



TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Lee R. Feldman, ICMA-CM, City Manager

DATE: February 17, 2015

TITLE: Lot Clearing Services – SGA Management, Inc. and Monroe Lawn Care
Service, LLC - \$180,000 (three year cost)

Recommendation

It is recommended that the City Commission award three-year contracts for the purchase of lot clearing services to SGA Management, Inc. (SGA) and Monroe Lawn Care Service, LLC. (Monroe) utilizing the City's Contract (Form P-0001) in the estimated annual amount of \$30,000 each (three year estimated total amount of \$180,000); and authorize the City Manager to approve three, one-year renewal options on each contract, contingent upon appropriation of funds.

Background

The Department of Sustainable Development is requesting approval to award SGA and Monroe contracts to provide lot clearing services. The lot clearing service will be equally divided between the vendors. Code Compliance staff evaluated the lot clearing process, along with the involvement of the Parks & Recreation Department, and developed an approach to shorten the timeframe to abate the overgrowth of neglected privately owned lots. The streamlined methodology improved the timeliness of routing work orders to abate the nuisance and processing invoices for the collection of payments.

Invitation to Bid 853-11508 was opened on December 12, 2014 with ten bids received. The bid submitted by SGA has met all the specifications and deemed lowest cost, responsive and responsible bidder. Monroe is the second lowest cost responsive and responsible bidder.

Resource Impact

The collection of the lot clearing costs is achieved through billing and recording a lien against the property if the invoice remains unpaid. Typically, the cost of this service is recouped when the lien encumbered property is being sold, and the seller needs to clear title to the property before closing on the sale. Since the reimbursement of the expense is unpredictable, funding is needed to continually cover the cost of abating these types of nuisances.

There will be a fiscal impact to the City in the amount of \$60,000 in FY 2015. Future expenditures are contingent upon approval and appropriation of the annual budget. Future year expenditures will be \$60,000 in FY 2016, and \$60,000 in FY 2017.

Funds available as of February 5, 2015					
ACCOUNT NUMBER	INDEX NAME (PROGRAM)	OBJECT CODE/ SUB-OBJECT NAME	AMENDED BUDGET (Object Code)	AVAILABLE BALANCE (Object Code)	PURCHASE AMOUNT
147-DSD090101-3237	NUISANCE ABATEMENT	SERVICES & MATERIALS/ LAWN & TREE SERVICES	\$400,000	\$99,239	\$60,000
PURCHASE TOTAL ►					\$60,000

Strategic Connections

This item is a *Commission Annual Action Plan* priority, included within the Management Agenda, advancing the Code Compliance Process Improvement effort.

This item is a *Press Play Fort Lauderdale Strategic Plan 2018* initiative, included within the Neighborhood Enhancement Cylinder of Excellence, specifically advancing:

- Goal 5: Be a community of strong, beautiful, and healthy neighborhoods.
- Objective 2: Enhance the beauty, aesthetics, and environmental quality of neighborhoods.
- Initiative 4: Implement the finding from the Code Compliance Process Improvement.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Community*.

Attachment

Exhibit 1 – Bid Tabulation

Prepared by: Barry Sageman, Procurement Specialist II
Elizabeth Cohen, Administrative Assistant I

Department Director: Jenni Morejon, Department of Sustainable Development