



COMMISSION AGENDA ITEM
DOCUMENT ROUTING FORM

Today's Date: 12/20/16

③ ✓ 12/29/16 (L) (b)

DOCUMENT TITLE: Task Order #4 / Synalovski Romanik Saye, LLC

COMM. MTG. DATE: 10/05/2016 CAM #: 16-1078 ITEM #: CM-4 CAM attached: ☒ YES ☐ NO

Routing Origin: CAO Router Name/Ext: Lizardo Coronado

CIP FUNDED: ☒ YES ☐ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

1) City Attorney's Office # of originals attached: 3 Approved as to Form: ☒ YES ☐ NO

Date to CCO: 12/20/16 RMH
Initials

2) City Clerk's Office: # of originals: 3 Routed to: Gina Ri/CMO/X5013 Date: 12/22/16

3) City Manager's Office: CMO LOG #: dec 82 Date received from CCO: 12/22/16

Assigned to: L. FELDMAN ☒ S. HAWTHORNE ☐ C. LAGERBLOOM ☐
L. FELDMAN as CRA Executive Director ☐

☐ APPROVED FOR LEE FELDMAN'S SIGNATURE ☐ N/A FOR L. FELDMAN TO SIGN

PER ACM: S. HAWTHORNE _____ (Initial/Date) C. LAGERBLOOM _____
(Initial/Date) ☐ PENDING APPROVAL (See comments below)
Comments/Questions: _____

Forward 3 originals to ☐ Mayor ☒ CCO Date: 12/23/16

4) Mayor/CRA Chairman: Please sign as indicated. Forward _____ originals to CCO for attestation/City seal (as applicable) Date: _____

INSTRUCTIONS TO CLERK'S OFFICE

City Clerk: Retains 1 original and forwards 2 original/copy to: Kian (Name/Dept/Ext)

Attach _____ certified Reso # _____ ☐ YES ☐ NO

undated to Kian



ROUTING FORM FOR TASK ORDERS – COMMISSION APPROVAL

Project/Contract Number: 10648/Fort Lauderdale Aquatic Center
Document Title: SRS Task Order #4
Department: Beach CRA
Corresponding CAM #: 16-1054 (CRA Approval) & 16-1078 (Commission Approval)
Commission Date: October 05, 2016

CMO Log #:
Attached: ☒ 3 original
Contact: Tom Green
Contact #: 954-828-4008
Item: CRA-1 & CM-4

Purpose: Please provide a brief description of the document being routed and its purpose.

CRA Board and Commission approved Synalovski Romanik and Saye, LLC (SRS) TO#4 on 10/5/16. The Aquatic Center Improvement project will use the design-build project delivery method. TO#4 will allow SRS to provide the design criteria package which will be included with the procurement documents to select the design-build team.

FUNDING INFORMATION

CIP Funded Project: Yes ☒ No ☐
Amount Required by Task Order: \$200,000.00
Index/Sub Object Code: 346-P10648.346-6534
Engineering Finance Approval Sign: *Sharon Graham for Kimberly Halcombe* 12/13/16

APPROVAL ROUTING – PUBLIC WORKS

	Approved:	Disapproved:	Signature/Initials
Donald Morris, Beach CRA Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>DM</i>

APPROVAL ROUTING – FINANCE DEPARTMENT

	Recommend Approval:	Disapproved:	Signature/Initials
Kirk W. Buffington, C.P.M., Finance Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>KWB</i> 12/14/16

APPROVAL ROUTING – CITY ATTORNEY'S OFFICE

	Approved as to form:	Disapproved:	Signature/Initials
City Attorney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>CA</i>

APPROVAL ROUTING – CITY MANAGER'S OFFICE

	Approved:	Disapproved:	Signature/Initials
Lee R. Feldman, ICMA-CM, City Manager	<input type="checkbox"/>	<input type="checkbox"/>	

CITY CLERK'S OFFICE Upon approval by the City Manager, please contact Beach CRA for pickup of this form along with Task Order. **Tom Green** (Ext. 4008). 914 NW 6th Street, Suite 200, Fort Lauderdale, FL 33311. tgreen@fortlauderdale.gov

TASK ORDER No. 4

Dated this 5 day of October, 2016

FORT LAUDERDALE PUBLIC WORKS DEPARTMENT

**DESIGN CRITERIA PROFESSIONAL SERVICES AND PACKAGE FOR THE
PROPOSED FORT LAUDERDALE AQUATIC CENTER IMPROVEMENTS**

PROFESSIONAL SERVICES

This Task Order is pursuant to the Continuing Service Contract Agreement (No. 246-11374-1) between the City of Fort Lauderdale, a Florida municipality, ("CITY") and Synalovski Romanik Saye, ("CONSULTANT"), a Florida Limited Liability Company, in accordance with the terms of the agreement for professional services dated August 19, 2014 between CITY and CONSULTANT ("MASTER AGREEMENT").

