



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#17-0337**

---

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** March 21, 2017

**TITLE:** Motion to Approve Final Ranking and Commencement of Contract  
Negotiations for Fort Lauderdale Executive Airport Master  
Drainage/Conceptual Environmental Resources Permit Project

---

**Recommendation**

It is recommended that the City Commission approve the final ranking and commencement of contract negotiations for the Fort Lauderdale Executive Airport (FXE) Master Drainage/Conceptual Environmental Resources Permit (ERP) Project with the top ranked firm, Kimley-Horn and Associates, Inc. (Kimley-Horn), and certify this firm as qualified pursuant to law and the City's regulations, as well as fully qualified to render the required services based on City staff's recommendation.

**Background**

The ERP Project is intended to be a guide for improving FXE's stormwater drainage systems performance and to ensure that FXE continues to meet the requirements of all applicable environmental regulatory agencies. The ERP will include a preliminary schedule of prioritized capital improvements necessary to allow FXE's stormwater systems to meet the increasing performance and regulatory demands. The ERP Project will also provide guidance for modernizing the existing systems while maintaining a high level of service as well as set guidelines for future development.

The timeline of the solicitation process included the following:

- September 2016 – Request for Qualification (RFQ) 266-11831 was issued for a FXE ERP Project consultant.
- October 2016 – The RFQ closed with a total of four firms submitting proposals including:
  - Keith & Associates, Inc.
  - Kimley-Horn and Associates, Inc.
  - HDR Engineering Inc.
  - Calvin, Giordano & Associates

- December 2016 – The Evaluation Committee (Committee), consisting of Fernando Blanco, Project Manager II; Spencer Thornton, Asst. Airport Manager; and Rares Petrica, Senior Project Manager, met with James Hemphill, Senior Procurement Specialist, to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below.

<b>Evaluation Criteria</b>	<b>Weight (%)</b>
Qualification of Firm and Project Team	15
Experience in Permitting Services	35
History and Past Performance of Firm	15
Approach to Scope of Work	35
<b>TOTAL</b>	100

The Committee carefully reviewed the submissions and shortlisted the following firms for further consideration and presentations:

<b>VENDOR</b>
HDR Engineering, Inc.
Keith and Associates, Inc.
Kimley-Horn and Associates, Inc.

January 2017 – The Committee met with James Hemphill to receive and evaluate presentations from the shortlisted firms.

After all presentations, the Committee met again and ranked the firms as follows:

<b>VENDOR</b>	<b>RANK</b>
Kimley-Horn and Associates, Inc.	1
HDR Engineering, Inc.	2
Keith and Associates, Inc.	3

Staff requests approval to commence contract negotiations with the top ranked firm, Kimley-Horn. If negotiations fail with the selected number 1 ranked proposer, staff requests approval to immediately begin negotiations with the next ranked proposer.

### **Resource Impact**

There is no fiscal impact to the City associated with this action.

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan* initiative, included within the Business Development Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.
- Initiative 1: Examine the highest and best use of airport property to stimulate economic development and create jobs.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

### **Attachments**

Exhibit 1 – Evaluation Tabulation

Exhibit 2 – Kimley-Horn Proposal

Exhibit 3 – HDR Proposal

Exhibit 4 – Keith & Associates Proposal

Exhibit 5 - Solicitation

---

Prepared by:                      Fernando Blanco, Engineering  
    James Hemphill, Finance  
    Linda Blanco, Finance

Department Directors: Paul Berg, Public Works  
    Kirk Buffington, Finance