



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#17-0285

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: March 21, 2017

TITLE: Motion to Approve Contract for Purchase of Turf Grass and Landscaping
Maintenance Services – NE Quadrant– C & M Landscaping, Inc. -
\$147,488

Recommendation

It is recommended that the City Commission approve a one-year contract, in substantially the form attached, with C& M Landscaping, Inc. for the purchase of turf grass and landscaping maintenance services in the City's NE quadrant at the estimated cost of \$147,488; and authorize the City Manager to approve three, one-year renewal options contingent upon appropriation of funds.

Background

The Parks and Recreation Department is requesting approval of a one-year contract to provide turf grass and landscaping maintenance which includes mowing, weeding and hedge trimming at various locations in the City's northeast quadrant.

C & M Landscaping, Inc. was ranked first place because of their understanding of the City's needs, their past performance history with the City, and their ability to meet the technical specifications of the contract. They are currently providing the same services to the City, and have performed to staff's complete satisfaction.

The background of the solicitation process includes the following:

- December 16, 2016 – Request for Proposal (RFP) 375-11852 was issued for a turf grass and landscaping maintenance services, NE Quadrant.
- January 18, 2017 – The RFP closed with a total of four firms submitting proposals including:
 - C & M Landscaping, Inc.
 - Creative Lawn Maintenance LLC
 - MCT Service, LLC
 - Weed-A-Way, Inc.

- February 3, 2017 – The evaluation committee consisting of Brian Dooling, Parks Supervisor; Corey Callier, Facilities Manager; and William McDonough, Parks Supervisor met with Ginah Joseph, Procurement Specialist II, to evaluate and rank the firms based on the evaluation criteria shown below:

EVALUATION CRITERIA	WEIGHT
Understands scope	20%
Meets technical specifications	10%
References, past performances, years in business	40%
Cost to the City	30%
Total	100%

The four firms were ranked as follows:

- C & M Landscaping, Inc. (1st Place)
 - Weed-A-Way, Inc. (2nd Place)
 - Creative Lawn Maintenance, LLC (3rd Place)
 - MCT Services, LLC (4th Place)
- February 17, 2017 – The evaluation committee reconvened to review the best and final offers and made an award recommendation. The committee recommends award to the top ranked proposer, C& M Landscaping, Inc., as meeting all requirements of the RFP specifications.

Resource Impact

Funds for this purchase in the amount of \$147,488 are available in the FY 2017 Budget in the account listed below.

<i>Funds available as of March 6, 2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR062901-3237	General Parks Maintenance	Services/ Materials Lawn & Tree Services	\$6,053.055	\$3,331,446	\$147,488
TOTAL AMOUNT ►					\$147,488

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included with in the Internal Support Cylinder of Excellence, specifically advancing:

- Goal12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We Are United*.

Attachments

Exhibit 1 – Solicitation
Exhibit 2 – Final Ranking
Exhibit 3 – C & M Landscaping Proposal
Exhibit 4 – Creative Lawn Maintenance Proposal
Exhibit 5 – MCT Services, LLC Proposal
Exhibit 6 – Weed-A-Way Proposal
Exhibit 7 - Contract

Prepared by: Carolyn Bean, Parks
James Hemphill, Finance
Linda Blanco, Finance

Department Directors: Phil Thornburg, Parks
Kirk Buffington, Finance