PROJECT BACKGROUND

This Task Order is to provide a Design Criteria Package and Professional Services for the proposed Fort Lauderdale Aquatic Center Redevelopment Project located at 501 Seabreeze Boulevard, Fort Lauderdale, FL 33316. The CITY is proposing improvements to the Fort Lauderdale Aquatic Center as described in the scope of work below and will use design-build as the project delivery method. The City will procure a design-build team through a request for proposal (RFP). A Design Criteria Package is needed as part of the design-build RFP document. The CITY has requested for the CONSULTANT to provide a Design Criteria Package and Professional Services for the proposed Aquatic Center improvements described in the scope of work below. The Design Criteria Package will include preliminary drawings, outline specifications, descriptive narrative, cost estimate, and construction schedule. The Professional Services will include assistance during the design-build RFP bidding and evaluation process.

SCOPE OF SERVICES AND DELIVERABLES

The Scope of Services to be provided by CONSULTANT shall be as follows:

- Task 1 **Kick-Off Meeting** – A project kick-off meeting will be held with the CITY staff to go over project goals and objectives, project approach, project delivery timeline and project deliverables.
- Task 2 **Programming** – CONSULTANT will meet with CITY staff to determine the programmatic requirements for the project. The CITY will communicate to CONSULTANT the needs and wants of the project and the CONSULTANT will assist the CITY in prioritizing these requirements. CONSULTANT will prepare a summary of the requirements from the CITY and generate a final program showing all of the required spaces along with accompanying square footage. This program will be the basis for the preliminary drawings.
- Task 3 **Preliminary Drawings** – Preparation of Preliminary Design drawings for the proposed project establishing a visual/graphic representation which will describe the design intent of the project. CONSULTANT will prepare all of the necessary documentation including, but not limited to:
 - a. Overall project site plan and location map showing surrounding buildings, streets, structures, etc.
 - b. Site plan indicating all proposed site and building demolition which will be part of the project scope.
 - c. Rendered site plan, illustrating the Aquatic Center including proposed pools and buildings, landscaping, and relationship to the existing buildings.
 - d. Floor plans to scale, illustrating all functional program elements, showing adjacencies to other spaces and indicating room sizes.

- Task 4 **Outline Specifications** – Preparation of project outline specifications indicating and defining major project components as required for the preparation of the design-build RFP. The specifications will define the following systems and building components:
- a. Site and Civil features, fixtures and amenities.
 - b. Architectural materials, finishes and building assemblies
 - c. Structural elements
 - d. HVAC air handling equipment and distribution system
 - e. Electrical panels, distribution and lighting
 - f. Plumbing fixtures and systems
 - g. Fire protection systems
 - h. Pool related equipment and systems
 - i. Landscaping and irrigation systems
- Task 5 **Narrative** – Preparation of a descriptive narrative identifying all project components. This narrative will describe in great detail all of the project components required for the delivery of a complete project by the design-build team to the CITY. This narrative will describe all of the project components including but not limited to: architectural, structural, mechanical, electrical, plumbing, pool equipment, civil, site, landscaping, etc., as listed in the task above.
- Task 6 **Cost Estimate** – As part of the Design Criteria Package, the CONSULTANT will also provide an engineer's estimate of probable construction cost. This estimated cost can be used by the CITY as a tool for establishing/obtaining project funding and also evaluating the Design/Build proposals.
- Task 7 **Schedule**– CONSULTANT will provide the CITY with a probable construction schedule to be included with the RFP documents.
- Task 8 **Bidding** – CONSULTANT will assist the CITY as needed during the Bidding process. CONSULTANT will respond as needed to any Requests for Information (RFI's) from the potential bidders regarding technical information on the project. CONSULTANT will also attend the Pre-Bid meeting and assist the City as needed during this meeting.
- Task 9 **Evaluation of Design-Build Packages** – After the bids have been received, CONSULTANT will assist the CITY with the evaluation of the design-build packages for compliance with the established Design Criteria documents. Consultant will evaluate each submitted proposal and prepare a report of our findings indicating areas of compliance and non-compliance, along with a final recommendation if required by the CITY.

