

Page 1: City Commission Submittal Requirements

INSTRUCTIONS: The following information is requested pursuant to the City's Unified Land Development Regulations (ULDR). The application must be filled out accurately and completely. Please print or type and answer all questions. Indicate N/A if does not apply.

NOTE: To be filled out by Department

Case Number	ZR16007
Date of complete submittal	4/4/16

NOTE: To be filled out by Applicant

Property Owner's Name	WB Devine Investments LLC, Ana Benedetti	
Applicant/Agent's Name	Lawrence A. Martineau III, FSMY Architects & Planners	
Developer/Project Name	Benedetti Medical Office Building	
Developer/Project Address	Existing: 3031 E. Commercial BLVD.	New: 3025 E. Commercial Blvd.
Current Land Use Designation	Community Business	
Promised Land Use Designation	Community Business	
Current Zoning Designation	CB/RMM-25	
Proposed Zoning Designation	CB/X-P	
Specs to Request	Site Plan Level IV w/ Rezoning from RMM-25 to X-P & parking reduction	

The following number of Plans:

- ☒ One (1) original signed-off set, signed and sealed at 24" x 36"
- ☒ Two (2) copy sets at 11" x 17"
- ☒ One (1) electronic version* of complete application and plans in PDF format to include only the following:
 - ☒ Cover page
 - ☒ Survey
 - ☒ Site plan with data table
 - ☒ Ground floor plan
 - ☐ Parking garage plan
 - ☒ Typical floor plan for multi-level structure
 - ☒ Roof plan
 - ☒ Building elevations
 - ☒ Landscape plan
 - ☒ Project renderings i.e. context plan, street-level perspectives, oblique perspectives, shadow study, etc.
 - ☒ Important details i.e. wall, fence, lighting, etc.

*All electronic files provided should include the name followed by case number "Cover Page Case no.pdf"

MAIL NOTIFICATION

Mail notice is required for City Commission hearing of a Rezoning of Less than Ten Acres and of an Appeal of ROW Vacation. Notice shall be in the form provided by the Department and mailed on the date the application is accepted by the Department. The names and addresses of homeowner associations shall be those on file with the City Clerk. Rezoning of Less Than Ten Acres hearing notice must be mailed within 30 days of the hearing and Appeal of ROW Vacation hearing notice within 10 days of hearing.

- REQUIREMENT:** Mail notice of development proposal shall be provided to real property owners within 300 feet of applicant's property, as listed in the most recent ad valorem tax records of Broward County.
- TAX MAP:** Applicant shall provide a tax map of all property within the required notification radius, with each property clearly shown and delineated. Each property within the notice area must be numbered (by Folio ID) on the map to cross-reference with property owners notice list.
- PROPERTY OWNERS NOTICE LIST:** Applicant shall provide a property owners notice list with the names, property control numbers (Folio ID) and complete addresses for all property owners within the required notification radius. The list shall also include all homeowners associations, condominium associations, municipalities and counties noticed, as indicated on the tax roll.
- ENVELOPES:** The applicant shall provide business size (#10) envelopes with first class postage attached (stamps only, metered mail will not be accepted). Envelopes must be addressed to all property owners within the required notification radius, and mailing addresses must be typed or labeled; no handwritten addresses will be accepted. Indicate the following as the return address on all envelopes: City of Fort Lauderdale, Urban Design & Planning, 700 NW 19th Avenue, Fort Lauderdale, FL 33311.
- DISTRIBUTION:** The City of Fort Lauderdale, Urban Design & Planning Division will mail all notices prior to the public hearing meeting date, as outlined in Section 47-27.