



COMMISSION AGENDA ITEM
DOCUMENT ROUTING FORM

16

Today's Date: 10/15/2024

DOCUMENT TITLE: Acceptance of the Federal Railroad Administration Grant for Railroad Crossing Elimination Program, in the Amount of \$280,000 – (Commission Districts 2 and 4)

COMM. MTG. DATE: 10/01/24 CAM #: 24-0456 ITEM #: CR-1 CAM attached: ☒ YES ☐ NO

Routing Origin: CAO Router Name/Ext: Meralis C/5001 Action Summary attached: ☒ YES ☐ NO

CIP FUNDED: ☐ YES ☒ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

1) City Attorney's Office: Documents to be signed/routed? ☒ YES ☐ NO # of originals attached: 1

Is attached Granicus document Final? ☒ YES ☐ NO Approved as to Form: ☒ YES ☐ NO

Date to CCO: 10/18/24 Kimberly Cunningham Mosley
Attorney's Name

Kim
Initials

2) City Clerk's Office: # of originals: 1 Routed to: Donna V./Amber C./CMO Date: 10/18/24

3) City Manager's Office: CMO LOG # 24-163 Document received from: _____

Assigned to: SUSAN GRANT ☐ LAURA REECE ☐
CHRIS COOPER ☐ BEN ROGERS ☐
LAURA REECE as CRA Executive Director ☐

☐ APPROVED FOR S. GRANT'S SIGNATURE ☐ N/A FOR S. GRANT TO SIGN

PER AACM: C. Cooper _____ (Initial/Date) L. Reece _____ (Initial/Date)
B. Rogers _____ (Initial/Date)

☐ PENDING APPROVAL (See comments below)

Comments/Questions: _____

Forward 1 originals to ☐ Mayor ☒ CCO Date: _____

4) Mayor/CRA Chairman: Please sign as indicated. Forward _____ originals to CCO for attestation/City seal (as applicable) Date: _____

5) City Clerk: Scan original and forwards 1 originals to: G.Rizzuti-Smith/TAM/x.3764

Attach X certified Reso # 24-190 ☐ YES ☒ NO

Original Route form to Meralis C.

- CP-2** [24-0834](#) Motion Approving a First Amendment to Agreement for the Breakers Avenue Streetscape Project - Kimley-Horn and Associates, Inc. - \$161,562 - (Commission District 2)
- APPROVED**
- Yea:** 5 - Commissioner Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Vice Mayor Glassman and Mayor Trantalis

CONSENT AGENDA ITEMS PULLED FOR DISCUSSION

- CM-12** [24-0906](#) Motion Authorizing the Acceptance of Federal Emergency Management Agency (FEMA) Funds for the Staffing for Adequate Fire and Emergency Response (SAFER) Grant to Hire 28 Firefighters \$11,386,788 and Additional Matching Expenses \$584,085 - (Commission Districts 1, 2, 3 and 4)
- APPROVED**
- Yea:** 5 - Commissioner Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Vice Mayor Glassman and Mayor Trantalis
- CM-15** [24-0964](#) Motion Approving a Service Agreement with Business for the Arts of Broward, Inc. Related to a Donation of a Mural at the Riverwalk City Garage - (Commission District 4)
- APPROVED**
- Yea:** 5 - Commissioner Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Vice Mayor Glassman and Mayor Trantalis
- CR-1** [24-0456](#) Resolution Approving the Execution and Acceptance of the Federal Railroad Administration Grant for the Railroad Crossing Elimination Program, in the Amount of \$280,000 - (Commission Districts 2 and 4)
- ADOPTED**
- Yea:** 5 - Commissioner Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Vice Mayor Glassman and Mayor Trantalis
- CR-4** [24-0840](#) Resolution Approving the Consolidated Budget Amendment to Fiscal Year 2025 - Appropriation - (Commission Districts 1, 2, 3 and 4)
- ADOPTED**
- Yea:** 5 - Commissioner Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Vice Mayor Glassman and Mayor Trantalis



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#24-0456

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Susan Grant, Acting City Manager

DATE: October 1, 2024

TITLE: Resolution Approving the Execution and Acceptance of the Federal
Railroad Administration Grant for the Railroad Crossing Elimination
Program, in the Amount of \$280,000 – **(Commission Districts 2 and 4)**

Recommendation

Staff recommends the City Commission adopt a Resolution to accept the Railroad Crossing Elimination Program grant in the amount of \$280,000 from the Federal Railroad Administration (FRA) for funding of a Railroad Crossing Safety and Congestion Analysis Study and authorize the City Manager to execute the grant agreement, in substantially the form attached, on behalf of the City of Fort Lauderdale.

