



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#16-1011**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** September 7, 2016

**TITLE:** Resolution Approving a Waiver of Conflict of Interest for Jacqueline Reed

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**Recommendation**

It is recommended that the City Commission consider the adoption of a resolution approving a waiver of conflict of interest for the Northwest Progresso Flagler Heights (NWPF) Community Redevelopment Agency (CRA) Advisory Board Member Jacqueline Reed.

Further, the City Attorney's Office recommends educating advisory board members who are also members, owners, employees, officers, directors or the like of for profit or not-for-profit entities to make sure they refrain from participating in any actions giving rise to conflicts of interest or the appearance of having conflicts of interest. It further recommends that the City consider adopting policies prohibiting the appointment of persons to boards where such a conflict would exist and prohibiting board members from seeking awards, grants or other benefits from the City during their service.

**Background**

The City's Housing and Community Development (HCD) Division and the NWPF CRA is looking to partner with non-profit organizations that could assist with the file intake for individuals/families that are seeking to purchase homes and/or who currently own their home and are in need of rehabilitation. The non-profit agencies selected will handle the intake and initial review of each file and present a completed file to HCD or the CRA for final review and approval. Additionally, the non-profit agencies will provide homebuyer education to all home buyers and provide homeowner property maintenance training for all existing homeowners who apply for rehabilitation assistance.

Working with non-profit organizations to provide intake assistance for the first-time homebuyer program is a process that has been in use within HCD for many years; as a result, we are looking to expand this service to the all homebuyer related programs in HCD and the CRA.

Ms. Reed works for Oasis of Hope, one of the non-profit agencies that responded to the request for assistance. As a NWPF CRA Advisory Board Member, this means that Ms.

Reed's employer (Oasis of Hope) could receive up to \$1,500 per intake file submitted and approved by the CRA.

As a member of the NWPF CRA Advisory Board, Ms. Reed is subject to regulations set forth in Part III, Chapter 112, Florida Statutes which restricts public officers from doing business with their agency and from having an employment or contractual relationship with a person or entity which is subject to the regulation of doing business with their agency. Section 112.313(12), Florida Statutes, provides that the City Commission of the City of Fort Lauderdale as the appointing body of the advisory board upon full disclosure of the transaction, can, by a two-thirds vote, waive certain conflicts of interest.

### **Resource Impact**

There is no fiscal impact associated with this action.

### **Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful, and healthy neighborhoods.
- Option 2: Ensure a range of housing options for current and future neighbors.

This item advances the *Fast Forward Fort Lauderdale Vision Plan 2035*: We are community.

### **Attachments:**

Exhibit 1 – Resolution

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Prepared by: Jonathan Brown, Northwest-Progresso-Flagler Heights  
CRA and Housing & Community Development

Department Director: Lee R. Feldman, ICMA-CM, City Manager