



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#16-1088

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 5, 2016

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2017 – Appropriation

Recommendation

It is recommended that the City Commission approve a resolution amending the Fiscal Year 2017 Budget.

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2017 Operating Budget and personnel complement by approving the following transfers and appropriations:

Police

A. Appropriation of Grant Funds – Grant Fund – Enhanced Marine Law Enforcement FY 2017 - \$165,624

In January of 2016, the City applied to Broward County for \$130,160 in funding through the Enhanced Marine Law Enforcement Grant (EMLEG) Program. The purpose of the EMLEG Grant Program is to improve boating safety in Broward County by enhancing or supplementing marine law enforcement activities and improving boating safety education. In August, the City was awarded a total of \$165,624 in EMLEG funding for FY 2016 - 2017. The City will use the awarded grant funds to continue “Operation Venice of America” by providing up to 3,696 hours of peak time waterway law enforcement patrols and marine law enforcement training.

Staff recommends that the City Commission amend the FY 2017 Budget by amending the appropriate grant budget in the amount of \$165,624 for the 2017 Enhanced Marine Law Enforcement Grant Program. This item is contingent upon approval of CAM #16-1076.

Public Works

B. Transfer between Capital Projects – Stormwater Fund – 777 Bayshore Drive Stormwater Improvements - \$195,018

The 777 Bayshore Drive Stormwater Improvement Project’s scope is to construct stormwater improvements necessary to reduce chronic flooding issues caused by rainfall and high tides at Bayshore Drive. The initial scope of the project consisted of six tidal valve installations. Upon closer investigation by City staff, it was decided that a more comprehensive and all-encompassing solution is needed in order to prevent future flooding in the area. The revised scope requires installing additional drainage structures and replacing existing structures to address the ponding of stormwater. As a result of the additional scope, the cost estimate for the project increased from \$570,985 to \$766,003.

Funds are available in five funded Stormwater projects that were delivered on time and under budget. The projects are: Lauderdale Isles Canal Dredging Project, NE 2nd Street Improvements project, 1000 NE 17th Way Stormwater Improvements, Del Mar Stormwater Improvements, and 3301 NE 16 Street Stormwater Improvements.

Staff recommends the City Commission amend the FY 2017 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the Stormwater Fund in the amount of \$195,018 to facilitate the stormwater improvements at 777 Bayshore Drive.

Transportation and Mobility

C. Appropriation of Grant Funds and Appropriation from Fund Balance - Airport Fund - Master Plan Study - \$137,321

The City of Fort Lauderdale was awarded a supplemental grant of up to \$109,857 of additional funding from the Florida Department of Transportation (FDOT) for the master plan study at the Fort Lauderdale Executive Airport.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan and the Airport Fund by amending the appropriate accounts in the amount of \$109,857 for the FDOT grant and \$27,464 for the cash match.

D. Transfer between Capital Projects - Airport Fund - Runway Incursion Mitigation - \$114,350

The City of Fort Lauderdale was awarded a grant up to \$435,624 from the Federal Aviation Administration (FAA) with a cash match of \$48,404 for the Runway Incursion Mitigation Project at the Fort Lauderdale Executive Airport. Additional funds are needed for this project for in-house project management fees (\$38,325) and consultant inspection services (\$76,025). Funds are available in East Perimeter Loop Road Project.

Staff recommends that the City Commission amend the FY 2017 Community Investment Plan (CIP) by amending the appropriate accounts in the Airport Fund in the amount of \$114,350 for the additional funds needed for this project. There is an associated CAM# 16-0578.

Parks and Recreation

E. Appropriation of Funds and Addition of 3 Part Time Positions to the City's Personnel Complement – General Fund– Daily Maintenance Services along Sistrunk Boulevard - \$68,281

During the FY 2017 budget process the Community Redevelopment Agency (CRA) intended to contract with an outside vendor to provide daily maintenance services along Sistrunk Boulevard. CRA management has since decided to discontinue this contracted service and has requested this service be provided by the City's Parks and Recreation Department. In order to meet the additional service levels requested by the CRA, the addition of 3 part time positions is required.

The daily maintenance services provided enhance the image of Sistrunk Boulevard and assist in implementing community and economic development initiatives in the Northwest Progresso Flagler CRA area to improve beautification, accessibility, business climate and safety in this area.

Daily maintenance services include; picking up glass, metal, plastic products, paper, litter, branches and other forms of litter within the entire 70 foot right-of-way of Sistrunk Boulevard, adjacent vacant lots and CRA owned properties fronting Sistrunk Boulevard.

Staff recommends that the City Commission amend the FY 2017 Personnel Complement and Budget by amending the appropriate accounts in the annual amount of \$68,281 for daily maintenance services along Sistrunk Boulevard.