Background

In October 2022, the City of Fort Lauderdale submitted a proposal to the FRA to request grant funding through the Railroad Crossing Elimination Program (RCEP) for a study estimated to cost \$350,000. The grant application requested \$280,000 with a City match of \$70,000 (20% of the total project cost). There were 209 applicants of which 63 were selected for an award. On August 24, 2023, the City was notified that the application was accepted and awarded \$280,000.

The proposed agreement defines the scope of the project and the associated deliverables. City staff anticipate utilizing the grant funding to procure a sensor-based technology that will provide data associated with railway impacts at fifteen crossings along the existing Florida East Coast Railway corridor. The goal of the project is to provide the City with an in-depth analysis of vehicle interactions with the crossings and driver delays. This data will be used to determine methods, such as grade separation, to improve safety and reduce traffic congestion.

The proposed agreement provides an 18-month period for the City to complete the study, which includes any time associated with procurement processes to onboard a consultant. The grant funding is provided on a reimbursement basis and is limited to the grant agreement terms, scope, and specific deliverables.

The City Manager or the City Manager's designee is required to execute the grant through

the FRA portal, Grant Solutions. The user account request form is included as Exhibit 3. Staff will also be required to submit all reports and grant reimbursements through the Grant Solutions portal.

Resource Impact

This action will result in a positive fiscal impact to the City in the amount of \$280,000, which will be appropriated to the account below contingent upon the approval of the October 1, 2024, Consolidated Budget Amendment, CAM 24-0840.

<i>Funds available as of October 1, 2024</i>					
ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-331-490- 24GUSD OFRA	US FDOT GRANT FEDERAL RAILROAD ADMIN	INTERGOV REVENUE / FLORIDA DEPARTMENT OF TRANSPORTATION	\$0	\$0	\$280,000
10-001-000-00-90-9901	GENERAL FUND	OTHER USES/ ANTICIPATED YEAR END BALANCE	N/A	N/A	\$70,000
TOTAL AMOUNT →					\$350,000

Use:

ACCOUNT NUMBER	COST CENTER NAME	CHARACTER CODE/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-129-9300-544-60-6534- 24GUSD OFRA	US FDOT GRANT FEDERAL RAILROAD ADMIN	CAPITAL OUTLAY / CONSULTANT ENGINEERING FEES	\$0	\$0	\$280,000
10-331-9100-512-60-6534- 24GUSD OFRAA	US FDOT GRANT FEDERAL RAILROAD ADMIN-MATCH	CAPITAL OUTLAY / CONSULTANT ENGINEERING FEES	\$0	\$0	\$70,000
TOTAL AMOUNT →					\$350,000

Strategic Connections

This item is a *2024 Commission Priority*, advancing the Transportation and Infrastructure initiatives.

This item supports the *Press Play Fort Lauderdale 2029 Strategic Plan*, specifically advancing:

- The Infrastructure and Resilience Focus Area
- Goal 4: Facilitate an efficient, multimodal transportation network.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Infrastructure Focus Area
- The Transportation & Mobility Element
- Goal 3: Ensure a cohesive transportation network among local, regional, and state regulatory institutions.

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Connected*.

Related CAM
CAM 24-0840

Attachments

Exhibit 1 – Grant Agreement
Exhibit 2 – Grant Solutions Form
Exhibit 3 – Resolution

Prepared by: Gail Jagessar, Transportation and Mobility, Grants and Special Project Coordinator

Acting Department Director: Milos Majstorovic, MSCE, PE, Transportation and Mobility

Grant Recipient User Account Request Form

Please use this form to request the following GrantSolutions Grant Recipient user account actions:

- Create a new account at an existing Grant Recipient organization
- Update information pertaining to an existing Grant Recipient account
- Close an existing Grant Recipient account

Create New User Account

The new user's Supervisor or Authorized Official must approve all account requests.

1. The user must complete the form
2. The user who is receiving access must:
 - a. Sign and date Part 1 of the form (Rules of Behavior)
3. The Supervisor or Authorized Official must verify and sign Part 2 of the User Account Request Form

Update Existing User Account

Should any information regarding an existing Grant Recipient user account change, please select "Request Type: Account Change" and complete the form in its entirety. Changes to existing accounts may include:

- Change of user's role
- Update of user's contact information

Close Existing User Account

Should a user's account need to be closed, the user's Supervisor or Authorized Official should select "Request Type: Account Closure" and complete Part 2 of the form in its entirety or send an email requesting closure to help@grantsolutions.gov.

Submission of the User Account Request Form

The Supervisor or Authorized Official must submit all forms to the GrantSolutions Support Center. Completed forms should be submitted to the **GrantSolutions Support Center** by email or fax:

- Email: help@grantsolutions.gov
- Fax: (301) 998-7272

The Support Center will verify all account requests. Request forms sent via email must be scanned to include original signatures.

