



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#16-1028

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: September 7, 2016

TITLE: Resolution Approving the Consolidated Budget Amendment to Fiscal Year
2016 – Appropriation

Recommendation

It is recommended that the City Commission approve a resolution amending the Fiscal Year 2016 Budget.

Background

Examples of recommended actions within the budget amendment are:

- transfer between funds;
- transfer between capital and operating budgets;
- transfer between capital projects;
- acceptance and appropriation of grant funding;
- amendment to staffing level;
- appropriation from fund balance; and
- appropriation for modified revenue and related expenditures.

Staff is recommending that the City Commission amend the FY 2016 Operating Budget and personnel complement by approving the following transfers and appropriations:

Cemetery

A. Transfer between Capital Project and Reserves for Working Capital – Cemetery Perpetual Care Fund – Lauderdale Memorial Gardens Perimeter Fence Project Close Out - \$350,000

The Lauderdale Memorial Gardens Perimeter Fence Project was completed by its management company and the associated cost has been reimbursed by the City. After the completion and reimbursement for this project, the Capital Project Account has an unspent balance of \$350,000. This balance will be unappropriated to allow the funds to be used for future operating needs and projects.

Staff recommends that the City Commission amend the FY 2016 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the amount of \$350,000 for the Lauderdale Memorial Gardens Perimeter Fence Project.

City Manager

B. Appropriation of Grant Funds and Program Revenue – State Housing Initiatives Partnership (SHIP) Fund – Accept additional 2015-2016 SHIP Funds and Program Income - \$32,945.20

The 2015-2016 SHIP Funds (\$13,561.00) are part of unspent disasters funds that have been distributed by Florida Housing Finance Corporation. These additional funds will increase the 2015-2016 SHIP funding allocation from \$821,520 to \$835,081. Also, there is additional Program Income earned in the amount of \$19,384.20. These funds will be used for Single Family Rehabilitation and administrative expenses.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate accounts in the amount of \$32,945.20 to accept additional 2015-2016 SHIP Funds and Program Income. This item is contingent upon approval of CAM #16-0910.

Fire

C. Appropriation of Grant Funds and General Fund Cash Match – Grant Fund – Federal Emergency Management Agency (FEMA) 2015 Assistance to Firefighters Grant Program - \$470,810

In December 2015, the Fire Rescue Department applied for funds through the US Department of Homeland Security, Federal Emergency Management Agency's
9/7/2016
CAM #16-1028

Assistance to Firefighters Grant whose purpose is to provide funds to national, state, local or community organizations that are recognized for their experience and expertise with respect to fire prevention or firefighter safety programs and activities.

The City was awarded \$428,010 by FEMA and is required to provide a 10% local match (\$42,800) to provide a health and wellness program designed specifically for the Fire Rescue Department. This program includes an annual wellness, health and fitness exam and immunizations to focus on early detection and prevention. This program will also assist Fort Lauderdale Fire Rescue (FLFR) to comply with NFPA 1582 guidelines and the Wellness Fitness Initiative (WFI) as well as improve the rate of annual medical clearances.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate grant budget in the amount of \$470,810 (\$428,010 FEMA Grant award and \$42,800 Grant Match) for the 2015 Assistance to Firefighters Grant Program. This item is contingent upon approval of CAM #16-1031.

Parks and Recreation

D. Appropriation of Unanticipated Revenue and Expenditures – General Fund – Water Taxi Landing at 17th Street Causeway Bridge lease fees - \$10,100

On August 16, 2016, the City Commission authorized the execution of agreements with the Florida Department of Transportation (FDOT) which modified the terms of the City's lease on 42 feet of seawall near the 17th Street Causeway Bridge from public use to commercial use. The City will pay a lease fee of \$10,100 annually to FDOT.

