



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#16-0989

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: September 7, 2016

TITLE: Motion to Approve Cancellation of Current Contract and Approval of New
Contract for the Purchase of Disaster Debris Monitoring Services –
Thompson Consulting Services, LLC - \$9,215,850

Recommendation

It is recommended that the City Commission cancel its current contract 625-10823 with Thompson Consulting Services, LLC (TCS), and approve a new three-year contract, in substantially the form attached, for the purchase of disaster debris monitoring services with TCS in the estimated amount of \$9,215,850; and authorize the City Manager to approve two, one-year renewal options, contingent upon appropriation of funds.

Background

The Federal Emergency Management Administration (FEMA) recommends municipalities establish emergency debris monitoring contracts to be activated in the event of a declared emergency, such as a hurricane. This contract provides for the monitoring and reporting of the collection, processing and disposal of large quantities of debris generated by natural and unplanned events. The current contract provides for paper-based load tickets. It was rebid to allow the use of Automated Debris Management Systems, a more efficient, less labor-based method to track loads to help ensure accuracy in reporting to FEMA. The automated technology helps ensure successful monetary reimbursement from FEMA.

- On June 17, 2016, the Procurement Division issued a Request for Proposal (RFP) 865-11764 for disaster debris monitoring services to include the automated data collection.
- On July 8, 2016, three responses were received; however, one was deemed non-responsive due to lack of the required bid bond.
 - Thompson Consulting Services – Responsive
 - True North Emergency Management (TNEM) – Responsive
 - DebrisTech – Non-Responsive
- On July 28, 2016, the RFP Evaluation Committee consisting of Melissa Doyle, Solid Waste and Recycling Program Manager, Jermaine Frazier, Battalion Chief for Fire & Rescue, and Bruce Freund, Accountant for Treasury, met to evaluate

and rank the proposals from TCS and True North Emergency Management based on the following evaluation criteria:

QUALIFICATIONS AND EXPERIENCE	15%
Firm background, history and overall experience	2%
Firm's expertise and experience in performing proposed work	5%
Firm's experience in filing and receiving Federal and State reimbursements	5%
Staff experience and resumes- specifically, operational and administrative personnel assigned to the City	3%
OPERATIONAL PLAN FOR THE CITY	25%
Response times and operational plans for monitoring debris recovery	5%
Procedures for documentation and verification functions	5%
Organizational structure of firm, chain of command, subcontractor's plan	5%
Onsite emergency response and communications	5%
Quality control and customer service plans	5%
RESOURCES AND AVAILABILITY	15%
Current workload and future commitments	5%
Plan for managing multiple Florida-based debris management contracts	5%
Demonstrated financial capability	5%
PAST PERFORMANCE	15%
Reference Checks	5%
Closed, active and pending FEMA disputes, audits or lawsuits	5%
Explanation of unrecovered FEMA reimbursements	5%
PRICE PROPOSAL	30%
TOTAL PERCENT AVAILABLE:	100%

- On August 3, 2016, the committee met again for presentations from the two qualified and responsive vendors. The two firms were ranked as follows:
 - TCS (1st Place)
 - TNEM (2nd Place)

See Exhibits 1 and 2 for Committee Evaluation Tabulations.

TCS has met all requirements of the RFP specifications and has been deemed the responsive and responsible proposer recommended for award.

Resource Impact

There is no current fiscal impact to the City for this contract award. Future expenditures are contingent upon approval and appropriation of the annual budget.

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Safety Cylinder of Excellence, specifically advancing:

- Goal 10: Be a City well-prepared for and responsive to all hazards.
- Objective 1: Provide and effectively communicate comprehensive emergency management planning and disaster recovery.
- Initiative 3: Ensure excellent internal emergency management coordination of executive leadership, personnel, resources, and communications.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Committee Evaluation Tabulation 7/28/16

Exhibit 2 – Committee Evaluation Tabulation 8/03/16

Exhibit 3 – Solicitation

Exhibit 4 – Thompson Consulting Services, LLC Proposal

Exhibit 5 – True North Emergency Management Proposal

Exhibit 6 – Contract

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