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**DOCUMENT ROUTING FORM**

NAME OF DOCUMENT: Event Agreement: CYSTIC FIBROSIS FOUNDATION – GREAT STRIDES FORT LAUDERDALE

CAM: 16-0368 CM- 1 CCM: 04/05/2016

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Routing Origin: ☒ CAO      Also attached: ☒ copy of CAM      ☒ Original Documents

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**City Attorney's Office:** Approved as to Form 1 Originals and Delivered to City Manager

**Assistant City Attorney:** CJC M 4/7/16

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CIP FUNDED ☐ YES ☒ NO  
Capital Investment / Community Improvement Projects

**Capital Investment / Community Improvement Projects** defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, real.

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2) **City Manager:** Please sign as indicated and forward 1 original to City Clerk.

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**INSTRUCTIONS TO CLERK'S OFFICE**

3) **City Clerk:** Retains one original and forwards the Original Route form to Jeff Meehan 6075

☒ Original Route form to Jeff Meehan

Event Agreement Check List: on back

Event Agreement Check List:

- ☐ Date of Commission Approval
- ☐ Site Plan and Schedule attached.
- ☐ Schedule reflects the conditions approved by the CC (when waiver is requested).
- ☐ Entity name as listed in SunBiz as "Applicant/Sponsor" and above the signature line.
- ☐ Must be authorized to sign for the Entity. Prefer President/Vice President (Inc. or Corp.) or Managing Member (LLC) or GP (LLP or Partnership)
- ☐ At least 1 Witness: Names printed under the signature (prefer 2 witnesses for LLC or GP as there is usually no secretary to attest and no seal)
- ☐ Attested by the Secretary (Corporations)
- ☐ Notarized
- ☐ Corporate Seal
- ☐ City Signature Page
- ☐ Time Matters updated



**CITY OF FORT LAUDERDALE  
City Commission Agenda Memo  
REGULAR MEETING**

**#16-0368**

**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** April 5, 2016

**TITLE:** Motion to Approve Event Agreements: Great Strides Fort Lauderdale, Wi  
Caribbean, Inc., Surf-N-Turf , Chillounge Night, and Sailboat Bend Art  
Festival

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**Recommendation**

It is recommended that the City Commission approve event agreements with Cystic Fibrosis Foundation, Miss Miami Broward Carnival Pageant, Inc., Surf N Turf Chef Competition, LLC, Design O'Fresco Corporation, and Channelled Productions, LLC and authorize execution of the agreements by the City Manager.

**Background**

City staff has been working closely with each event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed and event organizers were advised of the noise ordinance and possible concerns.

Organizers will pay for all event costs and submit the required certificates of insurance. Event organizers will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified as appropriate regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

**Event 1:**

Applicant:	Cystic Fibrosis Foundation
Event Name	Great Strides Fort Lauderdale

Date/Time: Wednesday, May 4, 2016 (6:00pm- 9:00pm)  
Location: Esplanade Park- 401 SW 2<sup>ND</sup> Street  
Road Closing: No  
Alcohol: No  
Amplified Music: Yes- (6:00pm- 9:00pm)  
Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Application Fee: \$200.00  
Exhibit: 1

Event 2:

Applicant: Miss Miami Broward Carnival Pageant, Inc.  
Event Name: Wi Caribbean, Inc.  
Date/Time: Saturday, June, 11 2016 (8:00am-10:00pm)  
Location: Huizenga Plaza- 32 E. Las Olas Blvd  
Road Closing: No  
Alcohol: Yes  
Amplified Music: Yes- (8:00pm-10:00pm)  
Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Application Fee: \$200.00  
Exhibit: 2

Event 3:

Applicant: Surf N Turf Chef Competition, LLC  
Event Name: Surf N Turf  
Date/Time: Saturday, April 16, 2016 (7:00am – 11:00pm)  
Location: 2212 S. Andrews Avenue  
Road Closing: No  
Alcohol: Yes  
Amplified Music: Yes- (7:00pm- 10:00pm)  
Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Application Fee: \$200.00  
Exhibit: 3

Event 4:

Applicant: Design O'Fresco Corporation dba Chillounge  
Event Name: Chillounge Night  
Date/Time: Saturday, April 9, 2016 (6:00pm – 11:00pm)  
Location: Huizenga Plaza  
Road Closing: No



Alcohol: Yes  
Amplified Music: Yes- (6:00pm- 10:00pm)  
Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Application Fee: \$200.00  
Exhibit: 4

Event 5:

Applicant: Channelled Productions, LLC  
Event Name: Sailboat Bend Art Festival  
Date/Time: Sunday, April 10, 2016 (11:00am – 5:00pm)  
Location: 1310 SW 2<sup>nd</sup> Court  
Road Closing: No  
Alcohol: Yes  
Amplified Music: Yes- (11:00am- 5:00pm)  
Insurance Required: Yes  
Banners: No  
Pending Code Violations: No  
Application Fee: \$200.00  
Exhibit: 5

**Resource Impact**

There is a positive fiscal impact in the amount of \$1,000.00

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Public Places Cylinder of Excellence, specifically advancing:

- Goal 4: Be a healthy community with fun and stimulating recreational activities for our neighbors.
- Objective 2: Celebrate our community through special events and sports

