

## **TASK ORDER No. 4**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2016**

### **FORT LAUDERDALE PUBLIC WORKS DEPARTMENT**

### **DESIGN CRITERIA PROFESSIONAL SERVICES AND PACKAGE FOR THE PROPOSED FORT LAUDERDALE AQUATIC CENTER IMPROVEMENTS**

#### **PROFESSIONAL SERVICES**

This Task Order is pursuant to the Continuing Service Contract Agreement (No. 246-11374-1) between the City of Fort Lauderdale, a Florida municipality, ("CITY") and Synalovski Romanik Saye, ("CONSULTANT"), a Florida Limited Liability Company, in accordance with the terms of the agreement for professional services dated August 19, 2014 between CITY and CONSULTANT ("MASTER AGREEMENT").

#### **PROJECT BACKGROUND**

This Task Order is to provide a Design Criteria Package and Professional Services for the proposed Fort Lauderdale Aquatic Center Redevelopment Project located at 501 Seabreeze Boulevard, Fort Lauderdale, FL 33316. The CITY is proposing improvements to the Fort Lauderdale Aquatic Center as described in the scope of work below and will use design-build as the project delivery method. The City will procure a design-build team through a request for proposal (RFP). A Design Criteria Package is needed as part of the design-build RFP document. The CITY has requested for the CONSULTANT to provide a Design Criteria Package and Professional Services for the proposed Aquatic Center improvements described in the scope of work below. The Design Criteria Package will include preliminary drawings, outline specifications, descriptive narrative, cost estimate, and construction schedule. The Professional Services will include assistance during the design-build RFP bidding and evaluation process.

#### **SCOPE OF SERVICES AND DELIVERABLES**

The Scope of Services to be provided by CONSULTANT shall be as follows:

- Task 1 **Kick-Off Meeting** – A project kick-off meeting will be held with the CITY staff to go over project goals and objectives, project approach, project delivery timeline and project deliverables.
- Task 2 **Programming** – CONSULTANT will meet with CITY staff to determine the programmatic requirements for the project. The CITY will communicate to CONSULTANT the needs and wants of the project and the CONSULTANT will assist the CITY in prioritizing these requirements. CONSULTANT will prepare a summary of the requirements from the CITY and generate a final program showing all of the required spaces along with accompanying square footage. This program will be the basis for the preliminary drawings.
- Task 3 **Preliminary Drawings** – Preparation of Preliminary Design drawings for the proposed project establishing a visual/graphic representation which will describe the design intent of the project. CONSULTANT will prepare all of the necessary documentation including, but not limited to:
  - a. Overall project site plan and location map showing surrounding buildings, streets, structures, etc.
  - b. Site plan indicating all proposed site and building demolition which will be part of the project scope.
  - c. Rendered site plan, illustrating the Aquatic Center including proposed pools and buildings, landscaping, and relationship to the existing buildings.
  - d. Floor plans to scale, illustrating all functional program elements, showing adjacencies to other spaces and indicating room sizes.

- Task 4 **Outline Specifications** – Preparation of project outline specifications indicating and defining major project components as required for the preparation of the design-build RFP. The specifications will define the following systems and building components:
- a. Site and Civil features, fixtures and amenities.
  - b. Architectural materials, finishes and building assemblies
  - c. Structural elements
  - d. HVAC air handling equipment and distribution system
  - e. Electrical panels, distribution and lighting
  - f. Plumbing fixtures and systems
  - g. Fire protection systems
  - h. Pool related equipment and systems
  - i. Landscaping and irrigation systems
- Task 5 **Narrative** – Preparation of a descriptive narrative identifying all project components. This narrative will describe in great detail all of the project components required for the delivery of a complete project by the design-build team to the CITY. This narrative will describe all of the project components including but not limited to: architectural, structural, mechanical, electrical, plumbing, pool equipment, civil, site, landscaping, etc., as listed in the task above.
- Task 6 **Cost Estimate** – As part of the Design Criteria Package, the CONSULTANT will also provide an engineer's estimate of probable construction cost. This estimated cost can be used by the CITY as a tool for establishing/obtaining project funding and also evaluating the Design/Build proposals.
- Task 7 **Schedule**– CONSULTANT will provide the CITY with a probable construction schedule to be included with the RFP documents.
- Task 8 **Bidding** – CONSULTANT will assist the CITY as needed during the Bidding process. CONSULTANT will respond as needed to any Requests for Information (RFI's) from the potential bidders regarding technical information on the project. CONSULTANT will also attend the Pre-Bid meeting and assist the City as needed during this meeting.
- Task 9 **Evaluation of Design-Build Packages** – After the bids have been received, CONSULTANT will assist the CITY with the evaluation of the design-build packages for compliance with the established Design Criteria documents. Consultant will evaluate each submitted proposal and prepare a report of our findings indicating areas of compliance and non-compliance, along with a final recommendation if required by the CITY.

