



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
CRA BOARD MEETING

#17-0089

TO: CRA Chairman & Board of Commissioners
Fort Lauderdale Community Redevelopment Agency

FROM: Lee R. Feldman, ICMA-CM, Executive Director

DATE: February 7, 2017

TITLE: Discussion of the Upscale Events by MOSAIC, LLC dba The MOSAIC Group Agreement

CRA staff is seeking direction from the Northwest Progresso Flagler (NPF) Community Redevelopment Agency (CRA) Board of Commissioners on an amendment to the current MOSAIC agreement.

At the January 4, 2017 CRA Board meeting, the Board of Commissioners had discussion regarding the MOSAIC agreement and the item was then deferred to February 7, 2017. MOSAIC is currently on hold pending a decision from the CRA Board.

At the December 13, 2016 CRA Advisory Board meeting, a motion was made to reconsider the vote that the Advisory Board made on October 26, 2016. At the October 26, 2016 NPF CRA Advisory Board meeting, it voted unanimously to renew the agreement with MOSAIC at the existing contractual amount of \$247,500.

The December 13, 2016 CRA Advisory Board meeting minutes are provided as Exhibit 5.

In a voice vote on December 13, the motion to reconsider the vote that the Advisory Board made on October 26, 2016 failed 0-9. The NPF Advisory Board then agreed by unanimous consent to stand by their original vote of 11-0 from the October 26 meeting, at which they recommended renewal of the MOSAIC Group's contract at the same contractual amount (\$247,500). The Advisory Board also agreed by consensus to request that Mosaic provide greater specificity reflecting the number of hours and the scope of work. Exhibit 1 is the requested update provided by MOSAIC.

MOSAIC was originally awarded the contract on November 4, 2014 through Request for Proposal (RFP) No. 745-112329 - see Exhibit 2. The agreement expired November 3, 2016 although it is renewable for an additional one-year term. There would be one remaining renewal term available on this agreement (from November 4,

2017 – November 3, 2018). Although the agreement was extended through November 2017, MOSAIC has agreed to cease any work until an amendment to the agreement is negotiated and approved.

After further CRA staff discussions, a reduction in the scope of services is recommended (Exhibit 3), which reduces the number of billable hours and the corresponding costs of the agreement.

The current agreement is a fixed price agreement and the scope of services will be reduced under the agreement with the associated costs reduced commensurately. Staff proposed billable hours will be reduced from 1,980 to 1,399 and the total contract amount would be reduced from \$247,500 to \$174,875.

On December 29, 2016 MOSAIC reviewed and responded by e-mail (Exhibit 4) to the Staff proposal expressing thoughts and concerns on various items suggesting a reduction of scope, equal to 146 hours reducing the fixed price to \$229,250.

On January 30, 2017 MOSAIC met with CRA Staff and the Executive Director to review staff proposed scope of services. After review and discussion, all parties agreed to amend the scope to the activities and hours in Exhibit 3, as originally presented on January 4, 2017.

Staff proposed billable hours will be reduced from 1,980 to 1,399 and the total contract amount would be reduced from \$247,500 and not to exceed \$174,875. CRA Staff would retain the flexibility to reallocate hours within the scope of agreed services through written communication, but not to exceed the amended value of the agreement.

Attachments:

Exhibit 1 – MOSAIC's Proposed Scope of Services

Exhibit 2 – Original Agreement

Exhibit 3 – Staff Proposed Revisions to the Scope of Services

Exhibit 4 – MOSAIC's Response to Staff Proposal

Exhibit 5 – Minutes from the December 13, 2016 NPF CRA Advisory Board Meeting

Prepared by: NPF CRA Manager, Jonathan Brown, Fort Lauderdale Community
Redevelopment Agency

Executive Director: Lee R. Feldman, ICMA-CM, City Manager