



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#17-0029

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: February 21, 2017

TITLE: Motion to Approve the Purchase of Vehicles, Buses and Proprietary
Options – Multiple Vendors - \$382,950.48

Recommendation

It is recommended that the City Commission approve the purchase of vehicles and proprietary landscaping equipment from National Joint Powers Alliance (NJPA) FY2017 awarded vendors list contract. The City will purchase vehicles, pickup trucks, school buses and proprietary options *via* NJPA contract 120716-NAF (\$188,817.48) and NJPA contract 102115-PSF (\$174,133) for a total amount of \$382,950.48 (via the Addenda to NJPA contracts in the form attached).

Background

During the annual budget process, Fleet Services provides a five-year plan for vehicle replacement. The majority of vehicles and equipment purchased each year are procured through existing competitively bid contracts such as that generated by the NJPA contract 120716-NAF (Exhibit 1) and NJPA contract 102115-PSF (Exhibit 2). On December 20, 2016, the Commission approved CAM# 16-1457 to create Master Blanket Purchase Orders from the Florida Sheriffs Association competitively bid contract. This action supported increased ordering efficiencies and timely deliveries of the 374 vehicles scheduled for replacement in this fiscal year. By approval of Master Blanket Purchase Orders for vendors (Exhibit 3) contributing pricing (Exhibit 4) to the NJPA contract, the City will further these efforts to efficiently replace the fleet.

The attached Exhibit 5 includes the FY 17 Schedule of Vehicles Eligible for Replacement, listing of vehicles under review for replacement, and new additions to the fleet funded through the budget process which are expected to be purchased using the NJPA contracts. With this approval, the City's Fleet Services will provide a thorough review for each vehicle to be replaced, consistent with the process in place for all vehicle purchases. A vehicle analysis and summary will be completed requiring a minimum score of 28 points to qualify any vehicle for replacement. The criteria are based on the following: age, mileage, type of service, reliability and operating and maintenance costs. Maintenance history will also be reviewed. Consistent with the City's purchasing policy, supporting vehicle analysis and summary as well as vehicle maintenance report will be provided as back up documentation attached to the

requisition utilizing specific master blanket purchase orders.

Pursuant to Section 2-181(8), Code of Ordinances of the City of Fort Lauderdale, Florida, this purchase will be made from multiple awarded vendors, in the amount of \$382,950.48. via NJPA Contract 120716-NAF, and NJPA Contract 102115-PSF, which were each entered into following a fair and competitive process that included public notice, sealed written or secure electronic bids, and public bid opening. Vehicles that are proprietary in nature will not be purchased through this authorization.

Periodic quarterly reporting identifying vehicles purchased and the amount spent will be provided to the City Commission as an additional internal control mechanism.

Pursuant to Section 2-189, Code of Ordinances of the City of Fort Lauderdale, Florida, the City may purchase proprietary items, as defined in Section 2-173, without the necessity of public bids. Vehicle equipment options in the amount up to \$20,000 (included in recommendation totals) are not included in the options listed in the NJPA Contract 120716-NAF nor NJPA Contract 102115-PSF, but must be provided at the time of manufacture from the stated manufacturer. As defined by the Code, a proprietary item is not readily available from more than one supplier, manufacturer, or person and is unique in nature.

Resource Impact

There will be a fiscal impact to the City in the amount of \$382,950.48.

<i>Funds available as of 2/7/2017</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
583-PBS-580101-6416	Fleet Services	Capital Outlay/ Vehicles	\$7,325,542	\$4,718,243	\$382,950.48
TOTAL →					\$382,950.48

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within Internal Support Cylinder of Excellence, specifically advancing:

- **Goal 9:** Be the safest urban coastal City in South Florida through preventative and responsive police and fire protection.
- **Objective 2:** Provide quick and exceptional fire, medical, and emergency response.
- **Goal 12:** Be a leading government organization, managing our resources wisely and sustainably.
- **Objective 3:** Provide safe, efficient and well-maintained vehicles, equipment, and facilities and integrate sustainability into daily operations.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Ready.*

Attachments

Exhibit 1 – NJPA Contract 120716-NAF

Exhibit 2 – NJPA Contract 102115-PSF

Exhibit 3 – Approved Vendor List

Exhibit 4 – Approved Vendor Pricing

Exhibit 5 – Schedule of Vehicles Eligible for Replacement & Pricing

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