

# City of Fort Lauderdale Title VI Plan 2016 Program Update FTA C 4702.1B

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## 1.0 Title VI/Nondiscrimination Policy Statement and Management Commitment to Title VI Plan

*49 CFR Part 21.7(a): Every application for Federal financial assistance to which this part applies shall contain, or be accompanied by, an assurance that the program will be conducted or the facility operated in compliance with all requirements imposed or pursuant to [49 CFR Part 21].*

The City of Fort Lauderdale assures that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity undertaken by the agency on the basis of race, color, national origin, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987.

The City of Fort Lauderdale further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Transportation and Mobility Director
2. Issue a policy statement signed by the Transportation and Mobility Director or authorized representative, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the City and to the general public. Such information shall be published where appropriate in language other than English.
3. Insert the clauses of Attachment A of this plan into every contract subject to the Acts and the Regulations.
4. Develop a complaint process and attempt to resolve complaints of discrimination against the City of Fort Lauderdale.
5. Participate in training offered on the Title VI and other nondiscrimination requirements.
6. If reviewed by any applicable state or federal regulatory agency and any deficiencies are found, take affirmative actions to correct those deficiencies found within a reasonable time period, not to exceed ninety (90) days.
7. Have a process to collect racial and ethnic data on persons impacted by the agency's programs.
8. Submit the information required by FTA Circular 4702.1B (refer to Appendix A of this plan)

**THIS ASSURANCE** is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the agency.

\_\_\_\_\_  
Diana Alarcon  
Transportation and Mobility Director

\_\_\_\_\_  
Date

## 2.0 Introduction & Description of Services

The City of Fort Lauderdale submits this Title VI Plan in compliance with Title VI of the Civil Rights Act of 1964, 49 CFR Part 21, and the guidelines of FTA Circular 4702.1B, published October 1, 2012.

The City of Fort Lauderdale is both a direct recipient and a sub-recipient of funds from the Federal Transit Administration (FTA) and provides community bus transit service in Fort Lauderdale and adjacent municipalities. The community bus system provides local transit service that connects to activity centers, medical complexes, educational facilities and regional transit including rail and bus services. A full description of the City's Community Bus system is included in Appendix B.

The City of Fort Lauderdale is committed to provide access to services for all residents no matter their race, color, national origin, age, disability, family or religious status.

The designated liaison for Title VI issues and complaints within the City of Fort Lauderdale is Kevin Walford and can be reached at the contact information listed below. The liaison is the focal point for Title VI implementation and monitoring of activities receiving federal financial assistance. Key responsibilities of the Title VI Liaison include:

- Maintain knowledge of Title VI requirements.
- Attend training on Title VI and other nondiscrimination authorities when offered by any regulatory agency.
- Disseminate Title VI information to the public including in languages other than English, when necessary.
- Develop a process to collect data related to race, gender and national origin of service area population to ensure low income, minorities, and other underserved groups are included and not discriminated against.
- Implement procedures for the prompt processing of Title VI complaints.
- Investigate and/or resolve Title VI complaints

### **Title VI Liaison**

Kevin C. Walford

Title VI Coordinator

Transportation and Mobility Department

290 NE 3<sup>rd</sup> Avenue

Fort Lauderdale, FL 33301

954.828.5217

## 2.1 First Time Applicant Requirements

*FTA Circular 4702.1B, Chapter III, Paragraph 3: Entities applying for FTA funding for the first time shall provide information regarding their Title VI compliance history if they have previously received funding from another Federal agency.*

The City of Fort Lauderdale is not a first time applicant for FTA funding.

During the previous three years, the Federal Transit Administration (FTA) nor any primary recipient which sub-granted to the City of Fort Lauderdale completed a Title VI compliance review of the City. The City of Fort Lauderdale has not been found to be in noncompliance with any civil rights requirements.

## 2.2 Annual Certifications and Assurances

*FTA Circular 4702.1B, Chapter III, Paragraph 2: Every application for financial assistance from FTA must be accompanied by an assurance that the applicant will carry out the program in compliance with the Title VI regulations.*

The City of Fort Lauderdale will remain in compliance with this requirement by annual submission of certifications and assurances as required by FDOT.

## 2.3 Title VI Plan Concurrence and Adoption

The City of Fort Lauderdale adopted this plan at its July 12, 2016 City Commission meeting as an update to the previous submitted plan in 2013. A copy of the resolution and FDOT Concurrence letter can be found in Appendix C.

### 3.0 Title VI Notice to the Public

*FTA Circular 4702.1B, Chapter III, Paragraph 5: Title 49 CFR 21.9(d) requires recipients to provide information to the public regarding the recipient's obligations under DOT's Title VI regulations and apprise members of the public of the protections against discrimination afforded to them by Title VI.*

#### 3.1 Notice to Public

Notice is provided to the public of its rights under Title VI including that the City complies with the requirements, how the public can receive additional information on the City's Title VI Plan and the procedure to follow to file a discrimination complaint against the City.

An example of the notice is included in Appendix D. The sample notice shall be translated into other languages, as necessary.

#### 3.2 Notice Posting Locations

The Notice to Public will be posted at many locations as seen in Appendix D to notify the public of the City of Fort Lauderdale's obligations under Title VI and to inform them of the protections afforded them under Title VI, including on the City of Fort Lauderdale's website at ([www.fortlauderdale.gov](http://www.fortlauderdale.gov)). Additionally, the City of Fort Lauderdale will post the notice on community bus transit vehicles operated through the City's Sun Trolley and Water Trolley system.

## 4.0 Title VI Procedures and Compliance

*FTA Circular 4702.1B, Chapter III, Paragraph 6: All recipients shall develop procedures for investigating and tracking Title VI complaints filed against them and make their procedures for filing a complaint available to member of the public*

### 4.1 Complaint Procedure

Any person who believes he or she has been discriminated against on the basis of race, color or national origin by the City of Fort Lauderdale may file a Title VI complaint by completing and submitting the City's Title VI Complaint Form (Appendix E). The City of Fort Lauderdale will process complaints that are complete and will investigate complaints received as applicable.

Once the complaint is received, the City of Fort Lauderdale will review it to determine if it is within the City's jurisdiction as it relates to Title VI. The complainant will receive an acknowledgement letter informing him/her whether the complaint will be investigated by the City of Fort Lauderdale.

The City of Fort Lauderdale has ninety (90) days to investigate the complaint from date of completion. If more information is needed to resolve the case, the City of Fort Lauderdale may contact the complainant. The complainant has ten (10) business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within ten (10) business days, the City of Fort Lauderdale can administratively close the case. A case can also be administratively closed if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. A LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur. If the complainant wishes to appeal the decision, she/he has seven (7) days to do so from the time he/she receives the closure letter or the LOF.

The complaint procedure will be made available to the public on the City of Fort Lauderdale's website ([www.fortlauderdale.gov](http://www.fortlauderdale.gov)).

### 4.2 Complaint Form

A copy of the complaint form in English and is provided in Appendix E and on the City of Fort Lauderdale's website([www.fortlauderdale.gov](http://www.fortlauderdale.gov)).

#### 4.3 Record Retention and Reporting Policy

FTA requires that all direct and primary recipients document their compliance by submitting a Title VI Plan to their FTA regional civil rights officer once every three (3) years. The City of Fort Lauderdale will submit the updated Title VI Plan to all primary recipients for concurrence. The City will report all Title VI information to FTA as it relates to any direct recipient funding.

Compliance records and all Title VI related documents will be retained for a minimum of three (3) years and reported to the FTA or the primary recipient annually, as appropriate.

#### 4.4 Sub-recipient Assistance and Monitoring

*FTA Circular 4702.1B, Chapter III, Paragraph 11: primary recipients should assist their sub-recipients in complying with DOT's Title VI regulations, including the general reporting requirements.*

The City of Fort Lauderdale has one (1) sub-recipient which is the Downtown Fort Lauderdale Transportation Management Association (TMA) which operates the City's community bus program. The City of Fort Lauderdale is required by FTA to ensure that sub-recipients of federal funds comply with all Title VI requirements. To meet this mandate, the City of Fort Lauderdale conducts monitoring which consists of collecting data, day-to-day communications, and reports/forms as necessary. The City of Fort Lauderdale uses reports and correspondence to determine if the sub-recipients are complying with the Title VI requirements as outlined in FTA Circular 4702.1B and the Title VI Plan. The TMA is required to report any complaints or incidents to the City to be recorded and addressed.

Title VI Complaint procedures, Title VI Complaint Form, and a sample Title VI Notice have been developed and distributed by the City of Fort Lauderdale to its sub-recipients. The City of Fort Lauderdale also assists the sub-recipients with demographic maps for Title VI purposes upon request and ensuring that Title VI requirements are met for any planning or changes to the transit service.

List of City of Fort Lauderdale Sub-recipients

- Downtown Fort Lauderdale Transportation Management Association

#### 4.5 Contractors and Subcontractors

The City of Fort Lauderdale is responsible for ensuring that contractors are in compliance with Title VI requirements. Contractors may not discriminate in the selection and retention of any subcontractors. Subcontractors also may not discriminate in the selection and retention of any subcontractors. The City of Fort Lauderdale, contractors, and subcontractors may not discriminate in their employment practices in connection with federally assisted projects. Contractors and subcontractors are not required to prepare or submit a Title VI Plan.

#### Nondiscrimination Clauses

During the performance of a contract, the contractor, for itself, its assignees and successors in interest must comply with all relevant federal clauses as it relates to nondiscrimination.



## 5.0 Title VI Investigations, Complaints, and Lawsuits

*FTA Circular 4702.1B, Chapter III, Paragraph 7: In order to comply with the reporting requirements of 49 CFR 21.9(b), FTA requires all recipients to prepare and maintain a list of any of the following that allege discrimination on the basis of race, color, or national origin: active investigations....; lawsuits, and complaints naming the recipient.*

In accordance with 49 CFR 21.9(b), the City of Fort Lauderdale records and reports any investigations, complaints, or lawsuits involving allegations of discrimination. The records of these events shall include the date the investigation, lawsuit, or complaint was filed; a summary of the allegations; the status of the investigation, lawsuit, or complaint; and actions taken by the City of Fort Lauderdale in response; and final findings related to the investigation, lawsuit, or complaint. The records for the previous three (3) years are included in the Title VI Plan when it is submitted to FDOT and other primary recipients.

The City of Fort Lauderdale has had no investigations, complaints, or lawsuits involving allegations of discrimination on the basis of race, color, or national origin over the past three (3) years.

**Table 1: Summary of Investigations, Lawsuits, and Complaints**

	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
1.				
2.				
Lawsuits				
1.				
2.				
Complaints				
1.				
2.				

