



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#16-1128**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** October 5, 2016

**TITLE:** Motion to Approve Contract for Master Plan Update for the Fort  
Lauderdale Executive Airport – Ricondo & Associates, Inc. - \$637,321

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**Recommendation**

It is recommended that the City Commission approve a contract, in substantially the form attached, with Ricondo & Associates, Inc. (Ricondo) for the Master Plan Update for the Fort Lauderdale Executive Airport (FXE) project in the not to exceed amount of \$637,321.

**Background**

FXE's existing Master Plan was developed to provide for future airfield and non-airfield development options for 5, 10, and 20-year periods. The development of a Master Plan is required by the Federal Aviation Administration (FAA) and the Florida Department of Transportation (FDOT) per their grant agreements and to maintain future grant eligibility. FXE proposes to update the current Master Plan to establish and communicate its mission, vision, organizational values, goals, and future action plans, in order to guide and optimize the its operations.

A Request for Qualifications (RFQ) was issued on November 16, 2015 to select a firm to develop a Master Plan update for FXE. An Evaluation Committee was established to review the submittals and select a firm. On February 22, 2016, the committee carefully reviewed the firms and selected Ricondo as the top-ranked firm. On April 19, 2016 the City Commission approved the Committee's recommendation to commence negotiations with Ricondo for this project (CAM 16-0317).

Staff has completed contract negotiations with Ricondo to provide an update to the Master Plan for the not to exceed amount of \$637,321. Both the FAA and FDOT have reviewed and approved of the contract and fee schedule. It is anticipated that the Master Plan update process will take approximately 12 to 16 months to complete.

The FDOT executed a Joint Participation Agreement in the amount of \$400,000 to assist with funding of the project with FXE providing \$100,000 as the grant match. The remaining \$137,321 is available through a Supplemental Joint Participation Agreement

from the FDOT scheduled on the Consolidated Budget Amendment (CAM # 1088) for this agenda.

### **Resource Impact**

There will be a fiscal impact to the City in the amount of \$637,321 for the contract. Estimated in-house project management fees are already provided for in the project funding. This item is contingent upon approval and appropriation of the Consolidated Budget Amendment CAM # 16-1088 scheduled for this agenda.

<b>Funds available as of September 9, 2016</b>					
<b>ACCOUNT NUMBER</b>	<b>INDEX NAME (Program)</b>	<b>CHARACTER CODE/ SUB-OBJECT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
468-P12070.468-6534	Fort Lauderdale Executive Airport Master Plan Update	CAPITAL OUTLAY/ CONSULTANT ENGINEERING	\$165,669	\$100,994	\$237,321
468-P12070.468A-6534	Fort Lauderdale Executive Airport Master Plan Update	CAPITAL OUTLAY/ CONSULTANT ENGINEERING	\$400,000	\$400,000	\$400,000
<b>TOTAL →</b>					<b>\$637,321</b>

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.
- Initiative 1: Examine the highest and best use of airport property to stimulate economic development and create jobs.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035: We are Here*.

### **Related CAM**

16-1088 Consolidated Budget Amendment

### **Attachment**

Exhibit 1 – Ricondo Contract

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