

COMMUNITY REDEVELOPMENT AGENCY MEETING



City of Fort Lauderdale
100 N. Andrews Avenue
Fort Lauderdale, FL 33301
www.fortlauderdale.gov

Meeting Minutes - DRAFT

Tuesday, March 15, 2016

City Hall Commission Chambers

Meeting was called to order at 4:20 p.m. by Mayor Seiler.

ATTENDANCE ROLL CALL

Present: Chair John P. "Jack" Seiler
Vice-Chair Robert L. McKinzie
Commissioner Bruce G. Roberts
Commissioner Dean J. Trantalis
Commissioner Romney Rogers

QUORUM ESTABLISHED

Also Present: Lee R. Feldman, Executive Director
John Herbst, City Auditor
Jeffrey A. Modarelli, Secretary
Cynthia A. Everett, General Counsel
Alfred Battle, Deputy Director for Sustainable Development Department

No public comments were submitted by email regarding this meeting.

CRA-1 16-0393 Minutes for February 16, 2016 CRA Meeting

Vice-Chair McKinzie moved to approve the noted minutes and was seconded by Commissioner Roberts.

APPROVED

Aye: 5 – Commissioner Trantalis, Commissioner Rogers, Commissioner Roberts,
Vice-Mayor McKinzie and Mayor Seiler

CRA-2 16-0221 Acceptance of Fort Lauderdale Community Redevelopment Agency (FLCRA) Annual Report and Authorization to Transmit to Taxing Districts

Donald Morris, Economic and Business Development Manager addressed the CRA Board members stating according to Chapter 162 of the Florida Statutes, the CRA Board must report activities carried out in the previous year to the taxing authorities who contribute to the TIFF financing. Those taxing authorities include Broward County, North Broward Hospital District, Children's Services Counsel of Broward County, and the City of Fort Lauderdale.

Ms. Michelle Blackstock, Senior Manager from Crowe Horwath, addressed the CRA Board stating she conducted the CRA audit this year, and the independent auditors' report was an unmodified opinion.

Ms. Blackstock also addressed another report on internal control and compliance regarding laws and rules that also had the same finding, and was presented in the earlier audit report for the City. This related to the Information Technology (IT) segregation of duties with a sum total and cash cloud which are cash receipts and payroll due to the fact they run on the same system. Ms. Blackstock further stated Crowe Horwath gave a few suggestions regarding segregation of duties. This was the only finding in the report. Commissioner Roberts asked if management has addressed this finding. Ms. Blackstock confirmed management had addressed this finding.

City Auditor John Herbst addressed the Board confirming his office reviews these reports to ensure the verbiage in the annual report is consistent with the audited financial statements. He has made suggestions that have been incorporated into the final product and the auditing department is in agreement with them.

It was recommended the Board approve the FLCRA Annual Report.

Commissioner Roberts moved to approve the noted minutes and was seconded by Vice-Chair McKinzie.

APPROVED

Aye: 5 – Commissioner Trantalis, Commissioner Rogers, Commissioner Roberts,
Vice-Mayor McKinzie and Mayor Seiler

Commissioner Rogers asked City Manager Feldman about a development in the Northwest Progresso-Flagler Heights (NPFH) area regarding what has happened with Victor Holdings (?) and the incentive of \$100,000 to assist in the build out of a restaurant. Commissioner Rogers noted that nothing seems to be happening at this location and questioned the lack of progress. Bob Wojcik, City Planner III, responded to this stating he had spoken to Victor Holdings about a week ago and learned that permitting was lengthy issue on both the City and County levels. However, they are now ready to move forward. Another business in this area, Shave Ice, was also discussed. There was a reimbursement given to Save Ice, and it is also being delayed. Discussions ensued on this item and the general topic regarding build out funding, financing, undercapitalization, and operating costs. A further explanation on this topic was given by Jonathan Brown, Manager of the Northwest Progresso-Flagler Heights (NPF) Area and Economic and Business Development,

CRA-3 16-0320 Motion Recommending Approval of an Amendment to the Northwest Progresso-Flagler Heights Community Redevelopment Plan

Jonathan Brown, Northwest Progresso-Flagler Heights (NWPFH) CRA Area Manager, addressed the Board on this item stating the CRA prepared this amendment for the consultant but was put on hold pending the reorganization of the CRA. In order to bring the CRA into compliance, there are projects that were recommended for funding over the last several years and this amendment would allow the CRA to “true up” to ensure the CRA is consistent. This motion is requesting the CRA Board to make a recommendation to the City Commission to approve this item in addition to CRA-4 - 16-0359 on today’s agenda.

Commissioner Trantalis moved to approve this item and was seconded by Commissioner Roberts.

APPROVED

Aye: 5 – Commissioner Trantalis, Commissioner Rogers, Commissioner Roberts, Vice-Mayor McKinzie and Mayor Seiler

CRA-4 16-0359 Motion Approving the Appropriation from the Northwest Progresso-Flagler Heights (NPF) Area Fund Balance in the Amount of \$92,279 to the NPF Area Operating Budget and Adjustment of Appropriate Revenue and Expenditure Accounts; and Transfer between Operating Accounts for the Beach Area Fund to facilitate the reorganization of the Community Redevelopment Agency (CRA)

Vice-Mayor McKinzie raised the issue of funding sources of the CRA. He asked for a better understanding of the CRA Fund Balance (the account that holds the dollars that is collected annually to fund the CRA). City Manager Feldman explained how proprietary funds are set up. Discussions, questions and explanations ensued regarding Vice-Chair McKinzie’s questions relating to the CRA Fund Balance and other CRA budget items among City Auditor John Herbst, City Manager Feldman and the Board members. Additional questions and discussions relating to the amount of committed

funds for the NWF CRA ensued with the goal of ensuring proper staffing, compliance and transparency to move the NWF CRA forward among the Board and City Auditor Herbst. City Manager Feldman and City Auditor Herbst explained the budgeting process to the Board. TIF funding was also clarified.

Vice-Chair McKinzie requested the CRA's budget information be presented in a concise transparent manner for everyone to clearly understand who is paying for what and why. City Auditor Herbst just received the following information relating to the fund balances for the CRA's and presented them to the Board:

| <u>CRA Dollars Committed</u> | <u>CRA Cash On Hand</u> |
|---------------------------------|-------------------------|
| \$23,600,000 - Beach CRA | \$45,900,000 |
| \$16,300,000 - NWF CRA | \$13,100,000 |
| \$ 1,300,000 - Central City CRA | -- |

Commissioner Trantalis moved to approve this item and was seconded by Vice-Chair McKinzie.

APPROVED

Aye: 5 – Commissioner Trantalis, Commissioner Rogers, Commissioner Roberts,
Vice-Mayor McKinzie and Mayor Seiler

There being no additional business before the CRA Board, Chairman Seiler adjourned the meeting at 4:58 p.m.

John P. "Jack" Seiler
Chairman

ATTEST:

Jeffrey A. Modarelli
Secretary