## 6.0 Public Participation Plan

*FTA Circular 4702.1B, Chapter III, Paragraph 4.a.4: Every Title VI Plan shall include the following information: A public participation plan that includes an outreach plan to engage minority and limited English proficient populations, as well as a summary of outreach efforts made since the last Title VI Plan submission. A recipient's targeted public participation plan of minority populations may be part of efforts that extend more broadly to include constituencies that are traditionally underserved, such as people with disabilities, low-income populations, and others.*

The Public Participation Plan (PPP) for the City of Fort Lauderdale was developed to ensure that all members of the public, including minorities and Limited English Proficient (LEP) populations, are encouraged to participate in the decision making process for the City of Fort Lauderdale. Policy and service delivery decisions need to take into consideration community sentiment and public opinion based upon well-executed outreach efforts. The public outreach strategies described in the PPP are designed to provide the public with effective access to information about the City of Fort Lauderdale services and to provide a variety of efficient and convenient methods for receiving and considering public comment prior to implementing changes to services. The PPP is included as Appendix F to this Title VI Plan.

### Current Outreach Efforts

The City of Fort Lauderdale is required to submit a summary of public outreach efforts made over the last three (3) years. The following is a partial list of community outreach and media relations tools and tactics that may be used to disseminate information about the City's program and provide an opportunity to solicit and incorporate public input throughout the process. These tools may be used solely or in combination, as each situation merits.

The City of Fort Lauderdale makes strong efforts to ensure that all residents are heard in projects by utilizing a wide range of tools. This plan is centered on the strong neighborhood association structure of Fort Lauderdale that allows the City to reach residents. The City participates in NextDoor which provides a digital resource as well as the standard digital media including such things as a regularly updated website, e-newsletters, email blasts, Twitter, Instagram, and Facebook. All materials have a contact listed to receive information in another manner. The City also works with partners to leverage outreach including working with business associations and non-profits such as the YMCA and Housing Authority to assist with targeted outreach. Direct presentations are conducted at neighborhood associations to be able to meet with residents in their own neighborhoods instead of requiring them to come to City Hall. The City works with each relevant association on which outreach materials are most appropriate for their association including such things as door hangers on each door, yard signs, paper flyers and digital flyers.

The City leverages existing partnerships to ensure that residents that do not typically use digital media are captured in outreach. This includes partnering with agencies such as the Housing Authority of Fort Lauderdale and the YMCA to utilize Community Health Workers to conduct outreach, providing assistance to disabled residents using the free public transit to public meetings from housing authority properities within the neighborhood. The City also works with the neighborhood association in an area that has a high percentage of elderly residents to distribute paper copies of materials to each building within the neighborhood, and to have targeted public meetings with them to ensure that their needs are met by the transit system.

## 7.0 Language Assistance Plan

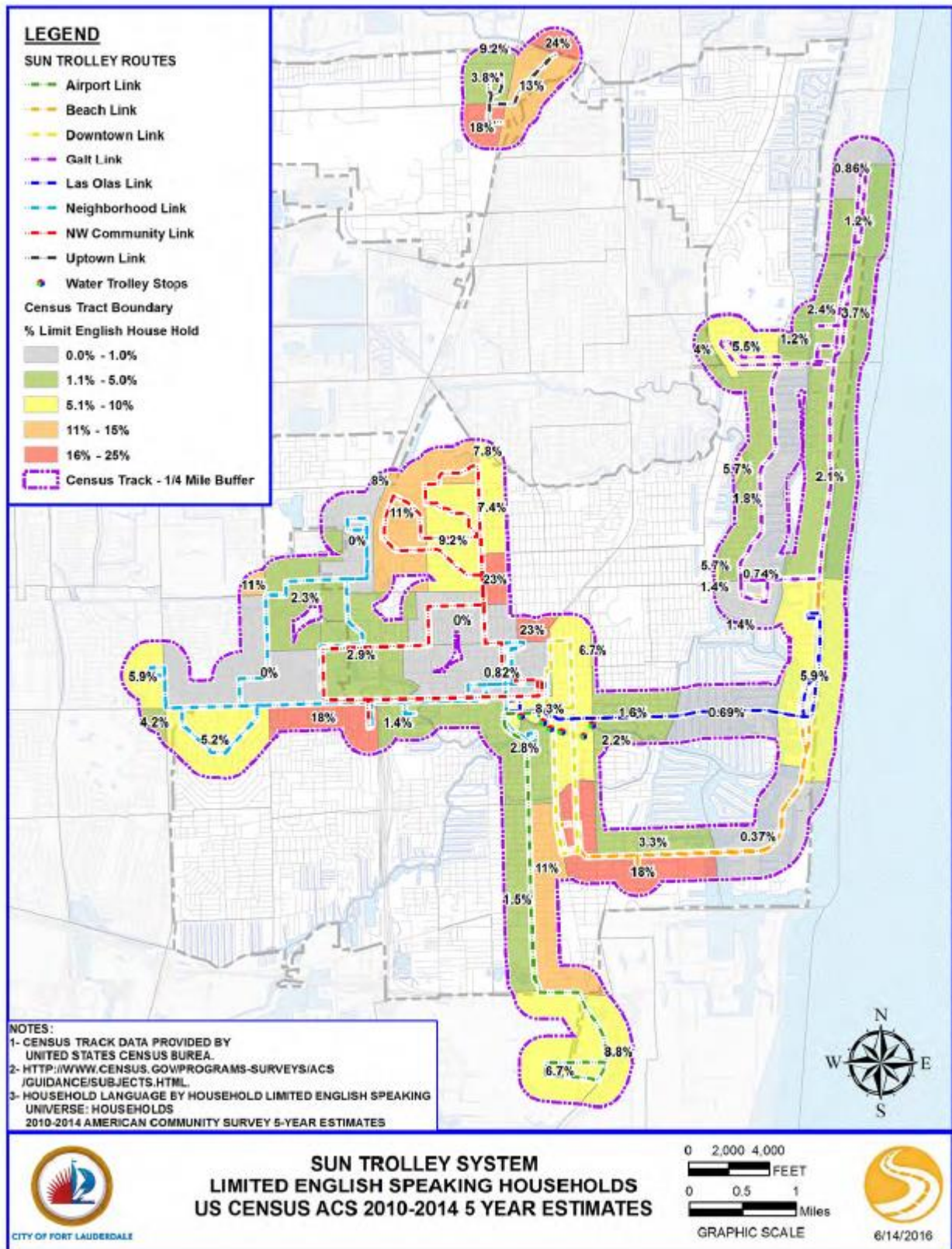
*FTA Circular 4702.1B, Chapter III, Paragraph 9: Recipients shall take reasonable steps to ensure meaningful access to benefits, services, information, and other important portions of their programs and activities for individuals who are limited English proficient (LEP).*

The City of Fort Lauderdale operates a transit system within the City limits and adjacent municipalities. The Language Assistance Plan (LAP) has been prepared to address the City of Fort Lauderdale's responsibilities as they relate to the needs of individuals with Limited English Proficiency (LEP). Individuals who have a limited ability to read, write, speak or understand English are LEP.

According to the US Census, American Community Survey 5-year estimate from 2010-2014, 44,990 (27.7%) of the population over the age of 5 speaks a language other than English at home. There are 11.1% of the population that feels that they speak English less than very well. The primary languages that are included are Creole and Spanish.

The map on the following page illustrates the percentage of Limited English Speaking households in the City that are located within a quarter mile of a Sun Trolley and Water Trolley transit line.

The City of Fort Lauderdale is federally mandated (Executive Order 13166) to take responsible steps to ensure meaningful access to the benefits, services, information and other important portions of its programs and activities for individuals who are LEP. The City of Fort Lauderdale has utilized the U.S. Department of Transportation (DOT) LEP Guidance Handbook and performed a four factor analysis to develop its LAP. The LAP is included in this Title VI Plan as Appendix G.



## 8.0 Transit Planning and Advisory Bodies

*FTA Circular 4702.1B, Chapter III, Paragraph 10: Recipients that have transit-related, non-elected planning boards, advisory councils or committees, or similar committee, the membership of which is selected by the recipient, must provide a table depicting the racial breakdown of the membership of those committees, and a description of efforts made to encourage the participation of minorities on such committees.*

The City of Fort Lauderdale does not have a transit-related, committee or board in which members are selected by the City. The Downtown Fort Lauderdale Transportation Management Authority (TMA) which is charged with providing public transportation through such means as the City's community bus program of the Sun Trolley and Water Trolley. The TMA is a 501(c) (3) and is managed by a Board of Directors which several members are appointed from various agencies including Broward County, Broward MPO, Florida Department of Transportation, Fort Lauderdale City Commission, Fort Lauderdale Downtown Development Authority. All other positions are to be held by persons directly affected by the activities of the TMA and are appointed by the Board of Directors.

Minority participation on the Board is currently accommodated and the City of Fort Lauderdale will continue to encourage participation, as appropriate, at all meetings pertaining to mobility in the service area.

## 9.0 Title VI Equity Analysis

*FTA Circular 4702.1B, Chapter III, Paragraph 4.a.8: If the recipient has constructed a facility, such as vehicle storage, maintenance facility, operation center, etc., the recipient shall include a copy of the Title VI equity analysis conducted during the planning stage with regard to the location of the facility.*

Title 49 CFR, Appendix C, Section (3)(iv) requires that “the location of projects requiring land acquisition and the displacement of persons from their residences and business may not be determined on the basis of race, color, or national origin.” For purposes of this requirement, “facilities” does not include bus shelters, as they are considered transit amenities. It also does not include transit stations, power substations, or any other project evaluated by the National Environmental Policy Act (NEPA) process. Facilities included in the provision include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc. In order to comply with the regulations, the City of Fort Lauderdale will ensure the following:

1. The City of Fort Lauderdale will complete a Title VI equity analysis for any facility during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. The City of Fort Lauderdale will engage in outreach to persons potentially impacted by the siting of the facility. The Title VI equity analysis must compare the equity impacts of various siting alternatives, and the analysis must occur before the selection of the preferred site.
2. When evaluating locations of facilities, the City of Fort Lauderdale will give attention to other facilities with similar impacts in the area to determine if any cumulative adverse impacts might result. Analysis should be done at the Census tract or block group level where appropriate to ensure that proper perspective is given to localized impacts.
3. If The City of Fort Lauderdale determines that the location of the project will result in a disparate impact on the basis of race, color, or national origin, the City of Fort Lauderdale may only locate the project in that location if there is a substantial legitimate justification for locating the project there, and where there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin. The City of Fort Lauderdale must demonstrate and document how both tests are met. The City of Fort Lauderdale will consider and analyze alternatives to determine whether those alternatives would have less of a disparate impact on the basis of race, color, or national origin, and then implement the least discriminatory alternative.

