



**CITY OF FORT LAUDERDALE**  
**City Commission Agenda Memo**  
**REGULAR MEETING**

**#23-0223**

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**TO:** Honorable Mayor & Members of the  
Fort Lauderdale City Commission

**FROM:** Greg Chavarria, City Manager

**DATE:** April 18, 2023

**TITLE:** Motion to Terminate Piggyback Agreement with Circuit Transit Inc. Utilizing City of Hollywood Agreement for Transportation Circulator Services and Approving Piggyback Agreement with Circuit Transit Inc. Utilizing the City of Pompano Beach's Agreement for Transportation Services - \$515,710.40 - **(Commission Districts 1, 2, 3 and 4)**

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**Recommendation**

Staff recommends the City Commission terminate for convenience, as of April 30, 2023, the Piggyback Agreement between the City of Fort Lauderdale (City) and Circuit Transit Inc., (Contractor) dated August 22, 2022, utilizing the City of Hollywood's Agreement No. 4579-18-PB and approve a new Piggyback Agreement with the Contractor Utilizing the City of Pompano Beach's Agreement for Transportation Services, P-29-20 and authorize the City Manager to execute the new Piggyback Agreement, in substantially the form attached, with an effective date of May 1, 2023.

**Background**

Since 2020, the City Commission defined transportation and traffic issues as a top priority. Specifically, the City Commission charged staff with identifying and implementing, or advocating for, improvements to the transportation network within the City specific to traffic flow and congestion concerns.

On July 5, 2022, the City Commission passed a motion approving a piggyback agreement with Circuit Transit, Inc. and appropriated \$350,000 for the pilot program. In August 2022, the City implemented a six-month pilot program consisting of on-demand service in the Downtown Urban Core and fixed route service connecting City-owned beach parking garages and surface lots, using Circuit Transit, Inc. The existing service is moving on average 10,080 passengers a month combined with a growing demand. While the pilot was scheduled to end on March 3, 2023, on January 10, 2023, the City Commission approved a budget amendment 22-1148 which provided funding to extend the pilot until the end of Fiscal Year 2023.

On February 21, 2023, the City Commission approved an agreement extension pursuant to piggyback utilizing the City of Hollywood Agreement. The existing piggyback with the City of Hollywood is scheduled to expire on July 3, 2023, which requires that the City identify another alternative piggyback or procurement action.

The proposed piggyback has service cost reductions, an increase in revenue sharing, and continues with the same general operating parameters with the funding that was appropriated in January 2023. If funding is allocated for Fiscal Year 2024 for this service, the City anticipates issuing its own solicitation and awarding a new contract to provide transit circulator services, however, the Pompano Beach agreement is effective through December 29, 2023, which will enable the City to provide continuity of services until a new contract is secured.

Pursuant to Section 2-181(f)(5)b, the Chief Procurement Officer has determined that it would be practicable and advantageous for the City to use this method of procurement for this agreement. This purchase will be made in accordance with Solicitation No. P-29-20 - Transportation Circulator Services Agreement between the City of Pompano Beach and the Circuit Transit, Inc.

Additionally, Transportation and Mobility staff identified \$50,000 in the current fiscal year budget that can be reallocated to fund one dedicated Circuit vehicle, operating 7 days per week, into the Galt Mile area through the end of September 2023. The dedicated vehicle will be limited to the Galt Mile service area which will not connect to the other Circuit service areas.

Given that staff wishes to terminate the current piggyback agreement utilizing the City of Hollywood Agreement and enter into a new agreement with the Contractor utilizing the City of Pompano Beach RFP and Agreement No. P-29-20 Piggyback Agreement, the City and the Contractor mutually agree to terminate the current agreement, effective April 30, 2023 and will enter into a new agreement, effective May 1, 2023 utilizing City of Pompano Beach RFP and Agreement No. P-29-20 for the purchase of Transportation Circulator Services. The Contractor will continue to provide services, pursuant to the current agreement up through and including April 30, 2023, prior to the effective date of May 1, 2023 for the new agreement.

### **Resource Impact**

The proposed agreement will utilize \$322,319 throughout the remainder of the fiscal year, including a new fiscal impact of \$50,000 for the expansion of the service into the Galt Mile area. Funding is available in the Fiscal Year 2023 Operating Budget in the accounts listed below.

<b>Funds available as of March 21, 2023</b>					
<b>ACCOUNT NUMBER</b>	<b>COST CENTER NAME</b>	<b>CHARACTER CODE/ ACCOUNT NAME</b>	<b>AMENDED BUDGET (Character)</b>	<b>AVAILABLE BALANCE (Character)</b>	<b>AMOUNT</b>
10-001-8060-544-40-4299	COMMUNITY BUS	OTHER OPERATING EXPENSES / OTHER CONTRIBUTIONS	\$2,717,979	\$617,876	\$263,108
10-461-8018-545-40-4204	LAS OLAS GARAGE	OTHER OPERATING EXPENSES / OPERATING SUBSIDIES	\$381,709	\$296,744	\$59,211
		<b>TOTAL AMOUNT →</b>			<b>\$322,319</b>

### **Strategic Connections**

This item is a 2022 *Top Commission Priority*, advancing the Transportation and Traffic initiative.

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Infrastructure Focus Area
- Goal 2: Build a multi-modal and pedestrian friendly community
- Objective: Improve transportation options and reduce congestion by working with partners

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Ready

### **Attachments**

Exhibit 1 - City of Pompano Beach RFP No. P-29-20 Solicitation  
Exhibit 2 - City of Pompano Beach RFP No. P-29-20 Vendor Response  
Exhibit 3 - City of Pompano Beach RFP Contract Award  
Exhibit 4 - City of Fort Lauderdale Galt Mile Proposed Service Area  
Exhibit 5 - City of Pompano Beach Executed Agreement  
Exhibit 6 - City of Fort Lauderdale Current Service Areas  
Exhibit 7 - City of Fort Lauderdale Agreement

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