Pursuant to Section 163.370(3)(c) of the Florida Statutes, the City Attorney's Office finds that cleaning of public rights of way are a general government operating expense unrelated to the Plan and therefore not an allowable CRA expenditure. The use of CRA funds for enhanced services related to general government operating expenses within the district, to the extent they are in furtherance of the Plan, would be allowable. F.S. 163.370(3) The following projects may not be paid for or financed by increment revenues:

(a) Construction or expansion of administrative buildings for public bodies or police and fire buildings, unless each taxing authority agrees to such method of financing for the construction or expansion, or unless the construction or expansion is contemplated as part of a community policing innovation.

(b) Installation, construction, reconstruction, repair, or alteration of any publicly owned capital improvements or projects if such projects or improvements were scheduled to be installed, constructed, reconstructed, repaired, or altered within 3 years of the approval of the community redevelopment plan by the governing body pursuant to a previously approved public capital improvement or project schedule or plan of the governing body which approved the community redevelopment plan unless and until such projects or improvements have been removed from such schedule or plan of the governing body and 3 years have elapsed since such removal or such projects or improvements were identified in such schedule or plan to be funded, in whole or in part, with funds on deposit within the community redevelopment trust fund.

(c) *General government operating expenses unrelated to the planning and carrying out of a community redevelopment plan.*

F. Appropriation of Unanticipated Revenue and Expenditures – General Fund – Donation from Auberge for Beach Maintenance Equipment - \$50,000

The City of Fort Lauderdale is receiving a donation of \$50,000 from Auberge as part of a developer's agreement in regards to the Fairwinds on the Ocean Project, Case No. 2-ZPUD-08. These donated funds will be used to purchase beach maintenance equipment.

Staff recommends that the City Commission amend the FY 2017 Budget by amending the appropriate General Fund budgets in the amount of \$50,000 for beach maintenance equipment.

G. Transfer between the Skate Park Project Capital Project and Appropriation from Anticipated Fund Balance – Park Impact Fee Funds – Soccer/Lacrosse Complex at Mills Pond Park - \$759,765

Based on solicited bids, the cost for the development and construction of the Soccer/Lacrosse Complex at Mills Pond Park project is estimated at \$3,988,850. Additional funding in the amount of \$759,765 funding is required.

Staff recommends that the City Commission amend the FY 2017 Budget and Community Investment Plan by cancelling the Skate Park Project and transferring \$400,000 from the Skate Park Project to the Soccer/Lacrosse Complex project as well as appropriating \$359,765 in anticipated fund balance from FY 2017 revenues into the Park Impact Fee Fund for the Soccer/Lacrosse Complex at Mills Pond Park Project.

Resource Impact

The fiscal impacts to the various funds are outlined in the tables below. The letters on the following page correspond to the descriptions in the background section of the document.

Police

A. Appropriation of Grant Funds – Grant Fund – Enhanced Marine Law Enforcement FY 2017 - \$165,624

Appropriate To:

Funds available as of September 12, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
129-GEMLEG17-F204	Enhanced Marine Law Enforcement FY17	Intergovernmental Revenue/ Broward County Public Safety	\$0.00	\$0.00	\$165,624.00
APPROPRIATION TOTAL →					\$165,624.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GEMLEG17-4116	Enhanced Marine Law Enforcement FY17	Other Operating Expenses / Schools	\$0.00	\$0.00	\$3,000.00
129-GEMLEG17-4352	Enhanced Marine Law Enforcement FY17	Other Operating Expenses / Service Charge to Police	\$0.00	\$0.00	\$162,624.00
APPROPRIATION TOTAL →					\$165,624.00

Public Works

B. Transfer between Capital Projects – Stormwater Fund – 777 Bayshore Drive Stormwater Improvements - \$195,018

Transfer From:

Funds available as of Sept 22, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
470-P11907.470-6599	2014 Annual Canal Dredging	Capital Outlay/ Construction	\$535,464.00	\$2,801.00	\$2,801.00
470-P11938.470-6599	NE 2nd Street Improvements	Capital Outlay/ Construction	\$90,000.00	\$4,977.00	\$4,977.00
470-P12035.470-6599	1000 NE 17th Way Stormwater Improvements	Capital Outlay/ Construction	\$150,000.00	\$87,207.00	\$87,207.00
470-P12112.470-6599	Del Mar Stormwater Improvements	Capital Outlay/ Construction	\$50,000.00	\$39,801.00	\$39,801.00
470-P12063.470-6599	3301 NE 16th St. Stormwater Improvements	Capital Outlay/ Construction	\$244,800.00	\$233,926.00	\$60,232.00
TRANSFER TOTAL →					\$195,018.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
470-P12065.470-6599	777 Bayshore Drive Stormwater Improvements	Capital Outlay/ Construction	\$570,985.00	\$359,481.00	\$195,018.00
TRANSFER TOTAL →					\$195,018.00

