



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
CRA BOARD MEETING

#16-0359

TO: CRA Chairman & Board of Commissioners
Fort Lauderdale Community Redevelopment Agency

FROM: Lee R. Feldman, ICMA-CM, Executive Director

DATE: March 15, 2016

TITLE: Motion Approving the Appropriation from the Northwest Progresso-Flagler Heights (NPF) Area Fund Balance in the Amount of \$92,279 to the NPF Area Operating Budget and Adjustment of Appropriate Revenue and Expenditure Accounts; and Transfer between Operating Accounts for the Beach Area Fund to facilitate the reorganization of the Community Redevelopment Agency (CRA)

Recommendation

It is recommended that the CRA Board of Commissioners approve the appropriation from the Northwest Progresso-Flagler Heights (NPF) Area Fund Balance in the amount of \$92,279 to the NPF Area Operating Budget and adjustment of appropriate revenue and expenditure accounts; and transfer between operating accounts for the Beach Area Fund to facilitate the reorganization of the Community Redevelopment Agency (CRA).

Background

On January 26, 2016, the City Commission convened a workshop for the purpose of discussing the organizational and financial structure of the CRA and the performance of the Northwest Progresso-Flagler Heights Community Development Area (NPF). Staff recommended that based upon the need for greater accountability of the CRA, that the CRA should no longer share administrative positions with the General Fund. This change necessitates the creation of a new organization structure together with seven new CRA positions to carry on and improve CRA operations. At the April 4, 2016 CRA Board of Commissioners meeting, staff will present for approval a proposed CRA organization chart and new proposed CRA positions, including salary ranges and benefits.

The net impact of the proposed restructure of the NPF CRA and Beach CRA and the service charge reconciliation combined is a decrease in both revenues and expenditures to the NPF CRA in the amount of \$76,333 and a required appropriation from Fund Balance in the amount of \$92,279 for the remainder of FY 2016. The service charge reconciliation for the Beach CRA results in a net reduction in both revenues and expenditures in the amount of \$9,361 to the Beach CRA Budget for the remainder of FY 2016. Included in the restructure calculation is an operating increase in the amount of \$89,758 to support additional professional services anticipated during FY 2016.

The net impact of the proposed restructure of the NPF CRA and the Beach CRA is an appropriation from General Fund Balance in the amount of \$158,684 and a net decrease in revenues and expenditures for the General Fund in the amount of \$158,688 for the remainder of FY 2016.

There is also an associated Budget Amendment (CAM 16-0337) on the March 15, 2016 City Commission Regular Agenda.

The proposed reorganization of the CRA will allow for improved efficiencies and provide sufficient resources to implement both the Fort Lauderdale Beach Community Redevelopment Plan and the Northwest Progresso-Flagler Heights Community Redevelopment Plan.

Resource Impact

The fiscal impacts to the various funds are outlined in the tables below.

Appropriation From Fund Balance in the amount of \$92,279, Adjustment of Appropriate Revenue and Expenditure Accounts – Northwest-Progresso-Flagler Heights CRA Fund – (Net \$76,333)

From:					
Funds available as of February 29, 2016					
ACCOUNT NUMBER	INDEX NAME (Program) North West	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
106-FD106.02-N/A	Progresso Flagler Heights Redevelopment Area	Fund Balance	N/A	\$0	\$92,279
106-DSD060601-1401	NPF Redevelopment	Salaries & Wages/ Car Allowance	\$518,082	\$341,438	\$1,990
106-DSD060601-1407	NPF Redevelopment	Salaries & Wages/ Expense Allowance	\$518,082	\$341,438	\$600
106-DSD060601-4319	NPF Redevelopment	Other Operating Expense/ Service Charge- Admin	\$647,552	\$303,400	\$100,832
106-DSD060601-4330	NPF Redevelopment	Other Operating Expense/ Service Charge- Economic Development	\$647,552	\$303,400	\$57,303
APPROPRIATION TOTAL					\$253,004

