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INFOR CLOUDSUITE MANAGED SERVICES RFP EVENT # 380

For the City of Fort Lauderdale

BY

CYBERGARDE

11/21/2024

Infor CloudSuite™

CyberGarde
by Ruben Calixte

WEBSITE: WWW.CYBERGARDE.COM
POINT OF CONTACT: RUBENSKY CALIXTE
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CISSP® Certified Information Systems Security Professional

CISA® Certified Information Systems Auditor® An ISACA® Certification

EXECUTIVE SUMMARY

Overview:

CyberGarde, leveraging our extensive expertise in IT security and digital forensics, is pleased to submit this proposal for the managed services of Infor CloudSuite for the City of Fort Lauderdale. We aim to provide comprehensive application support, system integration, and custom development across various modules such as financial management, supply chain management, and human capital management. This proposal includes a robust strategy to enhance the City's ERP system functionality, ensuring a secure, scalable, and efficient cloud-based environment.

Project Objectives:

The primary goal of this project is to optimize the City's Enterprise Resource Planning (ERP) software system with Infor CloudSuite by achieving the following:
- Enhancing system reliability and user access capabilities.
- Ensuring secure and organized data management across multiple municipal departments.
- Automating processes to increase operational efficiency and compliance with municipal governance.
- Providing robust analytics and reporting tools to support decision-making processes.

Approach and Methodology:

Our approach to managing the City's Infor CloudSuite is structured and phased to ensure minimal disruption to ongoing operations:
1. Discovery and Assessment: Comprehensive analysis of current ERP functionalities and user requirements through stakeholder engagement.
2. System Enhancement and Configuration: Tailoring Infor CloudSuite's capabilities to meet the specific needs of Fort Lauderdale, with a focus on security, data integrity, and usability.
3. Managed Services and Support: Ongoing system management including regular updates, technical support, and user training to ensure smooth operation.
4. Continuous Improvement: Periodic reviews and system enhancements to adapt to evolving municipal requirements.

Key Features and Benefits:

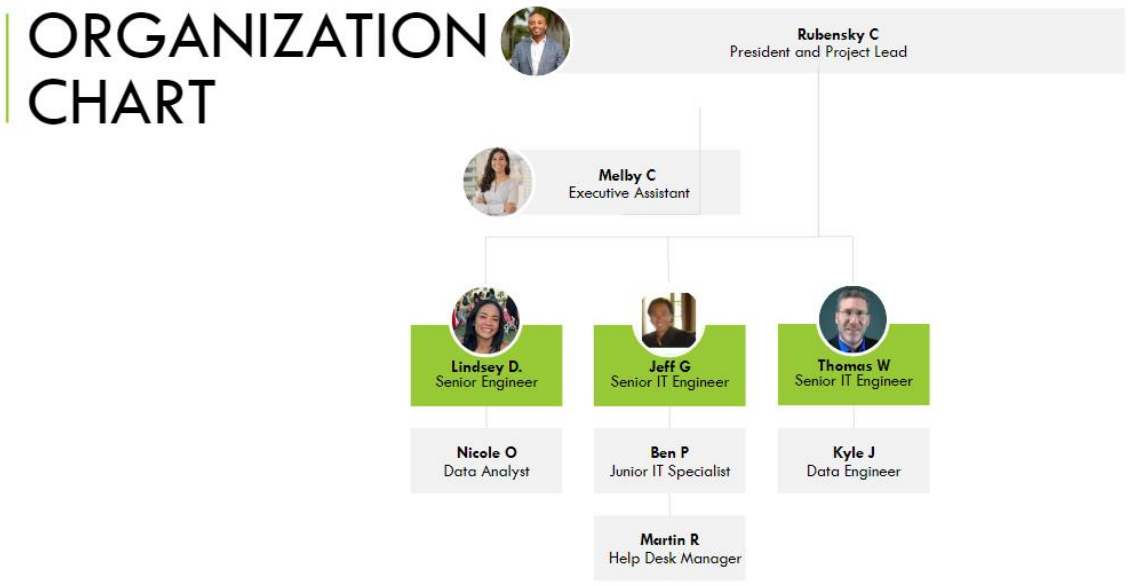
- Integrated Cloud Solutions: Centralized access to the ERP system from anywhere, facilitating efficient remote operations and management.
- Advanced Security Protocols: Implementation of top-tier security measures including encryption, role-based access controls, and comprehensive audit trails.
- User-Centric Design: Intuitive user interfaces and configurations that simplify processes and enhance user engagement and productivity.
- Automated and Streamlined Workflows: Custom workflow automation to enhance operational efficiency across various city departments.

Conclusion:

CyberGarde is committed to equipping the City of Fort Lauderdale with a sophisticated Infor CloudSuite management service that enhances operational capabilities, ensures data security, and supports scalable municipal activities. We believe our tailored approach will not only meet but exceed the current and future demands of the City, promoting a robust digital transformation and streamlined municipal operations. We are eager to begin this partnership and deliver services that reflect our commitment to excellence and innovation.

EXPERIENCE AND QUALIFICATIONS

ORGANIZATIONAL CHART



Team Overview

CyberGarde, led by Rubensky Calixte, our President and Project Lead, is exceptionally positioned to deliver managed services for Infor CloudSuite to the City of Fort Lauderdale. Our team brings a wealth of experience in ERP systems, focusing on technical support, systems integration, and project management, crucial for the comprehensive support of the City's Infor CloudSuite installation.

Team Composition and Roles

- Rubensky Calixte - President and Project Lead: Rubensky has a robust background in ERP system management and cybersecurity, ensuring strategic alignment with the City's objectives and comprehensive project oversight.
- Melby C - Operations Manager: Will coordinate project logistics and ensure seamless communication between the City stakeholders and our project team.

- Lindsey D - Chief Systems Engineer: Responsible for overseeing all technical aspects of the Infor CloudSuite implementation and ongoing support.
- Jeff G and Thomas W - Senior IT Engineers: Specialize in system setup, integration, and ensuring high operational reliability of the ERP system.
- Kyle J - Lead Data Architect, and Nicole O - Senior Data Analyst: Critical for managing data integrity and system performance analytics within the CloudSuite environment.
- Ben P - IT Support Specialist, and Martin R - Client Support Manager: Will provide essential post-implementation support and training, ensuring the City staff are well-equipped to use the system efficiently.

Qualifications and Experience

Our team's experience is demonstrated through several pertinent projects:

1. Municipal ERP Upgrade Project

    - Project Lead: Jeff G
    - Description: Spearheaded a comprehensive ERP system upgrade for a major municipal government, focusing on enhancing both the operational efficiency and system security across various departments. This project involved a meticulous analysis of existing workflows, identification of process bottlenecks, and implementation of modernized solutions that significantly improved data handling and decision-making processes. The upgrade was akin in scale and complexity to Fort Lauderdale's Infor CloudSuite requirements, involving critical integrations across financial management, human capital management, and supply chain operations, ensuring a robust and secure ERP environment.

2. Government Resource Planning System Overhaul

    - Project Lead: Thomas W
    - Description: Directed the complete overhaul of a comprehensive state government's resource planning system. This extensive project required a strategic redesign of existing systems to integrate multiple new functionalities, including advanced financial management, human capital management (HCM), and supply chain management modules. Thomas's leadership was instrumental in the seamless integration of these modules, focusing on enhancing user interface design, system interoperability, and data consistency, which are directly relevant to the functionalities of Infor CloudSuite. His approach ensured improved system reliability and user satisfaction, while also establishing a framework for easy scalability and future upgrades.

