



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-0889

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: September 19, 2023

TITLE: Motion Approving an Event Agreement, Related Road Closures and
Request for Music Exemption for Halloween on Second Street -
(Commission District 2)

Recommendation

Staff recommends the City Commission approve an event agreement, related road closures and request for extended hours for music with Downtown Himmarshee Village Association, Inc., in substantially the form attached, and authorize execution of the agreement by the City Manager.

Background

City staff has been working closely with the event organizer regarding event topics, such as logistics, maintenance, and security as detailed below. The Police Department recommends approval of the closing of the City streets where appropriate, and event parking has been satisfactorily arranged. When applicable, amplified music was discussed, and the event organizer was advised of the noise ordinance and possible concerns.

The organizer will pay for all event costs and submit the required certificates of insurance. The event organizer will also secure all other necessary permits and licenses that are required from other agencies. Civic and merchant associations have been notified, as appropriate, regarding events in their areas. Specific event details are included in each event application as attached.

Where applicable, the City Commission authorizes amplified music for the events listed below.

Authorization for the execution of the event agreements is contingent upon the City Attorney's Office receiving and approving a validly executed agreement.

Event 1: Halloween on Second Street– (District 2)	
Applicant:	Downtown Himmarshee Village Association, Inc.
Date/Time:	Saturday, October 28, 2023 (5:00pm) until (12:00am) Sunday, October 29, 2023
Location:	SW 2nd Street Between 2nd and 4th Avenue
Set Up Date/Time:	Saturday, October 28, 2023 (2:00pm – 5:00pm)
Breakdown Date/Time:	Sunday, October 29, 2023 (12:01am – 2:30am)
Road Closing:	Yes – Full Road Closure 2:00pm on Saturday, October 28, 2023 until 2:30am on Sunday, October 29, 2023 <ul style="list-style-type: none"> • SW 2nd Street from Moffat Avenue to Nugent Avenue • SW 2nd Street from Nugent Avenue to SW 4th Avenue
Alcohol:	Yes
Amplified Music:	Saturday, October 28, 2023 (5:00pm) until (12:00am) Sunday, October 29, 2023
Special Permission:	Amplified Music until 12:00am on the following dates: <ul style="list-style-type: none"> • Saturday, October 28, 2023 (5:00pm) until (12:00am) Sunday, October 29, 2023
Insurance Required:	Yes
Banners:	No
Pending Code Violations:	No
Application Fee:	\$200

**** Amplified Music until 12:00am on the following dates:**

- **Saturday, October 28, 2023 (5:00pm) until (12:00am) Sunday, October 29, 2023**

Funds available as of September 5, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT / ACTIVITY NAME	AMENDED BUDGET (Character)	AMOUNT RECEIVED (Character)	AMOUNT
10-001-6025-574-347-200-PKR029	Community Events	Charges for Service/ Nonsponsor Charges – Spec Event Fees	\$163,000	\$152,300	\$200
TOTAL AMOUNT ►					\$200

Strategic Connections

This item is a 2022 Top Commission Priority, advancing the Parks and Public Places initiative.

This item supports the *Press Play Fort Lauderdale 2024 Strategic Plan*, specifically advancing:

- The Public Places Focus Area
- Goal 3: Building a healthy and engaging community
- Objective: Offer a diverse range of recreational and educational programming

This item advances the *Fast Forward Fort Lauderdale 2035 Vision Plan: We Are Here*.

This item supports the *Advance Fort Lauderdale 2040 Comprehensive Plan* specifically advancing:

- The Public Places Focus Area
- The Parks, Recreation & Open Spaces Element
- Goal 1: Be a community where persons of all ages are able to partake in a fun and healthy lifestyle.

Attachments

Exhibit 1 – Commission Memo 19-076

Exhibit 2 – Halloween on Second Street Application

Exhibit 2a – Halloween on Second Street Site Plan

Exhibit 2b – Halloween on Second Street Agreement

Exhibit 3 – October 2023 Special Event Calendar

Prepared by: Brittany Henry, Parks and Recreation Department

Department Director: Phil Thornburg, Parks and Recreation Department