To:					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-DSD060601-N597	NPF Redevelopment	Charges to Other Funds	\$289,049	\$96,350	\$168,612
106-DSD060601-1101	NPF Redevelopment	Salaries & Wages/ Permanent Salaries	\$518,082	\$341,438	\$37,556
106-DSD060601-1201	NPF Redevelopment	Salaries & Wages/ Longevity	\$518,082	\$341,438	\$510
106-DSD060601-1413	NPF Redevelopment	Salaries & Wages/ Cellphone Allowance	\$518,082	\$341,438	\$2,780
106-DSD060601-2299	NPF Redevelopment	Fringe Benefits/ Pension- Defined Contribution	\$184,885	\$87,848	\$959
106-DSD060601-2301	NPF Redevelopment	Fringe Benefits/ Social Security Medicare	\$184,885	\$87,848	\$18,533
106-DSD060601-2404	NPF Redevelopment	Fringe Benefits/ Health Insurance	\$184,885	\$87,848	\$4,964
106-DSD060601-3319	NPF Redevelopment	Service/ Materials/ Office Space Rent	\$1,274,772	\$920,807	\$7,846
106-DSD060601-3925	NPF Redevelopment	Service/ Materials/ Office Equipment Under \$50	\$1,274,772	\$920,807	\$11,244
			APPROPRIATION TOTAL		\$253,004

Transfer between Operating Accounts – Beach CRA Fund- Organizational Restructure – (Net \$9,361)

From:					
Funds available as of February 29, 2016					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
106-DSD070601-1201	Beach Redevelopment	Salaries & Wages/ Longevity	\$339,422	\$235,865	\$1,650
106-DSD070601-1401	Beach Redevelopment	Salaries & Wages/ Car Allowance	\$339,422	\$235,865	\$11
106-DSD070601-1407	Beach Redevelopment	Salaries & Wages/ Expense Allowance	\$339,422	\$235,865	\$320
106-DSD070601-4319	Beach Redevelopment	Other Operating Expense/ Service Charge- Admin Services	\$905,227	\$545,074	\$101,934
106-DSD070601-4328	Beach Redevelopment	Other Operating Expense/ Service Charge- Community Development	\$905,227	\$545,074	\$41,452
106-DSD070601-4330	Beach Redevelopment	Other Operating Expense/ Service Charge- Economic Development	\$905,227	\$545,074	\$57,303
			APPROPRIATION TOTAL →		\$202,670

To:					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB- OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
106-DSD070601-N597	Beach Redevelopment	Charges to Other Funds	\$16,048	\$5,349	\$9,361
106-DSD070601-1101	Beach Redevelopment	Salaries & Wages/ Permanent Salaries	\$339,422	\$235,865	\$61,929
106-DSD070601-1413	Beach Redevelopment	Salaries & Wages/ Cellphone Allowance	\$339,422	\$235,865	\$340
106-DSD070601-2299	Beach Redevelopment	Fringe Benefits/ Pension- Defined Contribution	\$112,550	\$50,156	\$8,798
106-DSD070601-2301	Beach Redevelopment	Fringe Benefits/ Social Security Medicare	\$112,550	\$50,156	\$4,139
106-DSD070601-2404	Beach Redevelopment	Fringe Benefits/ Health Insurance	\$112,550	\$50,156	\$8,402
106-DSD070601-3199	Beach Redevelopment	Service/ Materials/ Other Professional Services	\$414,052	\$283,260	\$89,758
106-DSD070601-3319	Beach Redevelopment	Service/ Materials/ Office Space Rent	\$414,052	\$283,260	\$14,321
106-DSD070601-3925	Beach Redevelopment	Service/ Materials/ Office Equipment Under \$50	\$414,052	\$283,260	\$5,622
			APPROPRIATION TOTAL →		\$202,670

Appropriation From Fund Balance in the amount of \$158,688 and Adjustment of Appropriate Revenue and Expenditure Accounts – General Fund - Organizational Restructure- (Net \$158,688)

From:					
Funds available as of February 29, 2016					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-FD001-9901	General Fund	Other Uses/ Anticipated Year End	\$50,467,826	\$50,367,826	\$317,372
			APPROPRIATION TOTAL →		\$317,372
To:					
Funds available as of February 29, 2016					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-DSD050101-N597	Economic Development	Miscellaneous Revenues/ Charges to Other Funds	\$114,606	\$38,202	\$114,606
001-DSD100101-N597	Administration	Miscellaneous Revenues/ Charges to Other Funds	\$314,352	\$104,784	\$202,766
			APPROPRIATION TOTAL →		\$317,372
From:					
Funds available as of February 29, 2016					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET	AMOUNT RECEIVED	AMOUNT
001-DSD050101-4328	Economic Development	Other Operating Expenditure/ Service Charge- Community Development	\$1,151,186	\$1,068,070	\$136,521
001-DSD050101-3319	Economic Development	Services/ Materials/ Office Space Rent	\$78,090	\$75,889	\$22,167
			APPROPRIATION TOTAL →		\$158,688

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful and healthy neighborhoods.
- Goal 6: Be an inclusive community made up of distinct, complementary, and diverse neighborhoods.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

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CRA Executive Director: Lee R. Feldman, ICMA-CM