



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#15-1412

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 17, 2015

TITLE: Motion to Approve Contract for Delinquent Parking Citation Collection
Services - Penn Credit Corporation - \$90,000

Recommendation

It is recommended that the City Commission approve a contract for delinquent parking citation collection services with Penn Credit Corporation (Penn) utilizing the City of Tallahassee's contract number 3017, such agreement shall be coterminous with the City of Tallahassee's competitively bid contract.

Background

On January 17, 2011, the City Commission awarded a two-year contract to Penn for primary placement of delinquent parking citation collection services. On August 11, 2014 an extension was granted that extended the contract to December 31, 2015.

Penn has quoted the City a fee of 16.5% of the amount collected on delinquent accounts. For delinquent accounts requiring legal action, the fee increases to 28% of the amount collected. The cost of the collection fees is added to the delinquent debt and charged to the debtor. Penn generated over \$490,000 in revenue collections for the City in FY 2015.

Pursuant to Section 2-181(7) Code of Ordinances of the City of Fort Lauderdale, Florida, this purchase will be made in accordance with the City of Tallahassee's contract number 3017 whereby such contract or formal bid followed formal bid procedures of sealed written bids, public opening, and legal advertising.

Resource Impact

There is a fiscal impact to the City in the estimated amount of \$90,000 in FY 2016. Any future expenditures are contingent upon approval of the City Commission.

Funds available as of October 29, 2015					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
461-TAM020107-3299	Parking Enforcement	Services/Materials – Other Services	\$429,544	402,148	\$90,000
PURCHASE TOTAL ►					\$90,000

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

Attachment

Exhibit 1 – Contract 3017

Prepared by: Aristides Coppin, Finance
 Linda Blanco, Finance

Department Directors: Diana Alarcon, Transportation & Mobility
 Kirk Buffington, Finance