Scope of Work for Proposed Aquatic Center Redevelopment Project:

1. Remove existing 50M Main Competition Pool and provide new expanded fully FINA compliant standard pool with (2) moveable stainless bulkheads.
2. Remove existing Diving Pool and underground observation room and provide new fully FINA compliant Diving Pool with dive tower including five (5) platform levels (1M, 3M, 5M, 7.5M, 10M), and 1M and 3M springboard. Provide metal bleacher for +/- 550 spectator capacity on the west side of the Dive Pool.
3. Remove existing Spa for divers and provide new covered spa.
4. Repair existing 50M training pool with new surfacing and gutters.
5. Repair existing Instructional Pool with new surfacing.
6. Raise pool deck to allow for increased pool depths needed for competition level-use.
7. Remove existing grandstand building and bleachers on north side of facility and provide new grandstand with spectator restrooms, concessions, ticket office, and metal bleachers for +/- 1500 spectator capacity with a fabric shade canopy.
8. General site improvements which include
 - a. New sports-lighting for pool and pool deck areas.
 - b. Upgrade to an on-site chlorine generator system
 - c. Resurface the asphalt driveway and parking lot, restripe parking lot, repair broken curb stops, repair irrigation system, refresh landscaping, repair and/or replace pedestrian lights

A detailed list of project assumptions and exclusions is shown on Exhibit A.

Deliverables:

Deliverables for this project shall consist of the following:

- CONSULTANT shall provide a PDF copy of the Design Criteria Package including the legal description of the site, survey information concerning the site, interior space requirements, pool specifications, and material quality standards for the project for the CITY's review and a final Design Criteria Professional package will be issued upon its review and issuance of comments.

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PROJECT ASSUMPTIONS

Specific assumptions for the project:

1. Any work beyond the scope of services will require a separate written authorization and will be considered Additional Services.
2. Cost estimate report assumes development of construction costs only and does not include development of pre-construction costs.
3. A complete list of project assumptions and exclusions is shown on Exhibit A.

CITY'S RESPONSIBILITIES

The CITY's project manager, or a designated representative, will coordinate this task order for the CITY. CITY to provide CONSULTANT with plans and contract specifications for cost estimating. CITY shall be available for consultation.

ADDITIONAL SERVICES

If authorized in writing by the CITY as an amendment to this Task Order, the CONSULTANT shall furnish, or obtain, Additional Services of the types listed in Article 8 of the Agreement. The CITY, as indicated in the Agreement, will pay for these services.

PERFORMANCE SCHEDULE

The Consultant shall provide a draft report/estimate as identified in Task 1 within ninety (90) working days after receipt of a notice to proceed (NTP).

PROJECT FUNDING

Performance of this project is at the CITY's discretion and may be contingent upon the CITY receiving funding.

METHOD OF COMPENSATION

The services performed will be accomplished using the Not-to-Exceed method of compensation. Reimbursable expenses associated with these services are not included in the fees and will be itemized separately, subject to an established Not-to-Exceed limit. The total hourly rates payable by the CITY for each of CONSULTANT's employee categories, reimbursable expenses and sub-consultant fees are shown on Exhibit "A" attached hereto and made a part hereof.

TERMS OF COMPENSATION

Services shall be provided for the following Not-to-Exceed amounts:

Task No	Task Title	Labor Fees		Total
		Consultant	Sub consultant	
1	Design Criteria Professional Services	SRS		\$ 103,250.00
			Aquatics H2O, LLC	\$ 28,089.36
			Saad Elia El-Hage	\$ 6,997.40
			Delta G	\$ 19,500.00
			Flynn Engineering	\$ 14,920.00
			L B Estimating, Inc.	\$ 12,240.00
Subtotal Task I				\$ 184,996.76
Reimbursable Expenses - Not to Exceed				\$ 15,003.24
GRAND TOTAL				\$ 200,000.00

