October 23, 2023

City of Fort Lauderdale
100 N. Andrews Avenue
Fort Lauderdale, FL 33301

Dear Mayor, Commissioners, and Staff:

On behalf of the City of Fort Lauderdale's Community Services Board (CSB), I am respectfully requesting the City Commission consider amending Ordinance No. C-12-01, Section 5, which currently states the following regarding the Community Services Board:

SECTION 5. *The Board shall meet as often as required to fulfill its responsibilities, but not less than ten (10) times per year.*

The CSB members recommend the minimum number of meetings be lowered from ten (10) to eight (8) meetings per year. As the bulk of the CSB's work is conducted in the spring and fall to coincide with CDBG and HOPWA funding timelines, this would allow us more flexibility to cancel meetings when appropriate during summer months, during which time the City Commission does not meet and is therefore unable to review any of our findings and recommendations. This would also give us flexibility to cancel or reschedule meetings that may fall on City-observed observed holidays or on other occasions when City staff or a location may not be available due to circumstances beyond the CSB's control.

The CSB recognizes that this number set forth in the ordinance would be a *minimum*, and we anticipate that we will still exceed it each year based on the volume of business before the board; however, the recommended change would allow us more flexibility in scheduling and reduce any unnecessary burden on the volunteer board members, City staff and most importantly the funded non-profit partner agencies who typically attend every meeting.

Thank you for your consideration of this request.

Sincerely,

Christi Lyn Rice, Chair
City of Fort Lauderdale Community Services Board