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

**Attachments:**

Exhibit 1 – Great Strides Fort Lauderdale Application  
Exhibit 1a –Great Strides Fort Lauderdale Site Plan  
Exhibit 2 – Wi Caribbean, Inc. Application  
Exhibit 2a –Wi Caribbean, Inc. Site Plan  
Exhibit 3 – Surf N Turf Application  
Exhibit 3a – Surf N Turf Site Plan  
Exhibit 4 – Chillounge Night Application  
Exhibit 4a – Chillounge Night Site Plan  
Exhibit 5 – Sailboat Bend Art Festival Application

## Exhibit 5a -- Sailboat Bend Art Festival Site Plan

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Prepared by: Carolyn Bean, Parks & Recreation

Department Director: Phil Thornburg, Parks & Recreation



## CITY OF FORT LAUDERDALE SPECIAL EVENT APPLICATION

Submit a **COMPLETED APPLICATION**, SITE PLAN and SITE PLAN NARRATIVE by email **60 days** before your planned event. Events Planned for July or August must be submitted by **May 1<sup>st</sup>**.

After you submit the application with your fee you will be contacted to meet with the Special Events team to review:

1. Facility/Location requested
2. Compliance with City ordinances
3. Special permits required
4. Other Charges for City Services
5. Security requirements
6. Environmental issues/effects on surrounding areas

### Fee must accompany application

At least 60 days prior to event  
**\$200.00**

59 to 30 days prior to event  
**\$400.00**

Less than 30 days prior to event  
**Denied unless approved by City Manager or designee**

### PART I: EVENT REQUEST

Event Name Great Strides Fort Lauderdale

Purpose of event (check one): ☒ Fundraiser ☐ Awareness ☐ Recreation ☐ Other \_\_\_\_\_  
Expected maximum attendance 200 Expected sustained attendance 200

Has this event been held in the past? ☒ Yes ☐ No

If yes, please list past dates, locations and attendance April 18, 2015 at Hugh Taylor Birch State Park, April 26, 2014, April 27, 2013 and April 21, 2012 at Fort Lauderdale Beach. Located at Hugh Taylor Birch State Park on April 2, 2011; April 10, 2010; April 18, 2009; and April 18, 2008.

Detailed Description (Activities, Vendors, Entertainment, etc.)

**Great Strides is the Cystic Fibrosis Foundation's fun, family-friendly nationwide fundraising event to raise dollars for life-saving cystic fibrosis research and care. Great Strides raises much needed funds for the ongoing work of the Cystic Fibrosis Foundation's mission, which is to cure cystic fibrosis and to provide all people with the disease the opportunity to lead full, productive lives by funding research and drug development, promoting individualized treatment, and ensuring access to high-quality, specialized care. The Fort Lauderdale walk welcomes all participants to enjoy a day of fun activities, magic, clowns, face-painting, great food, music, and much more all to help raise the funds needed to cure CF.**

Location Esplanade Park

Date and Time	DATE	DAY	BEGIN	END	Attendance
SETUP:	<u>May 4, 2016</u>	<u>Wednesday</u>	<u>9:00 AM</u>	____AM/PM	_____
EVENT DAY 1:	<u>May 4, 2016</u>	<u>Wednesday</u>	<u>6:00 PM</u>	<u>9:00 PM</u>	_____
EVENT DAY 2:	_____	_____	____AM/PM	____AM/PM	_____
EVENT DAY 3:	_____	_____	____AM/PM	____AM/PM	_____
BREAKDOWN:	<u>May 5, 2016</u>	<u>Thursday</u>	____AM/PM	<u>5:00 PM</u>	_____

\*events scheduled for more than 3 days will be subject to special council approval



**PART II: APPLICANT**

**Organization Name** Cystic Fibrosis Foundation – South Florida Office Phone: 954-739-5006  
For-Profit ☐ Non-profit ☒ Private ☐ (as registered)

Address: 3443 NW 55<sup>th</sup> Street, Building 1 City, State, Zip: Fort Lauderdale, FL 33309

Date of registration: 1955 State registered in: MD Federal ID #: 13-1930701

Email Address: \_\_\_\_\_ Fax: \_\_\_\_\_

**Two Authorizing Officials for the Organization**

President: \_\_\_\_\_ Phone: \_\_\_\_\_

Secretary: \_\_\_\_\_ Phone: \_\_\_\_\_

**Event Coordinator** Name Andi Allen Will you be on-site? ☒ Yes ☐ No

Title: Development Director Phone: 954-739-5006 Cell: 404-234-7774

E-mail address: aallen@cff.org Fax: 954-739-2890

**Additional Contact** Name Allie DeSeno Will you be on-site? ☒ Yes ☐ No

Title: Logistics Specialist Phone: 954-739-5006 Cell: 954-254-6056

E-mail address: adeseno@cff.org Fax: 954-739-2890

**Event Production Company** (if other than applicant): N/A

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (night) \_\_\_\_\_ Cell \_\_\_\_\_

E-mail address: \_\_\_\_\_ Fax: \_\_\_\_\_

**PART III: EVENT INFORMATION**

All City permits must be obtained through the City's Department of Sustainable Development Building Services Division using the Building Permit Form - Apply and pay for the permits at least 30 days before the event. Contact the DSD Building Services Division, (954) 828-5191 with any questions.

**Admission** \_\_\_\_\_ Yes ☒ No If yes, how much? \$ \_\_\_\_\_

\* All events that are hosted by a for profit will be subject to a fee equal to 20% of their gross profits from the event within 30 days of the conclusion of the event.

**Alcohol For Sale** \_\_\_\_\_ Yes ☒ No **Alcohol For Free** \_\_\_\_\_ Yes ☒ No

If yes, how will the beverages be controlled and served? (Draft truck, bar tender, beer tub, etc.)