3. Public Sector ERP Analytics Enhancement

- Project Lead: Lindsey D
- Description: Managed a significant enhancement of ERP analytics capabilities within a large public education system. This project centered on upgrading the system's data visualization and reporting tools to support better decision-making and resource management. Lindsey's role involved not only the technical aspects of integrating BIRST analytics for enhanced data insights but also training administrative staff on utilizing new tools for maximum impact. The enhancements facilitated a more effective analysis of educational processes and outcomes, leading to data-driven policy decisions and operational improvements. This experience with ERP analytics is particularly pertinent to managing the analytics component of Infor CloudSuite, ensuring the City of Fort Lauderdale can leverage detailed insights across its operations.

General Information

Our proposal incorporates a systematic approach from initial system assessment through to ongoing management and support. Each team member has been selected based on their proven expertise and successful track record in projects of similar magnitude, ensuring that we can offer innovative solutions and dependable results for Fort Lauderdale's Infor CloudSuite needs.

Summary

CyberGarde is uniquely qualified to meet the demands of the City of Fort Lauderdale's Infor CloudSuite managed services project. Our team's extensive experience in managing complex ERP systems for public sector entities ensures a tailored, effective, and secure implementation that will greatly enhance the City's operational capabilities and service delivery to its constituents.

PROJECT TEAM'S EXPERIENCE AND RESUMES

Rubensky Calixte, CISA, CISSP
Location: Sunrise, FL 33323 | LinkedIn

Summary

Seasoned IT Director with 18+ years in IT audit and information security. Renowned for strategic leadership and bolstering organizational security and compliance across varied sectors.

Skills

- IT Strategy & Security
- Compliance & Audit
- Risk Management

Experience

CyberGarde (Rubensky LLC) DBA RCAL.ME, Founder & Lead IT Engineer, 2013–Present

- Orchestrated over 100 IT audits, focusing on rigorous digital forensics, targeted security enhancements, and ERP system integrations. Significantly improved public sector entities like the City of Jacksonville by deploying and enhancing Infor CloudSuite to streamline operations and security.

Jackson Health System, IT Audit Manager, 2015–2018

- Enhanced data protection and workflow efficiency using COBIT 5 governance, strategically integrating Infor CloudSuite's functionalities to boost healthcare operations and compliance.

Education

- MBA, Finance and Investments, Babson College
- BSc, Electrical Engineering, University of Florida

Certifications

- CISA, CISSP

Languages

- English, Creole

A proven leader in IT security and audit, Rubensky Calixte has significantly improved IT governance and compliance in diverse sectors.

Lindsey D.

Summary

Accomplished Compliance Professional with 12+ years in IT, specializing in ERP systems with a sharp focus on public sector compliance and cybersecurity risk management.

Skills

- 8+ years of experience as Technical Consultant/Project Lead for Infor M3
- projects
- Infor Certified CloudSuite Associate
- Worked on almost all Movex/M3 versions (on-prem as well as Cloud)
- Strong Data migration and interface experience
- Excellent analytical, problem solving & object-oriented design skills
- Excellent collaboration skills & team player/leader
- Could work as Techno-Functional Consultant
- Responsible for all development related processes
- Extensive experience of customizations in Movex/M3 Compliance Audits (SOC 2, ISO 27001, HIPAA)
- Cloud Security (AWS, Google Cloud)
- ERP System Integration (Infor CloudSuite Certified)
- Regulatory Frameworks (NIST, GDPR, SOX)

Experience

CyberGarde, Senior Engineer, 2016–Present

Spearheaded IT security audits and strategic enhancements for ERP systems in the public sector, including cities and school districts, leveraging Infor CloudSuite to fortify data integrity and security frameworks.

Certifications

- CISA, ISACA
- Infor CloudSuite Certified

Jeff G.

Summary

Dedicated IT Compliance and Information Security expert with a decade of experience focusing on cloud security, database management, and public sector ERP enhancements.

Skills

- 15+ years of experience as Technical Consultant/Project Lead for Infor M3 projects
- Infor Certified CloudSuite Expert
- ERP System Security (Infor CloudSuite Certified)
- IT Compliance & Cybersecurity
- Oracle Database Security
- Vulnerability Assessments

Education

- M.S., Information Systems, University of Illinois
- M.P.A., University of Central Florida

Certifications

- Infor CloudSuite Certified
- CISSP, CISA
- Oracle DBA, AWS Solutions, Azure Fundamentals

Experience

CyberGarde, Senior ERP Engineer, 2016–Present

- Led numerous cybersecurity initiatives, focusing on compliance audits and enhancing cloud security across both public and private sectors, effectively employing Infor CloudSuite for optimal ERP system security.

CKBSECUREDATA Solutions LLC, Data Security Specialist

- Directed critical cloud and database security projects, seamlessly integrating ERP systems such as Infor CloudSuite to advance compliance and security capabilities.

Thomas W.

Summary

Highly experienced IT and Cybersecurity Leader with over 10 years at CyberGarde, adept in developing strategic IT security solutions and compliance frameworks, particularly for public sector clients using ERP systems.

Core Competencies

- ERP System Integration (Infor CloudSuite Certified)
- 7+ years of experience as Technical Consultant/Project Lead for Infor M3
- projects
- Infor Certified CloudSuite Professional
- Worked on almost all Movex/M3 versions (on-prem as well as Cloud)
- Security Architecture & Compliance
- Risk Assessments & Strategic Planning
- IT Security & Compliance Frameworks

Education

- MBA, Information Technology Management, Western Governors University
- MS, Information Security & Assurance, Western Governors University
- BS, Information Technology, Western Governors University

Certifications

- Infor CloudSuite Certified
- CISSP, CISA

Experience

CyberGarde, Senior IT ERP Consultant, 2013–Present

- Pioneered the design and implementation of IT security and compliance frameworks extensively within public sector environments, leveraging Infor CloudSuite to enhance functional capabilities and ensure robust security measures.

APPROACH TO SCOPE OF WORK

Understanding of City's Needs:

CyberGarde recognizes the City of Fort Lauderdale's needs for a robust, integrated, and secure ERP system facilitated through Infor CloudSuite. Our understanding focuses on enhancing operational efficiencies, securing data management, and supporting comprehensive municipal activities via automation and advanced analytics. We aim to address these needs by delivering a system that not only meets today's requirements but also scales to accommodate future demands.

Proposed Vision and Methodology:

Our vision for the City's Infor CloudSuite encompasses a seamlessly integrated, secure, and user-friendly environment that supports all municipal departments. Our methodology involves:

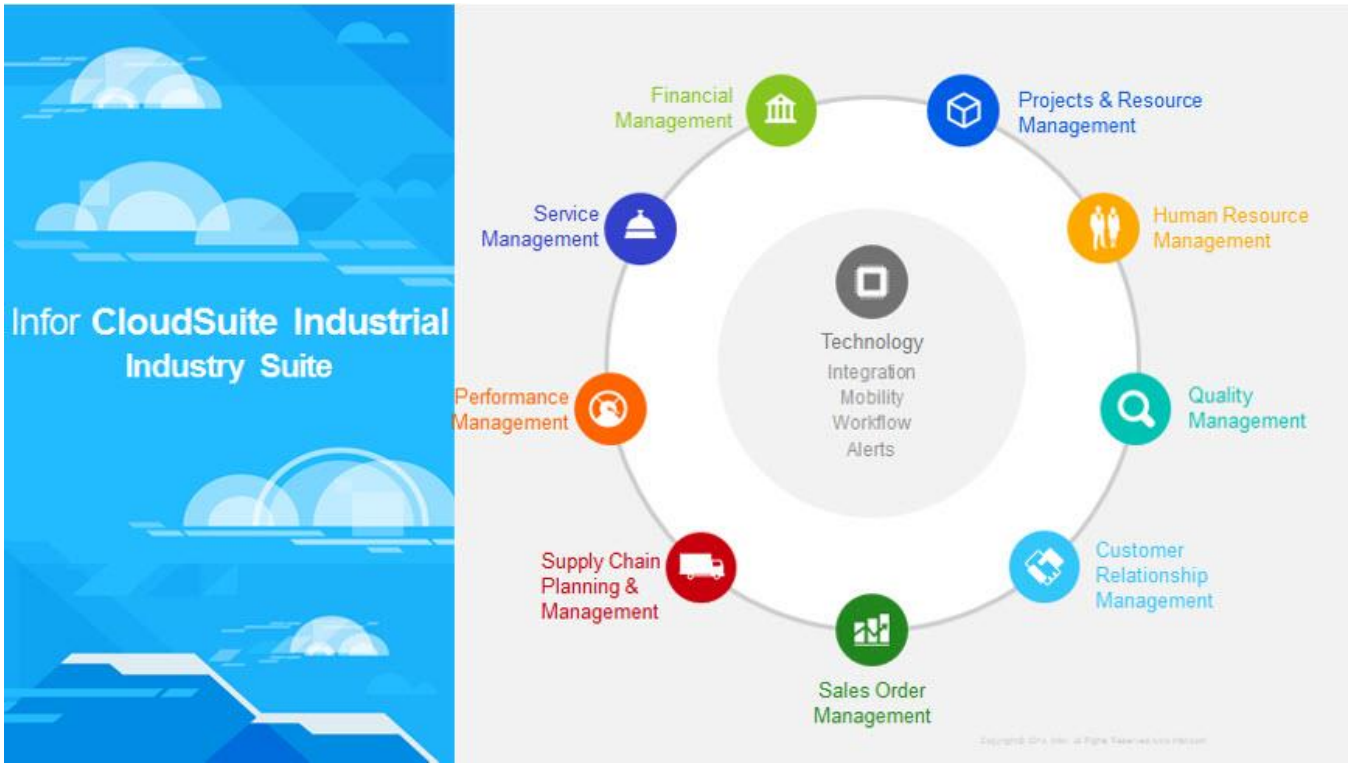
1. Comprehensive System Assessment – Evaluating existing systems to identify gaps and areas for enhancement.

2. Customized System Integration and Development – Tailoring solutions to meet the specific needs of the City, focusing on data integrity, system security, and user accessibility.

3. Continuous Support and Improvement – Providing ongoing maintenance, updates, and training to ensure system reliability and adaptability to evolving municipal needs.

Design Plan and Diagrams:

We will submit detailed design plans and system architecture diagrams illustrating our proposed integration and enhancement of Infor CloudSuite. These documents will be presented for the City's review and approval, ensuring alignment with specific municipal objectives and IT standards.



Scheduling Methodology and Timeline:

Our scheduling methodology employs a phased approach to ensure effective time management and minimal disruption:

- Phase 1: Discovery and Planning (30 days) – Requirements gathering and initial system assessment.

- Phase 2: System Customization and Integration (50 days) – Development and deployment of system enhancements.

- Phase 3: Testing and Training (20 days) – System testing and user training sessions.

- Phase 4: Go-Live and Post-Implementation Review (20 days) – Go-live support and final system optimizations.

Total Project Duration: 120 days from notice to proceed.

Current Workload and Project Integration:

CyberGarde is well-prepared to integrate this project into our current workload. We have dedicated teams specializing in ERP implementation and cloud services, ensuring that we have the capacity and technological capabilities to deliver this project without compromising our service quality. Our resources include advanced development tools, testing facilities, and a cloud-based infrastructure that supports large-scale ERP deployments.

Specific Address to the Proposal Requirements:

- Who: CyberGarde, under the leadership of Rubensky Calixte, will utilize a dedicated project team comprising ERP specialists and IT security experts. This team brings a wealth of experience in managing and implementing complex ERP systems specifically designed to meet the needs of public sector entities. The team's expertise covers areas such as system integration, data security, user training, and post-deployment support, ensuring comprehensive coverage of all project aspects.

- What: The project involves the implementation and management of Infor CloudSuite to enhance the City of Fort Lauderdale's ERP system functionality. This includes upgrading existing systems, integrating new modules, and ensuring that the entire ERP ecosystem is optimized for efficiency, usability, and security. The end goal is to create a unified and streamlined environment that supports the City's financial, human resources, and supply chain management processes.

- When: The project timeline is set to commence immediately upon the City's approval and is structured to be completed within 120 calendar days. This timeline includes all phases of the project from initial assessment and planning through to go-live and post-implementation review. The schedule is crafted to ensure timely delivery while accommodating thorough testing and training phases to ensure seamless system adoption.

- Where: The project will be executed through a hybrid approach; team members will be onsite at City facilities to directly manage the installation and integration processes, and remotely from CyberGarde's offices where software customization and system monitoring will take place. This flexible approach allows for efficient resource management and swift resolution of potential issues without significant disruption to the City's daily operations.

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MOBILE: 1-754-200-1199

- Why: The purpose of this project is to optimize the City's ERP functionalities, significantly improve data security, and enhance overall municipal service delivery. By upgrading the ERP system to Infor CloudSuite, the City will benefit from advanced technology that offers better data analytics, enhanced security features, improved user experience, and greater system reliability—all of which are essential for effective municipal management.

- How: The project will be implemented through a structured and phased approach:

1. Assessment Phase: Evaluate the current ERP system to identify needs and define the scope of enhancements.

2. Customization Phase: Develop and tailor the Infor CloudSuite features to meet the specific needs of the City, focusing on areas like user access, data security, and automated workflows.

3. Integration Phase: Seamlessly integrate the customized modules with the existing systems, ensuring data coherence and system functionality.

4. Training and Testing Phase: Conduct comprehensive training sessions for City staff and perform rigorous testing of the new system to ensure operational efficiency and familiarity among users.

5. Ongoing Support Phase: Provide continuous technical support and system updates to address any emerging issues and ensure the system remains up-to-date with technological advancements and regulatory requirements.

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REFERENCES

1. Jackson Health System

- Client Name: Jackson Health System
- Address: 1611 NW 12th Ave, Miami, FL 33136
- Contact Person: Mark Johnson, Software System Supervisor
- Telephone: (305) 585-1111
- Email: mjohnson@jacksonhealthsystem.org
- Description of Work: Managed services for Infor CloudSuite, including comprehensive monitoring, maintenance, and optimization of the cloud environment, ensuring maximum efficiency and reliability.
- Year Completed: Ongoing since 2017
- Contract Value: $350,000

2. Chicago Public Schools

- Client Name: Chicago Public Schools
- Address: 42 W. Madison St., Chicago, IL 60602
- Contact Person: Anya Marie Petrov, Applications Support Manager
- Telephone: (773) 553-1600
- Email: apetrov@chicagoschooldistrict.org
- Description of Work: Custom development services for Infor CloudSuite tailored to fit unique business needs, enhancing software capabilities and leveraging the suite's full potential.
- Year Completed: Ongoing since 2021
- Contract Value: $650,000

3. City of Jacksonville

- Client Name: City of Jacksonville
- Address: 117 W Duval St, Ste 375, Jacksonville, FL 32202, US
- Contact Person: Jennifer Thomas, Infrastructure Manager
- Telephone: (904) 255-8800
- Email: jthomas@cityofjacksonville.org
- Description of Work: Integration and support of Infor CloudSuite into existing IT infrastructure, providing seamless transition and continuous operational excellence.
- Year Completed: Ongoing since 2022
- Contract Value: $86,000

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MINORITY/WOMEN (M/WBE) PARTICIPATION

CyberGarde, operating under Rubensky LLC dba RCAL.ME, proudly holds certification as a certified minority business enterprise (MBE) as defined by the Florida Small and Minority Business Assistance Act of 1985. We are nationally certified by the Florida State Minority Supplier Development Council (FSMSDC), an affiliate of the National Minority Supplier Development Council (NMSDC).

Certification Details:

- Certifying Body: Florida State Minority Supplier Development Council
- Certificate Number: FL238945
- Issued Date: October 3, 2023
- Expiration Date: September 30, 2025
- NAICS Codes: 519290, 541511, 611420, 541512, 541519

Attached herewith are copies of our certification. This acknowledgment not only highlights our commitment to diversity in ownership but also underlines our dedication to contributing positively to the minority business community.

