



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-0553

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: June 6, 2023

TITLE: Resolution Approving the Design Review Reimbursable Agreement and Authorizing the City Manager to Execute the Design Review Reimbursable Agreement and all Amendments to the Design Review Reimbursable Agreement and any Documents Associated with the Agreement with the Department of Transportation Federal Aviation Administration – \$51,017-
(Commission District 1)

Recommendation

Staff recommends the City Commission adopt a resolution authorizing the City Manager to execute a Design Review Reimbursable Agreement in the amount of \$51,017 and any Amendments to the Design Review Reimbursable Agreement and any documents associated with the Agreement with the Department of Transportation Federal Aviation Administration (FAA), in substantially the form attached.

Background

This is a Reimbursable Agreement for the Design Review by the FAA for relocation of the Runway 9/27 Localizer Antenna Array and Localizer equipment facility at Fort Lauderdale Executive Airport (FXE). The Localizer is part of the Instrument Landing System (ILS), which provides azimuth guidance for landing aircraft. More specifically the Localizer provides aircraft with precision horizontal navigation guidance information during approach and landing.

In conjunction with the proposed repaving of Runway 9-27 the FAA recommends the relocation of this equipment to further enhance overall safety and efficiency of the Airport. The FAA has identified a need for the relocation of the Localizer equipment outside of the FAA Part 77 Navigable Airspace, which identifies potential aeronautical hazards to prevent or minimize the adverse impacts to the safe and efficient use of navigable airspace.

As part of the relocation process the FAA Agreement will cover the design services that will include drawings and specifications for modification, relocation, or establishment of the Localizer equipment facility in support of this project and ensure conformance to FAA design standards.

This Agreement will require the Airport to provide the initial estimated funding cost of \$51,017.04, which will be reimbursed at a later date by a grant from the FAA. In an effort to expedite the execution of the Agreement, staff is requesting to appropriate the requested funds to cover the related expenditures for the design and review of the relocation of the Localizer antenna and equipment facility.

The City Attorney Office has reviewed the Agreement and wishes to highlight the following provisions:

- Section E. in Article 9 requires the City to commit to paying actual costs if they exceed the current estimated amount in the contract. However, the FAA will notify the City immediately if the estimated costs are exceeded. Additionally, Article 3 states that this agreement is funded in whole or in part from an AIP grant.
- Section E. in Article 9 requires the City to pay for any claims filed against the FAA that may be brought by a contractor performing work in accordance with this Agreement.
- Article 17 requires the City to indemnify the FAA against any and all causes of action, claims, or lawsuits arising out of the work performed under this Agreement. This agreement does not include a provision which limits the liability of the City in accordance with Section 768.28, Florida Statutes.

City staff have considered these provisions and are comfortable with the associated risks as City staff intends to request grant funds to cover the costs associated with this agreement.

Resource Impact

Funds for this agreement in the amount of \$51,017 are available in the FY 2023 Budget in the account listed below:

<i>Funds available as of May 18, 2023</i>					
ACCOUNT NUMBER	COST CENTER NAME (Program)	ACCOUNT/ ACTIVITY NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-468-1460-542-30-3199	Executive Airport	Services/Materials / Other Prof Serv	\$4,071,014	\$2,300,305	\$51,017
APPROPRIATION TOTAL					\$51,017

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Business Development Focus Area
- Goal 5: Build an attractive global and local economic community marketplace.
- Objective: Provide the best-in-class regional general aviation airport amenities and services
- Objective: Create a responsive and proactive business climate to attract emerging industries

This item advances the *Fast-Forward Fort Lauderdale Vision Plan 2035: We are Prosperous*.

This item supports the Advance Fort Lauderdale Comprehensive Plan, specifically advancing:

- The Business Development Focus Area
- The Economic Development Element
- Goal 3: Recognize and include in economic development planning the role of Port Everglades and the Fort Lauderdale-Hollywood International Airport and Fort Lauderdale Executive Airports.