\*Provide State of Florida alcohol licenses and \$500,000 of Liquor Liability Insurance 30 days before event.

**Amusement Rides** \_\_\_\_\_ Yes ☒ No



If yes, name and contact of company: \_\_\_\_\_

What type of rides are you planning? \_\_\_\_\_

\*Florida Bureau of Fair Rides, Ron Jacobs (850) 921-1530 must be contacted 30 days before the event to schedule inspections and final approval of all vendors and rides prior to use.

**Electricity** \_\_\_\_\_ Yes ☒ No

\* Events requiring electricity must be permitted. [eventpower@fortlauderdale.gov](mailto:eventpower@fortlauderdale.gov)

Company: \_\_\_\_\_ License #: \_\_\_\_\_

Name of electrician: \_\_\_\_\_ Phone: \_\_\_\_\_

**Entertainment** \_\_\_\_\_ Yes ☒ No

If yes, what type of entertainment will be there? Any notable performers?

**Fencing or Barricades** \_\_\_\_\_ Yes ☒ No

\* Include proposed fences in your Site Plan & Narrative

**Fireworks & Flame Effects** \_\_\_\_\_ Yes ☒ No

Name & Contact of Company conducting the show: \_\_\_\_\_

\* A permit and Fire Watch is required for all pyrotechnics displays. [firemarshal@fortlauderdale.gov](mailto:firemarshal@fortlauderdale.gov)

**Food Vendors** \_\_\_\_\_ Yes ☒ No

\* State Health Dept. John Litscher at (954) 632-8094 must be notified 10 days prior to event. All Food Vendors must be inspected by the Fire Rescue Department, Capt. Bruce Strandhagen at (954) 828-5080 to ensure compliance prior to serving food. A fire extinguisher is required for each food booth. If a propane tank is used for a fuel source, it must be secured on the outside of the booth. Inspections during non-working hours cost will cost \$75 per hour.

**Music** ☒ Yes \_\_\_\_\_ No

If yes, what music format(s) will be used? (amplified, acoustic, recorded, live, MC, DJ, etc):

\_\_\_\_\_ The DJ will be playing music \_\_\_\_\_

List the type of equipment you will use (speakers, amplifier, drums, etc):

\_\_\_\_\_ speakers \_\_\_\_\_

Days and times music will be played: \_\_\_\_\_ May 4, 2016 5pm to 9pm \_\_\_\_\_

How close is the event to the nearest residence? \_\_\_\_\_ .5 miles \_\_\_\_\_

Soundproofing equipment? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Parking Impact** \_\_\_\_\_ Yes ☒ No

\*All Parking Spaces that are impacted by an event will be billed to the event organizer through the Transportation & Mobility Dept. and must be paid in full before the event. [eventtam@fortlauderdale.gov](mailto:eventtam@fortlauderdale.gov)

**Road Closings** \_\_\_\_\_ Yes ☒ No

\*Closing roads requires submitting an approved Maintenance of Traffic plan to the Special Events Director for each agency affected BEFORE the Commission will vote on it. Some Forms and instructions can be found in the Special Events manual Appendix. To expedite the process you may want to select a pre-approved MOT plan.

**Sanitation & Waste**

Will the event encourage Recycling and Sustainability?

☒ Yes ☐ No

\*The Green Checklist in the Events Manual Appendix can help you. Portable Toilets are regulated by Broward County.

Service Provider: Republic Service Contact: David Phone: \_\_\_\_\_*All grounds must be cleaned up **immediately** after completion of event or you will be subject to fees. Recycling must be provided at all City events, facilities and parks. You are responsible for securing recycling services.***Tents or Canopies**☒ Yes ☐ NoQuantity and size of each? 10 or more 10x10 canopy tentsName & Contact of Company: Elite Tent Company, Jason Wells

\*A detailed Site Plan showing the locations and size of each canopy or tent is required. A permit and final inspection is required if there are multiple canopies, if they are going to be used for cooking or if there are Tents (with walls).

**Toilets**☐ Yes ☒ No

\*All toilets must be removed within 24 hours. Broward County requires a copy of your contract or invoice to be faxed to (954) 467-4898 to ensure compliance with minimum standards.

**Transportation Plan**☐ Yes ☒ No\* Any events larger than 5,000 people must have an approved Transportation Plan. [eventtam@fortlauderdale.gov](mailto:eventtam@fortlauderdale.gov)**Part IV: SECURITY AND EMERGENCY SERVICES**

Your Event may require Security and Emergency Services which will be determined using this application, your Site Plan and Narrative, your MOT, your transportation plan and any additional information requested during your Special Events meeting. The hourly rate and costs to be incurred by the event organizer will be quoted on the "Cost Estimate" worksheet developed at the meeting and provided to the organizer. The cost may change if any of your event details change after the meeting. You may be required to provide a deposit based on historical performance or lack thereof. The Appendix of the Special Events Manual has a description of most City services and their associated fees.

