



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#15-1174

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: November 17, 2015

TITLE: Motion to Approve Medical Services – U.S. HealthWorks Medical Group of
Florida, Inc. - \$843,000 (three-year cost)

Recommendation

It is recommended that the City Commission award a three-year contract for the purchase of medical services to U.S. HealthWorks Medical Group of Florida, Inc., in substantially the form attached, at an estimated cost of \$281,000 (three-year estimated amount of \$843,000); and authorize the City Manager to approve two, one-year renewal options, contingent upon appropriation of funds.

Background

The City purchases citywide medical services for its pre-employment, post-employment and special examination and testing needs, on an as-needed basis. The City also pays a monthly \$1,000 administrative fee for medical director services. The medical director:

- Maintains the random number/name generator pools for various City employee groups: General employees, Fire-Rescue and Police personnel.
- On a weekly or as-needed basis, generates participant lists for random drug and alcohol screenings that are administered in accordance with the Department of Transportation (DOT) guidelines and/or the respective collective bargaining agreement. Updates the name pool databases on an on-going basis.
- Compiles and produces reports of the data for submission to the DOT.
- Serves as the City's medical expert and regularly provides medical advice; consults extensively with City staff to develop medical assessment evaluations.
- Provides City staff with health and wellness education information and establishes protocols for the prevention and treatment of infectious diseases and other exposures (i.e., MRSA, Mold, TB and Bodily Fluids).
- Performs a general review of all medical protocols for pre-employment physicals and recommends updates for implementation.

- Is available 24 hours/7 days a week via telephone to the Employee Relations Office for medical inquiries and to confirm the status of medical evaluations.
- Provides general safety information to the Employee Relations Office.
- Advises City staff regarding general medical inquiries and provides basic care for non-occupational illness/injuries to keep the employee on the job or assist the employee with obtaining proper health care.

Pursuant to Section 2-172(8), Code of Ordinances of the City of Fort Lauderdale, Florida, professional medical services are exempt from the competitive process.

Resource Impact

There will be a current fiscal impact to the City in the amount of \$281,000. Future expenditures are contingent upon approval and appropriation of the annual budget.

<i>Funds available as of October 1, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	CHARACTER CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	PURCHASE AMOUNT
001 - HRD010101-3125	Human Resources	Services/Materials /Medical Services	\$ 789,020	\$ 789,020	\$ 81,000
543 - HRD050101-3125	Claims Administration	Services/Materials /Medical Services	\$ 327,881	\$ 327,881	\$ 10,000
001- FIR030101-3125	Fire-Rescue Support	Services/Materials /Medical Services	\$ 2,967,193	\$ 2,967,193	\$ 175,000
001 - POL020211-3125	Support Services Training	Services/Materials /Medical Services	\$ 4,202,937	\$ 4,202,937	\$ 15,000
PURCHASE TOTAL →					\$ 281,000

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 11: Be a well-trained, innovative, and neighbor-centric workforce that builds community.
- Objective 2: Improve employee safety and wellness.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Ready*.

Attachment

Exhibit 1 – Agreement

Prepared by: AnnDebra Diaz, Finance
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Kirk Buffington, Finance