Attachments

Exhibit 1 – Design Review Reimbursable Agreement

Exhibit 2 – Resolution

Prepared by: Rufus A. James, Airport Director

Charter Officer: Greg Chavarria, City Manager

SCW **CR-6** 23-0553 Resolution Approving the Design Review Reimbursable Agreement and Authorizing the City Manager to Execute the Design Review Reimbursable Agreement and all Amendments to the Design Review Reimbursable Agreement and any Documents Associated with the Agreement with the Department of Transportation Federal Aviation Administration - \$51,017 - (Commission District 1)

ADOPTED

Yea: 5 - Vice Mayor Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Commissioner Glassman and Mayor Trantalis

SCW **CR-7** 23-0511 Resolution Approving a Third Amendment to Lease Agreement with Lynx FBO Fort Lauderdale, LLC d/b/a Atlantic Aviation for Parcels 8CE, 10AB and 11ABCD at the Fort Lauderdale Executive Airport and Authorizing the City Manager to Execute the Lease Agreement - (Commission District 1)

ADOPTED

Yea: 5 - Vice Mayor Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Commissioner Glassman and Mayor Trantalis

PGB **CR-8** 23-0215 Resolution Approving the Consolidated Budget Amendment to Fiscal Year 2023 - Appropriation - (Commission Districts 1, 2, 3 and 4)

ADOPTED

Yea: 5 - Vice Mayor Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Commissioner Glassman and Mayor Trantalis

CONSENT PURCHASE

RMH **CP-1** 23-0426 Motion Approving Agreement for Purchase and Installation of three (3) Ocean Rescue Lifeguard Towers - Bausch Enterprises, Inc. - \$268,450 - (Commission Districts 2 and 4)

APPROVED

Yea: 5 - Vice Mayor Beasley-Pittman, Commissioner Sturman, Commissioner Herbst, Commissioner Glassman and Mayor Trantalis

KCM **CP-2** 23-0559 Motion Approving the Award of Design Consulting Services for the Las Olas Corridor Mobility Project, including the East and West Corridors, with Kimley-Horn & Associates, Inc. and WSP USA, LLC. - (Commission Districts 2 and 4)

APPROVED

DESIGN REVIEW REIMBURSABLE AGREEMENT

BETWEEN

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

AND

**City of Fort Lauderdale
Fort Lauderdale Executive Airport (FXE)
Fort Lauderdale, Florida**

WHEREAS, the Federal Aviation Administration (FAA) can furnish directly or by contract services which the City of Fort Lauderdale (Sponsor) requires, has funds available for, and has determined should be obtained from the FAA;

WHEREAS, it has been determined that competition with the private sector for provision of such services is minimal; the proposed activity will advance the FAA's mission; and the FAA has a unique capability that will be of benefit to the Sponsor while helping to advance the agency's mission;

NOW THEREFORE, the FAA and the Sponsor mutually agree as follows:

ARTICLE 1. Parties

The Parties to this Agreement are the FAA and the City of Fort Lauderdale.

ARTICLE 2. Type of Agreement

This Agreement is an "other transaction" authorized under 49 U.S.C. § 106(l)(6). It is not intended to be, nor will it be construed as, a partnership, corporation, joint venture or other business organization.

ARTICLE 3. Scope

This Agreement provides funding for FAA services limited to labor, travel, and expenses required to perform review of Sponsor provided design package, including drawings and specifications, for modification, relocation, or establishment of FAA facilities in support of the Sponsor's project identified below. Review will be to ensure conformance to FAA design standards. No government furnished equipment or implementation services will

be provided under this Agreement. If required, the FAA and the Sponsor will enter into a separate agreement to cover the implementation of the project.

Therefore, this Agreement is titled:

Design Review Reimbursable Agreement for the relocation of the Runway 9/27 Localizer Antenna Array and Localizer Shelter at Fort Lauderdale Executive Airport (FXE).

This agreement is in whole or in part funded with funding from an AIP grant ☒ Yes ☐ No. If Yes, the grant date is: [MM/DD/YYYY] and the grant number is: [Grant Number]. If the grant information is not available at the time of agreement execution, the Sponsor will provide the grant information to the FAA when it becomes available.

