



**AVIATION ADVISORY BOARD  
FORT LAUDERDALE EXECUTIVE AIRPORT  
ADMINISTRATIVE OFFICE - MULTIPURPOSE ROOM  
6000 NW 21 AVENUE, FORT LAUDERDALE, FLORIDA  
THURSDAY, AUGUST 27, 2015, 1:30 P.M.**

<b>Board Members</b>	<b>Attendance</b>	<b>Cumulative Attendance 7/15 through 6/16</b>	
		<b>Present</b>	<b>Absent</b>
Ron Carlson	A	0	1
Jeffrey Fauer	P	1	0
Patrick Kerney	A	0	1
Ed Kwoka, Chair	P	1	0
Tom Moody	A	0	1
Stephen O'Malley, Vice Chair	P	1	0
Dana Pollitt	A	0	1
Ed Rebholz	P	1	0
Mark Volchek	P	1	0
John Watt (1:32)	P	1	0
Pamela Bushnell, Commissioner City of Tamarac [non-voting]	P	1	0
Jeff Helyer, City of Oakland Park [non-voting]	P	1	0

**Airport Staff**

Diana Alarcon, Transportation and Mobility Director  
Julie Leonard, Transportation and Mobility Deputy Director  
Rufus A. James, Acting Airport Manager  
Florence Straugh, Acting Assistant Airport Manager  
Carlton Harrison, Airport Operations Supervisor  
Fernando Blanco, Airport Engineer  
Diana McDowell, Administrative Assistant II  
Donna Varisco, Administrative Assistant I  
Kim Smith, Administrative Aide

**CALL TO ORDER**

Chairman Kwoka called the meeting to order at 1:28 p.m.

**1. Roll Call**

Roll was called and it was determined a quorum was present.

## **VOTING ITEMS**

### **1. Election of Chair**

**Motion** was made by Mr. Rebholz and seconded by Mr. O' Malley to re-elect Mr. Kwoka as Chair. In a voice vote, motion passed unanimously.

### **2. Election of Vice Chair**

**Motion** was made by Mr. Kwoka and seconded by Mr. Fauer to re-elect Mr. O'Malley as Vice Chair. In a voice vote, motion passed unanimously.

### **3. Approve Minutes of June 25, 2015 Meeting**

**Motion** was made by Mr. Fauer and seconded by Mr. O'Malley to approve the minutes. In a voice vote, motion passed unanimously.

### **4. Joint Participation Agreement with FDOT-Taxiway Intersection Improvements**

Staff recommends the Joint Participation Agreement be approved for the City to accept \$970,000 from the Florida Department of Transportation for up to 80% of the project costs for the taxiway intersection improvements.

**Motion** was made by Mr. O'Malley and seconded by Mr. Watt to support staff's recommendation. In a voice vote, motion passed unanimously.

### **5. Joint Participation Agreement with FDOT- Design Western Perimeter Road**

Staff recommends the Joint Participation Agreement be approved for the City to accept \$200,000 from the Florida Department of Transportation for up to 80% of the project costs for the design of Western Perimeter Road.

**Motion** was made by Mr. Rebholz and seconded by Mr. Volchek to support staff's recommendation. In a voice vote, motion passed unanimously.

### **6. Supplemental Joint Participation Agreement with FDOT- Airfield Lighting Rehab**

Staff recommends the Supplemental Joint Participation Agreement be approved for the City to accept an additional \$471,900 in grant funding from the Florida Department of Transportation for up to 80% of the project costs for the Airfield Lighting Rehabilitation.

**Motion** was made by Mr. Rebholz and seconded by Mr. O'Malley to support staff's recommendation. In a voice vote, motion passed unanimously.

**7. Task Order 5 – HDR Engineering, Inc. – Runway Pavement Rehab**

Staff recommends approval of Task Order No. 5 with HDR Engineering, Inc., in the amount of \$51,740.

**Motion** was made by Mr. Volchek and seconded by Mr. Fauer to support staff's recommendation. In a voice vote, motion passed unanimously.

**8. Task Order 6 – HDR Engineering, Inc. – Runway Lighting Rehab**

Staff recommends approval of Task Order No. 6 with HDR Engineering, Inc. in the amount of \$27,413.

**Motion** was made by Mr. O'Malley and seconded by Mr. Watt to support staff's recommendation. In a voice vote, motion passed unanimously.

**9. Second Amendment to Lease Agreement – Parcel 8AB- KC FXE Aviation Investments, LLC**

Staff recommends approval of a Lease Amendment for KC FXE Aviation Investments, LLC, Parcel 8 AB, to extend the construction improvement completion for Phase II within eight months, or before May 31, 2016.

**Motion** was made by Mr. Rebholz and seconded by Mr. Volchek to support staff's recommendation. In a voice vote, motion passed unanimously.

**10. Sixth Amendment to Lease Agreement – Parcel 8F1 & 8F1A - Rising Tide Development, LLC**

Staff recommends approval of a Lease Amendment for Rising Tide Development, LLC, Parcels 8-F-1, and 8-F-1-A, to enlarge the leasehold area.

**Motion** was made by Mr. Watt and seconded by Mr. Rebholz to support staff's recommendation. In a voice vote, motion passed unanimously.

**UPDATE ITEMS**

**A. Noise Compatibility Program**

Ms. Straugh provided an update.

## **B. Development and Construction**

Mr. Harrison advised the board that the Hurricane response plan has been activated due to the weather that maybe heading in our direction and for everyone to take the necessary precautions.

Mr. Harrison mentioned that the Customs Building is almost ready, with the final punch list items being completed. He announced that the ribbon cutting ceremony for the new Customs & Boarder Protection Facility will be on September 9, 2015 and that invitations will be sent out. He noted that it will be very important for those attending to R.S.V.P.

## **C. Arrearages**

Ms. McDowell gave an update.

## **D. Communications to the City Commission**

The Board had nothing to communicate to the City Commission.

## **E. FLL Update**

Ms. Straugh mentioned that the next Broward County Aviation Airport Noise Abatement Committee (ANAC) meeting will be held at 6 P.M. on September 14, 2015 @ the Airport Development Broward County Aviation Department located at 4101 Ravenswood Road, Fort Lauderdale, FL.

## **Other Items and Information**

Ms. Leonard updated the Board on the Schlitterbahn Waterpark stating that the lease amendment was going to Commission in September.. She said the property no longer belongs to the Airport and that the General Fund made its first payment on July 31<sup>st</sup>. The FAA informed the City that the "Deed of Release" is moving forward and they are waiting on the document to be signed by Mr. Feldman to finalize the deal. The lease amendment states when construction will commence.

Ms. Leonard informed the Board that at this time, there are no candidates for Airport Manager and that recruitment will be paused, , to re-evaluate.

There being no further business before the Board, the meeting adjourned at 2:18 p.m.

➤ Next scheduled meeting: September 24, 2015 – 1:30 p.m.

[Minutes prepared by Kim Smith]

### **PLEASE NOTE:**

If a person decides to appeal, any decision made with respect to any matter considered at this public meeting or hearing, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.