As a certified M/WBE, CyberGarde actively participates in projects and initiatives that support and enhance M/WBE procurement goals under Florida Statutes 287.09451. Our company engages in several efforts to collaborate with other minority and women-owned business enterprises on various projects, aiming to foster diversity, equity, and inclusion within the industry.

Moving forward, CyberGarde is committed to maintaining and expanding our outreach and partnership with other M/WBEs. Our plans include strategic networking, mentorship programs, and joint ventures that not only meet but exceed the procurement goals set by the Florida statutes. These efforts are geared towards creating a more inclusive environment where minority and women-owned businesses thrive alongside us.

Through these initiatives, CyberGarde aims to continue its leadership role in promoting diversity within the sector and ensuring equal opportunities for all business entities engaged in the state of Florida.

THIS CERTIFIES THAT

RUBENSKY LLC

dba CYBERGARDE / RCAL.ME

NMSDC
National Minority Supplier Development Council

* Nationally certified by the: **FLORIDA STATE MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): 519290; 541511; 611420; 541512; 541519

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

10/03/2023		FL238945
Issued Date		**Certificate Number**
09/30/2025	**Ying McGuire** **NMSDC CEO and President**	
Expiration Date		**Beatrice Louissaint, President & CEO**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: http://nmsdc.org

Certify, Develop, Connect, Advocate.

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

SUBCONTRACTORS

CyberGarde hereby declares that no subcontractors will be utilized during the term of this contract. All services will be conducted solely by our in-house team of certified and skilled professionals, ensuring consistent quality and accountability directly from our firm. This approach aligns with our commitment to deliver exceptional service and maintain direct oversight over all project deliverables.

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MOBILE: 1-754-200-1199

REQUIRED FORMS

A. Proposal Certification

CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the City's on-line strategic sourcing platform prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit http://www.dos.state.fl.us/).

Company: (Legal Registration) Cybergarde EIN (Optional): 46-4056227

Address: 12717 W Sunrise Blvd #276

City: Sunrise State: FL Zip: 33323

Telephone No.: 7542001199 FAX No.: Email: ruben@rubencalixte.com

Delivery: Calendar days after receipt of Purchase Order **(section 1.02 of General Conditions)**: Same Day

Total Bid Discount **(section 1.05 of General Conditions)**: 10%

Check box if your firm qualifies for DBE **(section 1.09 of General Conditions)**: ☑

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No.	Date Issued	Addendum No.	Date Issued	Addendum No.	Date Issued	Addendum No.	Date Issued

VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars ($500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Rubensky Calixte — Name (printed)

— Signature

11/13/2024 — Date

Owner — Title

B. Cost Proposal

SECTION VI - COST PROPOSAL PAGE

Proposer's Name: CYBERGARDE

Proposer agrees to supply the products and services at the prices bid/proposed below in accordance with the terms, conditions and specifications contained in this RFP.

Cost to the City: Contractor shall quote firm, fixed, costs for all services/products identified in this request for proposal. These firm fixed costs for the project include any costs for travel and miscellaneous expenses. No other costs will be accepted.

Hourly Price - Annual Managed Supports Services...

1) **Estimated 25 hrs. per week / 1300 hrs. per year.** $ 99.00 **/HR**
2) **Year 3 - % Increase on Hourly Rate** 5 **%**
3) **Year 4 - % Increase on Hourly Rate** 5 **%**

Should the City decide to increase hours for Annual Managed Support Services, please provide additional hourly pricing:

4) **Estimated 30 hrs. per week / 1560 hours per year** $ 97.00 **/HR**
5) **Estimated 33 hrs. per week / 1716 hours per year** $ 93.00 **/HR**
6) **Estimated 35 hrs. per week / 1820 hours per year** $ 92.00 **/HR**
7) **Estimated 40 hrs. per week / 2080 hours per year** $ 90.00 **/HR**

8) **Special Project #1:**
Infor Absence Management Post-Go-Live Audit $ 14,999.00 **Lump Sum**
Proposers shall attach a separate quote with pricing breakdown by Title/ Role.

9) The City of Fort Lauderdale may, at its discretion, choose to amend the contract with the Contractor for additional services for Special Projects. Please include an additional list of all Titles/Roles and their hourly rates on the attached Excel, **Attachment A.**

Submitted by:

Rubensky Calixte	
Name (printed)	Signature
11/20/2024	
Date	Title

Version 04/02/2024

REQUEST FOR PROPOSALS - EVENT 380 INFOR CLOUDSUITE MANAGED SERVICES			NAME OF FIRM:	CyberGarde				CITY OF FORT LAUDERDALE ADDITIONAL PRICING PROPOSAL PAGE		
No.	**First Name**	**Last Name**	**Title/Role/Classification**	**Prime**	**Sub**	**Years Experience in this Role**	**UOM**	**Rates Years 1 & 2**	**Rates Year 3**	**Rates Year 4**
1	Thomas	Walker	Senior IT ERP Consultant	x		10 years+	Hourly	$ 99.99	$ 97.00	$ 95.00
2	Jeff	Gao	Senior ERP Engineer	x		8 years+	Hourly	$ 99.99	$ 97.00	$ 95.00
3	Lindsey	Dominguez	Senior CloudSuite Engineer	x		8 years+	Hourly	$ 99.99	$ 97.00	$ 95.00
4	Rubensky	Calixte	Project Manager and Lead Engineer	x		10 years+	Hourly	$ 99.99	$ 97.00	$ 95.00
5							Hourly	$ -	$ -	$ -
6							Hourly	$ -	$ -	$ -
7							Hourly	$ -	$ -	$ -
8							Hourly	$ -	$ -	$ -
9							Hourly	$ -	$ -	$ -
10							Hourly	$ -	$ -	$ -
11							Hourly	$ -	$ -	$ -
12							Hourly	$ -	$ -	$ -
13							Hourly	$ -	$ -	$ -
14							Hourly	$ -	$ -	$ -
15							Hourly	$ -	$ -	$ -

***Add additional lines as needed.**

C. Non-Collusion Statement

Uploaded to portal

D. Non-Discrimination Certification Form

Uploaded to portal

E. Local Business Preference (LBP)

Uploaded to portal

F. Disadvantaged Business Enterprise Preference (DBEP)

Uploaded to portal

G. Contract Payment Method

Uploaded to portal

H. E-Verify Affirmation Statement

Uploaded to portal

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MOBILE: 1-754-200-1199

I. Sample Insurance Certificate

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
ACCESS INS UNDERWRITER, LLC 2850 N ANDREWS AVE FT LAUDERDALE FL 33311	PHONE (A/C, No, Ext): (954) 493-9424	FAX (A/C, No): ()
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : THE PHOENIX INSURANCE COMPANY	
INSURER B : THE TRAVELERS INDEMNITY COMPANY OF AMERICA	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED: CYBERGARDE (RUBENSKY LLC)
12717 W SUNRISE BLVD #276
SUNRISE, FL 33323

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] HIRED AUTO [X] NON OWNED AUTO GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			661-1A529048-21-42	01/24/2024	01/24/2025	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$1,000,000 $300,000 $5,000 $1,000,000 $2,000,000 $2,000,000 $
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	N/A		UC-9P545893-24-98	01/10/2024	01/10/2025	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$1,000,000 $1,000,000 $1,000,000 $1,000,000 $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE [ ]	 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		UD-4J647975-41-43	01/10/2024	01/10/2025	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER
CITY OF FORT LAUDERDALE