The City of Fort Lauderdale has not recently constructed any facilities nor does it currently have any facilities in the planning stage per these regulations; therefore, the City of Fort Lauderdale does not have any Title VI Equity Analysis reports to submit with this Plan.

The City of Fort Lauderdale will utilize the demographic maps included in Appendix I for any future Title VI analysis.



## 10.0 System-Wide Service Standards and Service Policies

*FTA Circular 4702.1B, Chapter III, Paragraph 10: All fixed route transit providers shall set service standards and policies for each specific fixed route mode of service they provide.*

The City of Fort Lauderdale has adopted the following system-wide standards and policies to ensure service design and operations practices do not result in discrimination on the basis of race, color, or national origin. Service policies differ from service standards in that they are not necessarily based on a quantitative threshold.

### 10.1 Service Standards

The City of Fort Lauderdale aligns its system wide standards to conform to the Community Bus standards set forth by Broward County Transit in order to qualify for continued funding under their Community Bus program. However, if changes to the service standard were necessary, the City, in compliance with the provisions of 49 USC Section 5307 (c)(1)(I), holds a public hearing before its City Commission for any of the following:

- (1) Prior to the implementation or change in fares.
- (2) Prior to any change in service affecting twenty-five percent (25%) or more to the route miles, when calculated on total route miles or on daily revenue miles.
- (3) Prior to establishing a new transit route.
- (4) Prior to discontinuing any transit route in its entirety.
- (5) Prior to implementing headway adjustments of more than ten (10) minutes during peak service hours or more than twenty (20) minutes during non-peak hours.

The City also reaches out to the communities that will experience the change in order to receive feedback beyond the Public Hearing setting including at existing neighborhood association meetings or special meetings many times scheduled with assistance from the Housing Authority or other community agency.

FTA requires that all fixed route transit providers develop quantitative standards for all fixed route modes of operation for the following indicators. The City of Fort Lauderdale has prepared standards for all modes it operates.

### 1-Vehicle Load

The average of all loads during the peak operating period should not exceed vehicles' achievable capacities:

Vehicle Type	Average Passenger Capacities			
	Seated	Standing	Total	Maximum Load Factor
35' Trolley	25+5/2WC	11	41	1.4
31' Trolley	25+5/2WC	11	41	1.4
34' Bus	30 + 2WC	7	39	1.2
25' Cutaway Bus	16 + 2WC	4	22	1.4
23' Cutaway Bus	12 + 1WC	3	16	1.2
Water Taxi Boat	40	9	49	1.2

### 2-Vehicle Headway

Sun Trolley bus and ferry services operate on timetables with set headways throughout each day, ranging from 15 minutes to one hour, seven days a week. There are no designated Peak or Off-Peak hours nor are there night and weekend hours variations.

### 3-On Time Performance Standards

A vehicle is considered on time if it departs a scheduled time point no more than five (5) minutes early and no more than five (5) minutes late. The Sun Trolley on-time performance objective is 90% or greater. The on-time performance is actively monitored each day and system results are published and posted as part of monthly performance reports covering all aspects of operations.



## **10.2 Service Policies**

### **1-Vehicle assignment for each mode**

Bus assignments take into account the operating characteristics of buses of various types and lengths, which are matched to the operating characteristics of the route. Local routes with high senior or disabled ridership may be assigned buses with lower entry points for better ingress/egress for the passenger. In addition, some routes requiring tight turns on narrow streets are operated with Cutaway buses rather than the longer buses. All buses are equipped with air conditioning and are wheelchair accessible.

### **2-Distribution of Transit Amenities**

The City of Fort Lauderdale works with both Broward County Transit and the City's bus bench contractor, Gold Coast Bench with the siting of bus shelters, bus benches, trash cans, and bike racks at the over 700 bus stops in the City. The siting of transit amenities is determined by ridership levels, observed and documented need, and placement along transit corridors. Taking into consideration the South Florida climate, there are also benches placed at locations not associated with a bus stop along transit corridors and are designated as Pedestrian Convenience Benches.

## 11.0 Appendices

APPENDIX A	FTA CIRCULAR 4702.1B REPORTING REQUIREMENTS FOR TRANSIT PROVIDERS
APPENDIX B	CURRENT SYSTEM DESCRIPTION
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APPENDIX J	TITLE VI EQUITY ANALYSIS

**Appendix A**  
**FTA Circular 4702.1B**  
**Reporting Requirements for Transit**  
**Providers**

Every three years, on a date determined by FTA, each recipient is required to submit the following information to the Federal Transit Administration (FTA) as part of their Title VI Program. Subrecipients shall submit the information below to their primary recipient (the entity from whom the sub-recipient receives funds directly), on a schedule to be determined by the primary recipient.

### **General Requirements**

*All recipients must submit:*

- ☐ ☒ Title VI Notice to the Public, including a list of locations where the notice is posted
- ☐ ☒ Title VI Complaint Procedures (i.e., instructions to the public regarding how to file a title VI discrimination complaint)
- ☐ ☒ Title VI Complaint Form
- ☐ ☒ List of transit-related Title VI investigations, complaints, and lawsuits (Complaint Log)
- ☐ ☒ Public Participation Plan, including information about outreach methods to engage minority and limited English proficient populations (LEP), as well as a summary of outreach efforts made since the last Title VI Program submission
- ☐ ☒ Language Assistance Plan for providing language assistance to persons with limited English Proficiency (LEP), based on the DOT LEP Guidance
- N/A** A table depicting the membership of non-elected committees and councils, the membership of which is selected by the recipient, broken down by race, and a description of the process the agency uses to encourage the participation of minorities on such committees
- ☐ ☒ Primary recipients shall include a description of how the agency monitors its sub-recipients for compliance with Title VI, and a schedule of sub-recipient Title VI Program submissions
- N/A** A Title VI equity analysis if the recipient has constructed a facility, such as a vehicle storage facility, maintenance facility, operation center, etc.
- ☐ ☒ A copy of board meeting minutes, resolution, or other appropriate documentation showing the board of directors or appropriate governing entity or official(s) responsible for policy decisions reviewed and approved the Title VI Program. For State DOT's, the appropriate governing entity is the State's Secretary of Transportation or equivalent. The approval must occur prior to submission to FTA.
- N/A** Additional information as specified in chapters IV, V, and VI, depending on whether the recipient is a transit provider, a State, or a planning entity (see below)

### **Requirements of Transit Providers**

*All Fixed Route Transit Providers must submit:*

- ☒ ☐ All requirements set out in Chapter III (General Requirements)
- ☒ ☐ Service standards
  - o Vehicle load for each mode
  - o Vehicle headway for each mode
  - o On time performance for each mode
  - o Service availability for each mode
- ☒ ☐ Service policies
  - o Transit Amenities for each mode
  - o Vehicle Assignment for each mode

## **Appendix B**

### **Current System Description**

### Current System Description

1. An overview of the organization including its mission, program goals and objectives.

The City of Fort Lauderdale's current and long-term focus as a transportation provider is on maintaining the best-coordinated transportation system possible for this community. The City's goal is to create a coordinated system with the objective of providing convenient, accessible, and reliable transportation in the advancement of economic vitality, a clean environment, and support of the community that connect riders to destinations and other transit options in the Greater Fort Lauderdale area.

2. Organizational structure, type of operation, number of employees, service hours, staffing plan and safety and security plan.

The City of Fort Lauderdale is the recipient of Federal Transit Funds both as a direct recipient and as a subrecipient. The transit operating grant funds are utilized to fund the management and operations of the City's Community Bus system by the Downtown Fort Lauderdale Transportation Management Association (TMA) through an Interlocal Agreement. The TMA is a 501 (C)3 non-profit organization and has been providing service since 1992. The TMA contracts with private for-profit operators who provide direct transportation trips to system clients to conduct the operations of the Community Bus System.

The daily operations and maintenance of the Community Bus System includes the TMA and its contractors which are made up of 24 full-time employees, 12 part-time employees, and three (3) consultants. The City provides a full time staff person toward transit related items with a focus on community bus, as well as various partial time support staff including grant management, invoice processing, procurement, and city management.

The operator of the transit system has a current Safety and Security Plan as well as the City of Fort Lauderdale having a city-wide plan.

3. Indicate if your agency is a government authority or a private non-profit agency.

The City of Fort Lauderdale operates as a municipal government and has an agreement with the TMA, a 501 (c)(3), that maintains and operates the City's Community Bus Program on behalf of the City.

4. Who is responsible for insurance, training and management, and administration of the agency's transportation programs?

The TMA's contractors are responsible for training and management of our transportation program in compliance with federal, state, county and local regulations. All safety sensitive employees are required to complete FDOT approved safety and security training course as part of their new hire orientation. All new employees are also required to complete on-the-road drivers training, which includes riding with a training driver, behind-the-wheel training, and training on proper use of wheel chair lifts and securement devices. The TMA Executive Director is responsible for annual renewal of all liability insurance for both FDOT and agency owned vehicles, as well as

vehicle registration renewal. It is the Transportation and Mobility Department's responsibility to administer all aspects of the transportation program and to control access and usage of all agency vehicles.

5. Who provides vehicle maintenance and record keeping?

Maintenance on all agency vehicles is provided by contract carriers or outside vendors. All maintenance is performed using the Preventative Maintenance Plan, which conforms to the State Vehicle Maintenance Guidelines set forth in the FDOT Preventative Maintenance Guidelines document. All vehicle files and driver files are kept on-site at each contract carrier's base. Location of each carrier is as follows:

First Transit  
1600 NE 7<sup>th</sup> Avenue  
Dania Beach, FL 33004

Marine Hospitality  
4 West Las Olas Boulevard, Suite 300  
Fort Lauderdale, Florida 33301

All records are maintained and retained for a minimum of four (4) years.

6. Number of current transportation related employees

The City's TMA and its subcontractors have a total of 39 employees that include 24 full-time employees, 12 part-time employees, and three (3) consultants.

7. Who will drive the vehicle, number of drivers, CDL certifications, etc.?

Only transportation employees that have completed all of the required safety and drivers training requirements will be allowed to drive the agency vehicles.

8. A detailed description of service routes and ridership numbers

The TMA provides transit service through its Sun Trolley (bus) and Water Trolley (ferry) routes throughout the City. It provides convenient and reliable transportation to both residents and visitors of Fort Lauderdale. The system also connections to the beach, Fort Lauderdale-Hollywood International Airport, along with railroad services by Tri-Rail commuter rail and Amtrak. All of the buses and boats are ADA accessible and each bus is equipped with a wheelchair lift. Ridership on the TMA system exceeds 500,000 annually.

