



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
CRA BOARD MEETING

#16-0297

TO: CRA Chairman & Board of Directors
Fort Lauderdale Community Redevelopment Agency

FROM: Lee R. Feldman, ICMA-CM, Executive Director

DATE: March 1, 2016

TITLE: Proposed Amendments to the Fort Lauderdale Community
Redevelopment Agency (CRA) By-Laws

Recommendation

It is recommended that the CRA Board of Commissioners approve proposed amendments to the CRA By-Laws.

Background

At the January 26, 2016 City Commission workshop, the organizational and financial structure of the CRA and the performance of the Northwest Progresso-Flagler Heights Community Development Area was discussed. During the discussion, the City Commission directed staff to draft an amendment to the CRA By-Laws to designate the City Auditor as the CRA Auditor. At the February 16, 2016 CRA Board of Director meeting, the board deferred this item to allow the City Attorney to review the CRA proposed organizational chart. Staff also requested additional time to discuss CRA personnel policies with the City's Human Resources Department.

It was recommended by the Human Resources Department that the CRA adopt its own personnel policies. Staff is researching other CRA's personnel policies to determine if there is a model that we can base our policies on. When the draft CRA personnel policy is finalized, staff will submit to the CRA Board for approval. In the interim, the CRA will continue to utilize the City's personnel policies.

In addition to designating the City Auditor as the CRA Auditor, staff proposes a number of other amendments that further clarifies and updates the By-Laws. The substantive proposed amendments included:

- Identifying the Fort Lauderdale Community Redevelopment Agency as the governing body for the three redevelopment areas with the City.
- Establishing Area Managers, under the supervision of the Executive Director, for each community redevelopment area. Area Managers will be responsible for day-to-day operations of the Area, including hiring, supervision of staff and the Area budget.

- Requiring Area Managers to be responsible for property negotiations.
- Changing the CRA Treasurer to the CRA Finance Director, and identifying the City's Finance Director as the CRA Finance Director.
- Eliminating the requirement that CRA employment contracts shall not exceed two years.
- In addition to complying with Chapter 163, Part III, Florida Statutes, also requiring that the acquisition, conveyance and leasing of real property by the CRA comply with CRA policies and procedures as adopted by the Board of Commissioners.
- Requiring that the CRA follow the personnel policies and purchasing procedures as outlined in the CRA policies and procedures. In the absence of approved CRA personnel policies and purchasing procedures, the CRA will continue to utilize the City's policies and procedures.

The CRA By-Laws with the proposed amendments are attached as Exhibit 1.

Resource Impact

There is no fiscal impact associated with this action.

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful and healthy neighborhoods.
- Goal 6: Be an inclusive community made up of distinct, complementary, and diverse neighborhoods.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachment:

Exhibit 1 – CRA Amended By-Laws

Prepared by: Donald Morris, AICP, Beach CRA Manager

CRA Executive Director: Lee R. Feldman, ICMA-CM