



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#16-1105

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 5, 2016

TITLE: Resolution Authorizing the Acceptance of Additional Grant Funds and
Execution of a Supplemental Joint Participation Agreement with Florida
Department of Transportation for the Master Plan Study at Fort
Lauderdale Executive Airport

Recommendation

It is recommended that the City Commission accept an additional \$109,857 in grant funding from the Florida Department of Transportation (FDOT) to update the Master Plan at Fort Lauderdale Executive Airport (FXE) and approve a resolution authorizing the City Manager to execute a Supplemental Joint Participation Agreement (SJPA) on behalf of the City.

Background

FXE's existing Master Plan was developed to provide for future airfield and non-airfield development options for 5-years, 10-years, and 20-year periods. The development of a Master Plan is required by Federal Aviation Administration (FAA) and FDOT per grant assurances and to maintain grant eligibility.

FXE proposes to update the current Master Plan in order to establish and communicate the Airport's mission, vision, organizational values, goals, and future action plans, in order to guide and optimize the operation of FXE. The updated Master Plan would review the business environment influencing Airport activity; assure environmental compliance, compatible and financially feasible operation of the Airport; and provide guidance for its ongoing management and operation in a manner that balances the needs of the aviation clientele and surrounding communities.

The services being provided as part of the Master Plan update include, but are not limited to:

- Development of the Airport's goals and objectives
- Forecast of aviation demands for 5, 10, and 20 year periods
- Existing conditions and needs assessment
- Development of operational enhancement scenarios to optimize efficiency of Airport facilities
- Development of an updated Airport Layout Plan
- Environmental and financial planning to verify implementation and feasibility
- Capital improvement program and implementation plan
- Outreach and participation program
- Facilities implementation plan

A Request for Qualifications (RFQ) was issued on November 16, 2015 to select a firm to develop a Master Plan update for FXE. An Evaluation Committee was established to review the submittals and select a first ranked firm. On February 22, 2016, the committee carefully reviewed the firms and selected Ricondo & Associates, Inc. as the top-ranked firm.

At the February 25, 2016 meeting, the Aviation Advisory Board approved the committee's recommendation to begin negotiating a contract with Ricondo & Associates, Inc. Staff has completed the contract negotiations with Ricondo & Associates, Inc. to provide the above services in an amount not to exceed \$637,321. Both the FAA and FDOT have reviewed and approved of the contract and fee schedule. It is anticipated that the Master Plan process will take approximately 12 to 16 months to complete.

FDOT executed a Joint Participation Agreement (JPA) in the amount of \$400,000 to assist with the funding of the project. The remaining funding is budgeted in the project's fund balance.

Resource Impact

There is a positive fiscal impact to the City in the amount of \$109,857 for the grant revenue and a fiscal impact to the City in the amount of \$27,464 for the required grant match, contingent upon approval and appropriation of the October 5, 2016 Consolidated Budget Amendment CAM #16-1088.

Appropriate To:

	INDEX NAME (PROGRAM)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (CHARACTER)	AVAILABLE BALANCE (CHARACTER)	AMOUNT
468-P12070.468A-D479	Master Plan Study Update	Intergov't Revenue/ FDOT Transportation	\$ 400,000	\$ 400,000	\$ 109,857
				TOTAL ►	\$ 109,857

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (PROGRAM)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (CHARACTER)	AVAILABLE BALANCE (CHARACTER)	AMOUNT
468-P12070.468A-6534	Master Plan Study Update	Capital Outlay/ Consultant Engineering	\$ 400,000	\$ 400,000	\$ 109,857
				TOTAL ►	\$ 109,857

Appropriate From: (Cash Match)

ACCOUNT NUMBER	INDEX NAME (PROGRAM)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (CHARACTER)	AVAILABLE BALANCE (CHARACTER)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/ Reserves for Operations	\$ 14,474.460	\$ 13,271,995	\$ 27,464
				TOTAL ►	\$ 27,464

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (PROGRAM)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (CHARACTER)	AVAILABLE BALANCE (CHARACTER)	AMOUNT
468-P12070.468-6534	Master Plan Update	Capital Outlay/ Consultant Engineering	\$ 165,669	\$ 101,724	\$ 27,464
				TOTAL ►	\$ 27,464

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Business Development Cylinder of Excellence, specifically advancing:

- Goal 7: Be a well-positioned City within the global economic and tourism markets of the South Florida region, leveraging our airports, port, and rail connections.
- Objective 4: Deliver best-in-class regional general aviation airport amenities and services to domestic and international stakeholders.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Prosperous*.

Related CAM

#16-1088 Consolidated Budget Amendment

Attachments

Exhibit 1 - Supplemental Joint Participation Agreement

Exhibit 2 - Resolution

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