The Sun Trolley system currently includes service for a wide range of transit users including low income residents, elderly residents, tourists, employment center afternoon circulator, regional rail rider connections, etc. This system is spread across the City to provide this range of service focused on connecting residents and tourists to key destinations. Currently the Sun Trolley and Water Trolley system consists of 9 routes. . Currently the Sun Trolley and Water Trolley system consists of 9 routes, a map of which is on Page 25.

**Airport Link** – this route services primarily tourist who are on a layover at Fort Lauderdale-Hollywood International Airport and can spend some time enjoying the City. The route provides

weekend hourly non-stop service from the airport to Himmarshee Village near downtown where it connects to the Las Olas Link. Ridership was 17,714 in FY15, or an average of 1,476 per month .

**Beach Link** – this route services primarily tourist riders and employees of the service industry along the Beach and SE 17<sup>th</sup> Street from Broward Health Medical Center to Sunrise Boulevard. The route has three vehicles that run seven days a week and it connects to the Downtown Link to the south and the Galt and Las Olas Links to the north. This route has one of the highest riderships of the system with 144,015 riders in FY15, or an average of 12,002 per month.

**Downtown Link** – this route serves as a downtown circulator providing weekday service from Broward Health Medical Center to the south where it connects to the Beach Link, to Sistrunk Boulevard to the north and connects to the many employment and retail services within the downtown. This route is also the pilot areas that will be the route of the Wave Modern Streetcar in the near future. The ridership was 92,385 in FY15, or an average of 7,699 per month.

**Galt Link** – this routes serves the northeast part of the City which is a mixture of senior residents and tourists. It connects on its southern end at the Galleria Mall with the Beach Link and recently extended service north into neighboring Lauderdale-by-the-Sea. This route operates five days a week and had ridership of 39,846 in FY15, for an average of 3,321 per month.

**Las Olas Link** – this route services primarily tourist riders and locals taking advantage of the dining and shopping opportunities on world famous Las Olas Boulevard. This route runs Fridays to Mondays and connects the Performing Arts Center near downtown (connecting to the Airport Link) to State Road A1A and the beaches (connecting with the Beach Link). Ridership in FY15 was 40,817 for an average of 3,401 per month. This is one of only two routes (Beach Link being the other) that charge a nominal fare.

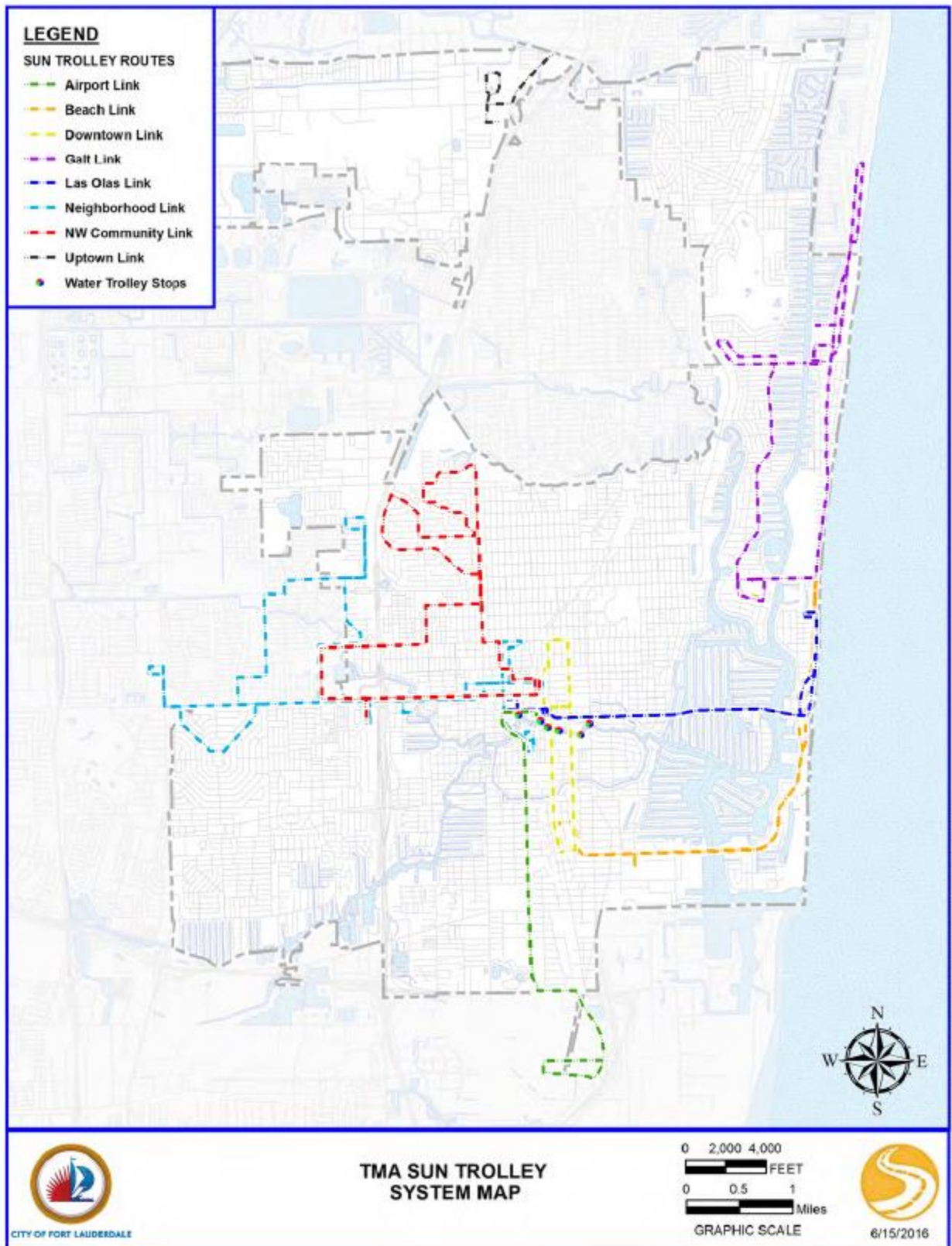
**Neighborhood Link** – this route serves the northwest areas of the City providing transportation to social services and shopping in the low income areas and a direct connection to the downtown bus terminal and connections to bus routes countywide . This route runs weekdays and in the limited hours has highest passengers carried rate on an hourly basis. For FY15, ridership was 35,520 for an average of 2,960 per month.

**NW Community Link** – this route serves the northwest areas of the City and provides (1) transportation in the low income areas to necessary social services and shopping , and (2) a commuter connection from the downtown bus terminal to the Tri-Rail commuter rail station. Ridership on this weekday route is the second highest in the TMA system at 111,468 in FY15, for an average of 9,289 per month.

**Riverwalk Water Trolley** – this is the newest route in the TMA system and the first with a ferry boat. It provides a convenient way for people to cross the New River in downtown to access restaurants and meetings without having to drive or walk across the drawbridges. The 0.8-mile route from Esplanade Park to Laura Ward Park operates seven days a week and carried 73,272 passengers in FY15, for an average of 6,106 per month.

**Uptown Link** – this is newest land line route in the system and provides midday bus service in the City's Uptown Business District, centered around the Cypress Creek Tri-Rail Station, with the aim of having workers leave their cars at the office at lunch time to take the trolley. This route runs weekdays and is still trying to gain a foothold with the business clientele. Ridership in FY15 was 5,218 for an average of 435 per month.





## **Appendix C**

# **Title VI Plan Adoption Resolution and FDOT Concurrence Letter**

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FUTURE PLACEMENT OF TITLE VI RESOLUTION OF ADOPTION

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FUTURE PLACEMENT OF FDOT CONCURRENCE LETTER >>

## **Appendix D**

### **Title VI Sample Notice to Public**

## CITY OF FORT LAUDERDALE TITLE VI AND ADA COMPLIANCE NOTICE

### TITLE VI NOTICE OF COMPLIANCE

It is the policy of the City of Fort Lauderdale, under Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; Section 324 of the Federal-Aid Highway Act of 1973; Civil Rights Restoration Act of 1987; and related statutes and regulations, that no person shall on the basis of race, color, national origin, sex, age, disability/handicap, or income status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any federally or non-federally funded program or activity administered by the City or its sub-recipients.

### TITLE VI COORDINATOR

The City of Fort Lauderdale has established a Title VI Coordinator to investigate and seek to resolve any complaints regarding participation, benefit of, or discrimination or retaliation under any of the City or its sub-recipients programs.

You are entitled to file a complaint for any alleged violation no later than 180 days from the date of the discrimination.

**CONTACT:** Kevin C. Walford  
Title VI Coordinator  
City of Fort Lauderdale Transportation and Mobility  
290 NE 3rd Avenue  
Fort Lauderdale, Florida 33301  
Email: [KWalford@fortlauderdale.gov](mailto:KWalford@fortlauderdale.gov)  
Phone: 954-828-5217

### ADA NOTICE OF COMPLIANCE

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA) of 1990, the City of Fort Lauderdale does not discriminate on the basis of disability in the admission, access, or operations of its programs, services, activities or facilities. In accordance with Title II of the ADA, when viewed in their entirety, City of Fort Lauderdale programs, services, activities and facilities are readily accessible to and usable by qualified individuals with disabilities.

### ADA COORDINATOR

The City of Fort Lauderdale has established an ADA Coordinator to facilitate assistance for disabled residents and visitors. The ADA Coordinator is able to facilitate members of the public with the provision of auxiliary aids and services for City meetings, programs and events. The ADA Coordinator also investigates and seeks to resolve any complaints regarding accessibility to City facilities or programs.

You are entitled to file a complaint for any alleged violation no later than 60 days from the date of the discrimination.