**Fire Prevention and Emergency Medical Services**

Fire Rescue will most likely need to inspect your event based on your Building Permit, expected attendance and other risk factors such as alcohol, time or day, location, event type or weather. When you complete your Building Permit Form with DSD you should indicate all the permits and inspections you need to avoid delays. See the Special Events Manual Appendix for estimated fees. For any inspections conducted by the Fire-Rescue department before the event, fees must be paid in advance through the Department of Sustainable Development. A minimum of four hours for each Fire Rescue staff member will be charged for all special event details unless the department receives a cancellation. Any cancellations need to be made by phone at least 24 hours before an event is expected to begin or you will be charged for the services. All payments will be invoiced to the Event Organizer and must be paid within thirty (30) days. For questions contact the Fire Marshal at (954) 828-6370

**On-site Contact** Name Andi Allen Phone 4042347774**Police**

Your event may require Security. Depending on your event it may be possible to supplement some of the City Police services with a private third-party security company if their security plan is approved by the City Police department. If you want to use a private security company you or the security company must present the proposed security plan along with the businesses business license and contact information with the events application. The Police will review the plan and let you know if it will meet City requirements.



If a Fort Lauderdale Police Vehicle is required then a Hold-Harmless Agreement must be signed and Liability coverage of a minimum of ONE MILLION DOLLARS must be provided.

**Security Plan**

\_\_\_ Yes ☒ No

**Security Company**

\_\_\_ Yes ☒ No Will be utilized

Name \_\_\_\_\_ Contact \_\_\_\_\_ Phone \_\_\_\_\_

#### PART V: APPLICANT'S ACCEPTANCE

The information I have provided on this application is true and complete to the best of my knowledge. If I have not submitted my application within the deadline and according to the rules outlined in the Special Events Manual it may be denied.

Before receiving final approval from the City Commission, I understand that I (and the production company, if applicable) must furnish an original certificate of General Liability insurance naming the City of Fort Lauderdale as additionally insured in the amount of at least one million dollars (\$1,000,000) or greater as deemed satisfactory by the City Risk Manager, and an original certificate of liquor liability insurance in the amount of five hundred thousand dollars (\$500,000) if alcohol is being served. Other liability insurance and fees may also be required up to 30 days in advance of the event.

I understand that a City of Fort Lauderdale Parks and Recreation sponsored activity has precedence over the event requested above and I will be notified if any conflicts arise.

I understand that the City of Fort Lauderdale Police Department will determine all security requirements and that Emergency Medical Services is required by City Ordinance to be onsite during all special events.

Any cancellations need to be made by phone to each department representative providing services at least 24 hours before the scheduled event time or the organizer will be liable for any associated fees.

I understand that the City has a noise ordinance. If at any time during the event it is determined by law enforcement personnel, code enforcement personnel, parks and recreation personnel, or any other city representative that the entertainment or music is causing a noise disturbance, I will be directed to lower the volume to an acceptable level as determined by City staff. If a second noise disturbance arises during the event, I may be directed to shut down the music or entertainment for the remainder of the event. I agree to abide by all provisions of the noise control ordinance and understand that my failure to do so may result in a civil citation, a physical arrest, or the shutting down of the event.

Quetta Sanchez  
Name of applicant

Executive Director  
Title

1-11-16  
Date

**Email** completed application at least 60 days ahead of your planned event to:

events@fortlauderdale.gov

Please mail the application fee (payable to the City of Fort Lauderdale) to:  
Jeff Meehan, Special Events Coordinator  
1350 W. Broward Boulevard, Fort Lauderdale, FL 33312

**Please include the following with the application if necessary:**

- \* Event Site Plan & Narrative - including stage(s), other entertainment locations, activities, booths, restrooms, canopies, dumpsters, fencing, generators, etc.**
- \* Maintenance of Traffic plan - including the placement and number of barricades, signs, directional arrows, cones, message boards, and name of the barricade and/or traffic signs company being used.**



**FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS****Detail by Entity Name**Foreign Not For Profit Corporation

CYSTIC FIBROSIS FOUNDATION

Filing Information

<b>Document Number</b>	813457
<b>FEI/EIN Number</b>	13-1930701
<b>Date Filed</b>	10/30/1974
<b>State</b>	DE
<b>Status</b>	ACTIVE
<b>Last Event</b>	NAME CHANGE AMENDMENT
<b>Event Date Filed</b>	10/30/1974
<b>Event Effective Date</b>	NONE

Principal Address6931 ARLINGTON RD.  
SUITE 200  
BETHESDA, MD 20814

Changed: 04/10/2009

Mailing Address6931 ARLINGTON RD.  
SUITE 200  
BETHESDA, MD 20814

Changed: 04/10/2009

Registered Agent Name & AddressUNITED STATES CORPORATION COMPANY  
1201 HAYS ST  
TALLAHASSEE, FL 32301

Address Changed: 05/12/1997

Officer/Director Detail**Name & Address**

Title Director

DANDURAND, RICHARD L  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title President &amp; CEO

BEALL, Ph.D. , ROBERT J

6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Sr VP and CFO

TWIGG, VERA H  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

MCLOUD, CATHERINE C  
6931 ARLINGTON ROAD, SUITE 200.  
BETHESDA, MD 20814

Title Executive VP, COO and Secretary

MATTINGLY, C. RICHARD  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Executive VP for Medical Affairs, Asst Secretary

CAMPBELL, PRESTON W, III  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

BEATTY, ESQ, MICHAEL L  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

GRAY, ESQ, RICHARD J  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

HOOK, SUSAN L  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

MOORE, CHAD T  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

MOUNT, DAVID A  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title DIRECTOR

SABIN , GARY B  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

SHAK, M.D. , STEVEN  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

THAYER , CHARLES J  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

WEINBERG, AMY S  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

WHETSELL, PAUL W  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title Director

