



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#16-0879

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: September 7, 2016

TITLE: Motion to Approve Contract for Purchase of Vehicle Graphics Installation
and Removal – Graphic Designs International, Inc. - \$133,324

Recommendation

It is recommended that the City Commission approve a three-year contract, in substantially the form attached, for the purchase of the installation and removal of vehicle graphics from Graphic Designs International, Inc. in the estimated amount of \$133,324; and authorize the City Manager to approve two additional one-year renewal options, contingent upon appropriation of funds.

Background

On June 24, 2016, the Procurement Services Division issued Invitation to Bid 863-11794 for the installation and removal of vehicle graphics. On bid opening day, July 7, 2016, the City received a total of two bids. The bid from Graphic Designs International, Inc. has met all of the specifications of the bid and has been deemed the lowest cost, responsive, and responsible bidder.

Resource Impact

There will be a fiscal impact to the City in the amount of \$133,324 in FY 2017. Future expenditures are contingent upon approval and appropriation of the annual budget.

Purchases are made on an as-needed basis and charged to individual budgets per available funds and in accordance with unit pricing.

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.
- Objective 3: Provide safe, efficient and well-maintained vehicles, equipment, and facilities and integrate sustainability into daily operations.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachments

Exhibit 1 – Bid Tabulation

Exhibit 2 – Contract

Prepared by: Jeff Davis, Public Works Sustainability – Fleet
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