



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#17-0258**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** April 4, 2017

**TITLE:** Motion to Approve Amendment to Contract for Fleet Maintenance and  
Management Services - First Vehicle Services, Inc. - \$188,838

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**Recommendation**

It is recommended that the City Commission approve an amendment to contract for fleet maintenance and management services with First Vehicle Services, Inc. (FVS) to increase contract value by \$188,838; and authorize the City Manager or designee to approve two, two-year renewal options, contingent upon appropriation of funds.

**Background**

On April 21, 2015, the City Commission approved the purchase of fleet maintenance and management services from FVS in the estimated amount of \$16,675,000 (three-year estimated cost) via CAM #15-0370.

Section 13.7 of the solicitation notes that the Agreement Targeted Operating Budget Cost will be adjusted to correspond to increases or decreases in fleet size (on a vehicle-equivalent basis specified by the City) if such changes are at more than ten percent (higher or lower) by vehicle and equipment category compared to the fleet inventory at the time the solicitation was issued.

An analysis was performed by Public Works - Fleet Services Division and First Vehicle Services on the overall fleet size effective September 1, 2016 (Exhibit 2). Fifteen vehicle categories increased by more than 10% and seven decreased by more than 10%. Since the Request for Proposals (RFP) was issued, the overall fleet size has increased by 6.22% from 1463 to 1553 vehicles. Multiple factors have contributed to an increase in overall fleet inventory especially in the following categories.

- Refuse Truck category have increased 41% due to the expansion of the bulk collection service area and the transition from dump trucks and loaders to claw trucks.
- The Fire Truck Ambulance Vehicle category increased 20% due to the retainage of apparatus that had been replaced with new vehicles to ensure adequate spares to support fire and emergency operations.

Per the contract, an adjustment may be made to accommodate FVS's increased staffing needs and operational costs related to the increased number of vehicles being maintained. Staff worked with FVS to develop an acceptable methodology to determine the additional contract expense, calculated at \$188,838 as prorated for FY 2017 (Exhibit 3).

The proposed amendment also includes the Commission-approved contract term, including renewal options that were inadvertently omitted at the time of agreement finalization.

### **Resource Impact**

There is an anticipated fiscal impact to the City in the amount of \$188,838. Funds are available in the FY 2017 Budget in the account listed below:

<i>Funds available as of March 13, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
583-PBS580101-3240	Fleet Services	Services & Materials/ Management-Operations Services	\$10,131,978	\$745,195	\$188,838
<b>TOTAL →</b>					<b>\$188,838</b>

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- **Goal 12:** Be a leading government organization, managing our resources wisely and sustainably.
- **Objective 3:** Provide safe, efficient and well-maintained vehicles, equipment, and facilities and integrate sustainability into daily operations.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

### **Attachments**

Exhibit 1 – Executed Contract  
 Exhibit 2 – Fleet Inventory by Vehicle Category  
 Exhibit 3 – Revised Detailed Price Proposal  
 Exhibit 4 – Amendment to Contract

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