**CONTACT:** Matthew Cobb, AIC, AIS  
ADA Coordinator  
City of Fort Lauderdale Risk Management  
100 N Andrews Avenue, 3rd Floor  
Fort Lauderdale, Florida 33301  
E-mail: [MCobb@fortlauderdale.gov](mailto:MCobb@fortlauderdale.gov)  
Phone: 954-828-6510  
TTY: 954-828-5520

For more information on the City's Title VI and ADA compliance, please visit [www.fortlauderdale.gov](http://www.fortlauderdale.gov)

NOTE: Alternate means of filing complaint, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

Title VI - ADA Posting Locations (6.1.16)

Site Code	Site Name	Department	Street	City	Postal Code
1	City Hall	City Hall	100 North Andrews Ave.	Fort Lauderdale	33301-1018
2	Fire Station No. 35	Fire	1969 E Commercial Blvd	Fort Lauderdale	33308-3767
3	Fire Station No. 2 & Administration	Fire	528 NW 2nd St.	Fort Lauderdale	33311-9108
4	Fire Station No. 47	Fire	1000 SW 27th Ave.	Fort Lauderdale	33312-2837
5	Fire Station No. 53	Fire	2200 Executive Airport	Fort Lauderdale	33309-1733
6	Fire Station No. 54	Fire	3200 NE 32nd St.	Fort Lauderdale	33308-7102
7	Fire Station No. 3	Fire	2801 SW 4th Ave.	Fort Lauderdale	33315-3033
8	Fire Station No. 13	Fire	2871 E. Sunrises Blvd.	Fort Lauderdale	33304-3327
9	Fire Station No. 46	Fire	1515 NW 19th Street	Fort Lauderdale	33311-6222
10	Fire Station No. 29	Fire	2002 NE 16th St.	Fort Lauderdale	33304
11	Fire Station No. 49	Fire	1015 Seabreeze Blvd.	Fort Lauderdale	33316
12	War Memorial Auditorium	Parks & Rec	800 NE 8th Street	Fort Lauderdale	33304
13	Aquatics Center	Parks & Rec	501 Seabreeze Blvd.	Fort Lauderdale	33316-1623
14	Mizell Center	Parks & Rec	1409 NW 6 Street	Fort Lauderdale	33311-7987
15	Beach Community Center	Parks & Rec	3351 NE 33rd Ave.	Fort Lauderdale	33308-7197
16	Croissant Park	Parks & Rec	245 West Park Dr.	Fort Lauderdale	33315-2114
17	Holiday Park	Parks & Rec	1300 E. Sunrise Blvd.	Fort Lauderdale	33304-2802
18	Carter Park	Parks & Rec	1450 W. Sunrise Blvd.	Fort Lauderdale	33304-2325
19	Floyd Hull Park	Parks & Rec	800 SW 28th St.	Fort Lauderdale	33312-2109
20	Riverland Park	Parks & Rec	950 SW 27th Ave.	Fort Lauderdale	33312-2908
21	Parks & Rec. Administration Building	Parks & Rec	1350 W. Broward Blvd.	Fort Lauderdale	33312-1643
22	Cooley's Landing	Parks & Rec	450 SW 7th Ave.	Fort Lauderdale	33312-2567
23	Las Olas Marina	Parks & Rec	240 E. Las Olas Circle	Fort Lauderdale	33316-1616
24	Bass Park	Parks & Rec	2750 NW 19th St.	Fort Lauderdale	33311-3302
25	George English Park	Parks & Rec	1101 Bayview Dr.	Fort Lauderdale	33304-2504
26	Lauderdale Manors Park	Parks & Rec	1340 Chateau Park Dr.	Fort Lauderdale	33311
27	Mills Pond Park	Parks & Rec	2201 NW 9th Ave.	Fort Lauderdale	33311-3729
28	Osswald Park	Parks & Rec	2220 NW 21st Ave.	Fort Lauderdale	33311-2960
29	Riverside Park	Parks & Rec	555 SW 11th Ave.	Fort Lauderdale	33312-2519
30	Snyder Park	Parks & Rec	3299 SW 4th Avenue	Fort Lauderdale	33315-3014
31	Warfield Park	Parks & Rec	1000 North Andrews Ave.	Fort Lauderdale	33316-1038
32	Hortt Park	Parks & Rec	1700 SW 14th Court	Fort Lauderdale	33312
33	Police Station	Police	1300 W. Broward Blvd.	Fort Lauderdale	33312-1643
34	Building Services	Sustainable Development	700 NW 19th Ave.	Fort Lauderdale	33311-7834
35	Parking and Fleet - Administration	Transportation & Mobility	260 NW 3rd St.	Fort Lauderdale	33301-1041
36	Executive Airport	Transportation & Mobility	6000 NW 21st Ave.	Fort Lauderdale	33309-6642

## **Appendix E**

### **Title VI Complaint Form**



Page 33  
CAM #16-0713

## **Appendix F**

### **Public Participation Plan (PPP)**

### Introduction

The Public Participation Plan (PPP) for the City of Fort Lauderdale was developed to ensure that all members of the public, including minorities and Limited English Proficient (LEP) populations, are encouraged to participate in the decision making process for City of Fort Lauderdale. Policy and service delivery decisions need to take into consideration community sentiment and public opinion based upon well-executed outreach efforts. The public outreach strategies described in the PPP are designed to provide the public with effective access to information about the City of Fort Lauderdale's services and to provide a variety of efficient and convenient methods for receiving and considering public comment prior to implementing changes to services.

The City of Fort Lauderdale also recognizes the importance of many types of stakeholders in the decision-making process, including other units of government, metropolitan area agencies, community based organizations, major employers, passengers and the general public, including lowincome, minority, LEP, and other traditionally underserved communities.

### Public Participation Goals

The main goal of the PPP is to offer meaningful opportunities for all interested segments of the public, including, but not limited to, low-income, minority and LEP groups, to comment, about the City of Fort Lauderdale and its operations. The goals for this PPP include:

- **Inclusion and Diversity:** The City of Fort Lauderdale will proactively reach out and engage low-income, minority, and LEP populations for the City of Fort Lauderdale service area so these groups will have an opportunity to participate.
- **Accessibility:** All legal requirements for accessibility will be met. Efforts will be made to enhance the accessibility of the public's participation – physically, geographically, temporally, linguistically and culturally. Meetings are held within the neighborhood that is being impacted in a location that is accessible to all. When necessary transportation may be provided to the meeting.
- **Clarity and Relevance:** Issues will be framed in public meetings in such a way that the significance and potential effect of proposed decisions is understood by participants. Proposed adjustments to fares or services will be described in language that is clear and easy to understand.
- **Responsive:** The City of Fort Lauderdale will strive to respond to and incorporate, when possible, appropriate public comments into transportation decisions.
- **Tailored:** Public participation methods will be tailored to match local and cultural preferences as much as possible.
- **Flexible:** The public participation process will accommodate participation in a variety of ways and will be adjusted over time as needed.

### Public Participation Methods

The methods of public participation included in this PPP were developed based upon best practices in conjunction with the needs and capabilities of The City of Fort Lauderdale with the intent to achieve meaningful public participation by a variety of methods with respect to service and any changes to service.

The City of Fort Lauderdale will conduct community meetings and listening sessions as appropriate with passengers, employers, community based organizations, and advisory committees to gather public input and distribute information about service quality, proposed changes or new service options.

The public will be invited to provide feedback on the City of Fort Lauderdale website ([www.fortlauderdale.gov](http://www.fortlauderdale.gov)) and all feedback on the site will be recorded and passed onto the City of Fort Lauderdale management. The public will also be able to call the Transportation and Mobility Department office at (954) 828-5217 during its hours of operation. Feedback collected over the phone will be recorded and passed onto the City of Fort Lauderdale management. Formal customer surveys to measure performance, and listening sessions to solicit input, will be conducted periodically. The comments recorded as a part of these participation methods will be responded to as appropriate.

Meeting formats will be tailored to help achieve specific public participation goals that vary by project or the nature of the proposed adjustment of service. Some meetings will be designed to share information and answer questions. Some will be designed to engage the public in providing input, establishing priorities, and helping to achieve consensus on a specific recommendation. Others will be conducted to solicit and consider public comments before implementing proposed adjustments to services. In each case, an agenda for the meetings will be created that work to achieve the stated goals and is relevant to the subject and not overwhelming for the public.

For all public meetings, the venue will be a facility that is accessible for persons with disabilities and, preferably, is served by public transit. If a series of meetings are scheduled on a topic, different meeting locations may be used, since no one location is usually convenient to all participants. For community meetings and other important information, The City of Fort Lauderdale will use a variety of means to make riders and citizens aware, including some or all of the following methods:

- ☐ In-vehicle advertisement
- ☐ Posters or flyers distributed to clients riding vehicles
- ☐ Posting information on website
- ☐ Press releases and briefings to media outlets
- ☐ Multilingual flyer distribution to community based organizations, particularly those that target LEP population
- ☐ Flyers and information distribution through various libraries and other civic locations that currently help distribute timetables and other information
- ☐ Communications to relevant elected officials
- ☐ Other methods required by local or state laws or agreements

## **Appendix G**

### **Limited English Proficiency Plan**

**LIMITED ENGLISH PROFICIENCY PLAN**

**Four Factor Analysis.** In order to ensure meaningful access to programs and activities, recipients shall use the information obtained in the Four Factor Analysis to determine the specific language services that are appropriate to provide. A careful analysis can help a recipient determine if it communicates effectively with LEP persons and will inform language access planning. The Four Factor Analysis is an individualized assessment that balances the following four factors:

**1. The number or proportion of LEP persons eligible in the City of Fort Lauderdale service area who may be served or are likely to encounter a City of Fort Lauderdale program, activity or service.**

The City of Fort Lauderdale reviewed the US Census Report 2010-2014 American Community Survey 5-Year Estimates and determined the following. Of the estimated 162,175 City of Fort Lauderdale residents aged 5 years or older; approximately 117,185 (72.3%) residents speak only English and 44,990 (27.7%) residents speak a language other than English at home. Of the 44,990 residents that speak a language other than English, 18,070 (40.2%) speak English less than very well. The 18,070 residents that speak English less well at home comprise 11.1% of the City of Fort Lauderdale population aged 5 years or older. The primary languages spoken are Creole and Spanish.

**2. The frequency with which LEP individuals come in contact with a City program, activity or service.**

The City of Fort Lauderdale assessed the frequency at which contracted City staff and drivers have or could possibly have contact with LEP constituent. Based on the low numbers of complaints and/or requests for interpreters, the Transportation Management Association (TMA) utilizes internal staff for interpretation needs. The TMA also employs bilingual drivers and dispatchers who speak Spanish and Creole that helps to ensure that users with limited English proficiency are accommodated.

The City seldom receives requests for interpreters or requests for documents. City staff may get an informational request where a staff person or driver will utilize a third person to assist in understanding the request and conveying the requested information.

**3. The nature and importance of the program, activity or service provided by the City to the LEP community.**

The overwhelming majority of the City's population aged 5 years or older as of the 2010-2014 American Community Survey, 144,105 (88.9%) speak English very well at home. There are certain neighborhoods; however, that have a higher than average Limited English. In those areas, specific attention will be made to ensure that any public meetings have services provides to accommodate that limited English abilities.

