



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
CRA BOARD MEETING

#16-0298

TO: CRA Chairman & Board of Directors
Fort Lauderdale Community Redevelopment Agency

FROM: Lee R. Feldman, ICMA-CM, Executive Director

DATE: April 5, 2016

TITLE: Motion Approve Revised Organizational Structure for the Community Redevelopment Agency

Recommendation

It is recommended that the Community Redevelopment Agency (CRA) Board of Directors approve the organizational structure and projected salary costs of the positions to be added.

Background

At the January 26, 2016 City Commission workshop, the City Commission directed staff to remove the CRA from the Department of Sustainable Development's (DSD) organizational structure and to draft an amendment to the CRA By-Laws to among other things, establish Area Managers that report directly to the Executive Director.

On March 1, 2016, the CRA Board of Directors approved the proposed amendments to the CRA By-Laws.

On March 15, 2016, the CRA Board of Directors approved the proposed budget amendment for the CRA.

In order to meet the needs of the CRA and the community, new full time positions must be created. In all, staff proposes to create a net of six new CRA FTEs to carry out the functions of the CRA.

We seek to eliminate our Financial Management Analyst position and promote the current incumbent to the CRA Business Manager. The CRA Business Manager will be responsible for all fiscal and administrative functions of the CRA. Additionally, the CRA Business Manager will provide financial oversight to the Beach Business Improvement District (BID) and Housing & Community Development (HCD).

Three positions will be shared by the CRA Areas, one new position for the Beach Area and three positions for the Northwest Progresso-Flagler Heights Area (NPF). These new positions include:

- CRA Business Manager (shared by Beach, Central City and NPF) – *formerly the Financial Management Analyst for the CRA*
- CRA Staff Accountant (shared by Beach, Central City and NPF)
- Administrative Aide position (shared by Beach, Central City and NPF)
- Administrative Aide position (Beach)
- CRA Project Manager II (NPF)
- CRA Housing and Economic Development Manager (NPF)
- CRA Housing and Economic Development Assistant (NPF)

Please note that the Central City CRA does not have sufficient funding. As such, any staff time allocated toward Central City CRA activities will be billed to the General Fund.

Resource Impact

This CAM has no fiscal impact to the general fund. The CRA Board approved a budget amendment on March 15, 2016 (CAM 16-0359).

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful and healthy neighborhoods.
- Goal 6: Be an inclusive community made up of distinct, complementary, and diverse neighborhoods.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachment

Exhibit 1 – Proposed Organizational Structure, Position Descriptions and Salary Projections

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CRA Executive Director: Lee R. Feldman, ICMA-CM