ARTICLE 4. Points of Contact

A. FAA:

1. The FAA Eastern Service Area, Planning and Requirements will provide administrative oversight of this Agreement. Gregory Irvin is the Lead Planner and liaison with the Sponsor and can be reached at 404.305.7164 or via email at gregory.irvin@faa.gov. This liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
2. The FAA Eastern Service Area, NAVAIDs Engineering Center)] will perform the scope of work included in this Agreement. James Baldwin is the NAVAIDs Engineering Center Manager and liaison with the Sponsor and can be reached at 404.305.7059 or via email at james.baldwin@faa.gov. This liaison is not authorized to make any commitment, or otherwise obligate the FAA, or authorize any changes which affect the estimated cost, period of performance, or other terms and conditions of this Agreement.
3. FAA Contracting Officer: The execution, amendment, and administration of this Agreement must be authorized and accomplished by the Contracting Officer, Brad Logan who can be reached at 817.222.4395 or via email at brad.logan@faa.gov.

B. Sponsor:

City of Fort Lauderdale
Rufus James, Airport Manager
Fort Lauderdale Executive Airport
6000 NW 21st Avenue
Fort Lauderdale, FL 33309
rjames@fortlauderdale.gov
954.828.4968

ARTICLE 5. Reserved

ARTICLE 6. Reserved

ARTICLE 7. Estimated Costs

The fully-loaded estimated FAA cost associated with this Agreement is \$51,017.04.

ARTICLE 8. Period of Agreement and Effective Date

The effective date of this Agreement is the date of the last signature. This Agreement is considered complete when the final invoice is provided to the Sponsor and a refund is sent or payment is received as provided for in Article 9 of this Agreement. This Agreement will not extend more than 36 months beyond its effective date.

ARTICLE 9. Reimbursement and Accounting Arrangements

- A. The Sponsor agrees to prepay the entire estimated cost of the Agreement. The Sponsor will send a copy of the executed Agreement and submit full advance payment in the amount stated in Article 7 to the Reimbursable Receipts Team listed in Section C of this Article. The advance payment will be held as a non-interest bearing deposit. Such advance payment by the Sponsor must be received before the FAA incurs any obligation to implement this Agreement. Upon completion of this Agreement, the final costs will be netted against the advance payment and, as appropriate, a refund or final bill will be sent to the sponsor. Per U.S. Treasury guidelines, refunds under \$1.00 will not be processed. Additionally, FAA will not bill the sponsor for amounts less than \$1.00.
- B. The Sponsor certifies that arrangements for sufficient funding have been made to cover the estimated costs of the Agreement.
- C. The Reimbursable Receipts team is identified by the FAA as the billing office for this Agreement. The preferred method of payment for this agreement is via Pay.Gov. The sponsor can use a check or credit card to provide funding in this manner and receipt-processing time is typically within 3 working days. Alternatively, the sponsor can mail the payment to the address shown below. When submitting funding by mail, the Sponsor must include a copy of the executed Agreement and the full advance payment. All payments mailed to the FAA must include the Agreement number, Agreement name, Sponsor name, and project location. Payments submitted by mail are subject to receipt-processing delay of up to 10 working days.

FAA payment remittance address using USPS or overnight method is:

Federal Aviation Administration
Reimbursable Receipts Team
800 Independence Ave S.W.

Attn: Rm 612A
Washington D.C. 20591
Phone 202-267-1307

The Sponsor hereby identifies the office to which the FAA will render bills for the project costs incurred as:

City of Fort Lauderdale
Attn: Rufus James, Airport Manager
6000 NW 21st Avenue
Fort Lauderdale, FL 33309
954.828.4968

- D. The FAA will provide a quarterly Statement of Account of costs incurred against the advance payment.
- E. The cost estimates contained in Article 7 are expected to be the maximum costs associated with this Agreement, but may be amended to recover the FAA's actual costs. If during the course of this Agreement actual costs are expected to exceed the estimated costs, the FAA will notify the Sponsor immediately. The FAA will also provide the Sponsor an amendment to the Agreement which includes the FAA's additional costs. The Sponsor agrees to prepay the entire estimated cost of the amendment. The Sponsor will send a copy of the executed amendment to the Agreement to the Reimbursable Receipts Team with the additional advance payment. Work identified in the amendment cannot start until receipt of the additional advance payment. In addition, in the event that a contractor performing work pursuant to the scope of this Agreement brings a claim against the FAA and the FAA incurs additional costs as a result of the claim, the Sponsor agrees to reimburse the FAA for the additional costs incurred whether or not a final bill or a refund has been sent.