**4. The resources available to the City and costs.**

The City's available resources identified include City staff that speak other languages and are able to assist with requests related to City services, including transit. This also includes the transit drivers who generally speak either Spanish or Creole. The City's Public Information Office provides outreach materials including language as to how to contact the City for information in a different format. This Office also helps to ensure that the information is distributed to the users, residents, and stakeholders in a variety of manners with the many media resources available. There are specific media outlets including print and radio in the minority neighborhoods of the City that are utilized to ensure that the appropriate media is used to reach the audience.

Currently, most printed material, paid advertisements, brochures and website pages are produced in English only. Specific media outlets within minority neighborhoods are utilized when services impact these specific neighborhoods as well as targeted outreach utilizing churches, agencies, and non-profits to ensure that the information is distributed to meet the needs of the users. It would be possible to produce these materials in Spanish and other languages with assistance from a professional translation service. To make public meetings available for LEP constituents, in-house translators are available such as Google Translate.

**PROFICIENCY PLAN OUTLINE**

**How to Identify a LEP constituent who needs language assistance** – The following methods may be used to help identify a person who may need language assistance:

- Examine records requests for language assistance from past City meetings and events to anticipate the possible need for assistance at upcoming meetings or events.
- When public meetings are held, have a City staff member greet and briefly speak to each attendee. To informally gauge the attendee's ability to speak and understand English, ask a question that requires a full sentence reply.
- Provide US Census "I Speak" cards at public meetings. While staff may not be able to provide translation assistance at this meeting, the cards will be used to identify language needs for future meetings. An example of the "I Speak" cards are shown starting on Page 42.
- Regularly survey TMA drivers and other first line staff that have direct or indirect contact with LEP individuals.
- Work with partner agencies and neighborhood associations to gauge LEP prior to meetings to be able to prepare for those needs.

**Language assistance measures** – The City may implement the following LEP procedures, when appropriate:

- The City has identified in-house staff with other language abilities to assist with requests related to City services, including transit. That list is provided on Page 41.
- Public notice, publications, and other printed material, including webpage content, may be made available in other languages. All notices include contact information as to how

to receive the information in another format.

- Utilize internal translators at select public meetings.
- Use a web-based or telephone translation service such as Google Translate <http://translate.google.com/translate?js=y&prev=t&hl=en&ie=UTF-8&layout=1&eotf=1&sl=en&tl=es&u=http%3a%2f%2fwww.fortlauderdale.gov%2fhome>

**Outreach techniques** –The City incorporates a variety of techniques to identify and accommodate participants with LEP during outreach:

- Work with agency partners to identify needs in the target area prior to a meeting to ensure that needs are met.
- Identify city staff or agency partner staff to assist with translation
- Provide various approaches to receiving input based on the target population
- Provide outreach for meetings through appropriate media and other outlets that best meet the types and specific outlets that the target populations utilize.
- All printed materials and flyers has contact information listed to be able to receive the information in another format.
- Other printed materials, such as transit schedules and maps, will be translated and made available at selected outlets, as needed.
- Meeting notices, fliers, advertisements and agendas may be printed in alternative languages, based on need and requests.

**Monitoring and updating the LEP plan** –The City will follow the Title VI Program and monitor/update the LEP plan as needed. Each update will examine all plan components such as:

- How many LEP constituents were encountered?
- Were their needs met?
- What is the current LEP population in the City service area?
- Has there been a change in the types of languages where translation services are needed?
- Is there still a need for continued language assistance for previously identified City programs? Are there other programs that should be included?
- Have the City's available resources, such as technology, staff, and financial costs changed?
- Has the City fulfilled the goals of the LEP plan?
- Were any complaints received?

**Title VI Information Dissemination** - In order to comply with 49 CFR Section 21.9(d), the City shall provide information to the public regarding their Title VI obligations and apprise members of the public of the protections against discrimination afforded to them by Title VI. The City as a provider or transit service shall disseminate this information to the public through measures that includes, but are not be limited, to a posting on the City's Website, having copies of the LEP plan available on file at City Hall, TMA office and the library, and providing the notice of Title VI rights on all city transit vehicles.



The Title VI information will be provided at the request of any person(s) requesting the document via phone, in person, by mail or email. LEP persons may obtain copies/translations of the plan upon request. Title VI information posters, shall be prominently and publicly displayed. For the notice and location of the posting of notices please see Appendix D.

The notices include:

- (1) A statement that the City operates programs without regard to race, color, and national origin.
- (2) A description of the procedures that members of the public should follow in order to request additional information on the City's nondiscrimination obligations.
- (3) A description of the procedures that members of the public should follow in order to file a discrimination complaint against the City.

During New Employee Orientation, new employees shall be informed of the provisions of Title VI, and the City's expectations to perform their duties accordingly.

Suggestions and comments may be submitted to the attention of:

City of Fort Lauderdale  
Transportation and Mobility Department  
290 NE 3<sup>rd</sup> Avenue  
Fort Lauderdale, FL 33301  
(954) 828-5217

<b>2016 FOREIGN LANGUAGE TRANSLATORS</b>						
NAME	LANGUAGE	DEPARTMENT/PHONE	e-MAIL	SPEAK	READ	WRITE
Desmarais, Josee	French	Swimming Hall of Fame W: 954-828-4580	<a href="mailto:jdesmarais@fortlauderdale.gov">jdesmarais@fortlauderdale.gov</a>	X	X	X
Tanelus, Marc	French	Parks & Rec C: 954-529-4861	<a href="mailto:marct@fortlauderdale.gov">marct@fortlauderdale.gov</a>	X	X	X
Capdeville, Susan	Greek	TAM 954-828-4699	<a href="mailto:scadeville@fortlauderdale.gov">scadeville@fortlauderdale.gov</a>	X		
Basrawala, Maria	Gujarati	PD - Benefits 954-828-5513	<a href="mailto:mariab@fortlauderdale.gov">mariab@fortlauderdale.gov</a>	X		
Robinson, Junia	Haitian Creole	Neighbor Support 954-828-5289	<a href="mailto:Juniar@fortlauderdale.gov">Juniar@fortlauderdale.gov</a>	X	X	X
Tanelus, Marc	Haitian Kreyo	Parks & Rec C: 954-529-4861	<a href="mailto:marct@fortlauderdale.gov">marct@fortlauderdale.gov</a>	X	X	X
Stenger, Thomas	Hungarian	Police C: 954-501-8337	<a href="mailto:Tstenger@fortlauderdale.gov">Tstenger@fortlauderdale.gov</a>	X		
Billinger, Christer	Norwegian	Fire C: 954-815-8758	<a href="mailto:cbillinger@fortlauderdale.gov">cbillinger@fortlauderdale.gov</a>	X	X	
Canaval, Rodrigo	Portuguese	Parks & Rec 954-828-5993	<a href="mailto:rodrigoc@fortlauderdale.gov">rodrigoc@fortlauderdale.gov</a>	X	X	
Oliveira, Luis	Portuguese	Engineering 954-828-5877	<a href="mailto:luiso@fortlauderdale.gov">luiso@fortlauderdale.gov</a>	X	X	X
Sousa, Frank	Portuguese	Police 954-828-5479	<a href="mailto:fsousa@fortlauderdale.gov">fsousa@fortlauderdale.gov</a>	X	X	X
Zahora, Gabriel	Portuguese	Fire 954-828-5330	<a href="mailto:Gzahora@fortlauderdale.gov">Gzahora@fortlauderdale.gov</a>	X		
Metz, Emily	Romanian	PW 954-828-7741	<a href="mailto:emilym@fortlauderdale.gov">emilym@fortlauderdale.gov</a>	X	X	X
Tokar, Irina	Russian	Public Works 954-828-6891	<a href="mailto:irinat@fortlauderdale.gov">irinat@fortlauderdale.gov</a>	X	X	X
Canaval, Rodrigo	Spanish	Parks & Rec 954-828-5993	<a href="mailto:rodrigoc@fortlauderdale.gov">rodrigoc@fortlauderdale.gov</a>	X	X	X
Colon, Lewis	Spanish	PD 954-828-4634	<a href="mailto:lewiscolon@bellsouth.net">lewiscolon@bellsouth.net</a>	X	X	X
Franco, John	Spanish	PD 954-828-5972	<a href="mailto:johnfr@fortlauderdale.gov">johnfr@fortlauderdale.gov</a>	X	X	X
Garcia, Laura	Spanish	Finance 954-828-5181	<a href="mailto:lgarcia@fortlauderdale.gov">lgarcia@fortlauderdale.gov</a>	X	X	X
Gorley, Dolly	Spanish	Public Works 954- 828-7891	<a href="mailto:dollyg@fortlauderdale.gov">dollyg@fortlauderdale.gov</a>	X	X	X
Lopez, Hendry	Spanish	Finance 954-828-5189	<a href="mailto:Hlopez@fortlauderdale.gov">Hlopez@fortlauderdale.gov</a>	X	X	X
Molina, Osmin	Spanish	Parks & Rec 954-828-5386	<a href="mailto:omolina@fortlauderdale.gov">omolina@fortlauderdale.gov</a>	X	X	X
Prado, Karen	Spanish	Public Works 954-828-7887	<a href="mailto:kpradoc@gmail.com">kpradoc@gmail.com</a>	X	X	X
Ramirez, John	Spanish	Fire C: 786-295-5264	<a href="mailto:jramirez@fortlauderdale.gov">jramirez@fortlauderdale.gov</a>	X	X	X
Robinson, Randall	Spanish	DSD 954-828-5265	<a href="mailto:rrobinson@fortlauderdale.gov">rrobinson@fortlauderdale.gov</a>	X	X	X
Romo, Paula	Spanish	City Manager's Office 954-828-5921	<a href="mailto:promo@fortlauderdale.gov">promo@fortlauderdale.gov</a>	X	X	X
errano-Sanchez, Giovan	Spanish	Fire/Ocean Rescue 954-828-4595	<a href="mailto:GiovanniS@fortlauderdale.gov">GiovanniS@fortlauderdale.gov</a>	X	X	X
Sousa, Frank	Spanish	Police 954-828-5479	<a href="mailto:fsousa@fortlauderdale.gov">fsousa@fortlauderdale.gov</a>	X	X	X
Zahora, Gabriel	Spanish	Fire 954-828-5330	<a href="mailto:Gzahora@fortlauderdale.gov">Gzahora@fortlauderdale.gov</a>	X	X	X
Zelaya, Freddy	Spanish	Fire/EM 954-828-6702	<a href="mailto:Freddyz@fortlauderdale.gov">Freddyz@fortlauderdale.gov</a>	X	X	X
Billinger, Christer	Swedish	Fire C: 954-815-8758	<a href="mailto:cbillinger@fortlauderdale.gov">cbillinger@fortlauderdale.gov</a>	X	X	X
Ofoezie, Jennifer	Swedish	Finance 954-828-6572	<a href="mailto:jfoezie@fortlauderdale.gov">jfoezie@fortlauderdale.gov</a>	X	X	X
Basrawala, Maria	Urdu	PD 954-828-5513	<a href="mailto:mariab@fortlauderdale.gov">mariab@fortlauderdale.gov</a>	X		

