CITY OF FORT LAUDERDALE
City Commission Agenda Memo **#25-0377**
REGULAR MEETING

TO: Honorable Mayor & Members of the Fort Lauderdale City Commission

FROM: Rickelle Williams, City Manager

DATE: April 15, 2025

TITLE: Motion Approving Agreement for Infor CloudSuite Managed Services and Professional Services with Arisma Group, LLC d/b/a Cendien - $535,000 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an Agreement, in substantially the form attached, for Infor CloudSuite Managed Services and Professional Services with Arisma Group, LLC d/b/a Cendien (Cendien), for an initial two (2)-year contract term in the amount of $535,000; and authorize the City Manager to execute said agreement, and approve two (2) additional one year renewal options for an estimated annual renewal amount of $200,000 for a potential total contract amount of $935,000, contingent upon appropriation of funds.

Background

The City of Fort Lauderdale successfully launched its Enterprise Resource Planning (ERP) system, a software provided by Infor (US), Inc., on October 3, 2022. The City currently operates the Infor CloudSuite, featuring customized modules for Financial Management (FSM), Supply Chain Management (SCM), and Human Capital Management (HCM).

The Information Technology Services Department initiated a Request for Proposal (RFP) to engage a highly experienced managed services provider with specialized expertise in Infor solutions to address challenges related to system stability, performance, and process optimization that have emerged since the launch.

The selected partner will deliver comprehensive application support for various Infor CloudSuite modules, including FSM, SCM, HCM, BIRST (Infor Business Intelligence platform) analytics, and reporting. These professional services will encompass key functions such as: absence management; benefits administration; performance management; general ledger; accounts payable; and procurement. Additionally, the Finance Department will utilize this professional services contract to implement the Special Assessment Module, as well as enhance and optimize the Accounts Receivable, Grant Management, and Bank Reconciliation Modules.

On October 30, 2024, the Procurement Services Division issued RFP No. 380 for Infor CloudSuite Managed Services. On November 21, 2024, a total of three (3) proposals were received along with one no response and another late response, respectively. Proposals were submitted from the following companies.

1. Arisma Group, LLC d/b/a Cendien
2. Rubensky LLC d/b/a CyberGarde by Ruben Calixte (CyberGarde)
3. RPI Consultants, LLC (RPI)

On January 24, 2025, the RFP Evaluation Committee (EC) met to evaluate and rank the proposals based on the following criteria.

Demonstrates understanding, project approach, and overall ability to meet and/or exceed the requirements.	35%
Credentials, related experience, references and financial stability of the firm as well as the related experience of key personnel to be assigned	25%
Overall quality and completeness of proposal	10%
Total Project Cost	30%
TOTAL PERCENT AVAILABLE:	**100%**

The top two (2) ranked firms (in alphabetical order), were shortlisted to give presentations and scored based on the above criteria.

1. Cendien
2. RPI

On February 10, 2025, the EC met for presentations and discussions with both shortlisted firms.

On March 4, 2025, the EC convened, scored, and confirmed the final rankings. It ranked Arisma Group, LLC d/b/a Cendien as the highest ranked, responsive, and responsible firm.

On March 14, 2025, negotiations commenced with Cendien.

On March 17, 2025, Cendien agreed to favorable pricing, terms, and conditions as noted on the Negotiated Term Sheet (Exhibit 5).

As a result, staff recommends the Commission to award Cendien a two (2)-year contract with two (2) additional one (1)-year renewal options for Infor CloudSuite Managed Services and Professional Services.

Resource Impact

There will be a FY 2025 fiscal impact to the City in the amount of $304,330 for this agreement. Funding for ERP professional services, was approved by the Commission with the April 1, 2025, Budget Amendment (CAM 25-0093). Funds for this agreement in the amount of $304,330 are available in the FY 2025 Budget in the account(s) listed below. Funding for future years is contingent upon the approval and allocation of the annual budget.

Funds available as of April 2, 2025					
ACCOUNT NUMBER	**COST CENTER NAME (Program)**	**CHARACTER/ ACCOUNT NAME**	**AMENDED BUDGET (Character)**	**AVAILABLE BALANCE (Character)**	**AMOUNT**
10-001-9003-519-30-3199	Other General Government – Leases, Taxes, Pensions	Services/ Materials / Other Professional Services	$800,684	$351,914	$100,000
10-001-2020-513-30-3199	Treasury Accounts Receivable	Services/ Materials/ Other Professional Services	$569,136	$267,680	$135,900
10-001-2001-513-30-3199	Finance Administration	Services/ Materials/ Other Professional Services	$285,462	$82,379	$68,330
				TOTAL AMOUNT ►	$304,330

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Guiding Principles: Technology Adaptation.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan*:* We Are Ready.

Attachments

Exhibit 1 - Solicitation
Exhibit 2 - Final Ranking
Exhibit 3 - CyberGard Proposal
Exhibit 4 - RPI Proposal
Exhibit 5 - Cendien Negotiated Term Sheet
Exhibit 6 - Cendien Proposal
Exhibit 7 - CoFL - Cendien Agreement

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