CITY OF FORT LAUDERDALE
City Commission Agenda Memo **#25-0123**
REGULAR MEETING

TO: Honorable Mayor & Members of the Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: February 4, 2025

TITLE: Motion Approving an Agreement for Design Services for Fire Rescue Station No. 13 and Emergency Medical Substation No. 88 – H2M Architects & Engineers, Inc. - $1,096,299.07 - (**Commission Districts 2 and 4**)

Recommendation

Staff recommends the City Commission approve an agreement, in substantially the form attached, for Design Services for Fire Rescue Station No. 13 and Emergency Medical Substation No. 88 with H2M Architects & Engineers, Inc., in the amount not to exceed $1,096,299.07.

Background

The City is seeking the services of a qualified firm to provide professional design services for a design criteria package for Fire Rescue Station No. 13 and Emergency Medical Substation No. 88. Fire Rescue Station No. 13 will be located at 2871 East Sunrise Boulevard and will meet the needs of the Fire Rescue Department pursuant to the Fire Rescue Construction Bond referendum, approved in November 2004. Emergency Medical Substation No. 88 will be located at 507 SE 11th Court. This additional Emergency Medical Substation is needed to provide additional emergency fire and medical services in the downtown area and in the areas along South Federal Highway.

On August 9, 2024, the Procurement Services Division issued a Request for Qualifications (RFQ) Event No. 352 for a consultant to provide Design Criteria Package services for Fire Rescue Station No. 13 and Emergency Medical Substation No. 88. The City received proposals from the following eight (8) firms in response to the solicitation, which closed on September 11, 2024.

1. Brunton Architects, LTD Inc.
2. CPH Consulting, LLC
3. CPZ Architects, Inc
4. H2M Architects & Engineers, Inc.
5. Justin Architects, P.A
6. R.E. Chisholm Architects, Inc
7. Synalovski Romanik Saye, LLC

8. Walters Zackria Associates, PLLC

Two (2) of the eight (8) firms identified as a Disadvantaged Business Enterprise. All firms were reviewed for compliance with the solicitation requirements and ranked based on the evaluation criteria shown in the table below and deemed responsive and responsible.

Evaluation Criteria	Weight (%)
Qualifications of Firm and Team	25
Experience and Past Performance with Fire Station Design	35
Approach to Scope of Work	30
Workload of the Firm	10
TOTAL	**100**

On October 16, 2024, the Evaluation Committee (Committee) evaluated all firms and shortlisted the following firms for further consideration:

1. Brunton Architects, LTD Inc
2. CPZ Architects, Inc
3. H2M Architects & Engineers, Inc.
4. Synalovski Romanik Saye, LLC

On November 4, 2024, the Committee convened and heard presentations from the four (4) shortlisted firms. After discussion and consideration, the Committee ranked H2M Architects & Engineers, Inc. as the highest ranked, responsive, and responsible firm. All negotiations have been successfully completed, and Staff is recommending H2M Architects & Engineers, Inc. for award consideration.

Resource Impact

There will be a fiscal impact to the City in the amount of $1,096,299.07 for the design criteria package services agreement and $327,168 for in-house project management fees for a total cost of $1,423,467.07. Funds for this agreement, in the amount of $1,423,467.07 are available in the FY 2025 Community Investment Plan in the accounts listed below.

Funds available as of January 23, 2025					
ACCOUNT NUMBER	**COST CENTER NAME (Program)**	**CHARACTER/ ACCOUNT NAME**	**AMENDED BUDGET (Character)**	**AVAILABLE BALANCE (Character)**	**AMOUNT**
10-336-4999-522-60-6534-P10918	New Fire Station 13	Capital Outlay/ Consultant Engineering Fees	$4,671,646	$3,095,631	$694,948.50
10-331-9100-526-60-6534-P12328	Southeast Emergency Medical Sub-Station	Capital Outlay/ Consultant Engineering Fees	$6,157,763	$4,267,687	$728,518.57
				TOTAL AMOUNT ►	$1,423,467.07

Strategic Connections

This item is a FY 2025 *Commission Priority*, advancing the Infrastructure and Resilience Initiative.

This item supports the *Press Play Fort Lauderdale 2029* Strategic Plan, specifically advancing:

- The Infrastructure and Resilience Focus Area, Goal 3: Be a sustainable and resilient community.

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan*:* We Are Ready.

This item supports the *Advance Fort Lauderdale* 2040 Comprehensive Plan specifically advancing:

- The Public Safety Focus Area
- The Coastal Management, Community Health and Safety Element
- Goal 4: Coordinate with related partners and agencies (at city, local, county, regional, state, and federal levels) to plan for disaster and emergency management, further the resiliency of coastal area, and ensure the city-wide community health and public safety.

Attachments

Exhibit 1 – Solicitation
Exhibit 2 – Final Ranking
Exhibit 3 – H2M Architects & Engineers, Inc. Proposal
Exhibit 4 – Agreement

Prepared by: Glenn Marcos, Chief Procurement Officer, Finance
Wilfredo Negron, Senior Project Manager, Public Works
Michelle Lemire, Procurement Administrator, Finance
Shamori Aldridge, Senior Administrative Assistant, Finance

Department Directors: Talal Abi-Karam, Acting Director, Public Works
Linda Short, Finance