WHITE , KC BRYAN  
6931 ARLINGTON ROAD, SUITE 200  
BETHESDA, MD 20814

Title DIRECTOR

TORPHY, PH.D. , THEODORE J  
6931 ARLINGTON RD.  
SUITE 200  
BETHESDA, MD 20814

Title DIRECTOR

DEFALCO, LOUIS  
6931 ARLINGTON RD.  
SUITE 200  
BETHESDA, MD 20814

Title DIRECTOR

GRIEGO, M.D., CAROLE B  
6931 ARLINGTON RD.  
SUITE 200  
BETHESDA, MD 20814

Annual Reports

Report Year	Filed Date
-------------	------------

2013	03/26/2013
2014	03/24/2014
2015	04/30/2015

Document Images

<a href="#">04/30/2015 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
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<a href="#">04/26/2005 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/04/2004 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/05/2003 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/27/2002 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">07/31/2001 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/26/2000 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">08/06/1999 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/08/1998 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/12/1997 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/01/1996 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/27/1995 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>

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State of Florida, Department of State



**CITY OF FORT LAUDERDALE  
OUTDOOR EVENT AGREEMENT**

THIS AGREEMENT is made by and between:

CITY OF FORT LAUDERDALE, a municipal corporation of  
the State of Florida, referred to hereinafter as "City",

and

CYSTIC FIBROSIS FOUNDATION, a Foreign not for profit  
corporation, whose principal place of business is 6931  
Arlington Road, Suite 200, Bethesda, MD 20814 and who is  
referred to hereinafter as "Applicant" or "Sponsor".

WHEREAS, the Applicant wishes to hold an outdoor event and has submitted an application pursuant to the requirements of Section 15-182 of the Code of Ordinances of the City of Fort Lauderdale, Florida; and

WHEREAS, the Applicant is willing to obtain the requisite insurance, and is willing to indemnify and hold harmless the City of Fort Lauderdale for any damage to persons or property that might occur during or as a result of the outdoor event; and

WHEREAS, on April 5, 2016 by Motion, the City Commission of the City of Fort Lauderdale authorized the proper City Officials to execute this Agreement.

NOW, THEREFORE, in consideration of the mutual promises made herein, the parties agree as follows:

The foregoing recitals are true and correct, and:

**1. Effective Date.**

The Effective Date of this Agreement is the date upon which City Commission approval is granted.

**2. Outdoor Event.**

The Applicant is permitted to operate or sponsor the "GREAT STRIDES OF FORT LAUDERDALE" (referred to hereinafter as the "Event") outdoors only at the location(s) and time(s) set forth in the attached Outdoor Event Agreement Schedule One and Site Map (if applicable), which is attached hereto and made a part hereof.

### **3. General Requirements.**

- (1) If the Event includes use of fireworks, in advance of the Event the Applicant shall obtain a fireworks permit from the City's Fire Department. The Applicant shall comply with all applicable state laws regarding the use of fireworks.
- (2) The Applicant shall provide sanitary facilities of the type and in a sufficient number specified by the requirements established by the City's Department of Sustainable Development.
- (3) The Applicant shall coordinate with the City's Department of Sustainable Development who will schedule appropriate City staff to conduct electrical inspections of all electrical facilities whether power is supplied by local utilities or is self-provided by generator systems. The Applicant shall permit the City staff to conduct electrical inspections of all electrical facilities.
- (4) The Applicant shall coordinate with the City's Department of Transportation and Mobility who shall review the event application and determine necessary parking requirements.
- (5) If the Event includes the sale or distribution of any food or beverages, the Applicant shall comply with all applicable State, County and City health code requirements. This shall be evidenced by a permit by the appropriate entity.
- (6) If the Event includes use of tents, awnings, or canopies, in advance of the Event the Applicant shall submit current flameproof certificates to the City's Fire Department. The Applicant shall not hold or sponsor the Event until the Fire Department has provided written approval of the use of any tents, awnings, or canopies.
- (7) In advance of the Event the Applicant shall submit a written plan to the City Police Department that regards crowd control and traffic direction. The Applicant shall not hold or sponsor the Event until the Police Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the crowd control and traffic direction plan. Police costs shall be exempt from prior notice requirements.
- (8) In advance of the Event the Applicant shall submit a written plan to the City's Fire Department that regards Fire safety and EMS. The Applicant

shall not hold or sponsor the Event until the Fire Department has provided written approval of the Applicant's plan. The Applicant shall bear the cost of staff necessary to implement the fire safety and EMS plans. Fire and EMS costs shall be exempt from prior notice requirements.

- (9) Unless the Applicant meets the requirements for exception found in Section 15-184 of the Code of Ordinances of the City of Fort Lauderdale, Florida, in advance of the Event the Applicant shall provide a certificate of insurance satisfactory to the City's Risk Manager. The certificate shall show that the Applicant has obtained comprehensive general liability insurance with a policy limit of not less than one million dollars (\$1,000,000.00) combined single limit coverage, which shall include property damage, bodily injury, and death. The "City of Fort Lauderdale" shall be named as an additional insured. If the Event includes the dispensing, serving, sale, or distribution of any alcoholic beverage, the Applicant shall in addition provide liquor liability insurance with a policy limit of not less than of five hundred thousand dollars (\$500,000.00). The Applicant shall not hold or sponsor the Event until the City's Risk Manager has provided written approval of the Applicant's certificate of insurance or insurance policy.
- (10) The Applicant shall indemnify and hold harmless the city for any damage to person or property that occurs during or as a result of the operation of the Event.
- (11) In advance of the Event the Applicant shall submit a written plan to the City's Parks and Recreation Department that indicates the proposed location of any temporary structure, such as a barricade, fence, tent, concession stand, ticket booth, and grandstand. The written plan shall include information about the planned removal of any temporary structure after the Event. The Applicant shall not hold or sponsor the Event or erect any temporary structure until the City's Parks and Recreation Department has provided written approval of the Applicant's temporary structure plan. The Applicant shall bear the cost necessary to implement the temporary structure plan.

