



CITY OF FORT LAUDERDALE
City Commission Agenda Memo
REGULAR MEETING

#23-0005

TO: Honorable Mayor & Members of the
Fort Lauderdale City Commission

FROM: Greg Chavarria, City Manager

DATE: January 24, 2023

TITLE: Motion Approving an Agreement for Grant Management Software -
Benevate Inc - \$134,000 - (**Commission Districts 1, 2, 3 and 4**)

Recommendation

Staff recommends the City Commission approve an agreement, in substantially the form attached, for Grant Management Software with Benevate Inc, with a five-year contract term and total contract amount of \$134,000, contingent upon appropriation of funds.

Background

On July 18, 2022, the Procurement Services Division issued Request for Proposals (RFP) 12692-925 – Grant Management Software to improve the administrative efficiency and regulatory compliance of the City's Housing and Community Development Programs.

On August 15, 2022, the RFP closed with a total of five (5) firms submitted proposals:

1. Benevate Inc
2. Dulles Technology Partners Inc
3. Open Gov, Inc.
4. SmartSimple Software Ltd. Corporation
5. Social Solutions Global, Inc.

On November 14, 2022, the Evaluation Committee (Committee) met and reviewed the proposals, evaluated and ranked the firms based on the evaluation criteria shown below:

Evaluation Criteria	Weight (%)
Firm Experience and Qualifications	25
Understanding Project Scope and the Suitability to Meet the City's Needs	45
References and Past Performance	10
Total Project Cost	20
TOTAL	100

The ranking of firms are as follows:

FIRM	RANK
Benevate Inc	1
Open Gov, Inc.	2
Social Solutions Global, Inc	3
Dulles Technology Partners Inc	4
Smart Simple Software Ltd. Corporation	5

The Committee deemed Benevate Inc., as the highest ranked, responsive, and responsible firm and recommended for award.

None of the five (5) firms listed their status as a Disadvantaged Business Enterprise (DBE).

Resource Impact

There will be no immediate impact to the City's general funds budget. The funding box below reflect start-up cost for year one. The cost will be charged across all grant administration funds based on usage of the software.

Funds available as of January 24, 2023					
ACCOUNT NUMBER	COST CENTER NAME (Program)	CHARACTER/ ACCOUNT NAME	AMENDED BUDGET (Character)	AVAILABLE BALANCE (Character)	AMOUNT
10-108-3220-554-30-3907	Housing Grant Operations	DSD02 -Housing d Grant Operations	\$148,122	\$118,453	\$47,700
TOTAL AMOUNT ►					\$47,700

Strategic Connections

This item supports the *Press Play Fort Lauderdale 2024* Strategic Plan, specifically advancing:

- The Neighborhood Enhancement Focus Area
- Goal 4: Build a thriving and inclusive community of neighborhoods
- Objective: Ensure a range of affordable housing options

This item advances the *Fast Forward Fort Lauderdale 2035* Vision Plan: We Are Community, and We Are Prosperous.

This item supports the *Advance Fort Lauderdale 2040* Comprehensive Plan specifically advancing:

- The Neighborhood Enhancement Focus Area
- The Housing Element
- Goal 1: The Comprehensive Plan shall support the provision of adequate sites for future housing, including affordable workforce housing

Attachments

Exhibit 1 - Solicitation

Exhibit 2 - Bid Tabulation

Exhibit 3 - Final Scoring Summary

Exhibit 4 - Benevate Inc Proposal

Exhibit 5 - Benevate Inc Service Agreement

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