



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#16-0551

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: May 3, 2016

TITLE: Renewal of the Chronic Homeless Housing Collaborative Grant (CHHC)
Agreement with Broward County for \$446,929 for FY 2016 and Participate
in the Homeless Management Information Systems (HMIS)

Recommendation

It is recommended that the City Commission approve a motion authorizing the City Manager to renew the Chronic Homeless Housing Collaborative Grant (CHHC) agreement with Broward County for \$446,929 and participate in the Homeless Management Information Systems (HMIS) for data sharing, tracking, and recordkeeping system for the purpose of providing permanent supportive housing and supportive services for the most vulnerable chronically homeless in Fort Lauderdale.

Background

On August 28, 2012, the City of Fort Lauderdale was accepted to become Broward County's partner in a 2012 Housing and Urban Development (HUD) Continuum of Care Competition. The City submitted an application for a project designed to provide permanent supportive housing for the chronically homeless. As one of 235 United States communities taking part in the 100,000 Homes Campaign, the City of Fort Lauderdale identified the most vulnerable chronically homeless people in our community and successfully placed twenty homeless individuals and two homeless families in permanent supportive housing in 2014.

On March 17, 2015, the Broward County Commission renewed grant funding for the CHHC program and allocated \$446,929 for Fiscal Year 2016. On December 1, 2015, the City Commission approved amending the FY 2016 operating budget and appropriated the grant funds in the amount of \$446,929, a Cash Match from the City in the amount of \$47,763, and a \$10,000 cash match from the United Way for a total appropriation of \$504,692, CAM 15-1474.

Further on December 15, 2015, City Commission authorized the City Manager to accept the renewal of the Chronic Homeless Housing Collaborative Grant (CHHC) agreement, however, the renewal agreement had not been provided by the County at the time of the City Commission action. This is a reimbursable HUD grant that will be administered by

Broward County as provided in the renewal agreement, in substantially the form attached as Exhibit 1.

As provided on December 15, 2015, the renewal grant award is divided into four separate units as follows:

Supportive Services	\$ 84,630
Operations	\$ 94,146
Leasing	\$ 253,270
Administration	<u>\$ 14,883</u>
Total	\$ 446,929

(Note: The total amount is after Broward County subtracted their administrative costs in the amount of \$14,883 from the total \$461,812 HUD award.)

The CHHC collaborative partners have agreed to renew their commitment of cash matches and in-kind services as follows:

Cash Match		
City of Fort Lauderdale	Administrative Services	\$47,763
United Way of Broward County	Support Services	\$10,000
In-Kind Match		
Broward Partnership for the Homeless	Support Services	\$50,000
City of Fort Lauderdale	Police Outreach	\$10,000

In addition, the Taskforce Fore Ending Homelessness will continue to assist in identifying the most vulnerable homeless population and the Salvation Army will continue to provide emergency shelter.

The City will also renew the sub-agreements with its CHHC project partners, Broward Partnership for the Homeless, The Salvation Army of Broward County, United Way of Broward County, and the Taskforce Fore Ending Homelessness. Staff will bring these renewed agreements before the City Commission in the near future.

The City's partners on this CHHC project are either non-profits or a governmental agency and pursuant to the City Code of Ordinances Section 2-189(c) may be exempt from the City's competitive process. Staff recommends accepting the renewal of the Chronic Homeless Housing Collaborative Grant (CHHC) agreement with Broward County for \$446,929 for continuity of providing permanent supportive housing and supportive services for the most vulnerable chronically homeless in Fort Lauderdale for 2016.

On December 29, 2015 the City received notification from Bertha Henry, County Administrator advising written confirmation that the suspension of the Chronic Homeless Housing Collaborative Program would be released upon receipt of payment of \$61,836.25 due to the Office of Inspector Generals' Audit of the program in 2015 and resubmittal of the outstanding invoices for reimbursement (Exhibit 3). As authorized by Commission, staff issued the outstanding payment and outstanding invoices for reimbursement in January, 2016.

Further, on February 10, 2016 staff received a follow up letter from the County confirming receipt of the payment and providing further explanation regarding the additional outstanding \$36,491.36 repayment obligation for ineligible expenditures identified by the County (Exhibit 4). The County has requested further documentation and an opinion from the United States Department of Housing and Urban Development (HUD) regarding these expenditures.

The County has confirmed they are currently processing reimbursement for the outstanding invoices received by City staff for the 2015 grant year.

In addition, HUD requires all service grantees and sub-grantees to participate in a Homeless Management Information Systems (HMIS). The HMIS is a comprehensive system for collecting and disseminating information about persons experiencing homelessness or at risk of homelessness; and b) is the homeless service system in support the Continuum of Care's goal to prevent, reduce, and ultimately eliminate homelessness. This is accomplished by assisting homeless service providers in generating required reports, as well as streamlining and consolidating the Continuum of Care's HMIS data sharing, tracking and record keeping.

The County has entered into an agreement adopting the Miami-Dade County Professional Services, Software License, Maintenance and Support Agreement, Social Services Information System, with Bowman Systems, LLC, which permits the County to extend to third party end users certain license rights to use the ServicePoint software. The ServicePoint software will allow the City to use and access the HMIS system to manage the Chronic Homeless Housing Collaborative Grant more efficiently and effectively while maintaining compliance with HUD and our agreement with HUD.

The City intends to utilize the HMIS system as outlined in the End User Agreement, in substantially the form attached as Exhibit 2.

Resource Impact

There is a positive fiscal impact to the City. Funding was Commission approved in the consolidated budget amendment on December 1, 2015, CAM 15-1474.

Strategic Connections

This item is a *Commission Annual Action Plan* priority, included with the Policy Agenda, advancing the Comprehensive Homeless Strategy.

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included with the Public Places Cylinder of Excellence, specifically advancing:

- Goal 3: Be a community that finds opportunities and leverages partnership to create unique, inviting and connected gathering places that highlight our beaches, waterways, urban areas, and parks.
- Objective 5: Work with partners to reduce homelessness by promoting independence and self-worth through advocacy, housing, and comprehensive services.
- Initiative 2: Implement a comprehensive short and long-term strategy with community partners to address Homelessness.

This item also furthers the *Fast Forward Fort Lauderdale 2035 Vision Plan: We are Community*.

Attachments:

Exhibit 1 – Renewal Agreement with Broward County

Exhibit 2 – Homeless Management Information System End User Agreement

Exhibit 3 – Letter from Bertha Henry

Exhibit 4 – Broward County Response to City Jan 26 2016 Letter

Prepared by: Jeri Pryor, Homeless Interventions Administrator

Department Director: Lee R. Feldman, ICMA-CM, City Manager