Account information will be sent to the new (or changed) user's email address. Upon initial login, the user will be required to change the temporary password assigned by the Support Center.

If you have any questions, please contact the GrantSolutions Support Center at help@grantsolutions.gov or toll-free at (866) 577-0771.

Role Authority Definitions

Please note the following definitions of each Role Authority listed in Part 2 of the Grant Recipient User Account Request Form:



Authorizing Official/Authorizing Representative: The Grantee Authorizing Official (ADO) is responsible for the oversight of activities performed by the Grantee Security Monitor. Listed as the Authorizing Official on the Notice of Award.

Financial Officer: The Grantee Financial Official (FO) is responsible for the oversight of activities performed by the Grantee Financial Support Staff.

Financial Officer Support: The Grantee Financial Support Staff (FSS) role is to assist the Grantee Financial Official in the grantee organization.

Program Director/Principal Investigator: The Principal Investigator/Program Director (PI/PD) is responsible for the oversight of activities performed by Support Staff.

Support Staff: The Grantee Support Staff's role is to assist the Principal Investigator or Program Director in the grantee organization.



Grant Recipient User Account Request Form: Part 1

Rules of Behavior

As a User granted Grant Recipient access in GrantSolutions, I agree to abide by the following:

- I will not disclose data from the GrantSolutions system to any unauthorized users.
- I will not make any unencrypted electronic copies of data from the GrantSolutions system.
- I will take all reasonable steps to ensure I do not violate the privacy and confidentiality of all data from the GrantSolutions systems as per the Privacy Act of 1974.
- I will ensure the proper disposal of data (in any format) and printed reports.
- I will access the GrantSolutions system only to the extent that my duties require such access.
- I will report inappropriate or malicious use of the GrantSolutions system to the GrantSolutions Help Desk at help@grantsolutions.gov.
- I will immediately notify the GrantSolutions Help Desk of any account changes, including the need to close my account.

User Name (Printed) __SUSAN GRANT

User Signature_____

Date

10/21/24



Grant Recipient User Account Request Form: Part 2

Request Type: ☒ New Account ☐ Account Change ☐ Account Closure

Funding Entity:

Department of Health & Human Services

- ☐ Administration for Children and Families
- ☐ Administration for Community Living
- ☐ Centers for Disease Control and Prevention
- ☐ Centers for Medicare & Medicaid Services
- ☐ Health Resources & Services Administration
- ☐ Indian Health Service
- ☐ Office of Head Start
- ☐ Office of the Assistant Secretary for Health
- ☐ Office of the Assistant Secretary for Preparedness and Response
- ☐ Office of the National Coordinator for Health Information Technology

Department of Homeland Security

- ☐ Citizenship and Immigration Services

Department of Transportation

- ☐ Federal Motor Carrier Safety Administration Federal
- ☒ Railroad Administration
- ☐ Office of the Secretary (AMJP)
- ☐ Pipeline and Hazardous Materials Safety Administration

Department of the Treasury

- ☐ Internal Revenue Service
- ☐ Office of Grant Community Relations
- ☐ Bureau of the Fiscal Service
- ☐ Consumer Product Safety Commission
- ☐ Department of Agriculture
- ☐ Department of Housing and Urban Development
- ☐ Department of the Interior
- ☐ Department of Labor
- ☐ Electoral Assistance Commission
- ☐ Environmental Protection Agency
- ☐ Gulf Coast Ecosystem Restoration Council
- ☐ Public Health Service
- ☐ Small Business Administration
- ☐ Social Security Administration
- ☐ Treasury – RESTORE Act
- ☐ Veterans Affairs
- ☐ Other: _____

Grant Recipient (Organization):	CITY OF FORT LAUDERDALE			
Address 1 (Organization):	101 NE 3rd AVE, Suite 2100			
Address 2 (Organization):				
City:	FORT LAUDERDALE	State:	FL	ZIP: 33301
Grant Number(s):	RCE2023000105			
	EYC3YWKM3H25			
User First Name:	SUSAN	User Last Name:	GRANT	
Title:	ACTING CITY MANAGER			
Phone:	954-828-5145			
Email:	sugrant@fortlauderdale.gov			

Assistive Technology – Assistive Technology, such as JAWS, is used for visual impairment.

☐ I use a Visual Impairment (screen reader/JAWS) Assistive Technology.



Role Authority:

- ☒ Authorizing Official/Authorizing Representative
☐ Financial Officer
☐ Financial Officer Support

- ☐ Program Director/Principal Investigator
☐ Support Staff

Supervisor or Authorized Official Name:

Susan Grant

Title:

Acting City Manager

Signature:

Note: The Supervisor or Authorized Official should sign requests.

