind donations from businesses and organizations who believe in our programing. If we are not awarded the full requested amount we will continue funding in the way that we have.

Section #6: BUDGET SHEETS

PUBLIC SERVICES BUDGET SUMMARY SHEET

| ORGANIZATION: | Fort Lauderdale Community Center |
|---------------------------------|----------------------------------|
| NAME OF PROJECT: | Hope House |
| NUMBER OF CLIENTS TO BE SERVED: | 6-10 |
| FUNDING YEAR | 2017-2018 |
| Date Submitted | 02/17/2017 |

| Category Number | Category Breakdown | CDBG Funds | Other Grants | Other Funding Sources | Total Funds |
|--------------------|--|------------|--------------|--------------------------|-------------|
| 1 | Staff (Residential Services Manager) | \$20,300 | | \$9,700 | \$30,000 |
| 2 | Occupancy/Facility Cost (Rent, Utilities, & Maintenance) | \$26,700 | | | \$26,700 |
| 3 | Supplies | \$3,000 | | | \$3,000 |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| | Total CDBG Funds | \$50,000 | | | |
| | Other Grant Funds | | | | |
| | Grand Total | | | | \$59,700 |

^{*}PLEASE NOTE: CDBG funds cannot be used to purchase equipment, machinery, software or vehicles.

Section #6: PUBLIC SERVICES BUDGET ITEMIZATION SHEET

| ORGANIZATION: | Fort Lauderdale Community Center |
|------------------|----------------------------------|
| NAME OF PROJECT: | Hope House |

| Category Number | | | <u>Category Amount</u> | | |
|--------------------|--|------------|--|--|--|
| | EACH BUDGET CATEGORY YOU ARE REQUESTING CDBG FUNDS FOR ELIGIBILITY REVIEW BY STAFF | CDBG Funds | Other Funds | | |
| | Staff-Residential Services Manager Salary | \$20,300 | \$9,700 | | |
| | Occupancy/Facility Cost | | | | |
| | o Rent - \$21,000= 1750 per month x 12 months o Utilities - \$4,500= \$375 per month x 12 months o Maintenance \$1200= \$100 per month x 12 months | \$26,700 | | | |
| | Supplies - \$250 per month x 12 months o Food o Clothing o Household Needs | \$3,000 | | | |
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| , | *PLEA | ASE NOTE: CDBG funds cannot be used to purchase equi | pment, machinery, sof | tware or vehicles. |
|---------------------------|-------|--|-----------------------|--------------------|
| Sect | ion # | 6: BUDGET ITEMIZATION SHEET ADD | DITIONAL PAG | E (IF NEEDED) |
| ORGANIZATI | ON: | | | |
| NAME OF PROJECT: | | | | |
| | | | | |
| <u>Category Breakdown</u> | | | | ary Amount |

| Category | Category Breakdown PLEASE PROVIDE A DETAILED DESCRIPTION OF EACH | Category Amount | | | | |
|----------|--|---------------------------------------|-------------|--|--|--|
| Number | BUDGET CATEGORY YOU ARE REQUESTING CDBG FUNDS FOR ELIGIBILITY REVIEW BY STAFF | CDBG Funds | Other Funds | | | |
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^{*}PLEASE NOTE: CDBG funds cannot be used to purchase equipment, machinery, software or vehicles.

Section #7: Performance Indicators

Performance Indicators are used to track the impact of the program on those who receive the public service projects. Please provide a minimum of 3 and a maximum of 5 performance indicators that your agency proposes to track if awarded CDBG funding. If you are a previous CDBG recipient, please show the comparison of the previous performance indicators used?

Performance indicators should focus on measuring the impact of the program on participants and/or how are the participants better now that the program was implemented.

Example:

- 1. At least 90% of Fort Lauderdale participants who obtain verifiable employment will receive one (1) 31 day bus pass to ensure transportation/maintain employment.
- 2. 85% of elderly individuals and caregivers will report an improvement in their home environment, their nutritional condition or feel less lonely as a result of weekly visits by a senior companion.
- 3. 85% of parents attending the 10 week Parent Education Program will show improvement and remain outside the at-risk range on positive parenting beliefs and expectations measured through the AAPI-2 Assessment.

Performance Indicator 1

100% of participants who enroll in certification or higher education receiveaccess to transportation

Performance Indicator 2

50 % of clients who are employed will receive financial help in securing a vehicle through partnerships

Performance Indicator 3

100% Accessing support services for mental health, substance abuse, domestic violence, HIV/AIDS, etc.

Performance Indicator 4

100% Accessing mainstream support services (SNAP, Medicaid, SSI, SSD, daycare, Workforce Investment Act, etc.)

Performance Indicator 5

100% will receive affordable housing after completeing Hope House programand will no longer or have avoided homelessness

Section #7: PUBLIC SERVICES PROGRAM IMPLEMENTATION SCHEDULE

| ORGANIZATION: | Fort Lauderdale Community Center | |
|------------------|----------------------------------|--|
| NAME OF PROJECT: | Hope House | |

| IMPLEMENTATION STEPS | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP |
|--|-----|----------|----------|-----|-----|----------|----------|-----|-----|----------|-----|-----|
| Purchase of food, clothing, and household supplies | X | X | X | X | X | X | X | X | X | X | X | X |
| Payment of rent, utilities, and maintenance | X | X | X | X | X | X | Х | Х | Х | X | X | X |
| Staff Salary | Х | Х | X | X | X | Х | Х | Х | Х | X | X | X |
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Section #8: APPLICANT CERTIFICATION

If this application is approved for funding, the organization agrees to comply with all required federal laws and regulations. The organization confirms that it is fully capable of fulfilling the obligations as stated in this proposal and in any attachments or documents included with this application.

By applying for this CDBG grant, applicant affirms they currently, or by the time of award, possess knowledge and understanding of the following:

- 1. Proficient administration of the program in full compliance with all Federal, State and local regulations and guidelines.
- 2. CDBG National Objectives and Eligible Activities.
- 3. Playing by the Rules: A Handbook for CDBG Subrecipients We encourage you to download a copy from the HUD website at:

http://ww.hud.gov/offices/cpd/communitydevelopment/library/subrecipient/playing/total.pdf

As a duly authorized representative of this organization, I submit this application to the City of Fort Lauderdale's Housing and Community Development Division and verify that the information herein is true, accurate and complete.

PENALTY FOR FALSE OR FRADULENT STATEMENT: U.S. Code Title 18. Section 1001, provides that a fine up to \$10,000 or imprisonment for a period not to exceed 5 years, or both, shall be the penalty for willful misrepresentation and the making of false statement, knowing same to be false.

| Name of | Organization: Fort Lander dale Community Center |
|-----------|---|
| Signature | |
| Title: | CEO |
| Date: | 2-17-2017 |