



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#16-1375**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** December 6, 2016

**TITLE:** Motion to Approve Contract for Purchase of Water Meter Reading and  
Related Services – Bermex, Inc. - \$540,007

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**Recommendation**

It is recommended that the City Commission approve a one-year contract, in substantially the form attached, for purchase of water meter reading and related services from Bermex, Inc. in the estimated amount of \$540,007.

**Background**

The City of Fort Lauderdale solicited meter reading firms to provide meter reading services that consist of: (a) individual meter reading, (b) meter shut off due to non-payment, and (c) reconnection of services. The selected firm, Bermex, Inc., will provide meter reading and related services. The meter readings performed by Bermex, Inc. are in excess of 67,000 per month and will generate over \$100 million per year in water and sewer service charges.

The timeline of the solicitation process includes the following:

- September 2, 2016 – Request for Proposal (RFP) 464-11749 was issued for Water Meter Reading and Related Services.
- October 13, 2016 – The RFP closed with three firms submitting a proposal:
  1. Alexander's Contract Services, Inc.
  2. Bermex, Inc.
  3. Olameter
- October 25, 2016 – The Evaluation Committee (consisting of Marco de Medici, Senior Performance Analyst; Todd Hiteshew, Environmental Manager; and Rick Johnson, Distribution and Collections Manager) met with Althea Pemsel, Senior Procurement Specialist, to evaluate the proposals. The firms were ranked based on the evaluation criteria shown in the table below.

Experience, Qualifications, and Past Performance	15%
Approach to Scope of Work	25%
Resources, Facilities, Licenses, and Training	20%
References	10%
Cost of Services	30%
Total Percentage Available	100%

The three firms were ranked as follows:

Firm	RANK
Bermex, Inc.	1
Alexander's Contract Services, Inc.	2
Olameter	3

Bermex, Inc. has met all requirements of the RFP and has been deemed the most responsive and responsible proposer recommended for award.

### **Resource Impact**

Funds for this agreement in the amount of \$540,007 are available in the FY 2017 Budget in the accounts listed below. The amount of \$474,000 is currently encumbered in RQ1700464 for this purpose.

<b>Funds available as of October 31, 2016</b>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
450-PBS050301-3299	Field Services Operations	Services/ Materials/Other Services	\$502,894	\$28,682	\$474,000
450-PBS660101-3299	Distribution and Collections Operations	Services/ Materials/Other Services	\$939,495	\$906,484	\$66,007
<b>PURCHASE TOTAL</b>					<b>\$540,007</b>

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Infrastructure Cylinder of Excellence, specifically advancing:

- Goal 2: Be a sustainable and resilient community.
- Objective 1: Proactively maintain our water, wastewater, road, and bridge infrastructure.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Ready*.

### **Attachments**

Exhibit 1 – Solicitation  
Exhibit 2 - Tabulation  
Exhibit 3 – Bermex, Inc. Proposal  
Exhibit 4 – Olameter Proposal  
Exhibit 5 - Alexander's Contract Services Proposal  
Exhibit 6 - Contract

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