



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#16-1177

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 5, 2016

TITLE: Motion to Approve Contract for Purchase of a Trolley Vehicle – Creative
Bus Sales, Inc. - \$259,602

Recommendation

It is recommended that the City Commission approve a contract, in substantially the form attached, for the purchase of a trolley vehicle from Creative Bus Sales, Inc. in the estimated amount of \$259,602.

Background

The City of Fort Lauderdale solicited specialty vehicle firms to provide a trolley to be purchased with grant funds. The selected firm, Creative Bus Sales, Inc., will provide a trolley vehicle along with an extended warranty. Creative Bus Sales, Inc. has sufficiently demonstrated its ability to help the City achieve its goals.

The timeline of the solicitation process includes the following:

- May 31, 2016 – Request for Proposal 466-11768 (RFP) was issued for Trolley Vehicle.
- July 6, 2016 – The RFP closed with one firm submitting a proposal: Creative Bus Sales, Inc.
- August 9, 2016 – The Evaluation Committee, consisting of Debora Griner, Transportation Division Manager; Jeff Davis, Assistant Parking Services Manager; and Carlton Harrison, Assistant Airport Manager, met with Althea Pemsel, Senior Procurement Specialist, to evaluate the proposals. The firm was ranked based on the evaluation criteria shown in the table below.

Availability of Trolley and Ability to Meet Delivery Date	30
Ability to Meet Technical Specifications and References	25
Warranty and Extended Warranty Documentation	15
<u>QUALIFICATIONS</u>	
References, Past Performance, and Years in Business	10
Trolley Cost	30
Total Points Available:	110

The sole proposer, Creative Bus Sales, Inc., was evaluated and has met all requirements of the RFP specifications and has been deemed the responsive and responsible proposer recommended for award. Procurement Services contacted firms and anticipated the receipt of several proposals yet received only one bid, although the opening date was extended.

Resource Impact

There will be a current fiscal year impact to the City in the amount of \$259,602.00.

<i>Funds available as of October 1, 2016</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
461-TAM020101-6416	PARKING CUSTOMER SERVICES	CAPITAL OUTLAY / VEHICLES	\$11,262.00	\$11,262.00	\$11,262.00
129-GJARC14-6416	JOB ACCESS & REVERSE COMMUTE PROGRAM	CAPITAL OUTLAY / VEHICLES	\$322,702.00	\$248,340.00	\$248,340.00
PURCHASE TOTAL					\$259,602.00

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 1: Be a pedestrian friendly, multi-modal City...
- Objective 1: Improve transportation options and reduce congestion by working with agency partners.
- Strategic Initiative 1: Strategically route and expand the Sun Trolley as an overall complement to upcoming major transportation projects.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachments

Exhibit 1 – Solicitation
Exhibit 2 - Tabulation
Exhibit 3 – Creative Bus Sales Proposal
Exhibit 4 - Contract

Prepared by: Debora Griner, Transportation and Mobility
Althea Pemsel, Finance
Linda Blanco, Finance

Department Directors: Diana W. Alarcon, Transportation and Mobility
Kirk Buffington, Finance