To recoup the \$10,100 per year fee being paid to FDOT, the City is entering into an agreement with the Water Taxi of Fort Lauderdale, LLC for use of the Water Taxi Landing at the 17th Street Causeway Bridge for a fee commensurate with what the City will be charged by FDOT.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate General Fund budgets in the amount of \$10,100 for the Water Taxi Landing at 17th Street Causeway Bridge lease fees.

Transportation and Mobility

E. Un-Appropriation of Grant – Grant Fund – FDOT Transit Corridor Uptown - (\$43,959)

The City received a grant for a pilot project for mid-day bus service in the uptown Fort Lauderdale community. FDOT requires that a transit route meets a minimum threshold of 5.0 passengers per hour (PPH) to consider a pilot new route successful and worthy of continued funding.

The route was unable to achieve this target. After discussions with the grantor, it was determined that the best course of action is to discontinue the route at the end of this fiscal year which is prior to the end of the funding period. This will leave approximately \$43,959 in grant funds. The remaining funds are restricted to the Uptown Link new service.

Staff recommends that the City Commission amend the FY 2016 Budget by amending the appropriate accounts in the amount of \$43,959 to discontinue the Uptown Link service. This item is contingent upon the approval of CAM #16-0945.

F. Appropriation of Grant Funds and Appropriation from Fund Balance - Airport Fund - Florida Department of Transportation (FDOT) – Runway 9/27 (formally 8/26) & 13/31 Pavement Rehabilitation - \$268,926

The City of Fort Lauderdale was awarded a supplemental grant of up to \$170,784 from the Florida Department of Transportation (FDOT) for pavement rehabilitation along Runways 9/27 and 13/31 at the Fort Lauderdale Executive Airport.

Staff recommends that the City Commission amend the FY 2016 Community Investment Plan (CIP) and the Airport Fund by amending the appropriate accounts in the amount of \$268,926 (\$170,784 for the FDOT grant, \$42,696 for the cash match, and \$55,446 for project management fees) for runway pavement rehabilitation.

Community Redevelopment Agency (CRA)

G. Appropriation from Fund Balance to Capital Projects – Community Redevelopment Agency (CRA) Fund – Citywide Camera System Firewall Enhancement - \$62,637

The City of Fort Lauderdale has embarked on a Citywide camera initiative to enhance Public Safety. In order to enhance the City of Fort Lauderdale's infrastructure related to Information Technology security the purchase of three firewalls and a management console to manage devices split between multiple departments for increased response time and efficiency. The firewalls are required to ensure the protection of data and redundancy in case of a disaster.

Staff recommends that the City Commission amend the FY 2016 Community Investment Plan (CIP) and Budget by amending the appropriate accounts in the

Community Redevelopment Agency Fund in the amount of \$62,637 for camera system firewall enhancements. This item is contingent upon the approval of CRA CAM #16-1066.

H. Addition of 6 Positions to the City's Personnel Complement – Community Redevelopment Agency (CRA) Fund – \$0

It is recommended that the personnel complement be amended to add six City positions, previously approved as CRA positions for use by the Community Redevelopment Agency. During the recent restructure of the CRA on April 5, 2016, seven new CRA positions were added that were not in the City's personnel complement. One position was later amended to become a City employee in order to maintain status quo benefits. Six other positions are still considered CRA positions including:

- CRA Accounting Clerk
- 2 CRA Administrative Aides
- CRA Project Manager
- CRA Housing and Economic Development Manager
- CRA Housing and Economic Development Assistant

Funding for these positions has been approved and appropriated. Since the approval, there have been technical impediments associated with having the CRA hire its own staff. Based on the challenges, staff recommends that the City Commission amend the FY 2016 Personnel Complement to the add six full time City positions listed above for use by the Community Redevelopment Agency.

Resource Impact

The fiscal impacts to the various funds are outlined in the tables below. The letters below correspond to the descriptions in the background section of the document.