Scope of Work for Proposed Aquatic Center Redevelopment Project:

1. Remove existing 50M Main Competition Pool and provide new expanded fully FINA compliant standard pool with (2) moveable stainless bulkheads.
2. Remove existing Diving Pool and underground observation room and provide new fully FINA compliant Diving Pool with dive tower including five (5) platform levels (1M, 3M, 5M, 7.5M, 10M), and 1M and 3M springboard. Provide metal bleacher for +/- 550 spectator capacity on the west side of the Dive Pool.
3. Remove existing Spa for divers and provide new covered spa.
4. Repair existing 50M training pool with new surfacing and gutters.
5. Repair existing Instructional Pool with new surfacing.
6. Raise pool deck to allow for increased pool depths needed for competition level-use.
7. Remove existing grandstand building and bleachers on north side of facility and provide new grandstand with spectator restrooms, concessions, ticket office, and metal bleachers for +/- 1500 spectator capacity with a fabric shade canopy.
8. General site improvements which include
  - a. New sports-lighting for pool and pool deck areas.
  - b. Upgrade to an on-site chlorine generator system
  - c. Resurface the asphalt driveway and parking lot, restripe parking lot, repair broken curb stops, repair irrigation system, refresh landscaping, repair and/or replace pedestrian lights

A detailed list of project assumptions and exclusions is shown on Exhibit A.

**Deliverables:**

Deliverables for this project shall consist of the following:

- CONSULTANT shall provide a PDF copy of the Design Criteria Package including the legal description of the site, survey information concerning the site, interior space requirements, pool specifications, and material quality standards for the project for the CITY's review and a final Design Criteria Professional package will be issued upon its review and issuance of comments.

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### **PROJECT ASSUMPTIONS**

Specific assumptions for the project:

1. Any work beyond the scope of services will require a separate written authorization and will be considered Additional Services.
2. Cost estimate report assumes development of construction costs only and does not include development of pre-construction costs.
3. A complete list of project assumptions and exclusions is shown on Exhibit A.

### **CITY'S RESPONSIBILITIES**

The CITY's project manager, or a designated representative, will coordinate this task order for the CITY. CITY to provide CONSULTANT with plans and contract specifications for cost estimating. CITY shall be available for consultation.

### **ADDITIONAL SERVICES**

If authorized in writing by the CITY as an amendment to this Task Order, the CONSULTANT shall furnish, or obtain, Additional Services of the types listed in Article 8 of the Agreement. The CITY, as indicated in the Agreement, will pay for these services.

### **PERFORMANCE SCHEDULE**

The Consultant shall provide a draft report/estimate as identified in Task 1 within ninety (90) working days after receipt of a notice to proceed (NTP).

### **PROJECT FUNDING**

Performance of this project is at the CITY's discretion and may be contingent upon the CITY receiving funding.

### **METHOD OF COMPENSATION**

The services performed will be accomplished using the Not-to-Exceed method of compensation. Reimbursable expenses associated with these services are not included in the fees and will be itemized separately, subject to an established Not-to-Exceed limit. The total hourly rates payable by the CITY for each of CONSULTANT's employee categories, reimbursable expenses and sub-consultant fees are shown on Exhibit "A" attached hereto and made a part hereof.