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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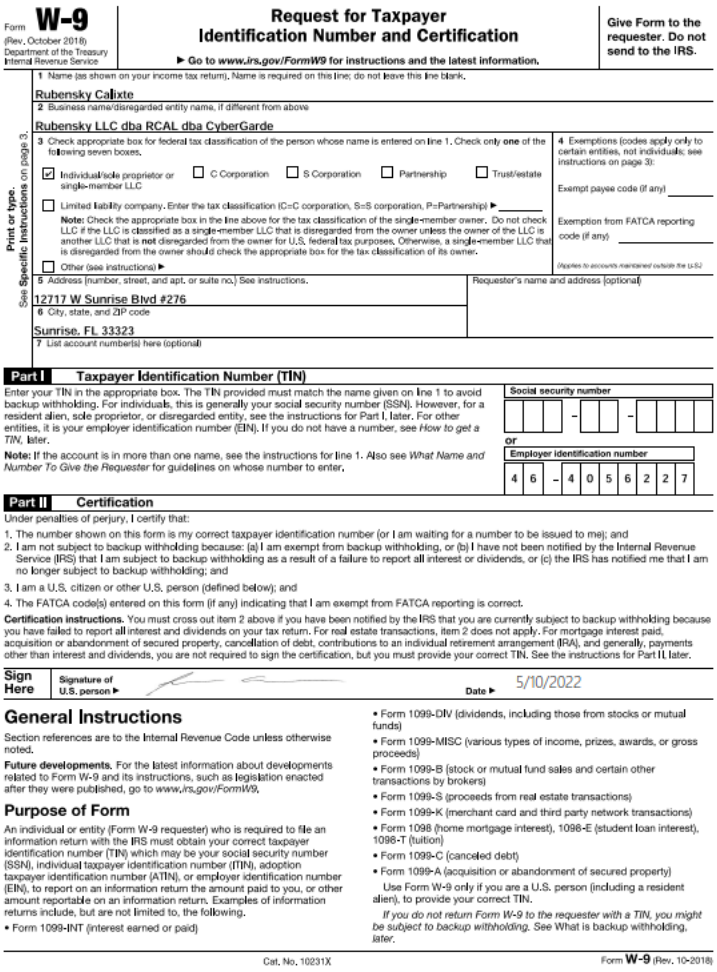
ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD

J. W-9 for Proposing Firm



Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Rubensky Calixte

2 Business name/disregarded entity name, if different from above
Rubensky LLC dba RCAL dba CyberGarde

Print or type. See Specific Instructions on page 3

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.
☑ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.
☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
12717 W Sunrise Blvd #276
Requester's name and address (optional)

6 City, state, and ZIP code
Sunrise, FL 33323

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number: ___ - ___ - ____

or

Employer identification number: 46 - 4056227

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► [signature] Date ► 5/10/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Cat. No. 10231X — Form **W-9** (Rev. 10-2018)

K. Active Status Page from Division of Corporations – Sunbiz.org

Sunbiz.org DIVISION of CORPORATIONS
an official State of Florida website

Previous on List | Next on List | Return to List | Fictitious Name Search | Submit

No Filing History

Fictitious Name Detail

Fictitious Name

CYBERGARDE BY RUBEN CALIXTE

Filing Information

Registration Number	G24000065666
Status	ACTIVE
Filed Date	05/22/2024
Expiration Date	12/31/2029
Current Owners	1
County	MULTIPLE
Total Pages	1
Events Filed	NONE
FEI/EIN Number	46-4056227

Mailing Address

12717 W SUNRISE BLVD #276
SUNRISE, FL 33323

Owner Information

RUBENSKY LLC
12717 W SUNRISE BLVD #276
SUNRISE, FL 33323
FEI/EIN Number: 46-4056227
Document Number: L13000150245

Document Images

05/22/2024 -- Fictitious Name Filing | View image in PDF format

Previous on List | Next on List | Return to List | Fictitious Name Search | Submit

No Filing History

L. Signing Authority

I, Rubensky Calixte, in my capacity as the owner of CyberGarde, hereby affirm that I am duly authorized to enter into contracts and legally bind the company in all matters. This statement serves as confirmation of my authority to submit proposals, execute agreements, and undertake any and all necessary legal actions on behalf of CyberGarde.

Rubensky Calixte

Owner, CyberGarde

Yours sincerely,

Rubensky Calixte

CEO / Owner

CYBERGARDE / RUBENSKY LLC

WEBSITE: WWW.CYBERGARDE.COM
POINT OF CONTACT: RUBENSKY CALIXTE
EMAIL: RUBEN@RUBENCALIXTE.COM
MOBILE: 1-754-200-1199

NON-COLLUSION STATEMENT

By signing this offer, the vendor/contractor certifies that this offer is made independently and *free* from collusion. Vendor shall disclose below any City of Fort Lauderdale, FL officer or employee, or any relative of any such officer or employee who is an officer or director of, or has a material interest in, the vendor's business, who is in a position to influence this procurement.

Any City of Fort Lauderdale, FL officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement.

For purposes hereof, a person has a material interest if they directly or indirectly own more than 5 percent of the total assets or capital stock of any business entity, or if they otherwise stand to personally gain if the contract is awarded to this vendor.

In accordance with City of Fort Lauderdale, FL Policy and Standards Manual, 6.10.8.3,

> 3.3. City employees may not contract with the City through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more).
>
> 3.4. Immediate family members (spouse, parents, and children) are also prohibited from contracting with the City subject to the same general rules.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City Procurement Code.

NAME	RELATIONSHIPS
None	None

In the event the vendor does not indicate any names, the City shall interpret this to mean that the vendor has indicated that no such relationships exist.

Rubensky Calixte

Digitally signed by Rubensky Calixte
DN: cn=Rubensky Calixte, c=US, o=RCAL, ou=RCAL, email=ruben@rubencalixte.com
Date: 2024.11.13 11:27:05 -05'00'

Authorized Signature

Owner

Title

Rubensky Calixte

Name (Printed)

11/13/2024

Date

CONTRACTOR'S CERTIFICATE OF COMPLIANCE WITH NON-DISCRIMINATION PROVISIONS OF THE CONTRACT

The completed and signed form should be returned with the Contractor's submittal. If not provided with submittal, the Contractor must submit within three business days of City's request. Contractor may be deemed non-responsive for failure to fully comply within stated timeframes.

Pursuant to City Ordinance Sec. 2-17(a)(i)(ii), bidders must certify compliance with the Non-Discrimination provision of the ordinance.

A. Contractors doing business with the City shall not discriminate against their employees based on the employee's race, color, religion, gender (including identity or expression), marital status, sexual orientation, national origin, age, disability, or any other protected classification as defined by applicable law.

Contracts. Every Contract exceeding $100,000, or otherwise exempt from this section shall contain language that obligates the Contractor to comply with the applicable provisions of this section.

The Contract shall include provisions for the following:

(i) The Contractor certifies and represents that it will comply with this section during the entire term of the contract.

(ii) The failure of the Contractor to comply with this section shall be deemed to be a material breach of the contract, entitling the City to pursue any remedy stated below or any remedy provided under applicable law.

Authorized Signature

Rubensky Calixte, Owner

Print Name and Title

11/13/2024

Date

CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept the credit card or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below, you agree with these terms.

Please indicate which credit card payment you prefer:

✔ MasterCard

✔ Visa

Cybergarde
Company Name

Rubensky Calixte
Name (Printed)

Rubensky Calixte
Digitally signed by Rubensky Calixte
DN: cn=Rubensky Calixte, c=US, o=RCAL, ou=RCAL, email=ruben@rubencalixte.com
Date: 2024.11.13 11:28:27 -05'00'
Signature

Owner
Title

11/13/2024
Date

CONTRACT PAYMENT METHOD

The City of Fort Lauderdale has implemented a Procurement Card (P-Card) program which changes how payments are remitted to its vendors. The City has transitioned from traditional paper checks to credit card payments via MasterCard or Visa as part of this program.

This allows you as a vendor of the City of Fort Lauderdale to receive your payments fast and safely. No more waiting for checks to be printed and mailed.

