



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

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**#17-0564**

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Cynthia A. Everett, City Attorney

**DATE:** May 2, 2017

**TITLE:** Resolution authorizing execution of an Order Form and agreement for  
online legal research services for five years - \$3,198.72 per month with  
1% increases in years two, three, four, and five.

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**Recommendation**

It is recommended that the City Commission adopt a resolution approving an Order Form and agreement for the proprietary purchase of online legal research services from West Publishing Corporation, a Thomson Reuters business, for five years with an estimated monthly amount of \$3,198.72 with 1% increases in years two, three, four, and five, and authorizing the City Attorney to execute the Order Form and any other documents necessary to complete the transaction.

**Background**

On May 20, 2014, (CAM No. 14-0651), the City Commission approved a three-year contract with West Publishing Corporation, a Thomson Reuters business, ("Westlaw"), for online legal research services for the attorneys and paralegals in the City Attorney's Office. The City Attorney's Office's police legal advisor had a separate agreement for online legal research services and print publications that ended on December 31, 2015, and on December 15, 2015, (CAM No. 15-1621), the City Commission approved an amended contract with West Publishing Corporation that incorporated the police legal advisor's online research into the City Attorney Westlaw contract. Westlaw is offering a Government Plan that will enhance the attorneys' legal work on behalf of the City. The current contract expires on June 30, 2017.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$3,198.72 per month for a remaining fiscal year total of \$9,596.16. The proposed agreement provides for cancellation upon thirty days' written notice in the event of insufficient appropriation of funds.

| Funds available as of April 26, 2017 |                         |   |                                  |                                     |         |
|--------------------------------------|-------------------------|---|----------------------------------|-------------------------------------|---------|
| ACCOUNT NUMBER                       | INDEX NAME<br>(Program) | CHARACTER CODE/<br>SUB-OBJECT<br>NAME                     | AMENDED<br>BUDGET<br>(Character) | AVAILABLE<br>BALANCE<br>(Character) | AMOUNT  |
| 001-ATT010101-<br>3199               | City Attorney           | Services &<br>Materials/Other<br>Professional<br>Services | \$727,422                        | \$439,915                           | \$9,596 |
| Total →                              |                         |   |                                  |                                     | \$9,596 |

**Attachments:**

Exhibit 1 – Thomson Reuters Order Form and agreement

Exhibit 2 – Resolution

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Prepared by: Paul G. Bangel, Senior Assistant City Attorney

Charter Officer: Cynthia A. Everett, City Attorney