



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#16-1200

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 18, 2016

TITLE: Motion to Approve Event Agreements and Related Road Closings: Trunk
or Treat, Novemberfest 2016, The Leukemia & Lymphoma Society's Light
the Night Walk and Race with the Broward County Delta's

Recommendation

It is recommended that the City Commission approve event agreements with related road closings with First Baptist Church of Fort Lauderdale, Inc., Willie C. Frazier Outreach Ministry, Inc., The Leukemia & Lymphoma Society, Inc., and Delta Education and Life Development Foundation, Inc. and authorize execution of the agreements by the City Manager.

Background

City staff has been working closely with each event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

Organizers will pay for all event costs and submit the required certificates of insurance. Event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1:

Applicant: First Baptist Church of Fort Lauderdale, Inc.

Event Name: Trunk or Treat
Date/Time: Saturday, October 29, 2016 (4:00pm- 6:30pm)
Location: First Baptist Church of Fort Lauderdale
Road Closing: Yes- (see attached site plan)
Alcohol: No
Amplified Music: Yes- (4:00pm- 6:30pm)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00
Exhibit: 1

Event 2:

Applicant: Willie C. Frazier Outreach Ministry, Inc.
Event Name: Novemberfest 2016
Date/Time: Saturday, November 12, 2016 (12:00pm- 3:00pm)
Location: 675 NW 22nd Road
Road Closing: Yes- (see attached site plan)
Alcohol: No
Amplified Music: Yes- (12:00pm- 3:00pm)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00
Exhibit: 2

Event 3:

Applicant: The Leukemia & Lymphoma Society, Inc.
Event Name: The Leukemia & Lymphoma Society's Light the Night Walk
Date/Time: Saturday, November 12, 2016 (4:00pm-8:30pm)
Location: Huizenga Plaza- 32 E. Olas Las Blvd
Road Closing: Yes- (see attached site plan)
Alcohol: No
Amplified Music: Yes- (4:00pm-7:00pm)
Insurance Required: Yes
Banners: No
Pending Code Violations: No
Application Fee: \$200.00
Exhibit: 3

Event 4:

Applicant: Delta Education and Life Development Foundation, Inc.
Event Name: Race with the Broward County Delta's
Date/Time: Saturday, January 21, 2017 (6:00am-11:30am)
Location: Mills Pond Park& Osswald Park
Road Closing: Yes- (see attached race route)

Alcohol: No
 Amplified Music: Yes (8:00am-11:30am)
 Insurance Required: Yes
 Banners: No
 Pending Code Violations: No
 Application Fee: \$200.00
 Exhibit: 4

Resource Impact

Revenue related to these agreements is included in the FY 2017 operating budget in the accounts listed below.

<i>Funds available as of October 10, 2016</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR033401-K029	Community Events	Charge for Service/Non-sponsor Charger	\$40,000	\$40,000	\$800
TOTAL AMOUNT ►					\$800

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

Attachments:

Exhibit 1 – Trunk or Treat Application
 Exhibit 1a – Trunk or Treat Site Plan
 Exhibit 2 – Novemberfest 2016 Application
 Exhibit 2a – Novemberfest 2016 Site Plan
 Exhibit 3 – The Leukemia & Lymphoma Society's Light the Night Walk Application
 Exhibit 3a – The Leukemia & Lymphoma Society's Light the Night Walk Site Plan
 Exhibit 3b - The Leukemia & Lymphoma Society's Light the Night Walk Route
 Exhibit 4 – Race with the Broward County Delta's Application
 Exhibit 4a – Race with Broward County Delta's Site Plan

Prepared by: Carolyn Bean, Parks & Recreation

Department Director: Phil Thornburg, Parks & Recreation