#### **4. Outdoor Event Site.**

The City does not warranty that the event site will be available during the approval event period. Further, no such warranty is granted as to the suitability of the event site for the particular event activity. Any and all event sites may be subject to change and/or relocation upon the written direction of the City Manager.

**5. Restoration of public property.**

If the Event includes use of public property the Applicant shall be responsible for, and shall maintain, all areas of the public property used. Maintenance means the prompt and complete removal of Event-generated trash or debris and the repair or restoration of any public property that was damaged as a result of the Event. Public property means real and personal property that is not privately owned and includes, but is not limited to, any sidewalk or paved surface, any tree, plant, shrub, bench, light fixture, traffic signal, parking meter, trash barrel or sign.

The City shall inspect the Event site location(s) for damage within twenty-four hours of the conclusion of the Event and the City shall provide the Applicant with a written report of any damage found on public property. The report shall state the cost of repair(s) necessary to restore the public property. Within fourteen days of the Applicant's receipt of this report the Applicant shall pay the cost of repair or challenge the City's report by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**6. Reimbursement of expenses.**

Should the City incur expenses as a result of the Event, the City shall provide the Applicant with an invoice of expenses. Within fourteen days (14) of the Applicant's receipt of any invoice the Applicant shall pay the invoice or challenge the City's invoice by a writing addressed to the Director of the City's Parks and Recreation Department. Resolution of any such challenge shall be made by the City Manager; the Applicant agrees to abide by the City Manager's decision.

**7. Authority of the City of Fort Lauderdale City Manager.**

The City of Fort Lauderdale City Manager and his designee, the Director of the City of Fort Lauderdale Parks and Recreation Department (referred to hereinafter as "the Director") shall have the authority to suspend all or any part of the Event when the City Manager or the Director determines that the Event, or its attendees, or its spectators, pose(s) a threat to the public health, safety, or welfare. The City Manager also reserves the right to immediately revoke permission, suspend, modify or terminate the event or any portion upon his written determination or in the event any of the elements of the agreement are violated.

**8. Compliance with laws.**

- (1) The Applicant shall at all times comply with all federal and state laws or statutes, and with the rules, regulations, and ordinances of City and any other governmental agency having jurisdiction including, but not limited to, those relating to noise, building, zoning, gambling, fire protection, liquor



regulation, and hours of operation. The Applicant shall further take all precautions and use extreme care to conduct its operations in a safe and prudent manner with respect to its agents, employees and visitors to its Event.

- (2) The Applicant shall comply with the applicable sections of the Americans with Disabilities Act of 1990 (42 U.S.C. 126), which prohibits discrimination of handicapped individuals by denying them the right to participate in or benefit from the services provided at the Event. The Applicant understands that it is responsible for compliance with this Act. The Applicant guarantees that individuals with disabilities will be able to attend, enter, and use all the facilities at the Event.
- (3) The Applicant agrees to secure and pay for all licenses and permits required by any governmental agency having jurisdiction, including City. If the Event includes the use of any item that is or that may be protected from infringement, such as but not limited to copyrights, patents and trademarks, the Applicant shall, in advance of the Event, provide City with documentation that shows that the Applicant has obtained the applicable license, permit or permission and that all associated all fees have been paid in full. The provisions of this paragraph apply specifically, but not exclusively, to ASCAP, BMI, SESAC, and any other similar organization that may require written permission and payment of a fee for use of protected material.

## **9. Limitation of Liability**

- (1) The City desires to enter into this Agreement only if in so doing the City can place a limit on the City's liability for any cause of action for money damages due to an alleged breach by the City of this Agreement, so that its liability for any such breach never exceeds the sum of \$100.00. Applicant hereby expresses its willingness to enter into this Agreement with Applicant's recovery from the City for any damage action for breach of contract or for any action or claim arising from this Agreement to be limited to a maximum amount of \$100.00.
- (2) Accordingly, and notwithstanding any other term or condition of this Agreement, Applicant hereby agrees that the City shall not be liable to Applicant for damages in an amount in excess of \$100.00, for any action for breach of contract or for any action or claim arising out of this Agreement. Nothing contained in this paragraph or elsewhere in this Agreement is in any way intended to be a waiver of the limitation placed upon City's liability as set forth in Article 768.28, Florida Statutes.

**10. Transfer of Rights.**

To the extent this Agreement creates rights that vest in the Applicant, the Applicant shall not transfer any rights to any other individual or entity.

**11. Venue.**

Venue to enforce the provisions of this agreement shall be Broward County, Florida.

**12. Incorporation.**

This Outdoor Event Agreement, together with the attached Schedule One and Site Map (if applicable), constitute the whole of the Agreement between the parties. The written approvals issued by the various City departments or staff members and the various documents submitted by the Applicant, including the application, are supplemental to this Agreement. In the event of a conflict, the terms of this Agreement control.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

ATTEST:



\_\_\_\_\_  
JEFFREY A. MODARELLI  
City Clerk

CITY OF FORT LAUDERDALE, a  
Florida municipal corporation.