Transportation and Mobility

C. Appropriation of Grant Funds and Appropriation from Fund Balance - Airport Fund - Master Plan Study - \$137,321

Appropriate From: (Cash Match)

Funds available as of September 16, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/Reserve for Operations	\$12,553,214	\$12,553,214	\$27,464.00
APPROPRIATION TOTAL →					\$27,464.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12070.468-Q699	Master Plan Update	Other Sources/ CIP Subfund Transfer In	\$0	\$0	\$27,464.00
APPROPRIATION TOTAL →					\$27,464.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12070.468-6534	Master Plan Update	Capital Outlay/ Consultant Engineering Fees	\$165,669	\$100,994	\$27,464.00
APPROPRIATION TOTAL →					\$27,464.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
468-P12070.468A-D479	Master Plan Update	Intergovernmental Revenue/ FDOT Transportation	\$400,000	\$0	\$109,857.00
APPROPRIATION TOTAL →					\$109,857.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12070.468A-6534	Master Plan Update	Capital Outlay/ Consultant Engineering Fees	\$400,000	\$0	\$109,857.00
APPROPRIATION TOTAL →					\$109,857.00

**D. Transfer between Capital Projects - Airport Fund - Runway Incursion Mitigation
- \$114,350**

Transfer From:

Funds available as of Sept 16, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P11863.468-6599	Executive Airport East Perimeter Loop Rd	Capital Outlay/ Construction	\$1,134,331.00	\$538,902.00	\$114,350.00
TRANSFER TOTAL →					\$114,350.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P12206.468-6501	Runway Incursion Mitigation	Capital Outlay/ Force Account Charges	\$48,404.00	\$48,404.00	\$38,325.00
468-P12206.468-6534	Runway Incursion Mitigation	Capital Outlay/ Consultant Engineering Fees	\$48,404.00	\$48,404.00	\$76,025.00
TRANSFER TOTAL →					\$114,350.00

Parks and Recreation

**E. Appropriation of Funds and Addition of 3 Part Time Positions to the City's
Personnel Complement – General Fund– Daily Maintenance Services along
Sistrunk Boulevard - \$68,281**

Appropriate From:

Funds available as of Sept 16, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR080501-N594	Public Places Cleaning	Miscellaneous Revenues/ Charges to Other Funds	\$0.00	\$0.00	\$68,280.20
APPROPRIATION TOTAL →					\$68,280.20

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR080501-1107	Public Places Cleaning	Salaries & Wages/ Part Time Salaries	\$2,155,386.00	\$2,155,386.00	\$54,371.20
001-PKR080501-2301	Public Places Cleaning	Fringe Benefits/ Soc Sec/ Medicare	\$973,098.00	\$973,098.00	\$4,159.00
001-PKR080501-3949	Public Places Cleaning	Services & Materials/ Uniforms	\$328,062.00	\$328,062.00	\$300.00
001-PKR080501-3940	Public Places Cleaning	Services & Materials/ Safety Shoes	\$328,062.00	\$328,062.00	\$300.00
001-PKR080501-3916	Public Places Cleaning	Services & Materials/ Janitorial Supplies	\$328,062.00	\$328,062.00	\$9,150.00
APPROPRIATION TOTAL →					\$68,280.20

F. Appropriation of Unanticipated Revenue and Expenditures – General Fund – Donation from Auberge for Beach Maintenance Equipment - \$50,000

Appropriate To:

Funds available as of September 22, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR062901-N900	General Parks Maintenance	Revenue/ Miscellaneous Income	\$25,000.00	\$0.00	\$50,000.00
APPROPRIATION TOTAL →					\$50,000.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR062901-6499	General Parks Maintenance	Capital Outlay / Other Equipment	\$0.00	\$0.00	\$50,000.00
APPROPRIATION TOTAL →					\$50,000.00

G. Appropriation of Project Funds and Appropriation from Fund Balance – Park Impact Fee Fund – Soccer/Lacrosse Complex at Mills Pond Park - \$759,765

Appropriation From:

Funds available as of September 27, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-FD350.01-9901	Park Impact Fee Projects	Balances & Reserves/ Appropriated Fund Balance	N/A	N/A	\$359,765
350-P12115.350-6599	Skate Park	Capital Outlay / Construction	\$400,000	\$400,000	\$400,000
APPROPRIATION TOTAL →					\$759,765

Appropriation To:

Funds available as of September 27, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
350-P12060.350-6599	Soccer/Lacrosse Complex	Capital Outlay/ Construction	\$3,700,000	\$3,220,289	\$759,765
APPROPRIATION TOTAL →					\$759,765

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAMs

CAM# 16-0578, CAM #16-1076.

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office