



**CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING**

#23-0336

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: April 4, 2023

TITLE: Resolution Authorizing the City Manager to Execute a Communication Services Tax Agreement with the Florida Department of Revenue -
(**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission adopt a resolution authorizing the City Manager or his designee to execute a Communication Services Tax (CST) Agreement (Agreement) with the Florida Department of Revenue for Access to Confidential State Tax Information and authorize the Director of Finance as the City's "Designated Person."

Background

The Finance Department requires electronic access to the Florida Department of Revenue Local Government CST Information Sharing System. This secure system is available only to authorized local governments. Access to this system allows the Finance Department personnel the ability to audit the CST revenue that is being remitted to the City and ensure that CST revenue is posted to the applicable period for financial reporting purposes.

The Agreement shall take effect upon the date of last signature by the parties and shall remain in effect for five (5) years from this date unless sooner terminated or cancelled. The Agreement requires the City to identify a Designated Person to control the access to the CST Information Sharing Website. The City's Designated Person shall be Linda Logan-Short, Director of Finance.

Resource Impact

There is no fiscal impact association with this action.

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Internal Support Focus Area
- Goal 8: Build a leading government organization that manages all resources wisely and sustainably.

- Objective: Maintain financial integrity through sound budgeting practices, prudent fiscal management, cost effective operations, and long-term financial planning

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are United

Attachments

Exhibit 1 - Communications Services Tax Agreement

Exhibit 2 - Resolution

Prepared by: Linda Short, Director, Finance

Department Director: Linda Short, Finance