



December 22, 2015

Ms. Bertha Henry  
County Administrator  
Broward County  
115 South Andrews Avenue  
Fort Lauderdale, Florida 33301

**RE: South Side School**

Dear Ms. Henry:

The purpose of this letter is to clarify the intended use and program for the South Side School ("South Side School"). As you are aware, the property is subject to an interlocal agreement between the County and the City dated April 13, 2004.

South Side School will become part of the City's Parks and Recreation System and will be incorporated into the Florence Hardy Park ("Hardy Park") campus. South Side School is a two-story, approximately 12,000 square foot facility, located on the northeast corner of the Hardy Park campus.

The first floor will be programmed with activities such as summer camp, fitness classes, computer classes, senior programming, arts & crafts and will accommodate community facility rentals. The second floor will house the primary Parks and Recreation Department Administrative staff. While this staff will have system-wide responsibilities, they will also have the day-to-day responsibilities of administering the activities at Hardy Park including South Side School.

It is important to note that the highly utilized Hardy Park does not have staff located on premises. This is not consistent with the City's other parks that have lighted athletic fields, playgrounds, restroom facilities, tennis courts and open play areas. The park has nightly permitted use of the fields by our programming partners.

Additionally, it is important to understand that the City's Parks and Recreation Department utilizes many of its buildings/facilities located within parks to accommodate staff that perform system-wide administrative functions. These tasks include, but not limited to reservations, payments, programming, grants, event coordination, and a plethora of other administrative responsibilities.

**Office of the City Manager**

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The attached provides an overview of all management staff that currently uses office space. This includes all divisions in Parks and Recreation (Cemeteries, Marinas, Parks, Sanitation, Recreation, Aquatics, War Memorial Auditorium, and Administration). We have a total of 77 office/work locations that are spread throughout the City. This is inclusive of those that share office space, utilize cubicles or have an individual office.

Please let me know if you have any questions, comments or concerns regarding the City's intended use of South Side School.

Sincerely,



Lee R. Feldman, ICMA-CM  
City Manager

Attachment

Function	Location	# of Staff
Administration	Main Office - 1350 W. Broward Blvd.	20
Aquatics	Bass - 2750 NW 19th St.	1
	FLAC - 510 Seabreeze Blvd.	4
Cemeteries	Lauderdale Memorial Park - 2001 SW 4th Place	1
Marinas	2 South New River Drive East	3
Parks	Parks Main Offices- 220 SW 14 Ave. (Bldg. 1,2,3,4,7)	15
	Mills Pond - 2201 NW 9 <sup>th</sup> Ave.	1
	1300 SE 21 <sup>st</sup> St.	1
	1401 SE 21 ST	1
	844 NE 7 <sup>th</sup> Ave.	1
Recreation	Holiday Park - 1150 G. Harold Martin Dr	4
	Lauderdale Manors Park - 1340 Chateau Park Dr	1
	Carter Park - 1450 W. Sunrise Blvd.	4
	Mills Pond - 2201 NW 9 <sup>th</sup> Ave.	4
	Osswald Park - 2220 NW 21 <sup>st</sup> Avenue	1
	Croissant Park - 245 West Park Drive	1
	2750 NW 19th St.	1
	Snyder Park - 3299 SW 4 <sup>th</sup> Ave.	2
	3351 NE 33 <sup>rd</sup> Ave.	2
	Jimmy Evert Tennis Center - 701 NE 12 <sup>th</sup> Ave.	1
	CRA Administrative Offices - 914 Sistrunk Boulevard	2
	George English Park - 1101 Bayview Drive	2
	Warfield Park - 1000 N Andrews Ave	1
	Riverland Park - 950 SW 27th Ave	1
War Memorial Auditorium	800 NE 8 Street	2
<b>Total Administrative Office Spaces</b>		<b>77</b>