



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#15-0924

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: October 6, 2015

TITLE: Motion Authorizing Professional Services for Design and Post Design
Services for Renovation of Plant A - ACAI Associates, Inc. - \$63,747 Task
Order

Recommendation

It is recommended that the City Commission approve a Task Order with ACAI Associates, Inc. for the design and post design renovation services associated with the relocation of the City's Meter Shop to Plant A, located at 1901 NW 6th Street, Fort Lauderdale FL, 33311, in the total amount of \$63,747.

Background

The project involves the architectural, structural, mechanical, electrical, and plumbing services needed for the renovation and conversion of approximately 4,200 square feet of industrial space into general office space. The renovated space will accommodate the relocated Meter Shop. The space will encompass offices, training room, lockers/bathrooms, storage space, and a workshop, accommodating approximately 25 staff members.

The relocation of the Meter Shop from 4030 State Road 7, Fort Lauderdale 33317 will allow that property to be sold as soon as it is vacated. This initiative aligns with the City's Real Estate Strategic Plan to enhance the performance and allow for realization of efficiencies of the City's real estate portfolio. It is estimated that the design, bidding, and construction will take approximately six months with a completion date in March 2016.

This Task Order is being entered into pursuant to the continuing contract for Architectural Consulting Services (Contract 936-11270-1) with ACAI Associates Inc., in accordance with the terms of the master agreement dated August 19, 2014 (CAM#14-0896).

Resource Impact

There will be a fiscal impact to the City in the amount of \$63,747 for the task order and \$6,300 for in house project management fees, for a total of \$70,047.

<i>Funds available as of October 1, 2015</i>					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/SUB- OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
450-PBS060101- 3199	Utilities Engineering Operations	Services & Materials/ Other Professional Services	\$2,444,924	\$2,444,924	\$70,047
TOTAL →					\$70,047

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included in the Internal Support Cylinder of excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

Attachment

Exhibit 1 – Task Order No. 1

Prepared by: Talal Abi-Karam, Assistant Public Works Director, Utilities

Department Director: Hardeep Anand, P.E., Public Works