CITY CONTACTS

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to AcctsPayable@FortLauderdale.gov. All other correspondence and submittals should be directed to the attention of Tom Green at the address shown below. **Please be sure that all correspondence refers to the City project number and title as stated above.**

City of Fort Lauderdale – Beach CRA
914 NW 6th Street
Fort Lauderdale, FL 33301


CONSULTANT CONTACTS

Merrill Romanik
Project Principal
Synalovski Romanik Saye, LLC
1800 Eller Drive, Suite 500
Fort Lauderdale, FL 33316
Phone: 954-961-6806
Fax: 954-961-6807
Email: mromanik@synalovski.com

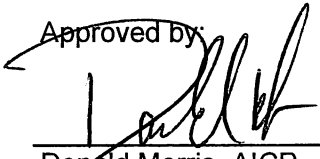
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DEPARTMENT SIGNATURES

Approved by:


Tom Green, P.E. 12-2-16
Project Manager Date:

Approved by:


Donald Morris, AICP 12/2/16
Beach CRA Manager Date:

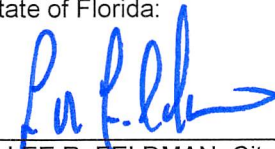
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CLOSURE

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CITY OF FORT LAUDERDALE, a municipal corporation of
the State of Florida:

By



LEE R. FELDMAN, City Manager

(CORPORATE SEAL)



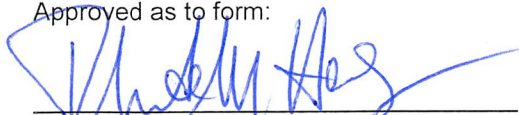
ATTEST:



JEFFREY A. MODARELLI,

City Clerk

Approved as to form:



RHONDA MONTOYA HASAN
Assistant City Attorney

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CONSULTANT

WITNESSES:

Lauren Holzman

Print Name

Shelley Pezzi

Print Name

SYNALOVSKI ROMANIK SAYE, LLC.

By: [Signature]

Name: Manuel Synalovski, AIA

Title: Manager

(CORPORATE SEAL)

ATTEST:

By: [Signature]

Name: Manuel Synalovski

Title: Manager

STATE OF Florida
COUNTY OF Broward

The foregoing instrument was acknowledged before me this 1 day of December, 2016, by Manuel Synalovski as Manager of Synalovski Romanik Saye, LLC, a Florida Limited Liability Company, who is ☒ personally known to me or ☐ has produced n/a as identification.

(SEAL)

[Signature]

Notary Public, State of Florida
(Signature of Notary taking Acknowledgement)

Isabel C. Marin

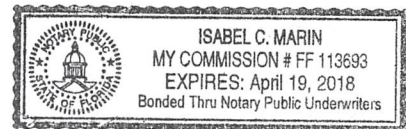
Name of Notary Typed, Printed or Stamped

4/19/18

My Commission Expires

FF113693

Commission No.



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1964-07-14

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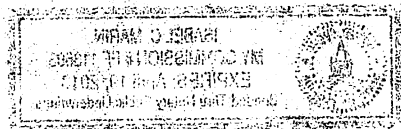
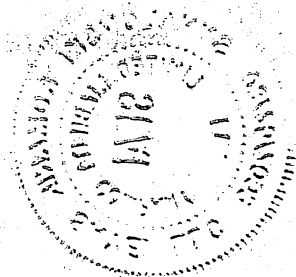


EXHIBIT A

FEE SCHEDULE

A. Fee Schedule

FORT LAUDERDALE AQUATIC CENTER
Task Order #4

12.13.16

CONSULTANT - Synalovsk Romanik Saye

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal		Architect/Lead Architect of Record		Project Manager/BIM Project Manager		Design Architect		Architectural Intern		Drafting Technician		Charical		
Percent Utilization	0%		32%		25%		15%		5%		6%		3%		
Labor Rate	\$187.00 /hr		\$155.00 /hr		\$114.00 /hr		\$125.00 /hr		\$78.00 /hr		\$75.00 /hr		\$65.00 /hr		
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
1	Design Criteria Professional	50	\$ 9,350.00	210	\$32,550.00	250	\$28,500.00	152	\$19,000.00	70	\$ 5,250.00	50	\$ 5,000.00	40	\$ 2,600.00
	Totals	50	\$ 9,350.00	210	\$32,550.00	250	\$28,500.00	152	\$19,000.00	70	\$ 5,250.00	50	\$ 5,000.00	40	\$ 2,600.00
														852	\$ 103,250.00

