



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#16-0562**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** May 17, 2016

**TITLE:** Motion to Approve an Event Agreement with American Cancer Society,  
Inc. for Relay for Life of Carter Park

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**Recommendation**

It is recommended that the City Commission approve an event agreement with the American Cancer Society, Inc. and authorize execution of the agreement by the City Manager. **If the Commission is in agreement with the applicant's request for extended hours, a separate time certain motion should be made.**

**Background**

City staff has been working closely with the event organizer regarding event topics such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and the event organizer was advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The organizer will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in the event application as attached.

Where applicable, the City Commission authorizes amplified music for the event listed below.

Authorization for the execution of event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Effective October 1, 2015, the City started enforcing the noise requirements outlined in Exhibit 1.

**Event 1:**

Applicant: American Cancer Society, Inc.  
Event Name: Relay for Life of Carter Park  
Date/Time: Friday, May 20, 2016 (6:00pm- 11:59pm) and Saturday, May 21, 2016 (12:00am- 6:00am)  
Location: Carter Park- 1450 W. Sunrise Blvd  
Road Closing: No  
Alcohol: No  
Amplified Music: Yes- (6:00pm-10:00pm)\*  
Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Complaints Received: N/A  
Application Fee: \$400.00  
Exhibit: 1

***\*The event organizer has requested permission to allow amplified music for this event from 6:00pm Friday, May 20, 2016 until 6:00am on Saturday, May 21, 2016.***

**Resource Impact**

There is a positive fiscal impact in the amount of \$400.00

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

**Attachments:**

Exhibit 1 – Memo 15-055

Exhibit 2 – Relay for Life of Carter Park Application

Exhibit 2a –Relay for Life of Carter Park Site Plan

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Prepared by: Carolyn Bean, Parks & Recreation

Department Director: Phil Thornburg, Parks & Recreation