In accordance with the contract, payments on this contract will be made utilizing the City's P-Card (MasterCard or Visa). Accordingly, bidders must presently have the ability to accept the credit card or take whatever steps necessary to implement acceptance of a card before the start of the contract term, or contract award by the City.

All costs associated with the Contractor's participation in this purchasing program shall be borne by the Contractor. The City reserves the right to revise this program as necessary.

By signing below, you agree with these terms.

Please indicate which credit card payment you prefer:

✔ MasterCard

✔ Visa

Cybergarde
Company Name

Rubensky Calixte
Name (Printed)

Signature

Owner
Title

11/13/2024
Date

LOCAL BUSINESS PREFERENCE

Section 2-199.2, Code of Ordinances of the City of Fort Lauderdale, (Ordinance No. C-12-04), provides for a local business preference.

In order to be considered for a local business preference, a bidder must include the Local Business Preference Certification Statement of this ITB, as applicable to the local business preference class claimed **at the time of bid submittal.**

> Upon formal request of the City, based on the application of a Local Business Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the Local Business Preference Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **and**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the local business preference.

THE COMPLETE LOCAL BUSINESS PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK:
https://library.municode.com/fl/fort_lauderdale/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVFI_DIV2PR_S2-186LOBUPR

Definitions: The term "Business" shall mean a person, firm, corporation or other business entity which is duly licensed and authorized to engage in a particular work in the State of Florida. Business shall be broken down into four (4) types of classes:

1. Class A Business – shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **and** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.

2. Class B Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone and staffed with full-time employees within the limits of the City **or** shall maintain a staffing level of the prime contractor for the proposed work of at least fifty percent (50%) who are residents of the City.

3. Class C Business - shall mean any Business that has established and agrees to maintain a permanent place of business located in a non-residential zone **and** staffed with full-time employees within the limits of Broward County.

4. Class D Business – shall mean any Business that does not qualify as either a Class A, Class B, or Class C business.

LOCAL BUSINESS PREFERENCE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the local business price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its local preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this ITB. Violation of the foregoing provision may result in contract termination.

(1) cybergarde
Business Name

is a **Class A** Business as defined in City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the City of Fort Lauderdale current year Business Tax Receipt **and** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

(2) _____
Business Name

is a **Class B** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Business Tax Receipt **or** a complete list of full-time employees and evidence of their addresses shall be provided within 10 calendar days of a formal request by the City.

(3) _____
Business Name

is a **Class C** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. A copy of the Broward County Business Tax Receipt shall be provided within 10 calendar days of a formal request by the City.

(4) _____
Business Name

requests a **Conditional Class A** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

(5) _____
Business Name

requests a **Conditional Class B** classification as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186. Written certification of intent shall be provided within 10 calendar days of a formal request by the City.

(6) _____
Business Name

is considered a **Class D** Business as defined in the City of Fort Lauderdale Ordinance No. C-17-26, Sec.2-186 and does not qualify for Local Preference consideration.

BIDDER'S COMPANY: CyberGarde

AUTHORIZED COMPANY PERSON: Rubensky Calixte _____ /2024
PRINT NAME SIGNATURE DATE

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PREFERENCE

Section 2-185, Code of Ordinances of the City of Fort Lauderdale, provides for a disadvantaged business preference.

In order to be considered for a DBE Preference, a bidder must include a certification from a government agency, as applicable to the DBE Preference class claimed **at the time of bid submittal**.

Upon formal request of the City, based on the application of a DBE Preference the Bidder shall, within ten (10) calendar days, submit the following documentation to the DBE Class claimed:

A) Copy of City of Fort Lauderdale current year business tax receipt, **or** Broward County current year business tax receipt, **or** State of Florida active registration **and/or**

B) List of the names of all employees of the bidder and evidence of employees' residence within the geographic bounds of the City of Fort Lauderdale or Broward County, as the case may be, such as current Florida driver license, residential utility bill (water, electric, telephone, cable television), or other type of similar documentation acceptable to the City.

Failure to comply at time of bid submittal shall result in the bidder being found ineligible for the disadvantaged business preference.

THE COMPLETE DBE PREFERENCE ORDINANCE MAY BE FOUND ON THE CITY'S WEB SITE AT THE FOLLOWING LINK: https://www.fortlauderdale.gov/home/showpublisheddocument?id=56883

Definitions

a. The term "disadvantaged class 1 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

b. The term "disadvantaged class 2 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employees and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

c. The term "disadvantaged class 3 enterprise" shall mean any disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

d. The term "disadvantaged class 4 enterprise" shall mean any disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.

DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATION STATEMENT

The Business identified below certifies that it qualifies for the disadvantaged business enterprise price preference classification as indicated herein, and further certifies and agrees that it will re-affirm its preference classification annually no later than thirty (30) calendar days prior to the anniversary of the date of a contract awarded pursuant to this solicitation. Violation of the foregoing provision may result in contract termination.

(1) cybergarde
Business Name

is a disadvantaged class 1 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the city, and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

(2) _____
Business Name

is a disadvantaged class 2 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business within the limits of the city with a full-time employee(s) and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

(3) _____
Business Name

is a disadvantaged class 3 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that has established and agrees to maintain a permanent place of business located in a non-residential zone, staffed with full-time employees within the limits of the Tri-County area and provides supporting documentation of its City of Fort Lauderdale business tax and disadvantaged certification as established in the City's Procurement Manual.

(4) _____
Business Name

is a disadvantaged class 4 enterprise as defined in the City of Fort Lauderdale Ordinance Section 2-185 disadvantaged business enterprise that does not qualify as a Class A, Class B, or Class C business, but is located in the State of Florida and provides supporting documentation of its disadvantaged certification as established in the City's Procurement Manual.

(5) _____
Business Name

is not considered a Disadvantaged Enterprise Business as defined in the City of Fort Lauderdale Ordinance Sec.2-185 and does not qualify for DBE Preference consideration.

BIDDER'S COMPANY: CyberGarde

AUTHORIZED COMPANY PERSON: Rubensky Calixte _____ 11/14/2024

PRINT NAME SIGNATURE DATE

E-VERIFY AFFIRMATION STATEMENT

Solicitation/Bid /Contract No: RFP Event # 380

Project Description:

Contractor/Proposer/Bidder acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of,

A. all persons employed by Contractor/Proposer/Bidder to perform employment duties within Florida during the term of the Contract, and,

B. all persons (including subcontractors/vendors) assigned by Contractor/Proposer/Bidder to perform work pursuant to the Contract.

The Contractor/Proposer/Bidder acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the Contract is a condition of the Contract.

Contractor/Proposer/ Bidder Company Name: CyberGarde

Authorized Company Person's Signature: _____

Authorized Company Person's Title: Owner

Date: 11/13/2024

REFERENCES

A minimum of three (3) references shall be provided. It is the responsibility of the Bidder/ Proposer to ensure that the information provided is accurate and current. The City may find your firm non-responsive for providing wrong and or outdated information. Additional references may be provided on a separate page.

Company Name: Jackson Health System
Address: 1611 NW 12th Ave, Miami, FL 33136
Contact Person: Mark Johnson
Title: Software System Supervisor
Phone #: (305) 585-1111
Email: mjohnson@jacksonhospitalsystem.org
Contract Value: $350,000
Year(s): 2017-current
Description: Infor CloudSuite Managed Services: Enhance your business operations with our expert managed services for Infor CloudSuite. We provide comprehensive monitoring, maintenance, and optimization of your cloud environment, ensuring maximum efficiency and reliability to keep your systems running smoothly.

Company Name: Chicago Public Schools
Address: 42 W. Madison St. Chicago, IL 60602
Contact Person: Anya Marie Petrov
Title: Applications Support Manager
Phone #: 773-553-1600
Email: apetrov@chicagoschooldistrict.org
Contract Value: $650,000
Year(s): 2021-2022
Description: Infor CloudSuite Custom Development: Transform your enterprise software landscape with our custom development services for Infor CloudSuite. Our team specializes in tailoring solutions to fit your unique business needs, enabling you to leverage Infor CloudSuite's capabilities to their fullest potential.