2004 Census Test	United States Census 2010	LANGUAGE IDENTIFICATION FLASHCARD
<input type="checkbox"/>	ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية.	1. Arabic
<input type="checkbox"/>	Խոսողում ե՞նք նշում կատարե՞լ այս քանակություն, եթե խոսում կամ կարդում եք հայերեն:	2. Armenian
<input type="checkbox"/>	যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্সে দাগ দিন।	3. Bengali
<input type="checkbox"/>	ឈ្មួញក្នុងប្រអប់នេះ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។	4. Cambodian
<input type="checkbox"/>	Motka i kahhon ya yangin untungnu' manaitai pat untungnu' kumentos Chamorro.	5. Chamorro
<input type="checkbox"/>	如果你能读中文或讲中文，请选择此框。	6. Simplified Chinese
<input type="checkbox"/>	如果你能讀中文或講中文，請選擇此框。	7. Traditional Chinese
<input type="checkbox"/>	Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik.	8. Croatian
<input type="checkbox"/>	Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky.	9. Czech
<input type="checkbox"/>	Kruis dit vakje aan als u Nederlands kunt lezen of spreken.	10. Dutch
<input type="checkbox"/>	Mark this box if you read or speak English.	11. English
<input type="checkbox"/>	اگر خواندن و نوشتن فارسی بلد هستید، این مربع را علامت بزنید.	12. Farsi

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- |   |                    |
|---|--------------------|
| <input type="checkbox"/> Cocher ici si vous lisez ou parlez le français.                                      | 13. French         |
| <input type="checkbox"/> Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen.                | 14. German         |
| <input type="checkbox"/> Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά.                            | 15. Greek          |
| <input type="checkbox"/> Make kazyé sa a si ou li oswa ou pale kreyòl ayisyen.                                | 16. Haitian Creole |
| <input type="checkbox"/> अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ।                       | 17. Hindi          |
| <input type="checkbox"/> Kos lub voj no yog koj paub twm thiab hais lus Hmoob.                                | 18. Hmong          |
| <input type="checkbox"/> Jelölje meg ezt a kockát, ha megérti vagy beszél a magyar nyelvet.                   | 19. Hungarian      |
| <input type="checkbox"/> Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano.                    | 20. Ilocano        |
| <input type="checkbox"/> Marchi questa casella se legge o parla italiano.                                     | 21. Italian        |
| <input type="checkbox"/> 日本語を読んだり、話せる場合はここに印を付けてください。   | 22. Japanese       |
| <input type="checkbox"/> 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오.   | 23. Korean         |
| <input type="checkbox"/> ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກົດພາສາລາວ.   | 24. Laotian        |
| <input type="checkbox"/> Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. | 25. Polish         |

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<input type="checkbox"/>	Assinale este quadrado se você lê ou fala português.	26. Portuguese
<input type="checkbox"/>	Însemnați această casuță dacă citiți sau vorbiți românește.	27. Romanian
<input type="checkbox"/>	Пометьте этот квадратик, если вы читаете или говорите по-русски.	28. Russian
<input type="checkbox"/>	Обележите овај квадратик уколико читате или говорите српски језик.	29. Serbian
<input type="checkbox"/>	Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky.	30. Slovak
<input type="checkbox"/>	Marque esta casilla si lee o habla español.	31. Spanish
<input type="checkbox"/>	Markahan itong kuwadrado kung kayo ay manunong magbasa o magsalita ng Tagalog.	32. Tagalog
<input type="checkbox"/>	ให้ทำเครื่องหมายลงในช่องถ้าอ่านหรือพูดภาษาไทย.	33. Thai
<input type="checkbox"/>	Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.	34. Tongan
<input type="checkbox"/>	Відмітьте цю клітинку, якщо ви читаете або говорите українською мовою.	35. Ukranian
<input type="checkbox"/>	اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔	36. Urdu
<input type="checkbox"/>	Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ.	37. Vietnamese
<input type="checkbox"/>	באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש.	38. Yiddish

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## **Appendix H**

### **Operating Area Language Data:**

### **City of Fort Lauderdale**

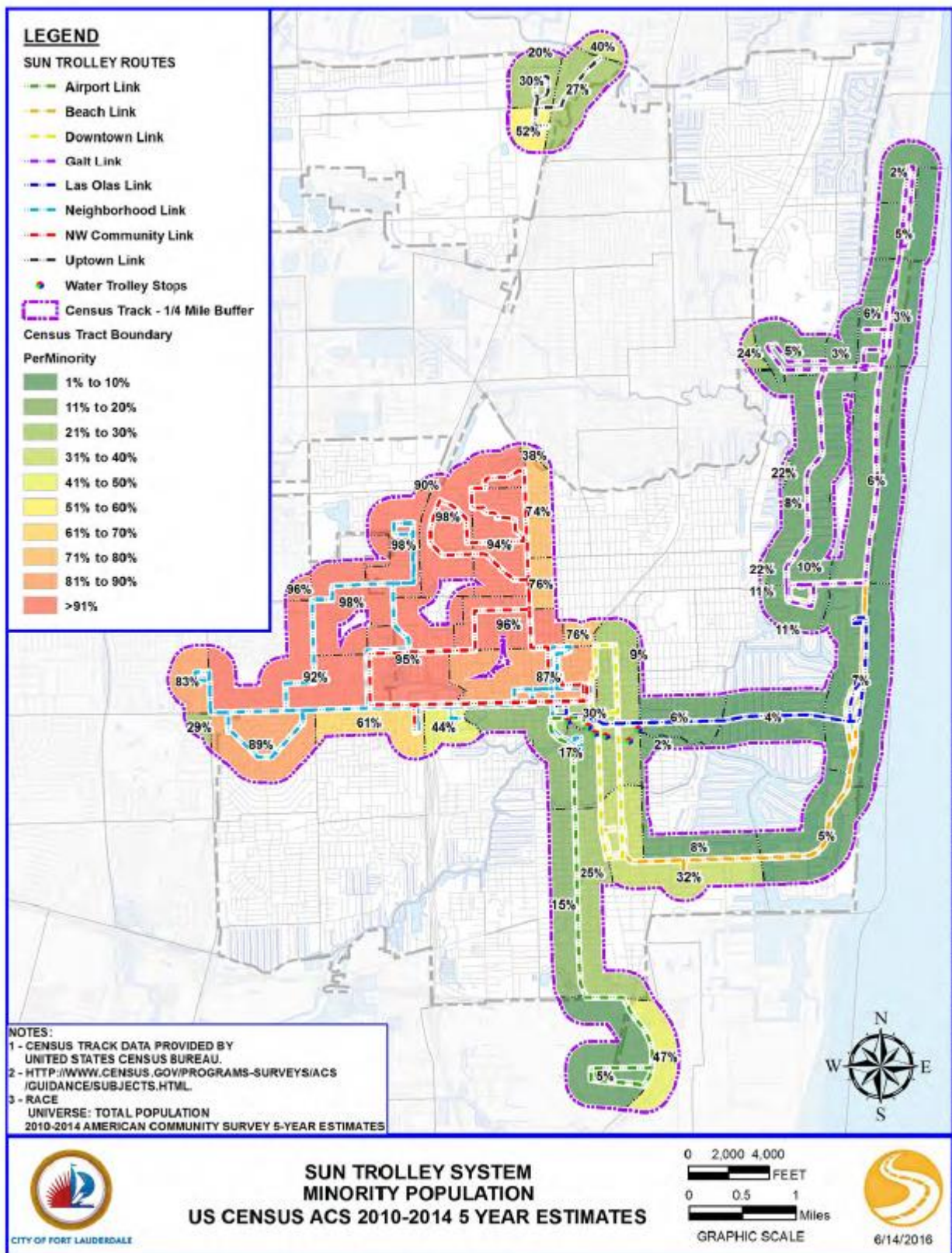
Subject	Fort Lauderdale city, Florida			
	Estimate	Margin of Error	Percent	Percent Margin of Error
LANGUAGE SPOKEN AT HOME				
Population 5 years and over	162,175	+/-720	162,175	(X)
English only	117,185	+/-2,375	72.3%	+/-1.4
Language other than English	44,990	+/-2,306	27.7%	+/-1.4
Speak English less than "very well"	18,070	+/-1,662	11.1%	+/-1.0
Spanish	22,782	+/-1,683	14.0%	+/-1.0
Speak English less than "very well"	9,595	+/-1,226	5.9%	+/-0.8
Other Indo-European languages	19,470	+/-1,689	12.0%	+/-1.0
Speak English less than "very well"	7,547	+/-1,089	4.7%	+/-0.7
Asian and Pacific Islander languages	1,277	+/-416	0.8%	+/-0.3
Speak English less than "very well"	613	+/-286	0.4%	+/-0.2
Other languages	1,461	+/-378	0.9%	+/-0.2
Speak English less than "very well"	315	+/-132	0.2%	+/-0.1
ANCESTRY				
Total population	171,137	+/-78	171,137	(X)
American	14,418	+/-1,396	8.4%	+/-0.8
Arab	1,416	+/-387	0.8%	+/-0.2
Czech	527	+/-184	0.3%	+/-0.1
Danish	472	+/-280	0.3%	+/-0.2
Dutch	1,435	+/-253	0.8%	+/-0.1
English	10,674	+/-955	6.2%	+/-0.6
French (except Basque)	4,073	+/-543	2.4%	+/-0.3
French Canadian	613	+/-206	0.4%	+/-0.1
German	17,283	+/-1,256	10.1%	+/-0.7
Greek	1,014	+/-296	0.6%	+/-0.2
Hungarian	1,189	+/-262	0.7%	+/-0.2
Irish	16,147	+/-1,125	9.4%	+/-0.7
Italian	12,989	+/-1,062	7.6%	+/-0.6
Lithuanian	352	+/-156	0.2%	+/-0.1
Norwegian	824	+/-244	0.5%	+/-0.1
Polish	4,229	+/-564	2.5%	+/-0.3
Portuguese	640	+/-235	0.4%	+/-0.1
Russian	2,494	+/-441	1.5%	+/-0.3
Scotch-Irish	1,164	+/-327	0.7%	+/-0.2
Scottish	2,394	+/-450	1.4%	+/-0.3
Slovak	279	+/-137	0.2%	+/-0.1
Subsaharan African	1,272	+/-400	0.7%	+/-0.2
Swedish	1,193	+/-269	0.7%	+/-0.2
Swiss	383	+/-163	0.2%	+/-0.1
Ukrainian	482	+/-162	0.3%	+/-0.1
Welsh	340	+/-119	0.2%	+/-0.1
West Indian (excluding Hispanic origin groups)	16,975	+/-1,884	9.9%	+/-1.1