ARTICLE 10. Changes and Amendments

Changes and/or amendments to this Agreement will be formalized by an appropriate written amendment that will outline in detail the exact nature of the change. Any amendment to this Agreement will be executed in writing and signed by the authorized representative of each party. The parties signing this Agreement and any subsequent amendment(s) represent that each has the authority to execute the same on behalf of their respective organizations. No oral statement by any person will be interpreted as amending or otherwise affecting the terms of the Agreement. Any party to this Agreement may request that it be amended, whereupon the parties will consult to consider such amendments.

ARTICLE 11. Termination

In addition to any other termination rights provided by this Agreement, either party may terminate this Agreement at any time prior to its expiration date, with or without cause, and without incurring any liability or obligation to the terminated party other than payment of amounts due and owing and performance of obligations accrued, in each case on or prior to the termination date, by giving the other party at least thirty (30) days prior written notice of termination. Payment of amounts due and owing may include all costs reimbursable under this Agreement, not previously paid, for the performance of this Agreement before the effective date of the termination; the total cost of terminating and settling contracts entered into by the FAA for the purpose of this Agreement; and any other costs necessary to terminate this Agreement. Upon receipt of a notice of termination, the receiving party will take immediate steps to stop the accrual of any additional obligations which might require payment. All funds due after termination will be netted against the advance payment and, as appropriate, a refund or bill will be issued.

ARTICLE 12. Order of Precedence

If attachments are included in this Agreement and in the event of any inconsistency between the attachments and the terms of this Agreement, the inconsistency will be resolved by giving preference in the following order:

- A. This Agreement
- B. The attachments

ARTICLE 13. Legal Authority

This Agreement is entered into under one or more of the following authorities; 49 U.S.C. § 106(l), 31 U.S. Code 6505 Intergovernmental Cooperation Act. Each of which authorizes the Administrator of the FAA to enter into and perform such contracts, leases, cooperative agreements and other transactions as may be necessary to carry out the functions of the Administrator and the Administration on such terms and conditions as the Administrator may consider appropriate. Nothing in this Agreement will be construed as incorporating by reference or implication any provision of Federal acquisition law or regulation.

ARTICLE 14. Disputes

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any dispute through good faith negotiations, the dispute will be resolved by alternative dispute resolution using a method to be agreed upon by the parties. The outcome of the alternative dispute resolution will be final unless it is timely appealed to the Administrator, whose decision is not subject to further administrative review and, to the extent permitted by law, is final and binding (see 49 U.S.C. § 46110).

ARTICLE 15. Reserved

ARTICLE 16. Insurance

The Sponsor will arrange by insurance or otherwise for the full protection of itself from and against all liability to third parties arising out of, or related to, its performance of this Agreement. The FAA assumes no liability under this Agreement for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf.

ARTICLE 17. Limitation of Liability

To the extent permitted by law, the Sponsor agrees to indemnify and hold harmless the FAA, its officers, agents and employees from all causes of action, suits or claims arising out of the work performed under this Agreement. However, to the extent that such claim is determined to have arisen from the act or omission by an officer, agent, or employee of the FAA acting within the scope of his or her employment, this hold harmless obligation will not apply and the provisions of the Federal Tort Claims Act, 28 U.S.C. § 2671, et seq., will control. The FAA assumes no liability for any losses arising out of any action or inaction by the Sponsor, its employees, or contractors, or any third party acting on its behalf. In no event will the FAA be liable for claims for consequential, punitive, special and incidental damages, claims for lost profits, or other indirect damages.

ARTICLE 18. Civil Rights Act

The Sponsor will comply with Title VI of the Civil Rights Act of 1964 relating to nondiscrimination in federally assisted programs.