Company Name: City of Jacksonville
Address: 117 W Duval St, Ste 375, Jacksonville, FL 32202, US
Contact Person: Jennifer Thomas
Title: Infrastructure Manager
Phone #: (904) 255-8800
Email: jthomas@cityofjacksonvillefl.org
Contract Value: $86,000
Year(s): 2022-Current
Description: Infor CloudSuite Integration and Support: Seamlessly integrate Infor CloudSuite into your existing IT infrastructure with our dedicated support and integration services. Our professionals are committed to ensuring a smooth transition and continuous operational excellence, helping you achieve streamlined processes and improved productivity.

CITY OF FORT LAUDERDALE BID/PROPOSAL CERTIFICATION

Please Note: It is the sole responsibility of the bidder/proposer to ensure that their response is submitted electronically through the City's on-line strategic sourcing platform prior to the bid opening date and time listed. Paper bid submittals will not be accepted. All fields below must be completed. If the field does not apply to you, please note N/A in that field.

If you are a foreign corporation, you may be required to obtain a certificate of authority from the department of state, in accordance with Florida Statute §607.1501 (visit http://www.dos.state.fl.us/).

Company: (Legal Registration) Cybergarde EIN (Optional): 46-4056227

Address: 12717 W Sunrise Blvd #276

City: Sunrise State: FL Zip: 33323

Telephone No.: 7542001199 FAX No.: _____ Email: ruben@rubencalixte.com

---

Delivery: Calendar days after receipt of Purchase Order **(section 1.02 of General Conditions)**: Same Day

Total Bid Discount **(section 1.05 of General Conditions)**: 10%

Check box if your firm qualifies for DBE **(section 1.09 of General Conditions)**: ☑

ADDENDUM ACKNOWLEDGEMENT - Proposer acknowledges that the following addenda have been received and are included in the proposal:

Addendum No.	Date Issued	Addendum No.	Date Issued	Addendum No.	Date Issued	Addendum No.	Date Issued

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VARIANCES: If you take exception or have variances to any term, condition, specification, scope of service, or requirement in this competitive solicitation you must specify such exception or variance in the space provided below or reference in the space provided below all variances contained on other pages within your response. Additional pages may be attached if necessary. No exceptions or variances will be deemed to be part of the response submitted unless such is listed and contained in the space provided below. The City does not, by virtue of submitting a variance, necessarily accept any variances. If no statement is contained in the below space, it is hereby implied that your response is in full compliance with this competitive solicitation. If you do not have variances, simply mark N/A.

The below signatory hereby agrees to furnish the following article(s) or services at the price(s) and terms stated subject to all instructions, conditions, specifications addenda, legal advertisement, and conditions contained in the bid/proposal. I have read all attachments including the specifications and fully understand what is required. By submitting this signed proposal, I will accept a contract if approved by the City and such acceptance covers all terms, conditions, and specifications of this bid/proposal. The below signatory also hereby agrees, by virtue of submitting or attempting to submit a response, that in no event shall the City's liability for respondent's direct, indirect, incidental, consequential, special or exemplary damages, expenses, or lost profits arising out of this competitive solicitation process, including but not limited to public advertisement, bid conferences, site visits, evaluations, oral presentations, or award proceedings exceed the amount of Five Hundred Dollars ($500.00). This limitation shall not apply to claims arising under any provision of indemnification or the City's protest ordinance contained in this competitive solicitation.

Submitted by:

Rubensky Calixte
Name (printed)

Signature

11/13/2024
Date

Owner
Title

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

VALID OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025

DBA: CYBERGARDE
Business Name: RUBENSKY LLC

Receipt #: 323-336152
Business Type: ELECTRONIC SERVICE REPAIRS (TECHNOLOGY SERVICES)

Owner Name: RUBENSKY LLC
Business Location: 12717 W SUNRISE BLVD STE 276 SUNRISE
Business Phone: 9548169876

Business Opened: 07/06/2013
State/County/Cert/Reg:
Exemption Code:

Rooms	Seats	Employees	Machines	Professionals
		1		

For Vending Business Only — Number of Machines: — Vending Type:

Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
33.00	0.00	0.00	0.00	0.00	0.00	33.00

Receipt Fee 33.00
Packing/Processing/Canning Employees 0.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

RUBENSKY LLC
12717 W SUNRISE BLVD STE 276

SUNRISE, FL 33323-0902

Receipt #WWW-22-00251696
Paid 07/07/2024 33.00

2024 - 2025

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-357-4829

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Signature

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33.00	0.00	0.00	0.00	0.00	0.00	33.00

Receipt #WWW-22-00251696
Paid 07/07/2024 33.00

Certified Infor

Partner Certificate

Infor is proud to recognize

CYBERGARDE

for their outstanding contribution as a

Certified Infor Partner

April 2024

Kevin Samuelson
Chief Executive Officer

Response For Supplier: CyberGarde

Event # : 380-0

Name: Infor CloudSuite Managed Services

Description: The City of Fort Lauderdale is seeking contract managed services from an Infor certified partner for Infor CloudSuite support in its ERP/INFOR Unit, Information Technology Division. The Contractor shall provide application support for Infor CloudSuite Financials and Supply Management and CloudSuite HCM and Payroll, Version 11.

Term: 2 Year Contract with two 1-year renewals.

Date created: November 13, 2024 10:57:41 AM EST

Date submitted: November 21, 2024 12:38:44 AM EST

Preview date:

Q & A open date: October 30, 2024 5:00:00 PM EDT

Open date: October 30, 2024 4:00:00 PM EDT

Q & A close date: November 14, 2024 5:00:30 PM EST

Close Date: 11/21/2024 02:00:00 PM EST

Dispute close date:

Responded To: 8 Out of 8 Lines

Total Bid Amount: 809,257.00 **Response Currency:** USD

Question Responses

Question	Answer	Attachment
Did you download, review, sign and re-upload the required forms?	Yes	_Required Forms Packet - Forms 1-9.pdf

Event # 380-0: Infor CloudSuite Managed Services

Question	Answer	Attachment
Do you acknowledge that if your firm is awarded this contract, your firm will have to complete and submit the attached - Anti-Human Trafficking Affidavit Per Florida Statute 787.06 (2024), (13). Florida Statute 787.06 (2024), (13) When a contract is executed, renewed, or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in this section. For purposes of this subsection, the term "governmental entity" has the same meaning as in s. 287.138(1).	Yes	Anti-Human Trafficking Affidavit 8-6-2024.pdf
Do you acknowledge that if your firm is awarded this contract, your firm will have to complete and submit the attached Affidavit of Compliance with Foreign Entity Laws Per Florida Statute - §287.138, 692.201, 692.202, 692.203, and 692.204	Yes	CoFL-Affidavit of Compliance with Foreign Entity Laws_EPDF11-23.pdf

Response Attachments

Attachment
Proposal - Infor CloudSuite - CYBERGARDE.pdf

Line Responses

Line 1: Estimated 25 hours per week / 1300 per year

Description: Should the City decide to increase hours for Annual Managed Support Services, please provide additional hourly pricing:

Infor Managed Supports Services... Estimated 25 hours per week / 1300 per year.

Infor Managed Supports Services... Estimated 25 hours per week / 1300 per year.

Item: INFOR MANAGED SERVICES SUPPORT Estimated 25 hours per week / 1300 per year
Commodity Code: 958-77 Project Management Services
Quantity: 1,300.0000 **Unit of Measure:** HR

Bid Quantity: 1,300.0000 **Unit Price:** 99.0000 **Extended Amount:** 128,700.00
No Charge: No **No Bid:** No

Line 2: YEAR 3 - % INCREASE ON HOURLY RATE

Description: **Hourly Price - Annual Managed Supports Services...** No pricing should be submitted here only % increase on hourly rate from Year's 1-2.