Cemetery

A. Transfer between Capital Projects and Reserves for Working Capital – Cemetery Perpetual Care Fund – Lauderdale Memorial Gardens Perimeter Fence Project Close Out - \$350,000

Transfer From:**Funds available as of August 25, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-P12102.627-6599	Lauderdale Memorial Gardens Perimeter Fence	Capital Outlay/ Construction	\$350,000.00	\$350,000.00	\$350,000.00
APPROPRIATION TOTAL →					\$350,000.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
627-FD627-9926	Cemetery Perpetual Care	Other Uses/ Reserve for Working Capital	\$27,577,939.00	\$27,577,939.00	\$350,000.00
APPROPRIATION TOTAL →					\$350,000.00

City Manager

B. Appropriation of Grant Funds and Program Revenue – State Housing Initiatives Partnership (SHIP) Fund – Accept additional 2015-2016 SHIP Funds and Program Income - \$32,945.20

Appropriate To:**Funds available as of August 25, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
130-SH16REV-D335	SHIP Program Revenue FY 15 - 16 SHIP YR	Intergovernmental Revenue/ SHIP FY2015-2016	\$821,520	\$13,561	\$13,561
130-SH16PI-N770	SHIP Program Income FY 15-16	Miscellaneous Revenue/Deferred Loans: Paid	\$64,720	(\$2,355)	\$15,124
130-SH16PI-N103	SHIP Program Income FY 15-16	Miscellaneous Revenue/Earned Pool Investment	\$64,720.00	(\$2,335.00)	\$4,260.32
APPROPRIATION TOTAL →					\$32,945.20

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
130-SH16ADM-8001	SHIP FY 15-16 Administration	Grant Services/ Program Funds SHIP FY 2015-2016	\$83,739.00	\$83,739.00	\$3,294.52
130-SH16SFR-8001	SHIP FY 15-16 Single Family Rehab	Grant Services/ Program Funds SHIP FY 2015-2016	\$5,659	\$5,659	\$29,650.68
APPROPRIATION TOTAL →					\$32,945.20

Fire

C. Appropriation of Grant Funds and General Fund Cash Match – Grant Fund – Federal Emergency Management Agency (FEMA) 2015 Assistance to Firefighters Grant Program - \$470,810

Transfer From: (Cash Match)**Funds available as of August 19, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-FD001-9129	General Fund	Other Uses/Transfer to Miscellaneous Grants	\$1,274,487	\$578,672	\$42,800.00
APPROPRIATION TOTAL →					\$42,800.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GWELL17-Q001	FY17 AFG Wellness/Fitness	Other Sources/ General Fund	\$0	\$0	\$42,800.00
APPROPRIATION TOTAL →					\$42,800.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GWELL17-C319	FY17 AFG Wellness/Fitness	Intergovernmental Revenue/ DHS - FEMA	\$0	\$0	\$428,010.00
APPROPRIATION TOTAL →					\$428,010.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GWELL17-3199	FY17 AFG Wellness/Fitness	Services & Materials/ Other Professional Services	\$0	\$0	\$470,810.00
APPROPRIATION TOTAL →					\$470,810.00

Parks and Recreation**D. Appropriation of Unanticipated Revenue and Expenditures – General Fund – Water Taxi Landing at 17th Street Causeway Bridge lease fees - \$10,100**

Appropriate To:

Funds available as of August 31, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
001-PKR090101-B103	Marine Facilities Administration	Licenses & Permits/ Water Taxi License	\$1,800.00	\$376.00	\$10,100.00
APPROPRIATION TOTAL →					\$10,100.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
001-PKR090101-3216	Marine Facilities Administration	Services & Materials / Cost/Fees/Permits	\$134,446.00	\$6,870.00	\$10,100.00
APPROPRIATION TOTAL →					\$10,100.00

Transportation and Mobility

E. Un-Appropriation of Grant – Grant Fund – FDOT Transit Corridor Uptown - (\$43,959)

Un-appropriate:

Funds available as of August 30, 2016

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
129-GTRANUPTWN14-D479	FDOT Transit Corridor - Uptown	Intergovernmental Revenue/FL Dept. of Transportation	\$545,319.00	\$220,671.00	(\$43,958.67)
APPROPRIATION TOTAL →					(\$43,958.67)

Un-appropriate:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
129-GTRANUPTWN14-3299	FDOT Transit Corridor - Uptown	Services & Materials / Other Services	\$545,319.00	\$43,252.91	(\$43,958.67)
APPROPRIATION TOTAL →					(\$43,958.67)

F. Appropriation of Grant Funds and Appropriation from Fund Balance - Airport Operations, Airport General Capital Projects - Florida Department of Transportation (FDOT) – Runway 9/27 (formally 8/26) & 13/31 Pavement Rehabilitation - \$268,926

Transfer From: (Cash Match)**Funds available as of August 25, 2016**

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-FD468.01-9918	Airport Operations	Other Uses/Reserve for Operations	\$13,068,278	\$13,068,278	\$98,142.00
APPROPRIATION TOTAL →					\$98,142.00

Transfer To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P11998.468-Q699	R/W 8/26 & 13/31 Pavement Rehabilitation	Other Sources/ CIP Subfund Transfer In	\$0	\$0	\$98,142.00
APPROPRIATION TOTAL →					\$98,142.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
468-P11998.468A-D479	R/W 8/26 & 13/31 Pavement Rehabilitation	Intergovernmental Revenue/ FDOT Transportation	\$432,000	\$26,413	\$170,784.00
APPROPRIATION TOTAL →					\$170,784.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
468-P11998.468A-6599	R/W 8/26 & 13/31 Pavement Rehabilitation	Capital Outlay/ Construction	\$432,000	\$403,465	\$142,689.00
468-P11998.468A-6534	R/W 8/26 & 13/31 Pavement Rehabilitation	Capital Outlay/ Consultant Engineering Fees	\$432,000	\$403,465	\$28,095.00
468-P11998.468-6599	R/W 8/26 & 13/31 Pavement Rehabilitation	Capital Outlay/ Construction	\$108,000	\$83,944	\$35,672.00
468-P11998.468-6534	R/W 8/26 & 13/31 Pavement Rehabilitation	Capital Outlay/ Consultant Engineering Fees	\$108,000	\$83,944	\$7,024.00
468-P11998.468-6501	R/W 8/26 & 13/31 Pavement Rehabilitation	Capital Outlay/ Force Account Charges	\$108,000	\$83,944	\$55,446.00
APPROPRIATION TOTAL →					\$268,926.00

Information and Technology Services

G. Appropriation from Fund Balance to Capital Projects – Community Redevelopment Agency Fund – Citywide Camera System Firewall Enhancement - \$62,637

Appropriate From:

<i>Funds available as of August 25, 2016</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-FD106.02-9901	Community Redevelopment Agency	Balances & Reserves/Appropriated Fund Balance	\$0.00	\$314,272.00	\$62,637.00
APPROPRIATION TOTAL →					\$62,637.00

Appropriate To:

ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
347-P12239.347-6564	Firewalls	Capital Outlay/ Equipment Purchases	\$0.00	\$0.00	\$62,637.00
APPROPRIATION TOTAL →					\$62,637.00

H. Addition of 6 Positions to the City's Personnel Complement – Community Redevelopment Agency (CRA) Fund – \$0

Where applicable, the approval of companion agenda items listed below is contingent upon the approval of the respective companion items as part of this consolidated budget amendment.

Strategic Connections

This item is a Press Play Fort Lauderdale Strategic Plan 2018 initiative, included within the Internal Support Cylinder, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Related CAMs

CAM # 16-0910, CAM# 16-1027, CRA CAM# 16-1066, CAM #16-0945

Attachment

Exhibit 1 – Resolution

Prepared by: Laura Reece, Budget Manager

Department Director: Lee R. Feldman, ICMA-CM, City Manager's Office