### **TERMS OF COMPENSATION**

Services shall be provided for the following Not-to-Exceed amounts:

Task No	Task Title	Labor Fees		Total
		Consultant	Sub consultant	
1	Design Criteria Professional Services	SRS	Aquatics H2O, LLC Saad Elia El-Hage Delta G Flynn Engineering L B Estimating, Inc.	\$ 103,250.00 \$ 28,089.36 \$ 6,997.40 \$ 19,500.00 \$ 14,920.00 \$ 12,240.00
Subtotal Task I				\$ 184,996.76
Reimbursable Expenses - Not to Exceed				\$ 15,003.24
GRAND TOTAL				\$ 200,000.00

### **CITY CONTACTS**

Requests for payments should be directed to City of Fort Lauderdale Accounts Payable via e-mail to [AcctsPayable@FortLauderdale.gov](mailto:AcctsPayable@FortLauderdale.gov). All other correspondence and submittals should be directed to the attention of Tom Green at the address shown below. **Please be sure that all correspondence refers to the City project number and title as stated above.**

City of Fort Lauderdale – Beach CRA  
914 NW 6<sup>th</sup> Street  
Fort Lauderdale, FL 33301

### **CONSULTANT CONTACTS**

Merrill Romanik  
Project Principal  
Synalovski Romanik Saye, LLC  
1800 Eller Drive, Suite 500  
Fort Lauderdale, FL 33316  
Phone: 954-961-6806  
Fax: 954-961-6807  
Email: [mromanik@synalovski.com](mailto:mromanik@synalovski.com)

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## **DEPARTMENT SIGNATURES**

Approved by:

\_\_\_\_\_  
Tom Green, P.E.                      Date:  
Project Manager

Approved by:

\_\_\_\_\_  
Donald Morris, AICP              Date:  
Beach CRA Manager

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**CLOSURE**

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first above written.

CITY OF FORT LAUDERDALE, a municipal corporation of  
the State of Florida:

By \_\_\_\_\_  
LEE R. FELDMAN, City Manager

(CORPORATE SEAL)

ATTEST:

\_\_\_\_\_  
JEFFREY A. MODARELLI, Sr. Assistant City Clerk

Approved as to form:

\_\_\_\_\_  
RHONDA MONTOYA HASAN  
Assistant City Attorney

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**CONSULTANT**

WITNESESS:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Print Name

SYNALOVSKI ROMANIK SAYE, LLC.

By: \_\_\_\_\_

Name: Manuel Synalovski, AIA

Title: \_\_\_\_\_

(CORPORATE SEAL)

ATTEST:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2015,  
by \_\_\_\_\_ as \_\_\_\_\_ of Synalovski Romanik Saye, LLC, a Florida Limited  
Liability Company, who is ☐ personally known to me or ☐ has produced \_\_\_\_\_ as  
identification.

(SEAL)

\_\_\_\_\_  
Notary Public, State of Florida  
(Signature of Notary taking Acknowledgement)

\_\_\_\_\_  
Name of Notary Typed, Printed or Stamped

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Commission No.



# EXHIBIT A

## FEE SCHEDULE

### A. Fee Schedule

FORT LAUDERDALE AQUATIC CENTER  
Task Order #4

09.16.16

CONSULTANT - Synalovsky Romanik Saye

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal		Architect/Lead Architect of Record		Project Manager/BIM Project Manager		Design Architect		Architectural Intern		Drafting Technician		Clerical		
Percent Utilization	9%		32%		28%		16%		5%		6%		3%		
Labor Rate	\$187.00 /hr		\$165.00 /hr		\$114.00 /hr		\$125.00 /hr		\$75.00 /hr		\$75.00 /hr		\$65.00 /hr		
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)		
1	Design Criteria Professional	50	\$ 9,350.00	210	\$ 32,550.00	250	\$ 28,500.00	152	\$ 19,000.00	70	\$ 5,250.00	80	\$ 6,000.00	40	\$ 2,600.00
Totals		50	\$ 9,350.00	210	\$ 32,550.00	250	\$ 28,500.00	152	\$ 19,000.00	70	\$ 5,250.00	80	\$ 6,000.00	40	\$ 2,600.00