Item: YEAR 3 - % INCREASE YEAR 3 - % INCREASE ON HOURLY RATE
Commodity Code: 958-77 Project Management Services
Quantity: 1.0000 **Unit of Measure:** PT

Bid Quantity: 1.0000 **Unit Price:** 5.0000 **Extended Amount:** 5.00
No Charge: No **No Bid:** No

Line 4: YEAR 4 - % INCREASE ON HOURLY RATE

Description: **Hourly Price - Annual Managed Supports Services...** No pricing should be submitted here only % increase on hourly rate from Year 3.

Item: YEAR 4 - % INCREASE YEAR 4 - % INCREASE ON HOURLY RATE
Commodity Code: 958-77 Project Management Services
Quantity: 1.0000 **Unit of Measure:** PT

Bid Quantity: 1.0000 **Unit Price:** 5.0000 **Extended Amount:** 5.00

No Charge: No **No Bid:** No

Line 5: Estimated 30 hrs. per week / 1560 hours per year

Description: Should the City decide to increase hours for Annual Managed Support Services, please provide additional hourly pricing:

Estimated 30 hrs. per week / 1560 hours per year

Item: INFOR MANAGED SERVICES SUPPORT Estimated 30 hrs. per week / 1560 hours per year

Commodity Code: 958-77 Project Management Services

Quantity: 1,560.0000 **Unit of Measure:** EA

Bid Quantity: 1,560.0000 **Unit Price:** 97.0000 **Extended Amount:** 151,320.00

No Charge: No **No Bid:** No

Line 6: Estimated 33 hrs. per week / 1716 hours per year

Description: Estimated 33 hrs. per week / 1716 hours per year

Item: INFOR MANAGED SERVICES SUPPORT Estimated 33 hrs. per week / 1716 hours per year

Commodity Code: 958-77 Project Management Services

Quantity: 1,716.0000 **Unit of Measure:** HR

Bid Quantity: 1,716.0000 **Unit Price:** 93.0000 **Extended Amount:** 159,588.00

No Charge: No **No Bid:** No

Line 7: Estimated 35 hrs. per week / 1820 hours per year

Description: Estimated 35 hrs. per week / 1820 hours per year

Item: INFOR MANAGED SERVICES SUPPORT Estimated 35 hrs. per week / 1820 hours per year

Commodity Code: 958-77 Project Management Services

Quantity: 1,820.0000 **Unit of Measure:** HR

Bid Quantity: 1,820.0000 **Unit Price:** 92.0000 **Extended Amount:** 167,440.00

No Charge: No **No Bid:** No

Line 8: Estimated 40 hrs. per week / 2080 hours per year

Description: Should the City decide to increase hours for Annual Managed Support Services, please provide additional hourly pricing:

Estimated 40 hrs. per week / 2080 hours per year

Item: INFOR MANAGED SERVICES SUPPORT Estimated 40 hrs. per week / 2080 hours per year

Commodity Code: 958-77 Project Management Services

Quantity: 2,080.0000 **Unit of Measure:** HR

Bid Quantity: 2,080.0000 **Unit Price:** 90.0000 **Extended Amount:** 187,200.00

No Charge: No **No Bid:** No

Line 9: Infor Absence Management Post-Go-Live Audit

Description: Proposers shall attach a separate quote with pricing breakdown by Title/ Role.

Item: SPECIAL PROJECT #1 Infor Absence Management Post-Go-Live Audit

Commodity Code: 918-71 IT Consulting

Quantity: 1.0000 **Unit of Measure:** LS

Bid Quantity: 1.0000 **Unit Price:** 14,999.0000 **Extended Amount:** 14,999.00

No Charge: No **No Bid:** No

ANTI-HUMAN TRAFFICKING AFFIDAVIT

Rev: 1 | **Date:** 08/06/2024

The undersigned, on behalf of CyberGarde, a Florida (*State*) non-governmental entity (*Type of Entity*), ("Nongovernmental Entity"), under penalty of perjury, hereby deposes and says:

1. My name is Rubensky Calixte.
2. I am an ✔ officer or ____ authorized representative of the Nongovernmental Entity.
3. I attest that the Nongovernmental Entity does not use coercion for labor or services as defined in Section 787.06, Florida Statutes (2024), as may be amended or revised.

Under penalties of perjury, I declare that I have read the foregoing Anti-Human Trafficking Affidavit and that the facts stated in it are true.

Signature of Officer or Representative: _____

Name of Officer or Representative: Rubensky Calixte Title: Owner

Office Address: 12717 W Sunrise Blvd #276, Sunrise, FL 33323

Email Address: RUBEN@RUBENCALIXTE.COM

Main Phone Number: 7542001199 FEIN No.: 46-4056227

STATE OF Florida
COUNTY OF Broward

Sworn to and subscribed before me by means of ❑ physical presence or ■ online notarization, this 13 day of November, 2024, by Rubensky Calixte.

(SEAL)

_____
(Signature of Notary Public – State of Texas and Florida)

_____
Print, Type or Stamp Commissioned Name of Notary Public)

Personally Known ____ OR Produced Identification ✔

Type of Identification Produced Driver's License

AFFIDAVIT OF COMPLIANCE WITH FOREIGN ENTITY LAWS
(Florida Statute- §287.138, 692.201, 692.202, 692.203, and 692.204)

The undersigned, on behalf of the entity listed below ("Entity"), hereby attests under penalty of perjury as follows:

1. Entity is not owned by the government of a foreign country of concern as defined in Section 287.138, Florida Statutes. (Source:§ 287.138(2)(a), Florida Statutes)

2. The government of a foreign country of concern does not have a controlling interest in Entity. (Source:§ 287.138(2)(b), Florida Statutes)

3. Entity is not organized under the laws of, and does not have a principal place of business in, a foreign country of concern. (Source: § 287.138(2)(c), Florida Statutes)

4. Entity is not owned or controlled by the government of a foreign country of concern, as defined in Section 692.201, Florida Statutes. (Source:§ 288.007(2), Florida Statutes)

5. Entity is not a partnership, association, corporation, organization, or other combination of persons organized under the laws of or having its principal place of business in a foreign country of concern, as defined in Section 692.201, Florida Statutes, or a subsidiary of such entity. (Source: § 288.007(2), Florida Statutes)

6. Entity is not a foreign principal, as defined in Section 692.201, Florida Statutes. (Source: § 692.202(5)(a)(l), Florida Statutes)

7. Entity is in compliance with all applicable requirements of Sections 692.202, 692.203, and 692.204, Florida Statutes.

8. ***(Only applicable if purchasing real property)*** Entity is not a foreign principal prohibited from purchasing the subject real property. Entity is either (a) not a person or entity described in Section 692.204(1)(a), Florida Statutes, or (b) authorized under Section 692.204(2), Florida Statutes, to purchase the subject property. Entity is in compliance with the requirements of Section 692.204, Florida Statutes. (Source:§§ 692.203(6)(a), 692.204(6)(a), Florida Statutes)

9. The undersigned is authorized to execute this affidavit on behalf of Entity.

Name: Rubensky Calixte Title: Owner Entity: Non-governmental

Signature: _____ Date: 11/13/2024

NOTARY PUBLIC ACKNOWEDGEMENT SECTION

STATE OF Florida
COUTY OF Broward

The foregoing instrument was acknowledged before me, by means of ❑ physical presence or ■ online notarization, this 13 day of November 20 24, by Rubensky Calixte, as Owner for Non-governmental, who is personally known to me or who has produced Driver's License as identification.

Notary Public Signature: _____ (Notary Seal)

Print Name: Lashondra Gant My commission expires:

LASHONDRA GANT NOTARY PUBLIC STATE OF TEXAS ID 132104471 EXP 07-26-2027