



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#15-1008**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Lee R. Feldman, ICMA-CM, City Manager

**DATE:** September 1, 2015

**TITLE:** Motion Authorizing a Month-to-Month Extension for Workers'  
Compensation Claims Administration Services to Gallagher Bassett  
Services, Inc. for up to Three Months – Not to Exceed \$103,809.

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**Recommendation**

It is recommended that the City Commission approve a month-to-month contract extension for up to 90 days (three months) commencing on October 1, 2015 for claims administration services with Gallagher Bassett Services, Inc. for \$34,603 per month and not to exceed a total of \$103,809.

**Background**

On August 23, 2011 (CAR 11-1133), the City Commission awarded a three-year contract with a one-year renewal option to the top ranked proposer, Gallagher Bassett Services, Inc. The contract took effect on October 1, 2011 and extends through September 30, 2015, including the one-year renewal option.

A new Request for Proposals (RFP) is currently being solicited; however, recent discoveries of possible lack of transparencies have caused staff to reassess the RFP wording and expectations in an attempt to obtain a more transparent product. Staff is requesting a 90-day extension to accommodate this endeavor.

**Resource Impact**

There will be no current fiscal year impact. There will be a fiscal impact of up to \$103,809 in Fiscal Year 2016 contingent upon City Commission approval of the Proposed Budget.

**Strategic Connections**

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing our resources wisely and sustainably.
- Objective 1: Ensure sound fiscal management.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are United*.

**Attachments**

Exhibit 1 – Gallagher Bassett Services, Inc. Letter of Understanding

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Prepared by: Guy Hine, Risk Manager

Department Director: Averill L. Dorsett, Human Resources Director