\_\_\_\_\_  
LEE R. FELDMAN, City Manager

Approved as to form:



\_\_\_\_\_  
COLE J. COPERTINO  
Assistant City Attorney

APPLICANT/SPONSOR

WITNESSES:

CYSTIC FIBROSIS FOUNDATION, a  
Foreign not for profit corporation.

Andrei Calciu  
[Witness print/type name]

Stephanie Gardner  
[Witness print/type name]

Vera H. Twigg  
EVP & CFO  
[Print Name and Title]

[Print Name and Title]

CORPORATE SEAL

STATE OF FLORIDA:  
COUNTY OF BROWARD:

The foregoing instrument was acknowledged before me this 28<sup>th</sup> day of March, 2016, by Vera Twigg as CFO of CYSTIC FIBROSIS FOUNDATION, a Foreign not for profit corporation, who is ☒ personally known to me or ☐ has produced as identification.

(SEAL)

HEIDI SCHIESSER  
NOTARY PUBLIC  
Montgomery County, Maryland  
My Commission Expires Oct. 30, 2019

Heidi Schiesser  
Notary Public, State of Florida (Signature of  
Notary Taking Acknowledgment)

Heidi Schiesser  
Name of Notary Typed, Printed or Stamped

My Commission Expires: 10/30/2019  
Commission Number: \_\_\_\_\_

Ready for Payment  
FLFL

PO# \_\_\_\_\_

Addendum PO# \_\_\_\_\_

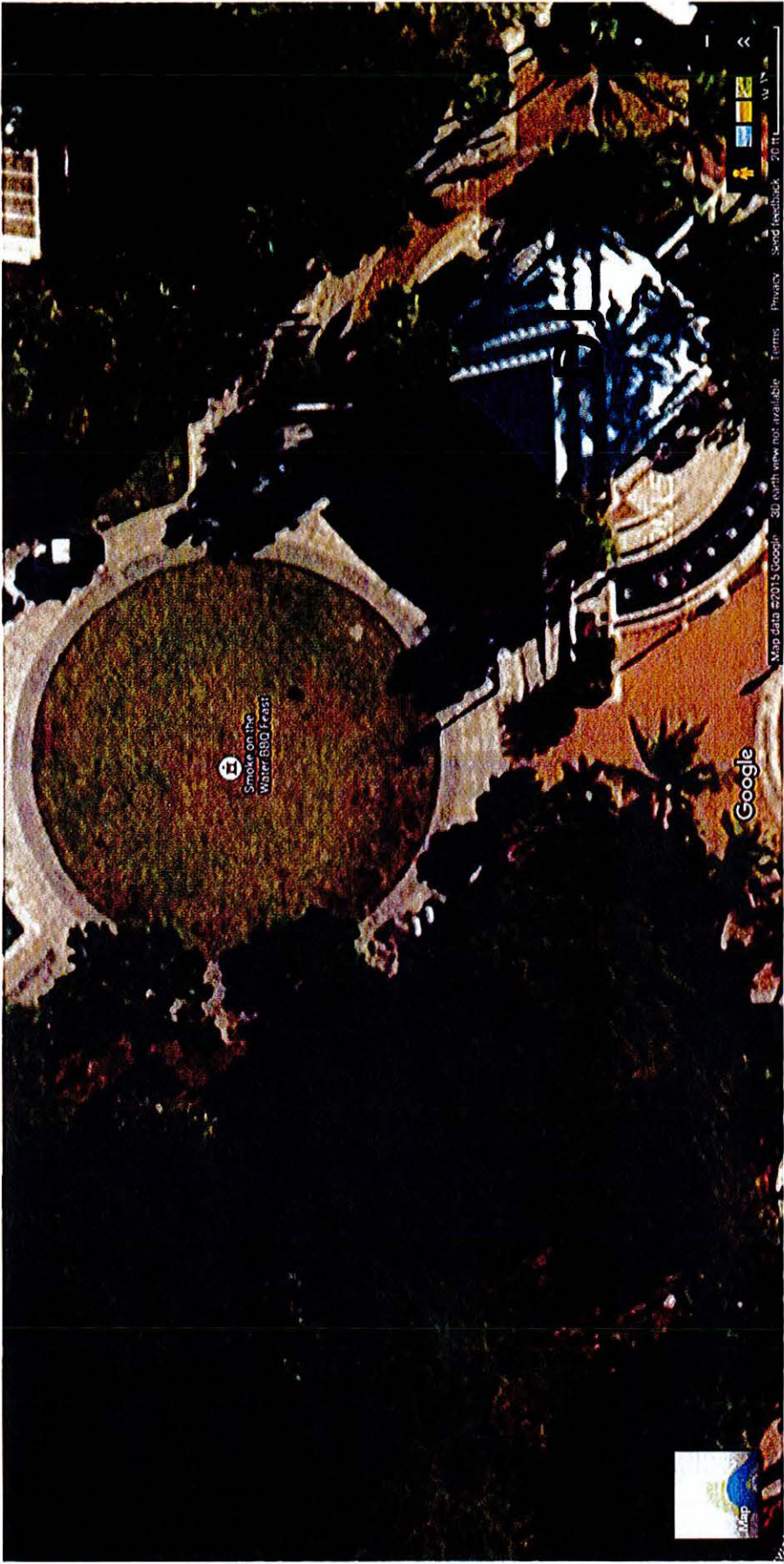
Vendor ID # \_\_\_\_\_

Chris Sant 3-24-16  
ED Signature Date

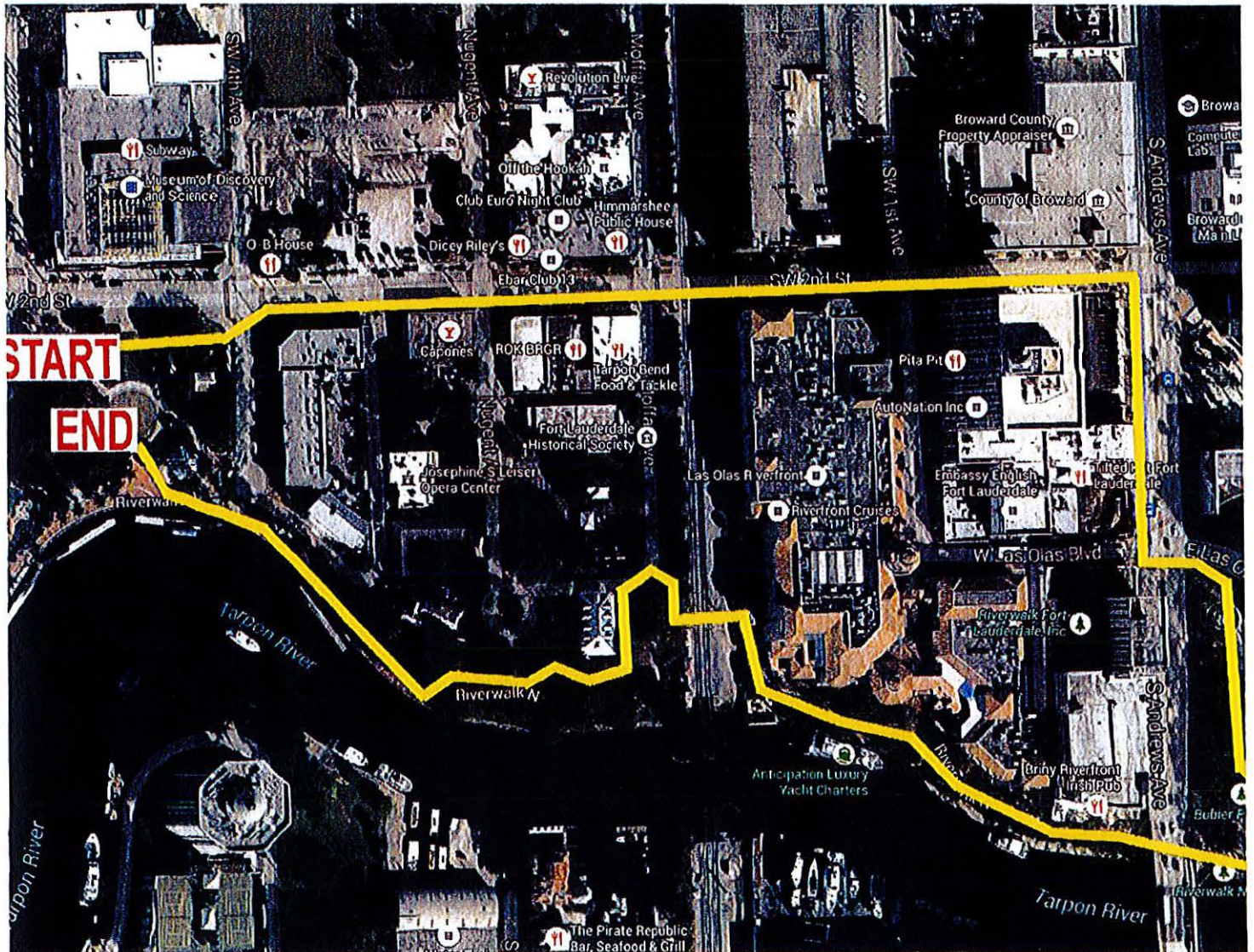
### **SCHEDULE ONE**

- 1 Name of Applicant: Cystic Fibrosis Foundation