SUB CONSULTANT - Aquatics H2O, LLC (POOL CONSULTANT)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Engineer		Project Engineer		CAD Operator Level 1		Charical								
Percent Utilization	22%		64%		7%		6%								
Labor Rate	\$155.00 /hr		\$129.00 /hr		\$49.50 /hr		\$54.33 /hr								
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
1	Design Criteria Professional	40	\$ 6,200.00	140	\$18,060.00	30	\$ 2,094.00	32	\$ 1,735.36					242	\$ 28,089.36
	Totals	40	\$ 6,200.00	140	\$18,060.00	30	\$ 2,094.00	32	\$ 1,735.36					242	\$ 28,089.36

SUB CONSULTANT - Saad Elia El-Hage Consulting Engineers (STRUCTURAL)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Engineer		CAD Operator Level 1												
Percent Utilization	60%		40%												
Labor Rate	\$155.00 /hr		\$69.00 /hr												
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
1	Design Criteria Professional	27.13	\$ 4,205.40	40	\$ 2,760.00									67.13	\$ 6,965.40
	Totals	27.13	\$ 4,205.40	40	\$ 2,760.00									67.13	\$ 6,965.40

SUB CONSULTANT - Delta G Consulting Engineers (MEP/FP)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Engineer		Project Manager		Senior Engineer		Engineer		Designer		CAD Technician		Charical		
Percent Utilization	6%		32%		0%		51%		5%		4%		2%		
Labor Rate	\$225.00 /hr		\$190.00 /hr		\$190.00 /hr		\$150.00 /hr		\$105.00 /hr		\$85.00 /hr		\$75.00 /hr		
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
1	Design Criteria Professional	5.5	\$ 1,237.50	33	\$ 6,270.00	0	\$ -	66	\$ 9,900.00	9	\$ 945.00	10	\$ 850.00	3.97	\$ 297.50
	Totals	5.5	\$ 1,237.50	33	\$ 6,270.00	0	\$ -	66	\$ 9,900.00	9	\$ 945.00	10	\$ 850.00	3.97	\$ 297.50
														127.47	\$ 19,500.00

SUB CONSULTANT - Flynn Engineering Services (CIVIL)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Firm Principal		Professional Engineer		Graduate Engineer		Engineering/Planning Technician		Computer Drafter		Charical		Expert Witness		
Percent Utilization	33%		53%		0%		0%		0%		3%		0%		
Labor Rate	\$200.00 /hr		\$170.00 /hr		\$140.00 /hr		\$75.00 /hr		\$125.00 /hr		\$60.00 /hr		\$65.00 /hr		
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
1	Design Criteria Professional	28	\$ 5,600.00	52	\$ 8,840.00	0	\$ -	0	\$ -	0	\$ -	0	\$ 480.00	0	\$ -
	Totals	28	\$ 5,600.00	52	\$ 8,840.00	0	\$ -	0	\$ -	0	\$ -	0	\$ 480.00	0	\$ -
														88	\$ 14,920.00

SUB CONSULTANT - L B Estimating Inc. (Cost Estimating)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Estimator		Junior Estimator		Charical										
Percent Utilization	65%		25%		0%										
Labor Rate	\$100.00 /hr		\$60.00 /hr		\$40.00 /hr										
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
1	Design Criteria Professional	60	\$ 6,000.00	60	\$ 3,600.00	16	\$ 640.00							136	\$ 12,240.00
	Totals	60	\$ 6,000.00	60	\$ 3,600.00	16	\$ 640.00							136	\$ 12,240.00

REIMBURSABLES

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category															
Percent Utilization															
Labor Rate															
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)
2	Reimbursables													0	\$ 15,003.24
	Totals													0	\$ 15,003.24
														1,532.60	\$ 200,000.00

Assumptions: Updated Survey, Geotechnical Reports, Environmental Reports, Asbestos Surveys, any Existing As-Built Information and Collateral to be provided by the City of Fort Lauderdale.

Exclusions: Technology Design, Audio/Visual Design, Site Furnishings. Existing Landscaping to be refreshed and Existing Irrigation to be repaired.