SUB CONSULTANT - Aquatics H2O, LLC (POOL CONSULTANT)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Engineer		Project Engineer		CAD Operator Level 1		Clerical								
Percent Utilization	89%		258%		30%		25%								
Labor Rate	\$155.00 /hr		\$129.00 /hr		\$69.80 /hr		\$54.23 /hr								
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)						
1	Design Criteria Professional	40	\$ 6,200.00	140	\$ 18,060.00	30	\$ 2,094.00	32	\$ 1,735.36						
Totals		40	\$ 6,200.00	140	\$ 18,060.00	30	\$ 2,094.00	32	\$ 1,735.36						

SUB CONSULTANT - Saad Elia El-Hage Consulting Engineers (STRUCTURAL)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Engineer		CAD Operator Level 1												
Percent Utilization	80%		40%												
Labor Rate	\$129.00 /hr		\$69.80 /hr												
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)										
1	Design Criteria Professional	32.6	\$ 4,205.40	40	\$ 2,792.00										
Totals		32.6	\$ 4,205.40	40	\$ 2,792.00										

SUB CONSULTANT - Delta G Consulting Engineers (MEP/EI)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Engineer		Project Manager		Senior Engineer		Engineer		Designer		CAD Technician		Clerical		
Percent Utilization	6%		32%		0%		51%		5%		4%		2%		
Labor Rate	\$225.00 /hr		\$190.00 /hr		\$190.00 /hr		\$150.00 /hr		\$105.00 /hr		\$95.00 /hr		\$75.00 /hr		
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)		
1	Design Criteria Professional	5.5	\$ 709.50	33	\$ 6,270.00	0	\$ -	66	\$ 9,900.00	9	\$ 945.00	10	\$ 950.00	3.5	\$ 297.50
Totals		5.5	\$ 1,237.50	33	\$ 6,270.00	0	\$ -	66	\$ 9,900.00	9	\$ 945.00	10	\$ 950.00	3.5	\$ 297.50

SUB CONSULTANT - Flynn Engineering Services (CIVIL)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Firm Principal		Professional Engineer		Graduate Engineer		Engineering/Planning Technician		Computer Drafter		Clerical		Expert Witness		
Percent Utilization	38%		59%		0%		0%		0%		3%		0%		
Labor Rate	\$200.00 /hr		\$170.00 /hr		\$160.00 /hr		\$160.00 /hr		\$125.00 /hr		\$60.00 /hr		\$325.00 /hr		
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)		
1	Design Criteria Professional	28	\$ 5,600.00	62	\$ 8,840.00	0	\$ -	0	\$ -	0	\$ -	8	\$ 480.00	0	\$ -
Totals		28	\$ 5,600.00	62	\$ 8,840.00	0	\$ -	0	\$ -	0	\$ -	8	\$ 480.00	0	\$ -

SUB CONSULTANT - LB Estimating Inc. (Cost Estimating)

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category	Principal Estimator		Junior Estimator		Clerical										
Percent Utilization	38%		59%		0%										
Labor Rate	\$100.00 /hr		\$60.00 /hr		\$40.00 /hr										
Task No	Task Title	Hours	Subtotal (\$)	Hours	Subtotal (\$)	Hours	Subtotal (\$)								
1	Design Criteria Professional	80	\$ 8,000.00	60	\$ 3,600.00	16	\$ 640.00								
Totals		80	\$ 8,000.00	60	\$ 3,600.00	16	\$ 640.00								
														156	\$ 12,240.00
														156	\$ 12,240.00

REIMBURSABLES

Fee Schedule														Total Hours	Labor Cost (\$)
Labor Category															
Percent Utilization															
Labor Rate															
Task No	Task Title														
2	Reimbursables													0	\$ 15,003.24
Totals														0	\$ 15,003.24

1,982 \$ 200,000.00

**Assumptions:** Updated Survey, Geotechnical Reports, Environmental Reports, Asbestos Surveys, any Existing As-Built Information and Collateral to be provided by the City of Fort Lauderdale.

**Exclusions:** Technology Design, Audio/Visual Design, Site Furnishings. Existing Landscaping to be refreshed and Existing Irrigation to be repaired.