



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#15-1021

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: September 1, 2015

TITLE: Motion to Approve Consultant Services for Best Practices Based
Procurement Process and Organizational Assessment - Periscope
Holdings, Inc. - \$64,925

Recommendation

It is recommended that the City Commission approve the proprietary purchase of consultant services for best practices based procurement process and organizational assessment from Periscope Holdings, Inc. in the amount of \$64,925, and approve an agreement in substantially the form attached.

Background

During the Commission Prioritization Workshop held on April 30th and May 1st of this year, I shared that a top priority for the organization is to modernize City procurement rules and processes. This management priority was formally approved with the FY 2016 Commission Annual Action Plan at the City Commission meeting on May 19th, 2015. Modernizing procurement is essential for delivering high quality services and projects that are on-time and on-budget.

To this end, staff recommends engaging Periscope Holdings, Inc. (Periscope), as the exclusive provider of consulting services for the National Institute of Governmental Purchasing (NIGP), to develop a best practices-based procurement ordinance and purchasing manual focusing on best value procurement, compliance with applicable laws as well as best practices enhancements.

In addition to providing the services of re-writing these guiding documents, the consultant will provide a procurement process and organizational assessment addressing the effectiveness of the purchasing and contracting functions including:

- Procurement process assessment
- Procurement organization-current centralized model, delegation of authority opportunities and staffing requirements
- Roadmap for potential transformation and supporting business case

Pursuant to Section 2-189, Code of Ordinances of the City of Fort Lauderdale Florida, the City may purchase proprietary items, as defined in Section 2-173, without the necessity of public bids. As defined by the Code, a proprietary item is not readily available from more than one supplier, manufacturer or person and is unique in nature. Periscope is the exclusive program manager, sole source provider and marketing entity for the NIGP Consulting program. NIGP Consulting is a copyrighted offering owned by the National Institute of Governmental Purchasing, Inc., which is a unique consulting service in the field of public procurement nationwide.

Resource Impact

There will be a current fiscal year impact to the City in the amount of \$64,925.

Funds available as of August 21, 2015					
ACCOUNT NUMBER	INDEX NAME (Program)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	AMOUNT
001-FIN080808-3199	Procurement	Services & Materials/ Other Professional Services	\$103,238	\$65,905	\$64,925
TOTAL →					\$64,925

Strategic Connections

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Internal Support Cylinder of Excellence, specifically advancing:

- Goal 12: Be a leading government organization, managing resources wisely and sustainably.
- Objective 3: Achieve excellent procurement services through technological advancements, improved procedures, and outreach programs.

This item advances *Fast Forward Fort Lauderdale 2035 Vision Plan: We are United*.

Attachments

Exhibit 1 – Periscope Holdings, Inc. SOW

Exhibit 2 – Agreement

Exhibit 3 – Periscope Relationship to NIGP

Prepared by: Aristides Coppin, Finance
 Linda Blanco, Finance

Department Director: Kirk W. Buffington, Finance