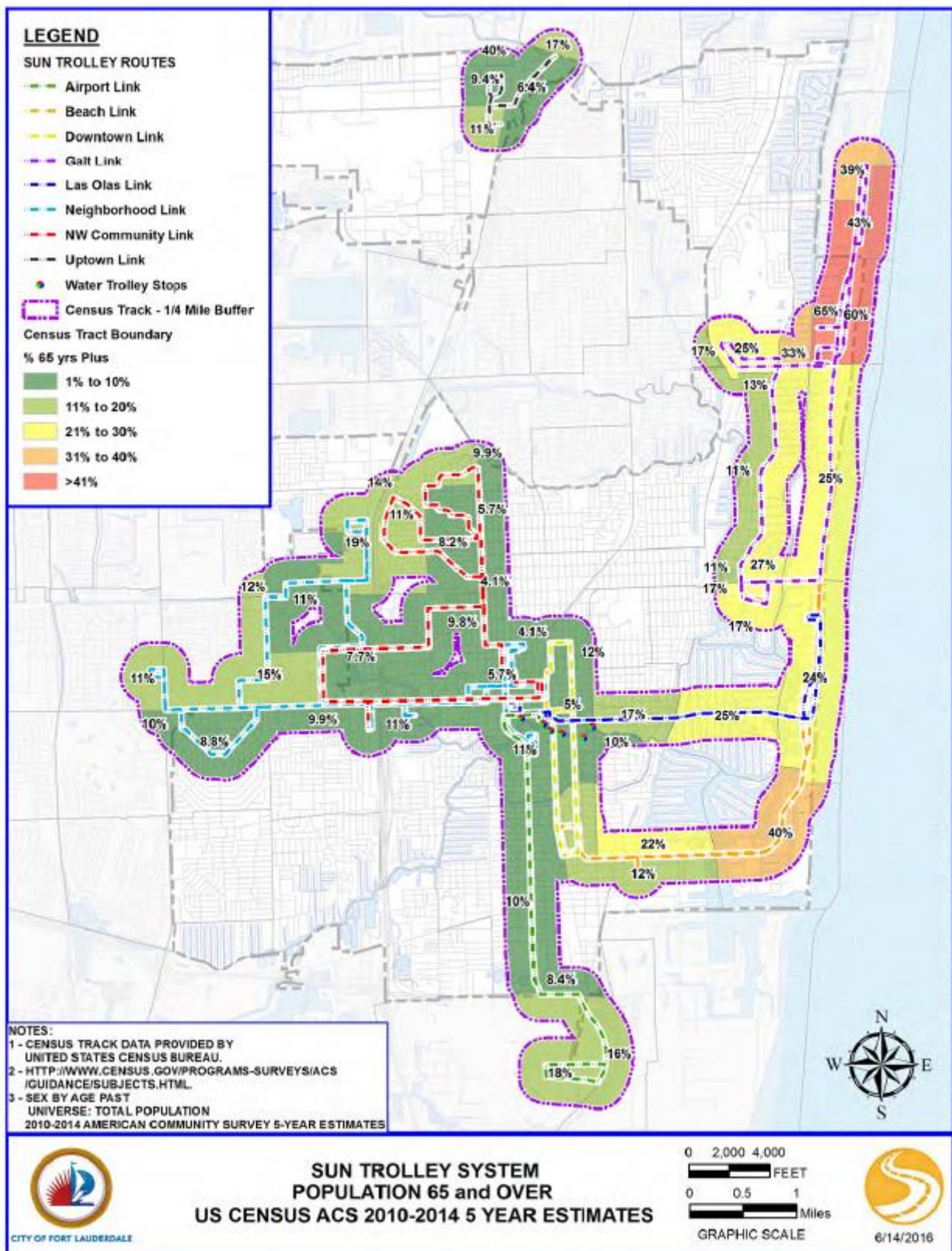
Data from the 2010-2014 American Community Survey 5-Year Estimates

## **Appendix I**

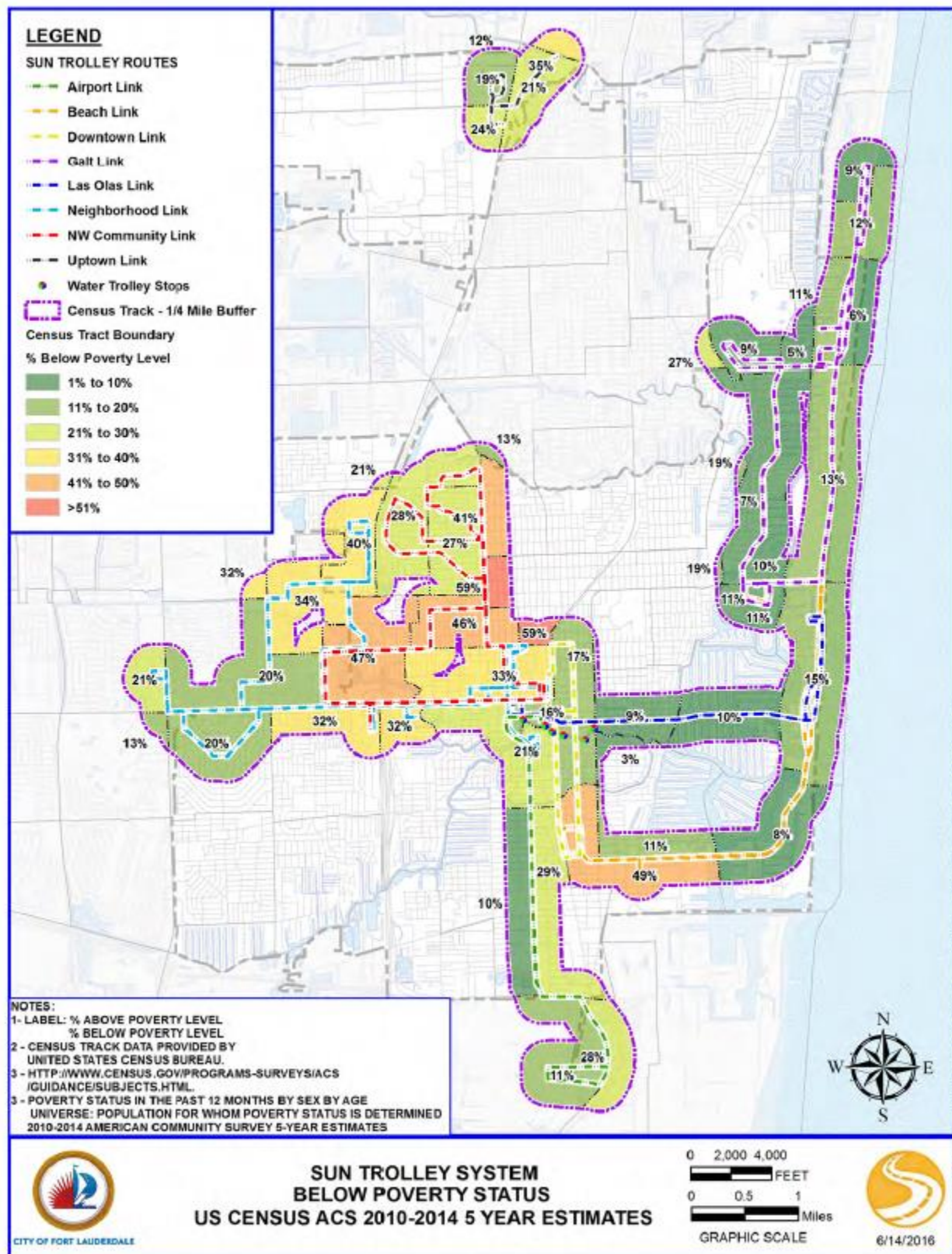
# **Demographic Maps**











## **Appendix J**

### **Title VI Equity Analysis**

**DETERMINATION OF SITE OR LOCATION OF FACILITIES**

Title 49 CFR Section 21.9(b)(3) states, “In determining the site or location of facilities, a recipient or applicant may not make selections with the purpose or effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination under any program to which this regulation applies, on the grounds of race, color, or national origin; or with the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of the Act or this part.” Title 49 CFR part 21, Appendix C, Section (3)(iv) provides, “The location of projects requiring land acquisition and the displacement of persons from their residences and businesses may not be determined on the basis of race, color, or national origin.” For purposes of this requirement, “facilities” does not include bus shelters, as these are transit amenities and are covered in Chapter IV, nor does it include transit stations, power substations, etc., as those are evaluated during project development and the NEPA process. Facilities included in this provision include, but are not limited to, storage facilities, maintenance facilities, operations centers, etc. In order to comply with the regulations:

- a. The City of Fort Lauderdale shall complete a Title VI equity analysis during the planning stage with regard to where a project is located or sited to ensure the location is selected without regard to race, color, or national origin. The City of Fort Lauderdale will engage in outreach to persons potentially impacted by the siting of facilities. The Title VI equity analysis must compare the equity impacts of various siting alternatives, and the analysis must occur before the selection of the preferred site.
- b. When evaluating locations of facilities, the City of Fort Lauderdale will give attention to other facilities with similar impacts in the area to determine if any cumulative adverse impacts might result. Analysis should be done at the Census tract or block group where appropriate to ensure that proper perspective is given to localized impacts.
- c. If the City of Fort Lauderdale determines that the location of the project will result in a disparate impact on the basis of race, color, or national origin, the City of Fort Lauderdale may only locate the project in that location if there is a substantial legitimate justification for locating the project there, and where there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin. The City of Fort Lauderdale must show how both tests are met; it is important to understand that in order to make this showing, the City of Fort Lauderdale must consider and analyze alternatives to determine whether those alternatives would have less of a disparate impact on the basis of race, color, or national origin, and then implement the least discriminatory alternative.

*The City of Fort Lauderdale has not recently constructed any transit related facilities nor does it have any facilities in the planning stage. Therefore the City of Fort Lauderdale does not have any Title VI Equity Analysis reports to submit with this plan.*