



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#16-1205**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** November 1, 2016

**TITLE:** Motion Authorizing Professional Architectural Services for City Hall 7<sup>th</sup>  
Floor Renovations – Walters Zackria Associates, PLLC - \$24,578 Task  
Order

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**Recommendation**

It is recommended that the City Commission approve Task Order Number Eight (Exhibit 1) with Walters Zackria Associates, PLLC, in the amount of \$24,578, under the continuing contract for architectural services.

**Background**

This Project will address space and functionality concerns regarding the 7<sup>th</sup> Floor of City Hall. This Project includes demolition and reconfiguring of the existing layout of the 7<sup>th</sup> floor of City Hall and incorporates green building technology.

Staff has negotiated this Task Order and the associated fees with Walker Zackria Associates, PLLC, to provide design services in an amount not to exceed \$24,578.

This Task Order is being entered into pursuant to the General Architectural Consulting Services Agreement with Walters Zackria Associates, PLLC, dated August 19, 2014 (CAM #14-0896, RFQ No. 936-11270). The scope of services for this Task Order includes, but is not limited to, construction documents preparation for formal bidding process, permitting and bidding phase assistance, and construction phase administration.

**Resource Impact**

There will be a fiscal impact to the City in the amount of \$24,578 for the task order award under the continuing contract for architectural services with Walters Zackria Associates, PLLC, and \$4,178 for in-house project management fees, for a total impact of \$28,756.

**Funds available as of October 11, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
331-P10107.331-6534	City Hall – 7 <sup>th</sup> Floor Renovations	Capital Outlay/ Consultant Design	\$90,000	\$90,000	\$28,756
TOTAL AMOUNT ►					\$28,756

**Strategic Connections**

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably. Proving safe, efficient, and well maintained facilities.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

**Attachment(s)**

Exhibit 1 – Task Order No. 8

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