ARTICLE 19. Protection of Information

The parties agree that they will take appropriate measures to identify and protect proprietary, privileged, or otherwise confidential information that may come into their possession as a result of this Agreement.

ARTICLE 20. Security

In the event that the security office determines that the security requirements under FAA Order 1600.72A applies to work under this Agreement, the FAA is responsible for ensuring that security requirements, including compliance with AMS clause 3.14.2.1, Contractor Personnel Suitability Requirements are met.

ARTICLE 21. Entire Agreement

This document is the entire Agreement of the parties, who accept the terms of this Agreement as shown by their signatures below. In the event the parties duly execute any amendment to this Agreement, the terms of such amendment will supersede the terms of

this Agreement to the extent of any inconsistency. Each party acknowledges participation in the negotiations and drafting of this Agreement and any amendments thereto, and that, accordingly, this Agreement will not be construed more stringently against one party than against the other. If this Agreement is not executed by the Sponsor within 120 calendar days after the FAA transmits it to the Sponsor, the terms contained and set forth in this Agreement shall be null and void. Additionally, the FAA expects this agreement to be funded within 120 days of execution, if funding is not received by that date; the FAA may exercise the right to renegotiate estimated costs.

AGREED:

FEDERAL AVIATION ADMINISTRATION

SIGNATURE: _____

NAME: _____

TITLE: Contracting Officer

DATE: _____

CITY OF FORT LAUDERDALE



Greg Chavarria, City Manager

 Date: 6/14/23

ATTEST:



David R. Soloman, City Clerk



APPROVED AS TO FORM:

D'WAYNE M. SPENCE, INTERIM CITY ATTORNEY



Shari C. Wallen, Esq.
Assistant City Attorney



COMMISSION AGENDA ITEM
DOCUMENT ROUTING FORM

3L

Today's Date: 6/14/2023

DOCUMENT TITLE: FEDERAL AVIATION ADMINISTRATION – DESIGN REVIEW REIMBURSABLE AGREEMENT

COMM. MTG. DATE: 6/6/2023 CAM #: 23-0553 ITEM #: CR-6 CAM attached: ☒ YES ☐ NO

Routing Origin: CAO Router Name/Ext: J. Larregui/5106 Action Summary attached: ☒ YES ☐ NO

CIP FUNDED: ☐ YES ☒ NO

Capital Investment / Community Improvement Projects defined as having a life of at least 10 years and a cost of at least \$50,000 and shall mean improvements to real property (land, buildings, or fixtures) that add value and/or extend useful life, including major repairs such as roof replacement, etc. Term "Real Property" include: land, real estate, realty, or real.

1) City Attorney's Office: Documents to be signed/routed? ☒ YES ☐ NO # of originals attached: 3

Is attached Granicus document Final? ☒ YES ☐ NO Approved as to Form: ☒ YES ☐ NO

Date to CCO: 6/14/23

Shari C. Wallen
Attorney's Name

scw/sw
Initials

2) City Clerk's Office: # of originals: 3 Routed to: Donna V./Aimee L./CMO Date: 06/14/23

3) City Manager's Office: CMO LOG #: JUN 28 Document received from: 6/14/23

Assigned to: GREG CHAVARRIA ☐
ANTHONY FAJARDO ☐

SUSAN GRANT ☐

GREG CHAVARRIA as CRA Executive Director ☐

☐ APPROVED FOR G. CHAVARRIA'S SIGNATURE

☐ N/A FOR G. CHAVARRIA TO SIGN

PER ACM: A. Fajardo (Initial/Date)

S. Grant (Initial/Date)

☐ PENDING APPROVAL (See comments below)

Comments/Questions: _____

Forward ☒ originals to ☐ Mayor ☒ CCO

Date: 6/14/23

4) Mayor/CRA Chairman: Please sign as indicated. Forward 3 originals to CCO for attestation/City seal (as applicable) Date: _____

5) City Clerk: Scan original and forwards 3 originals to: L. Blanco/FXE/Ext. 5334 FOR **ROUTING TO FEDERAL AVIATION ADMINISTRATION**

Attach certified Reso # ☐ YES ☒ NO

Original Route form to J. Larregui/CAO