- 2 Name of Outdoor Event: Great Strides Fort Lauderdale
- 3 Date of Setup: Wednesday, May 4, 2016
- 4 Time of Setup: 9:00am
- 5 Date of Event: Wednesday, May 4, 2016
- 6 Time of Event: 6:00pm- 9:00pm
- 7 Date of Breakdown: Thursday, May 5, 2016
- 8 Time of Breakdown: 5:00pm
- 9 Event Location: Esplanade Park- 401 SW 2nd Street
- 10 Road Closings: No
- 11 Alcohol: No
- 12 Special Permission: Amplified Music/ Extended Road Closure- No











City Manager's Office

## ITEMS FOR SIGNATURE/REVIEW

CMO LOG #: Apr-26

TODAY'S DATE: 4/8/16

Assigned to: L. FELDMAN ☒

S. HAWTHORNE ☐

C. LAGERBLOOM ☐

Title of Document for Signature:

Cystic Fibrosis Foundation -  
Great Strides of Fort Lauderdale

Memo/Doc # (if applicable):

CAM 16-0368

Date of Doc.:

4/5/16

Document received from:

Jeff Meekhan

Vote Summary:

☐

APPROVED FOR LEE FELDMAN'S SIGNATURE

☐

PENDING APPROVAL (See comments below)

☐

N/A FOR L. FELDMAN TO SIGN

PER ASSISTANT CITY MANAGER:

S. HAWTHORNE

\_\_\_\_\_ or C. LAGERBLOOM \_\_\_\_\_  
(Initial and date above) (Initial and date above)

Rejection/Questions/Additional Information Request:

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Comments/Tracking Information:

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