Approved as to form and correctness:
Thomas J. Ansbro, City Attorney

Kimberly Cunningham Mosley
Assistant City Attorney



CERTIFICATION

I certify this to be a true and correct copy of the record of the City of Fort Lauderdale, Florida.

WITNESSETH my hand and official seal of the City of Fort Lauderdale, Florida, this 16th day of October, 2024
[Signature] City Clerk

RESOLUTION NO. 24-190

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA, APPROVING THE AGREEMENT AND ACCEPTANCE OF THE GRANT FUNDS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FEDERAL RAILROAD ADMINISTRATION, FOR THE RAILROAD CROSSING ELIMINATION GRANT PROGRAM IN THE AMOUNT OF \$280,000; DELEGATING AUTHORITY TO THE CITY MANAGER TO ESTABLISH AN ELECTRONIC GRANT SOLUTIONS ACCOUNT TO ACCEPT AND EXECUTE THE GRANT AGREEMENT AND ANY AND ALL DOCUMENTS NECESSARY OR INCIDENTAL TO ACCEPTANCE OF SUCH GRANT FUNDING ON BEHALF OF THE CITY OF FORT LAUDERDALE, FLORIDA; DELEGATING AUTHORITY TO THE CITY MANAGER OR THE CITY MANAGER'S DESIGNEE TO SUBMIT QUARTERLY PROJECT PROGRESS REPORTS AND RECERTIFICATIONS TO THE FEDERAL RAILROAD ADMINISTRATION ON BEHALF OF THE CITY OF FORT LAUDERDALE, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

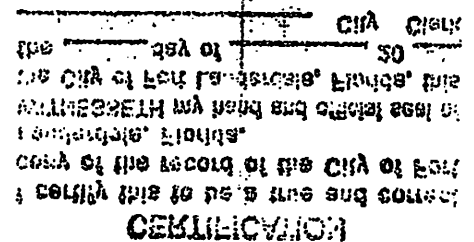
WHEREAS, in October 2022, the City of Fort Lauderdale ("City") submitted a proposal to the U.S. Department of Transportation Federal Railroad Administration (FRA) to request grant funding through the Rail Crossing Elimination Program (RCEP) for funding of a Railroad Safety and Congestion Analysis Project, in the City of Fort Lauderdale, Florida; and

WHEREAS, on August 24, 2023, the City was notified that the City's application for the RCEP grant funds was accepted and the City was awarded \$280,000; and

WHEREAS, the RCEP grant requires a City funding match in the amount of \$70,000, which is 20% of the total project cost of \$350,000; and

WHEREAS, the grant funding is provided on a reimbursement basis and is limited to the grant agreement terms, scope, and specific deliverables; and

WHEREAS, the RCEP Grant provides grant funds to procure a sensor-based technology that will provide data associated with railroad impacts at fifteen crossings along the existing Florida East Coast Railroad corridor; and



WHEREAS, the RCEP Grant provides an 18-month period for the City to complete the study, including the procurement process; and

WHEREAS, the City Commission finds that approving the RCEP Grant Agreement, authorizing the execution of the Grant Agreement, and acceptance of the grant funds is in the best interest of the City of Fort Lauderdale, Florida.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FORT LAUDERDALE, FLORIDA THAT:

SECTION 1. The approval of the agreement and acceptance of the grant funds from the United States Department of Transportation Federal Railroad Administration for the Railroad Crossing Elimination Grant Program in the amount of \$280,000 is hereby approved.

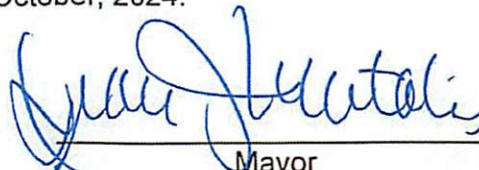
SECTION 2. The City Manager is authorized to establish an electronic Grant Solutions Account to accept and execute the grant agreement and any and all documents necessary or incidental to accept the grant funds on behalf of the City of Fort Lauderdale, Florida.

SECTION 3. The City Manager or the City Manager's Designee is authorized to submit quarterly project progress reports and recertifications to the Federal Railroad Administration on behalf of the City of Fort Lauderdale, Florida

SECTION 4. The Office of the City Attorney shall review and approve as to form all documents prior to their execution by City officials.

SECTION 5. This Resolution shall be in full force and effect upon adoption.

ADOPTED this 1st day of October, 2024.



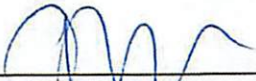
Mayor
DEAN J. TRANTALIS

ATTEST:



City Clerk
DAVID R. SOLOMAN

APPROVED AS TO FORM:
AND CORRECTNESS:



City Attorney
THOMAS J. ANSBRO

Dean J. Trantalis Yea

John C. Herbst Yea

Steven Glassman Yea

Pamela Beasley-Pittman Yea

Warren Sturman Yea